

Committee meeting of the Invercargill Contract Bridge Club Wednesday 10th January 2024 7.10pm.

MINUTES

Present

Sue Scott, Greg Buzzard, Grant Milne, Pauline Sutherland, Janice Hodson, Anne Somerville,
Kate Ramsay, Tony Winters, Fred Warnaar, Jan Brown

Apologies

Jane Carroll

Apologies Accepted

Moved: Jan Brown

Seconded: Anne Sommerville

Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 15th November 2023.

Moved: Grant Milne

Seconded: Kate Ramsay

CORRESPONDANCE:

To be dealt with as read

ALL INWARDS (except and marked in blue below) TO BE CARRIED FORWARD TO NEXT MEETING - 14 FEB 24

Inwards:

- 21 Nov 23 Jane Carroll IBC Privacy Policy (Draft) - **attached**
- 21 Nov 23 NZBridge Teachers Conference – proposal to establish a teachers group, WhatsApp and Zoom Meetings – **Contact details of teaching team required**
- 23 Nov 23 O/S Bridge Travel subsidies we O/S RC – payment should be received by 24 Nov 23
\$100 to Pauline and Judith – Club to pay Kate \$50
- 23 Nov 23 Greg Buzzard Signed minutes July Aug Sept received – copy put on noticeboard – Deidre to put on website
- 28 Nov 23 Chrisine Dallas Raffles 2024 - Scratchy Board for Swiss Pairs – Income = \$100.
\$50 to be refunded to CD for purchase of 1st board.
She will purchase another board when the 1st one is sold
- 30 Nov 23 Nadine Meyer Beginner Interest – *forwarded to Jill*
- 30 Nov 23 Fire Protection Annual Inspection report – non compliant, building checks not being recorded
Forwarded to Grant and Anne – attached
Grant Milne - Moved that Fire Protection do annual inspection – Seconded Janice Hodson
- 01 Dec 23 Judith Lawton TWIG dates for 2024 – June 16
- 04 Dec 23 Jan Brown Report x Otago Southland Regional Bridge – for Discussion - **attached**

- 04 Dec 23 Companies Office Advising Annual Financial statements for 2023 have been received
- 04 Dec 23 Geoff Eyles Advisory regarding 'C' point being stolen by "Silver" players playing in Silver Reserve
- 05 Dec 23 Denise Carter Festival bridge 28 Jan 24 – flyer to noticeboard
- 05 Dec 23 Greg Buzzard Membership application from Evelyne Adamson
- 05 Dec 23 Lee Davies Invercargill Bridge Club – Prize List 2023
- 07 Dec 23 NZ Bridge Free Lesson Booklets for Clubs – 1st 20 free
- 10 Dec 23 Judith Lawton Advised Jill McM to remove Natalie Harpers name from the book
- 11 Dec 23 Tony Chadderton Notice of retirement effective 22 Dec 23 – Suggested APL Properties
- 11 Dec 23 NZ Bridge Changes to Legislation – Incorporated Societies – FTC – *attached*
- 12 Dec 23 Clare Hadley Prizegiving suggestion
- 12 Dec 23 NZ Bridge Minutes Bridge Board Meeting – 31 Oct 23 – forwarded to committee
- 13 Dec 23 NZ Bridge World Bridge Federation – changes to laws effective 1 Jan 2024 - *attached*
- 14 Dec 23 NZ Bridge Bulletin – Interprovincials 2024
- 18 Dec 23 NZ Bridge Amendment to Charities Act 2005
- 19 Dec 23 NZ Bridge Decided not to proceed with stand at the Wanaka A&P show for 2024
Marketing opportunities - National FB campaign
- 21 Dec 23 ICC Reminder – Building WOF expires 31 Jan 2024
Forwarded to Grant and Anne
- 21 Dec 23 Anne Sommerville List of 5 members without email addresses

Outwards:

- 16 Nov 23 Geoff Eyles Bridgemate NZ
 - Ordered 8 screen replacements @ \$60 per unit
 - Advised them to contact AnneS for payment if required in advance
- 26 Nov 23 Greg Buzzard Deirdre Glover
 - Request to update Website
 - Delete Hand Sanitiser requirement
 - Update next tournament for the 10A on Sat 13 Jan 23
 - Add prominent beginners notice – lessons late Feb – email club
 - Prize Giving, Xmas party Sun 10 Dec 23 – small version of attached flyer on home page
 - October meeting minutes
- 28 Nov 23 Pauline Sutherland Otago Southland Regional Bridge
 - **NZ Bridge Online strategy – Feedback required by 30th November – Response as follows:**
 - **IP preferences 3 Online and 4 Face to Face - comments are**
 - Swapping the IPS and congress weeks over
 - Costs would be significantly less for players and NZBridge
 - 6 person teams can be selected which caters for illness etc

- 28 Nov 23 Pauline Sutherland NZBridge
 - **NZ Bridge Online strategy – Feedback required by 30th November – Response as follows:**
 - **Top two choices 3 and 5 – comments are**
 - 3 – One weekend a month as a nominated online weekend
 - 5 – Matiriki – one day festival of online bridge
- 28 Nov 23 Pauline Sutherland All members
 - Flyer for Xmas Prizegiving
- 28 Nov 23 Pauline Sutherland Sue Flintoff
 - **Enquiry as to when we will have cashless bridge**
 - Emailed advising can pay on online (or cash) to Purchase vouchers – no response
- 05 Dec 23 Pauline Sutherland Pani Grey-Thomas
 - **Juilene’s name spelt incorrectly. Check original email and return for correction**
 - **Original email of October 18 had Juilene’s name spelt as Juliene**
 - Email to Pani explaining error and ordering a new badge
 - New badge received at no charge – Badge still to be issued to Juilene - \$?
- 13 Dec 23 Pauline Sutherland Bob Atley – Posted Get Well card
- 14 Dec 23 Pauline Sutherland NZ Bridge
 - 20 x Lesson Booklets ordered
- 10 Jan 23 Pauline Sutherland Jenny Shaw – Sympathy Card

Matters arising from Correspondence:

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Pauline Sutherland **Seconded:** Tony Winters **Carried.**

FINANCIAL STATEMENT: Financial report to be tabled for 31 December 2023

Matters arising from Treasurer Report:

Treasurer report accepted with Accounts Payable of \$5275.23 to be paid (this is less ICC leases)

Moved: Anne Somerville **Seconded:** Fred Warnaar **Carried.**

HEALTH & SAFETY

SUB-COMMITTEE REPORTS:

- **Property:**
 - Fire Drill – Anne and Grant to do ASAP
- **House:**
- **Bar:**
- **Masonic Lodge:**
 - Meeting held – Tournament sponsorship confirmed. Advised car Parks for disabled patrons use only. 4 members to become Bridge members
- **Membership Club Promotion:**
 - Evelyn Adamson, Sandra Hewlett
- **Computer:**
 - New computer received
 - Chris McDonald to learn/train x Jan
- **Constitution Sub-committee:**
 - Forward email re Changes to constitution to Fergus, Greg and Sherry
- **O/S Regional Committee:**

- **Match:** **Match Report of 29 November attached**
 - **Promotions:**
 - 2023 Promotions - B More, M Frisby, N Rodger, D Murray and A McWilliam
 - Accepted by No one
 - 2023 Promotion over 53% - J Adelizzi, P Dunne, M Christianson, J Carroll, R McMillian and A Wards.
 - Accepted – J Carroll
 - Application for promotion - J Harris – Accepted
 - Clare Hadley Invited – accepted
 - Complaint voiced re refusal of those refusing to go up to Silver still receiving C points – Geoff to investigate

- o **Recommendations:**
 - **That the changes in the programme book be accepted**
 - **Promotions be accepted and consequences as laid out in report be followed up**
 - **That Marianne Frisby and Brigid More cannot play in both divisions as requested**
- o Match report read and Adopted

Moved: Sue Scott **Seconded:** Grant Milne **Carried**

Another meeting was held on 10 Jan 2024 – Sue itemised the following recommendations for that meeting:

- o Teams for 2024 start 22 Feb. – Due to Gold Coast Congress, start to be delayed until 7 March

Moved: Sue Scott **Seconded:** Janice Hodson **Carried**
- o Suggestion for 22 Feb – Moss – Discussion on Team Tactics – Greg to ask Moss
If Moss can't do – Goulash Night
- o Foveaux Tournament 26 May – Clashes with Gore – Moved to 20 October
- o Alex Tournament 3-4 Jan 2025 – if they moved a week later we will move Swiss Pairs back to 17 Jan
- o Mixed Teams – As not many novices criteria changed to: - at least
 - o 1 x Open Player
 - o 1 x Intermediate Player
 - o 1 x Junior player
 - o 1 x Any Other Person From **ANY** Grade
 - Handicap will then be based on the grade of the 4th player addition

Recommendation

All players in Silver Reserve who met promotion criteria but do not move up the the Silver Divion be issued with a 5% penalty for the 2024. They will be ineligible to win a series or a trophy for the 2024

Moved: Sue Scott **Seconded:** Tony Winters **Carried**

ACTION ITEMS CARRIED FORWARD:

Action Point	Who is doing	Actioned Y or No	Comment
<p><u>LEASE</u> Potholes in Carpark</p> <p>Sign at Club</p>	<p>Greg/ICC</p> <p>Grant/Greg</p>		<p>Sept 23 Update – Meeting with ICC. Quote from FH to put in kerbing and tidy up carpark \$10k. Also Environment Southland contacted re the stop bank repair. The masons have been updated on this. Oct 23 Update – Greg has emailed Environment Southland, they have indicated they would pay \$1,500 towards it. But we think they should pay more. Masons would pay half of our portion. <i>Greg spoke to the pipe band and they were taking it to their committee.</i></p> <p>Has been approved - can be ordered</p> <p><i>To be approved by Parks and Reserves</i></p>
<p><u>TECHNICAL</u> New Computer</p> <p>New Bridge Mates</p>	<p>Geoff/Jan</p> <p>Geoff/Jan</p>		<p>Geoff has the authority to purchase a new laptop.</p> <p><i>Now has a quote.</i></p> <p>Brought up at AGM. Jan had checked and we could get the bad-pix one repaired for \$50. Will discuss at Match committee – Geoff and Jan will follow up on options and costs. (New technology still isn't out. Oct 23 Update – Discussed in Match. May take them to Gold Coast next year.</p> <p><i>Everyone to identify the broken ones with an orange dot.</i></p> <p><i>Who has issued the orange dots</i></p>
<p><u>LEARNERS & LESSONS</u> Lessons with Moss Learners 2024</p>	<p>Greg</p>		<p>Suggestion was Overcalls – <i>who arranges</i></p> <p><i>Tash is going to be Jills assistant for Learners glasses</i></p>
<p><u>HEALTH & SAFETY</u> Fire Drill</p>	<p>Anne/Grant</p>		<p>There should be a drill every 6 months. Fire department is sending info out to Grant.</p> <p><i>Need to register online, Anne will help with this.</i></p>

<p><u>PROPERTY</u></p> <p>Carpet.</p> <p>Curtains</p> <p>Windows</p> <p>Ventilation</p> <p>Heat Pumps</p> <p>Cleaners-end of contract New Cleaner-Debbie</p> <p>Gardener</p>	<p>Grant</p> <p>Janice</p> <p>Grant</p> <p>Grant</p> <p>Grant</p> <p>Anne Anne</p> <p>Judith</p>		<p>The Main Bridge Room to have underlay tightened. Ready to go over xmas break. Week of 4-7 Dec or 11-14 To approach Linda Stevens for a quote for replacement and making of the same Suggested two of the windows to the South be made into opening windows Look at reinstalling the ventilation system that was disconnected when the heat pumps were installed Put a timer on the heat pumps, also a notice to go on the wall 'HOW TO OPERATE' One months notice to be given to current cleaners Grants sister (Debbie) will do the cleaning and help with the kitchen – start date? Same terms</p>
<p><u>HOUSE</u></p> <p>Notice Board</p> <p>Photocopier</p> <p>Countdown Card</p> <p>Dishwasher</p> <p>Kitchen Instructions</p> <p>Bridge Baskets</p> <p>Stationary</p> <p>Committee Structure</p>	<p>Pauline</p> <p>Jane</p> <p>Janice</p> <p>Janice</p> <p>Pauline</p> <p>Pauline</p> <p>Greg</p>		<p>Put paper copies of minutes up on Foyer Notice Board Needs Cleaning Pauline should have one Duty person to be advised the kitchen sink to be filled with hot soapy water so cups can be washed and then put in sterilizer and turned on at the end of a bridge playing evening Folder to be set up for instruction on 'What to do and how to do it' in the kitchen Need replenished and washed A4 paper, pens and pencils need purchased To email</p>
<p><u>LEGAL</u></p> <p>Incorporated Societies and Privacy Acts</p>	<p>Jane/Greg</p>		<p>Put on the President newsletter. Re-jig the enrolment forms. Check re photos being used. Jane had already done a privacy policy – Jane will find it.</p>

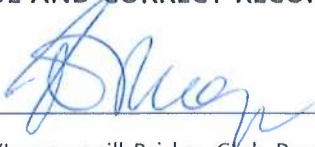
<u>SPONSORSHIP</u> Community Trust Masons E Hayes	Anne Sue Pauline		To follow up <i>Masons combine with TD Craig and sponsor Sept Club tournament</i> Letter acknowledging sponsorship for 2024
<u>WEBSITE</u> Photos	Greg		To be updated - Contact Deirdre
<u>MASONS</u> Using Disabled car parks Use of Bar	Greg Greg		Not for the right purpose - <i>To bring up at next meeting</i> Greg talked to Fergus about the liquor licence and he said talk to ICC, which we have done previously. <i>Nov 23 - Masons do not meet criteria for honorary members – 4 members are to become full members of the Bridge Club. They will require a guest book to be signed by all other users of the bar</i>
<u>NZ BRIDGE</u> Teacher's conference Otago Southland Conference NZ Bridge Fees	Greg Judith Anne/Jan		Send to Bev, Judith, Barbara, and check with Jill on who should attend. Club will reimburse travel Judith brought up that someone needs to go. Haven't had any feedback from Jill. Greg will ask Tash if she is interested. Oct 2023 update – Judith is interested, but it is the Rowena Jackson tournament. 2 people required to attend. 10am – 3.15. Jan could be available. Reconciliation of fees charged by NZ Bridge vs memberships

GENERAL BUSINESS:

Meeting concluded at 8.25pm. Next meeting Wednesday 14th February 2024

SIGNED AS A TRUE AND CORRECT RECORD

Signature: _____



(Invercargill Bridge Club President)

Date: _____

14/2/24
