

**Committee meeting of the Invercargill Contract Bridge Club Wednesday 23<sup>rd</sup> February 2022, 7.00pm.  
(held via Zoom)**

**Minutes**

**Present**

Cheryl Foley, Judith Lawton, Sue Scott, Karen Palmer-Hall, Jan Brown, Janice Hodson, Chris McDonald, Greg Buzzard, Jane Carroll, Anne Somerville, Megan Dowd

**APOLOGIES:**

Karen Palmer-Hall, Janice Hodson, Lindsay Glover (technical difficulties)

Apologies Accepted      Moved: Judith      Seconded: Anne

**MINUTES:**









Confirmation of Minutes of committee meeting 12<sup>th</sup> January 2022

Moved: Greg      Seconded: Jan

**CORRESPONDENCE:**      To be dealt with as read. \*\* = put into General business

**INWARDS:**

→ OZ Bridge Club	New Zealand Bridge Cruise - OZ Bridge Club Dear Invercargill Bridge Club As this email is going out to anyone who has ever sent me their em...	Feb 20
tbctournament	South Canterbury Congress 9 and 10 April 2022 - Please print and post on your notice board Tournament Secretary Timaru Bridge Club	Feb 20
	Congress Open ...  Congress Inter...  Congress Inter... +2	
Secretary	Possible issue with inbound emails - To Club Secretaries CC Regions & Regional Bridge Mates Hi there If you have emailed me over the past ...	Feb 18
Bob Fearn	Re: Small bug - Hi Geoff Good that it is fixed. Note that the mdb in Dropbox is dated 27 MAY 2021, Bob From: Invercargill Bridge Club <invbri...	Feb 18
O/S Bridge Admin	Cromwell tournament cancelled - I am writing this with my Cromwell hat on. Sadly but sensibly the Cromwell club has decided it would be un...	Feb 17
→ Taupo Bridge Club	Bayleys Taupo 5B Intermediate Tournament 26th February - Online Real Bridge - Good morning Would you please be so kind as to put the att...	Feb 15
	2022 Bayleys In...	
→ O/S Bridge Admin	Fwd: National 15A Pairs 5 & 6th March ONLINE - Also for your members' information, A change of format to online, ----- Forwarded messa...	Feb 14
	2022 National 1...	
→ O/S Bridge Admin	Fwd: Winton 5A Swiss Pairs - Info from the Winton club re their upcoming Swiss Pairs for your members' information, Thank you, ----- For...	Feb 14
	Winton Open S...	
→ Secretary	Board Election Cycle 2022 - TO Club Secretaries CC Regions & Regional Bridge Mates Hi everyone Please see the attached information, Reg...	Feb 12
→ Secretary	Online Tournaments- Updated information - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone Please see the attached u...	Feb 10
→ Sonya Adams	2022 A & P Show is Cancelled - Hi all This was to be expected, I am confirming that the 2022 Wanaka A & P show is cancelled. That doesn't ...	Feb 8
Secretary	FW: RealBridge "Try it out" sessions - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone Some information below detailin...	Feb 8
Irina Owens	Bridge lessons registration - Good morning Jill,Myself and my friend Jayne Mcgrath would like to put our names down for bridge lessons sta...	Feb 8
Christine mae Dallas	Raffles 12 feb - Hi I have salmon for the raffle table, can someone please put out the cards for salmon on table. Won't be there probably until...	Feb 6
Christine mae Dallas	Re: Prepaid Vouchers - Thanks, might not be there to collect until the first series regards Christine On 04/02/2022 11:03 Invercargill Bridge C...	Feb 5
me	Re: Junior visitor to play bridge 14 to 28 Feb - Hi Louise We welcome all visitors to our club. Tuesday nights our Silver Reserve division plays...	Feb 4

→ Jo Wyeth	Re: URGENT: Invoice for Invercargill Contract Bridge Club Inc is overdue - Why am I getting an overdue notice for an invoice I've never receive...	Feb 4
ILT	Update on ILT services under Red Setting - February 2021 - Update on ILT services under Red Setting - February 2021 View this email in your ...	Feb 4
Chris Burke	Re: Voucher - Awesome Thank you Sent from my iPhone > On 4/02/2022, at 10:59 AM, Invercargill Bridge Club <invbridge@gmail.com> wrot...	Feb 4
Geraldine Bridge	Fwd: Geraldine Bridge Club Tournament - Forwarded message - From: Geraldine Bridge <geraldinebridgeclub@gmail.com> Date: ...  Tournament Fly...	Feb 3
→ O/S Bridge Admin	OSRC - Rubber Bridge Competition - 2022 - 2022 Rubber Bridge Competition For: All Otago/Southland Clubs Reply Required: By Friday 25 Ma...  Poster - 2022 - ...  Rubber Bridge - ...  Rubber Bridge S...   *1	Feb 2
← Gail and Moss Wylie	Tisbury Pairs - I am not available to direct this series	Feb 2
→ me	Fwd: FW: BRIDGE BOOK AMENDMENTS - Kia ora koutou Below are a list of updates for your 2022 Bridge books that have been identified so f...	Feb 2
→ Judith Lawton	FW: Pam Hancox - Hi Anne Any progress on the requested transfer of Pam's \$30?Regards.Judith Sent from my Galaxy ----- Original messag...	Feb 1
← Docdolphinette X	Junior visitor to play bridge 14 to 28 Feb - Hello I am coming down to Southland for most of March and would like to play evening Bridge. I a...	Feb 1
→ Sue Scott	Covid advisory - Sue Scott Revenue and Debtors Officer Environment Southland Te Talao Tonga P.03 211 5115   DDI 03 211 5283   M 021 46...  Advisory No 24 ...	Feb 1
Gail and Moss Wylie	Fwd: Bridge under Red - Forwarded message - From: Winton Bridge Club <winton.bridge@xtra.co.nz> Date: Sun, Jan 23, 2022 at ...	Jan 31
→ Contact Energy	Your latest Contact Invoice is now available to view - Dear Customer Account number: 501167891 In accordance with the direct debit authori...  2350963276.pdf	Jan 31
→ Robin Young	TOPS Teams Results - Results of TOPS 10A Teams attached  TOPS 10A Tea...	Jan 30
Margaret Christians,	Re: Covid 19 Update - Bridge club - Thank Sue. Very well worded and clear email. Much appreciated On Thu, 27 Jan 2022, 5:20 PM Invercargil...	Jan 28
Janet Thomas	RE: Covid 19 Update - Bridge club - Good call. Janet Thomas Customer Support Projects Analyst Southland District Council PO Box 903 Inver...	Jan 27
Secretary	Tmt Flyer attached - Flyer attached Regards Alister	Jan 26
Annie Somerville	rowena Jackson - Hi How did you get on with catching up with rowena Jackson ? Re overdue account. and I have an invoice for coded "extra g...	Jan 26
→ Judith Lawton	RE: Fwd: NZ Bridge Manual Updated - All club directors will need a copy...please Sent from my Galaxy ----- Original message - From: Inv...	Jan 24
Sue Scott	RE: Tournament Ratings 2022 - Hi Cheryl I have replied. See outwards mail. Cheers Sue Scott Revenue and Debtors Officer Environment Sout...	Jan 24
→ Secretary	Real Bridge Set up training - To Club Secretaries CC Regions & Regional Bridge Mates Hi there everyone Further to our announcements yeste...	Jan 24
→ Secretary	Tauranga Mini Congress - - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone The Tauranga Regional Congress ( this co...	Jan 24
→ Secretary	Prelim Notice- February Congress - To Club Secretaries CC Regions and Regional Bridge Mates Hi there Please see the information below re...	Jan 23
→ Secretary	Club Bridge Sessions - during this Red light setting - To Club Secretaries CC Regions & Regional Bridge Mates Hi Everyone Following the Gov...	Jan 23
→ Secretary	Newsletter No 1 for 2022 - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone I have attached a copy of our first newslitt...	Jan 21
→ Secretary	Board Meeting Minutes - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone A copy of our minutes for the Board meeting ...	Jan 18
→ Secretary	Appointments- Director & Scorer Major Events 2022 - To Host Clubs & Regions CC. Appointed Directors & Scorer Hi there I have attached det...	Jan 16
→ Secretary	NZ Bridge Manual Updated - To Club Secretaries CC Regions & Regional Bridge Mates Hi everyone Today we have published an updated Man...	Jan 16
Judith Lawton	RE: FW: Rubber Bridge Template Score Sheet - Thanks Jan Sent from my Galaxy ----- Original message - From: Jan Brown <jan.brown@...	Jan 13
Jan Brown	FW: Rubber Bridge Template Score Sheet - Hi team This is the score sheet that Phil Noye developed for Rubber Bridge, and we used it last ye...  Rubber Bridge T...	Jan 13

## OUTWARDS:

1. Sympathy card for Cheryl Foley
2. Email Regal Floors regarding cancellation of Tournament, and offer to display products at club for 2

weeks.

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Cheryl                      Seconded: Anne                      Carried.

**FINANCIAL STATEMENT:**

Treasurer report accepted with Accounts Payable of \$4,802.21 (Hold on Foveaux invoice \$83.66). P&L - \$16,432.66

Haven't yet paid the SPCA for the tournament \$612.00.

To recode 7/2/2022 Countdown as prizes rather than raffles.

Income down slightly, as table numbers are down.

Moved: Anne                      Seconded: Jan                      Carried.

**MATTERS ARISING**

Action Point	Who is doing	Actioned Y or No	Comment
Cashless system	Anne	<b>Keep on action list to discuss.</b>	Aiming to implement 2022. <b>Jan 22</b> - Keep pushing the vouchers. All committee members can give out vouchers – <b>Judith will show us how to do that – Done Jan 22.</b>
Pamphlet to promote Bridge for new year	All		Ideas – put on Face book feeds. Sue to confirm with Jill when lessons to start. Then get pamphlet done and distribute October – Sue has a flyer which she will send out and promote everyone to put on their facebook feeds. <b>Nov Update</b> - Had quite a lot of people coming to lessons. Sue will do a newsletter soon and remind people of the lessons. <b>Jan Update</b> - Lessons start 15/2/2022 Currently 8 interested. Karen suggested that we chase up old members, people that had lessons and didn't come back. <b>Judith/ Jane/ Karen will do chasing from about 5 years ago. Current lessons – 14 learners, and 7 that may come next year.</b>
Pothole in Carpark – Judith will go to ICC.	Judith		Now that lease is sorted Judith will ring ICC. <b>Feb 22 update</b> – ICC have said that we are on the list to get this repaired. Sue spoke to catchment people and hopefully they will get back to us.
Sign Solutions Quote	Lindsay		It was moved to get another proof with Bridge club 1 <sup>st</sup> on sign, 2 <sup>nd</sup> option with Invercargill Masonic Centre, and royal blue background for Masons. Then get approval from both committees, and OK the quote. Moved Jan, Seconded Lee. Price is approx. \$767. <b>Nov Update</b> – Lindsay had sent out another proof. Correct spelling of Centre. Invercargill Masons (not Southland). Bridge to use same font as the Masons side. Cheryl emailed

			Lindsay re changes. <b>Feb update – sign is up now (NFA)</b>
GoogleDocs for invoice copies	Cheryl/Jan e		Cheryl will talk to Jane about the easiest way for everyone to see all the invoices. <b>Nov update</b> - Anne will scan all the invoices to the committee in one go. Trial if for a few months. To be done about a week before the monthly meetings. <b>Feb update</b> – Anne will point out any out of the ordinary invoices
Booking Convenor	Chris		Need to let the Citizens Advice Bureau of new contact details. Everything in programme book , coffee clubs dates, travel club all needs to be put on planner. <b>(all done NFA)</b>
Christidelphians booking	Chris		Cancelled this year but have booked for 2023.To be told they can no longer have the whole building, as Masons are there now. Chris will also contact Alan at the Masons.
Ask for refund for GST penalty	Anne		<b>Feb Update:</b> To be checked again and requested. Cheryl will send an email for IRD contact, and Anne will request a myIRD.
Swiss Pairs 15/1/2022			Raffle, food etc to be organised (NFA)
Carpet in foyer to be tightened	Judith		We could get new underlay as it has bunched up. Carpet Court quoted \$1200. That would be in the foyer. Sue & Judith will meet with Masons to see if they will pay half, and this will go forward. <b>Feb 22</b> – underlay has been put down, and Masons are paying half.
Computer backup	Jan	On Tuesdays	Brigid, Cheryl & Jane also to learn computer. <b>Feb 22</b> – Jane had a lesson.
Membership - Lyn Darnill is transferring to the Club, Jan is sorting the form out.	Judith		NFA
Hot Water unit – repair or upgrade – get Quote	Judith		Unit has been upgraded – just needs the tiles fixed. Judith will ask if there is someone that could do this. Tiles – Freemasons are happy to do this – Judith will chase them up.
Helper for Kitchen for tournament nights	All		Logan Foley has advised that she will do this. Cheryl will tell her what dates she will be doing. (NFA)
Rubber bridge night	Judith		OS – has sent through info re Rubber Bridge competition – committee to push this out to everyone. But they are wanting regions to have playoffs and then send representatives. Check how many reps can go from Invercargill.

Insurance may decrease with the addition of the security cameras	Sue		Will discuss with Freemasons. No reduction (NFA)
Camera in the kitchen is pointing at the bar, this may need to be moved. It was supposed to be in the bar. Check original quote	Sue		Sue has checked and we will leave camera where it is, as it looks into the bar. But it will be followed up as to why it wasn't put there originally. <b>Feb update – Sue checked and camera was supposed to be in bar – Foveaux has now moved it to bar.</b> Sue has checked cameras and they aren't working properly on the app. <b>Feb Update:</b> Greg and Judith now have app on phones, but its not working quite right. Will catch up with Foveaux tomorrow.
Checking with Grant that Cool air no longer needs to be used	Judith		Sorted (NFA)
Push Teams and get everyone signed up	All		Have 7 in championship and 4 in Silver Reserve. Will need to tell the Silver team for tomorrow that will have a bye.
Possible Date for OSR Conference 20/3/2022 in Queenstown			Deferred because of Covid (NFA)
Garden east of front door –get weed mat & Bark chips and get the gardener back to do this	Judith		Looking gorgeous (NFA)
17 tablecloths were put back in the cupboard marked with candle grease.			They were subsequently discovered, dry-cleaned and returned. This needs discussed as the party responsible are asking for bond back. <b>Feb update –</b> agreement with the hirer was that tablecloths were to be cleaned and ironed, and they weren't. We will not give the bond back.
Lawton Family Trophy	Judith		Replacement cup/trophy for individual night – Judith will arrange. (NFA)
Working bee for windows, cobwebs and general sort, throw & tidy up – organise for a window cleaner – Karen will get a quote. And will ask Freemasons to help with Working Bee.	Karen/Judith		23/2 Update - 2 quotes for exterior window clean - \$160 or \$80 per month on a monthly contract. <b>Feb Update -</b> It was moved that we just get a one off window clean \$160 Moved: Jane Seconded: Megan. Working Bee – decided we will ask cleaner. If she doesn't want to we will have a working bee on the weekend we were having the Regal Floors tournament.
SPCA Fundraiser 12/2/22 – Will put a box out for donations. Committee will sort out this fundraiser.			Anne will pay SPCA tonight. They were appreciative of the Fundraiser.
It was moved that we pay for the security people to attend a	Sue/Judith		Judith is getting Harrys phone number on Tritons List and checking that Chris is on

callout, after 11pm. This was carried pending Freemasons approval.			now, rather than Colin (done). And will also check on callout cost – still waiting for this cost.
Alarm is supposed to be turned off when rooms are hired, and alarm company to be advised.	Chris		Info only (NFA)
Errors in book – We will get a list of the errors via Jan.	Jan		All sorted (NFA)
Send the books out by the end of the 1 <sup>st</sup> round of pairs.	Sue		Anne has already done this (NFA)
Resignations when books were sent out.			Jan Baird and Sheila Todd had resigned, (NFA)
Hilary Sutherland has become a member.	NFA		

### **SUB-COMMITTEES REPORTS – Including ongoing matters:**

**Bar:** Scotch – better scotch has gone up in price. Freemasons – were wanted to talk to our people about recording stock in the bar (ie till). Keep this on the agenda, as they haven't spoken to them as yet. Also mentioned that glasses left in the kitchen and not put away in the bar – keep an eye on this.

#### **Property -**

**Masonic Lodge (IMHBCT)** – Next meeting is in March. Social events may be on hold, because of Covid. Bingo night was pencilled in for April.

**House:** Paper towels have been ordered weeks ago – Judith will chase up with officeMax.

**Match:** Discussed 8B tournament, no entries so far. Call was made to cancel Regal Floors tournament. People could play on-line bridge if they wanted. Sue has advised NZ bridge. Directors – we have some directors, and different approaches. Will have a meeting on Monday and give some guidance on them being not too relaxed, and also not too strict. On-Line bridge – OSR will be here in a couple of weeks and could give some information. She will give us advance warning of coming to Invercargill.

#### **Membership/Club Promotion:**

**Computer:** The handicaps have been updated.

**Health and Safety:** Carpet Fixed.

#### **Constitution Sub-committee:**

**O/S Regional committee:** Regarding the invoice that has been sent to OSRC for the Pairs that were held in Invercargill 15/6/2021. The agreement was to pay us \$8 per head for the meal. We had also invoiced them for the Room Hire, which OSRC weren't  
Greg moved that we send them a credit note for the Room Hire Seconded Jan Passed.

### **GENERAL BUSINESS:**

1. Mike the engraver rang, 027 5340708. He wanted to know if we could bring the boards in to be engraved at their business. The reason is they have a new lady doing the engraving and it would be easier to do it there. It will also be cheaper. He was just wanting to know if this was a possibility.  
**Feb Update** – It was discussed and not really an ideal solution, we would rather have it done on site. Cheryl will call him.
2. Email Regal Floors regarding cancellation of Tournament, and offer to display products at club for 2 weeks They have replied to Sue and said they got nothing out of it and would withdraw their funding for 2023. We would need to think about who we could get to replace this sponsorship
3. It was moved to apply to the ILT Foundation for the sponsorship of the ILT and Murihiku Tournaments later in the year, Sue and Cheryl will do the Application      Moved: Judith  
Seconded: Anne

Meeting concluded at 8.48 pm. Next meeting 16 March 2022.

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SIGNED AS A TRUE AND CORRECT RECORD

Signature :   
Invercargill Bridge Club President

Date: 16.3.22