

**COMMITTEE MEETING MINUTES OF THE INVERCARGILL
CONTRACT BRIDGE CLUB**

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on
Wednesday 25th July 2018

PRESENT: Anne Somerville, Judith Lawton, Sherry Elton, Jan Brown, Lindsay Glover, Yvonne Hughes, Christine Dallas, Claire Graham, Julie McDonald
Harry Shepherd attended and left early

APOLOGIES: Angus McKay, Colin Thomas, Lee Davies

Moved: That apologies be accepted.

Christine/Harry Carried

MINUTES:

The minutes of the previous meeting were circulated.

Moved: That minutes of the committee meeting held 20th June 2018, be confirmed as true and correct.

Lindsay/Harry Carried

MATTERS ARISING:

CORRESPONDENCE:

Inwards:

- Thank you card from Marilyn Jackson and Alan Richardson
- IRD re possible filing error for April (one month late)
- OSRC – minutes from meetings 7/7/18, 16/3/18, 9/12/17
- NZ Bridge minutes - meeting 12/6/18
- NZ Bridge – AGM 2018 authorised delegate application
- NZ Bridge – Prelim notice for AGM
- NZ bridge – newsletter – Yvonne to speak to

After discussion it was agreed that Yvonne draft a letter to NZ Bridge with Anne's help, to give them the feedback they are requesting and asking for clarification of some points raised.

- Powernet – power supply to be off – notice cancel bridge August 2nd
- Contract for new cleaner (one month late)

Moved that Merrill Leith be employed as cleaner in a permanent position for six and a half hours per week.

Judith/Claire Carried

Outwards:

- Sympathy card Karen du Mez
- Thank you letter to Toyworld
- Application for variable direct debit or smooth pay to contact energy

Moved: Inwards correspondence and outwards correspondence be approved.

Sherry/Lindsay Carried

FINANCIAL STATEMENT:

A financial report for the period ended 30th June 2018 was tabled for the meeting.

Moved: That accounts of \$2,671.58 as presented be approved for payment, and the financial report adopted.

Christine/Judith Carried

SUB-COMMITTEE REPORTS

Property:

- Potholes have been filled
- Harry has checked insulation in the roof space and found that some batts haven't been replaced following some past work in the ceiling. He will deal with this. Synergy visited, and gave an estimate of \$8,000 to upgrade insulation in the West room. They will follow up with a full report.

- **Quote for new kitchen.** Two more quotes were presented for kitchen upgrade. The three quotes, for formica sink tops, were \$12,083, \$13,683 and \$15,126. Ezy kitchen were the cheapest of these. Application for funding will now be made to ILT and Community Trust of Southland for help with funding.

Moved: Application for funding from Community Trust Southland be made to help with costs for kitchen.

Judith/Jan

Carried

House:

Match: A report from the last meeting was read out by Jan; a copy of which is attached to the original minutes

Action	Responsible	Update
Learner retention	Annie	Ongoing
TAB funding	Annie	Apply tablecloths
Kitchen funding	Annie	Apply ILT
Kitchen funding	Sherry/Annie	Apply Community Trust SthInd
Induction package new committee members	Sherry	Expectations and constitution to progress
Suggestion box	Judith	To fit lock
S I pairs hosting 2020	Annie	Write letter to committee

GENERAL BUSINESS:

New members:

Moved: That the membership applications of Tom Wallis and Muriel Ussher be accepted.

Jan/Christine

Carried

Building insurance:

Claire Graham brought to the committee the new building valuation and the quotes for Insurance of building. Current building size is 780 sq m. Previous valuation was \$1,090,000

Summary:

	new value	cost
Full replacement to a total of	\$2,965,000	\$7,791
Functional replacement (540 sq m)	\$2,135,000	\$7,370
Indemnity		\$4,773

Full replacement includes building, contents, business interruption and liability risks.

Moved:

That we move to full replacement for the building, which will include an increased provision for the contents, revalued at \$250,000.

Jan/Lindsay

Carried

To be reviewed annually.

South Island Pairs:

It was discussed and agreed by consensus that Anne will investigate the hosting of the South Island Pairs in Invercargill in 2020

Full membership fee structure:

There was discussion around fees charged when new members join the club part way through the year.

Moved: That members joining part way through the year, be charged a monthly pro rata annual membership fee.

Jan/Yvonne

Carried

Meeting closed at: 9.15pm

Next Meeting: August 22nd 2018

SIGNED AS A TRUE AND CORRECT RECORD

Signature: _____ DATE: _____