

Committee meeting of the Invercargill Contract Bridge Club Wednesday 17 April 2024 7.05pm.

MINUTES

Present

Sue Scott, Pauline Sutherland, Janice Hodson, Kate Ramsay, Tony Winters, Fred Warnaar, Jan Brown, Anne Somerville, Grant Milne, Greg Buzzard

Apologies

Jane Carroll

Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 20th March 2024.

Moved: Grant Milne **Seconded:** Fred Warnaar

CORRESPONDANCE: To be dealt with as read

Inwards:

- 22 Mar 24 Taieri Bridge Club Hospice Tournament 28 April 2024 – Put on NB
 - 25 Mar 24 ICC Notice – No discounts on annual fees for club licenses
 - 25 Mar 24 P Slocombe Change of email address – Forwarded to Jan
 - 25 Mar 24 NZ Bridge Contact for Supply of Bridge Badges
 - 29 Mar 24 O/S Bridge Invitation for Interprovincials – Forwarded to ALL
 - 29 Mar 24 O/S Bridge Invitation for Rubber Bridge – Forwarded to ALL
 - 30 Mar 24 M Bell Enquiry re hire for wedding Feb 25 – Forwarded to Chris and Grant

 - 05 April 24 St John AED pads expired – Forwarded to Grant
 - 08 April 24 G Buzzard Suggestion to O/S Bridge re timing of tournaments
 - 09 April 24 Gore Bridge Tournament Jnr & Int 26 May 24 – Forwarded to ALL
 - 09 April 24 O/S Bridge Reminder to confirm Tournament dates – Forwarded to Sue and Greg

 - 09 April 24 Taieri Bridge Open pairs 5A Tournament 9 June 24 – Forwarded to ALL
 - 09 April 24 Te Anau Bridge Open B Tournament 18 May 24 – Forwarded to ALL
 - 10 April 24 NZB Regional Committee Term
 - 10 April 24 NZB Rankings – Forwarded to ALL
 - 12 April 24 A Wards Change of email address
 - 14 April 24 NZB Levey Invoices
- *Membership increase by \$5 for 2025 – Moved Tony Winters Seconded Kate Ramsay*

Outwards:

- 20 March 24 Pauline Sutherland Email to Foveaux accepting quote for Lighting
- 27 March 24 Pauline Sutherland ILT Grant application delivered to ILT office
- 27 March 24 Pauline Sutherland Sponsorship letter to EHayes delivered to their office

Matters arising from Correspondence:

To put to AGM - Membership increase by \$5.00 per person for the 2025 year – Increased costs x NZB \$8.00 per person per annum, InvBridge will cover the difference of \$3.00 per person. To review again in Sept prior to AGM

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Pauline Sutherland **Seconded:** Tony Winters **Carried.**

FINANCIAL STATEMENT: Financial report to be tabled for 31 March 2024

Matters arising from Treasurer Report:

Annie Sommerville – SBS - 20k not transferred yet

- *Persons to take off membership – C Johnstone, E Russell*
 - *Moved Greg Buzzard Seconded Jan Brown*
- *Insurance - Increase the indemnity valuation of the building to 2.060m same as the valuation*
 - *Moved Tony Winters Seconded Sue Scott*

Treasurer report accepted with Accounts Payable of \$10178.12 to be paid

Moved: Anne Sommerville **Seconded:** Tony Winters **Carried.**

MATCH REPORT - 15 April 2024

- Match report read and Adopted

Moved: Sue Scott **Seconded:** Jan Brown **Carried**

No Otago Southland tournaments in February 2025
Invercargill 8B Pairs is scheduled for 15 March 2025
Consider moving it to 15 or 16 February 2025

- *Apply to NZB to shift Avenal Park to Feb 15 2025 from 30 March 2025*
 - *Moved Sue Scott Seconded Tony Winters*

HEALTH & SAFETY - Nil to report

OTAGO/SOUTHLAND REGIONAL COMMITTEEUPDATE: (x J Lawton) - Nil to report

SUB-COMMITTEE REPORTS:

- **Property:**
 - **ICC Lease** – F More sorting – awaiting signed variation of Lease x ICC
 - Once have that we will sort sub-lease with the Masons
 - **Room Hire**
 - Christadelphians Booking of 15-16 March, now changed to 8-9 March 2025
 - Lions x G Milne 15-16 July 2024
- **House:**
 - Stocktake part done
 - Swiss Pairs Tournament – Committee to help out
 - Kate needs assistance with ILT Murihiku Tournament 11/12 May as Janice and Jane away
 - No support has been forthcoming from Silver Reserve for tournaments
- **Bar:**
 - Stocktake done
 - Missing cash? Grant and Fred to do an audit, check camera
- **Masonic Lodge:**
 - Anne to send invoice for \$320 incl GST for membership
 - Names required....
- **Membership Club Promotion:** Nil
- **Computer:**
 - Jane has new laptop – to set up for Geoff
- **Constitution Sub-committee:**
 - F More - WIP

ACTION ITEMS CARRIED FORWARD:

Action Point	Who is doing	Actioned Y or No	Comment
<p><u>LEASE</u> ICC Lease Masons Sub- Lease Sign at Club Light out in Car Park</p>	<p>Greg Greg Grant</p>		<p>20 Mar - To be signed 20 Mar – To be signed Has been approved - can be ordered – ON HOLD until lease sorted - <i>To be approved by Parks and Reserves</i> NES to repair</p>
<p><u>TECHNICAL</u> Computer New Computer</p>	<p>Jan/Chris Jane/Geoff</p>		<p>Jan to teach Chris computer Jane to help Geoff set up new computer</p>
<p><u>MEMBERS & LEARNERS</u> Lessons with Moss 2024 Leaners Class</p>	<p>Sue</p>		<p>Suggested – Take out Doubles 20 Mar - Match committee to provide a programme for the Learners when they come through to Tues night bridge. Play separately from SR players?</p>
<p><u>HEALTH & SAFETY</u> Fire Drill</p>	<p>Anne/Grant</p>		<p>There has to be a drill every 6 months. Fire department is sending info out to Grant. Need to register online, Anne will help with this. 10 Jan 24 - Fire Drill to be done asap 20 Mar – More work required to be compliant <i>17 April – Fire Evacuation completed, Emergency Procedures completed Fire Wardens in place – Director or Bar person</i></p>

<u>PROPERTY</u>			
Curtains	Janice	WIP	Feb 24 – Linda will repair the curtains within the next 3 months. She will reverse the linings and repair where necessary (tracks, cords etc)
Ventilation - Fans	Grant		Reinstalling the ventilation system in the toilet area that was disconnected when the heat pumps were installed. 20 Mar - quote to come x Faults
Heat Pumps	Grant		Put a timer on the heat pumps, also a notice to go on the wall 'HOW TO OPERATE'
Drains	Grant		17 Apr - Drains need check by a camera
Lights	Grant		17 April – x Foveaux – to put extra lights from Bridge room in office and purchase more lights for the committee room as existing lights are well passed their use by date
<u>HOUSE</u>			
Dishwasher	Janice/Pauline	WIP	Duty person to be advised the kitchen sink to be filled with hot soapy water so cups can be washed and then put in sterilizer and turned on at the end of a bridge playing evening
Kitchen Instructions	Janice/Pauline	WIP	Folder to be set up for instruction on 'What to do and how to do it' in the kitchen
Bar/Kitchen	Fred/Janice		20 Mar - Stocktake to be done 17 April – Bar Stocktake completed, Kitchen nearly complete
<u>LEGAL</u>			
<u>SPONSORSHIP</u>			
Community Trust	Anne Jane		To follow up To approach another optician for sponsorship
ILT			Sponsorship has been applied for
E Hayes			To be contacted nearer the tournament
<u>WEBSITE</u>			
Photos	Jan		17 April – photos on sideways

<u>TOURNAMENT</u> Help in Kitchen	Kate		17 April – Help required with ILT Murihiku Tournament both days on 11 and 12 May as Janice and Jane will both be away and Debbie is unavailable
<u>MASONS</u> Use of Bar	Greg		Nov 23 - 4 members are to become full members of the Bridge Club.
Power	Anne		20 Mar - Breakdown of the power invoice has been requested
Heat Pumps	Grant		20 Mar - Heat Pumps are to be serviced
Bridge Club members	Greg		20 Mar - 4 x names to be provided to become members by the end of the month - Next meeting 14 May 17 Apr – No names yet.....

GENERAL BUSINESS:

- **ICC Lease** – WIP
- **Fire Emergency Levy Declaration**
 - *Colin Dy and Ian Chamberlain to be accepted as New Members*
 - *Moved Anne Sommerville Seconded Kate Ramsay*
- **Apologies for the next two meetings** – Pauline and Jane

Meeting concluded at 8.55pm. Next meeting Wednesday 15th May 2024

SIGNED AS A TRUE AND CORRECT RECORD

Signature: 
(Invercargill Bridge Club President)

Date: 22/5/24

MATCH COMMITTEE MINUTES

Monday 15th April 2024

6:30 pm

Present: Tony Winters, Geoff Eyles, Sue Scott, Jill McMeeking.

Apologies: Lee Davies, Greg Buzzard.

Tournament dates:

Christadelphians wish to book the club for March 15/16 2025. This date coincides with Masonic Lodge 8B Tournament. Suggestion this tournament be changed to February where no A or B tournaments are scheduled in O/Southland. We have a club tournament Feb 15th which is the date that can be applied for. The club tournament which needs a new sponsor for 2025 can be shifted to end of March however the 2025 calendar shows Avenal Park Swiss Pairs as 30 March 2025 due to Easter falling on weekend 20th April. Need to find a suitable date for this club tournament or do we remove from calendar?

Dates for 2025 to be confirmed ie Invercargill Open Pairs to be named Masonic Lodge Open Pairs Feb 15th

Avenal Park Swiss Pairs March 30

Murihiku Teams/Pairs May 10/11th May

Bayleys Southland Real Estate Int/Junior Pairs Aug 23rd

Rowena Jackson Swiss Pairs Nov 1st

Avenal Park Swiss Pairs

Currently 7.5 Tables – Hope to get 10 Tables. Craig Rodgers confirmed as director. 6 Rounds 8 Boards. Start 10am finish 5pm. To check if enough boards to also deal for week. No bridge Thursday teams and only one set for Monday should suffice. Avenal Park has been contacted by Judith. Sponsorship previously has been \$400 Prizes \$60 \$50 \$40 for 1st 2nd 3rd Also top 2 Int and top Jnr depending on numbers.

MATCH COMMITTEE MINUTES

Letter K Skorapada

Discussed the effect of moving K Glover on a pairs night. As this has not affected her scores to confirm with Kevin that no score will be adjusted.

Learners

A list of learners showing those who have paid and only attended 0 or 1 and also who have ceased after attending 4/5 lessons was produced. Those who have received a book not to be offered a refund. Tony to contact 4 and offer a refund or hold fee over to next year. 3 Are from MDP so to pass to Robyn Reidie to also ask if refund required or hold over to 2025. Learners to play in main room and play 16-18 boards when come through. To trial if they will play same boards as S/R and use hand-helds. A third set can be dealt on the night.

Rubber Bridge

Only 2 pairs attended rubber bridge night. To push entries for upcoming tournament. Entries close date April 26. In Club play to be finished by May 31 Each club to arrange own draw. Inter club play to finish by June 30.

Meeting Closed: 19:00

NEXT MEETING: To be confirmed