

**Committee meeting of the Invercargill Contract Bridge Club Wednesday 15<sup>th</sup> January 2025 7.00pm.**

## **MINUTES**

### **Present**

Kate Ramsay, Jane Carroll, Janice Hodson. Fred Warnaar, Jan Brown, Christine Dallas, Lynn Darnill, Janet Thomas, Tony Winters, Greg Buzzard, Grant Milne

### **Apologies**

Pauline Sutherland, Judith Lawton

### **Matters arising from the Minutes:**

Confirmation of Minutes of committee meeting 04 December 2024

**Moved:** Jane Carroll      **Seconded:** Janet Thomas      **Carried.**

### **CORRESPONDENCE:**      *To be dealt with as read.*

#### **Inwards:**

- 04 Dec 24    NZ Bridge      Compass Scoring – Fwd: JB GE
- 05 Dec 24    NZ Bridge      User Guide for posters – Fwd JB
- 12 Dec 24    NZ Bridge      Active Directors List - NB
- 12 Dec 24    ICC              Renewal reminder for Building WOF – Fwd: GM
- 12 Dec 24    NZ Bridge      Otago Bridge Club Festival Notice – Fwd: NB ALL
- 13 Dec 24    ICC              Lease Inspection Letter – 21 Jan 25 – Fwd: GM
- 17 Dec 24    NZ Bridge      Wellington ANZAC Weekend Tournament - NB
- 19 Dec 24    NZ Bridge      Update on Ordering Books for Learners – Fwd TL JM
- 21 Dec 24    NZ Bridge      Bayley's Tournament Taupo - NB
- 24 Dec 24    NZ Bridge      NZ Open and Womens Teams for 2025 - NB
- 01 Jan 25    NZ Bridge      Masterpoints Reports – Fwd NB, ALL
- 06 Jan 25    M Wylie        Change of phone number – Fwd JB
- 06 Jan 25    ICC              Building Warrant Certification Received – Fwd GM

#### **Outwards:**

- 18 Dec 24    P Sutherland    Notice to members re Xmas Break up, new bank account number and Swiss Pairs Tournament 11 Jan 2025
- 28 Dec 24    T Winters        Notice to members to passing of Val Robbie

### **Matters arising from Correspondence:**

Dec: Upon Tonys return a full match and committee meeting is to be held to review Silver Reserve Division.

Jan: A date in March to be set – Tony to confirm

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

**Moved:** Lynn Darnill      **Seconded:** Kate Ramsay      **Carried.**

**FINANCIAL STATEMENT:** Financial report tabled for 31 December 2024

**Matters arising from Treasurer Report:**

Treasurer report accepted with Accounts Payable of \$4,398.26 to be paid

**Moved:** Christine Dallas      **Seconded:** Jane Carroll      **Carried.**

**MATCH REPORT**

Verbal report from Tony

Swiss pairs to be changed to the third week in Jan 2026 – Letter to be sent to the National Body

**OTAGO/SOUTHLAND REGIONAL COMMITTEE UPDATE:**

**HEALTH & SAFETY**

**SUB-COMMITTEE REPORTS:**

- **Property**
  - Toilet Drains
  - ICC inspection Jan 21st
- **House**
- **Bar**
  - Bar License has been done with reduced hours (to pay less annual fees)
- **Masonic Lodge**
- **Membership Club Promotion:**
  - Learners Lessons x Tash 25 Feb – Tony suggested Letterbox drop – Tony to liase with Tash
- **Computer:**
  - Geoff still trying to get going - WIP
- **Constitution Sub-committee – 2025 Greg. Tony and Jane**

**ACTION ITEMS CARRIED FORWARD:**

Action Point	Who is doing	Actioned Y or No	Comment
<p><b><u>LEASE</u></b> Sign at Club</p>	Grant/Greg		<p><b>Oct:</b> No change  <b>Sept:</b> Approval to be sort from Parks and Reserves  <b>Aug:</b> <i>No change</i> - Has been approved - can be ordered – ON HOLD until lease sorted - To be approved by Parks and Reserves  <b>June:</b> Proof reviewed. To update by including "Thur" Size to be changed.</p>
<p><b><u>TECHNICAL</u></b> New Computer</p>	Jane/Geoff		<p><b>Oct:</b> Jane to encourage Geoff to learn new computer</p>
<p><b><u>MEMBERS &amp; LEARNERS</u></b> Lessons with Moss 2025 Learners Class</p>			<p>Moss – Pairs – Monday Nights Tash? 20 minute lessons on a subject before Tuesday night pairs</p>
<p><b><u>HEALTH &amp; SAFETY</u></b> Fire Drill Private Car Park Sign</p> <p><b><u>GENERAL</u></b> Library Room Hire</p>	<p>Grant Grant</p> <p>Anne Pauline</p>		<p><b>Next drill 16 January 2025</b>  <b>Sept:</b> To be erected in the car Park</p> <p><b>July:</b> Books ordered for Library – new achol bidding system  <b>Oct:</b> Enquiry – Agreed at \$30 per week  <b>Jan:</b> Dealing machine needs serviced</p>

<p><b><u>PROPERTY</u></b> Ventilation - Fans</p> <p>Drains</p>	<p>Grant</p> <p>Grant</p>		<p><b>Oct:</b> Quote received x Fauls - 8k+ Grant to get a quote from inside systems <b>Sept:</b> Still no quote - Grant to approach Inside Systems for a quote <b>Aug:</b> No quote - Grant to chase up. Reinstalling the ventilation system in the toilet area that was disconnected when the heat pumps were installed. 20 Mar - quote to come x Fauls. <b>July:</b> Still waiting on Fauls for a Quote</p> <p><b>Oct:</b> No change <b>Sept:</b> No change <b>Aug:</b> No change - 17 Apr - Drains need checked by a camera. To email council. July: WIP</p>
<p><b><u>HOUSE</u></b> Dealing of Boards</p>	<p>Pauline</p>		<p><b>Oct:</b> Not started <b>Sept:</b> Not started yet <b>Aug:</b> Notes to be updated</p>
<p><b><u>LEGAL</u></b> Constitution</p>	<p>Jane/Judith Fergus Greg</p>		<p>Jan: O/S have skeleton draft available <b>Oct:</b> No progress? <b>June 24:</b> Fergus Moore to get involved with NZ Bridge Constitution</p>
<p><b><u>SPONSORSHIP</u></b></p>			
<p><b><u>TOURNAMENT</u></b> Swiss Pairs</p> <p>Avenal Park Swiss Pairs Charity Tournament</p>	<p>Tony Tony</p>		<p>11 January 2025 Stuart Strang – Director? To ask Craig if he will be Director – 16/2/25 Tony will Direct</p>
<p><b><u>MASONS</u></b> Use of Bar</p>	<p>Greg</p>		<p><b>Sept 24:</b> 2 names provided, need 2 more</p>

<u>FINANCIAL</u>			

**GENERAL BUSINESS:**

- Renaming of Series for 2026 using Life Members names
  - Moved Tony Winters Seconded Fred
- Promotion to Silver Division for Cheryl Foley, Anita Cloete, and Julie McDonald
  - Moved Tony Winters Seconded Grant Milne
    - All have accepted
- Change of dates – Wednesdays
  - 03 April 25 Teams
  - 24 April 25 Rubber Bridge
  - 12 Nov 25 Otatara Pairs
  - 19 Nov 25 Pairs
- Tony to send out Monthly Newsletter
- Apply for funding to ILT
  - for both ILT Murihiku Tournaments 10 and 11 May 2025
  - And ILT Tournament 29 June 25
    - Moved Jane Carroll Seconded Greg Buzzard

Meeting concluded at 7.50 pm Next meeting Wednesday 12<sup>th</sup> February 2025

**SIGNED AS A TRUE AND CORRECT RECORD**

Signature: 

Date: 12/2/25

(Invercargill Bridge Club President)