COMMITTEE MEETING MINUTES OF THE INVERCARGILL CONTRACT BRIDGE CLUB

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on Wednesday 15th July 2020

PRESENT: Sherry Elton, Lee Davies, Barbara Daley, Sue Scott, Bev Flint, Annie Somerville, Claire Graham

ON LEAVE: Angus McKay APOLOGIES: Judith Lawton, Lindsay Glover

Moved: That apologies be accepted	Annie/Lee	Carried
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MINUTES:

The minutes of the previous committee meeting were circulated. **Moved:** That minutes of the committee meeting held 17th June 2020 be confirmed as true and correct.

	Sherry/Lee	Carried
MATTERS ARISING:		

FINANCIAL STATEMENT:

A financial report for the period ended 30th June 2020 was tabled for the meeting. **Moved:** That accounts of \$1583.42 as presented be approved for payment.

Annie/Lee

Annie has actioned the return of \$2,640 to IRD for amount of Covid-19 money paid above that needed to cover the cleaner's wages.

CORRESPONDENCE:

Inwards:

- Coffee club quote for microphone system upgraded discuss in general business
- ICC Covid 19 NS THE 2020 YER AHEAD Reduction in annual lease fee, maintenance, Sport Southland Resilience fund for financial hardship
- Resignation Caryl Marshall
- Resignation Patrick McKeown from January 2020
- Marsh Ltd letter confirming insurance cover in place while work being done
- Marsh Ltd Updated Insurance Policy Schedule
- Fire Protection Compliance will be compliant when current upgrade building work is completed, certificate will then be issued
- Carpet court quote see under house committee report
- NZ Bridge club director exams postponed to 14/15 November
- NZ Bridge board meeting minutes
- Colin discussion around room hire going forward discussed under general business
- Library books missing books ongoing to action
- Donation of bridge books and historic bridge programme books from Skerrett family

Outwards:

- Toyworld letter thank you for sponsorship
- Sympathy card Frances Gaudion's family
- Avenal Park letter thank you for sponsorship

Moved: Inwards and outward correspondence be approved.

Sherry/Bev

Carried

Carried

HEALTH AND SAFETY: No issues recorded since last meeting

SUB-COMMITTEE REPORTS

Property:

• **Carpark:** We will follow up with the Rifle club and Pipe band hall to see if they will contribute a part share of cost of repair and maintenance to carpark and entrance as needed in future. Sherry will approach them to open up discussion.

Match: Lee read a report from the match committee meeting held on July 15th 2020 See Appendix 1

House:

- **Carpet at entrance**: Bev has received a quote from Carpet Court of \$450 to replace and level the coir mat area with all-weather matting in the entranceway. It was decided to get two quotes for replacement of both of the inset pieces at the entrance, the second quote from Regal Floors.
- Bridge mates are getting old. To check that the good ones are in use, and ones with damaged screens are taken out of baskets.
- Tournament catering was discussed
- A stick vacuum cleaner was seen to be of value, as the cleaner has said she finds the big one difficult to maneuver and so does not want to increase her hours. It was decided that a good quality stick cleaner will make her job easier to run more quickly around to pick up visible debris between big cleans.

Moved: That Bev buy a stick vacuum cleaner up to a value of \$800

Annie/Claire Carried

Masonic Lodge (IMHBCT): Will pay half of the building insurance, and as they own the improvements they will be responsible for insuring them, along with the contents. The water cooler will be left installed in East room.

South Island Pairs:

Booklet has gone to printers, will do a flyer with information to go to Southland clubs.

Action	Responsible	Update
Mats at entrance	Bev	To get 2 quotes for both inset areas
Carpark lines	Lindsay/Sherry	To get quote South Roads
Methods of payment	Annie	Will follow up Compa\$\$
Dealer roster	Jill	Add Michael Checketts
Sound system	Sherry/Judith	Check switch and Masonic Lodge use
Library books	Sherry	Talk to Helen to help sort missing
		books

Action items completed: New bidding pads ordered, building WOF completed, water cooler filters changed, lease payments have begun, kitchen stock take completed, account has been set up at The Plaza.

GENERAL BUSINESS:

Room hire: Colin Thomas has mentioned some difficulty in hiring the club rooms on occasion, for events like big family gatherings which need a lot of furniture rearrangement. He questioned whether it was worth the extra work involved. The committee agreed that the loss of some hire events was acceptable as a trade-off for taking on a long term lessee. The decision will be left to Colin, and he will be asked to amend any advertising at CAB and other places to reflect the changes he sees fit.

Toyworld tournament: did not have enough savoury food. Committee members were reminded that they need to take a plate of savoury food, even if their partner has also offered to take a plate.

Microphone system upgrade: It was agreed that the current system suits our purposes. The Masonic Lodge have confirmed that they are happy with the current arrangement, and will use our sound system at the rare events when they need one.

Health and safety plan: This has been completed and circulated among the committee. The report book is in the kitchen. Note that the Otepuni stream and asbestos risks, and the protocol around falls have been added.

Moved: The Health and safety plan be adopted.

Lee/Sue Carried

Meeting closed at: 8.30pm Next Meeting: Wednesday 19th August 2020 at 7.00pm SIGNED AS A TRUE AND CORRECT RECORD Signature: DATE: Appendix 1 Match committee report – Wednesday 15th 2020 Wednesday July 15th 2020 Present: Geoff Eyles, Sue Scott, Lee Davies, Anne Sommerville. **Apologies:** Jill McMeeking, Judith Lawton Reminder: Change of Monday Bridge to Wednesday Dacre Prs 1 **Tournaments:** Club event August 2nd Director whoever present. 2 sets of boards to be dealt. Handicap event. Prizes to be wine/chocolates. Committee to provide savouries for plate. Couple of spot prizes. Intermediate/Junior August 22nd Director Stuart Strang unavailable, Craig Rodgers to be approached. Other qualified directors are Marilyn, Harry, Moss, Anne and Ray Dorricott. Director to be paid \$60 per session. Gross winner that isn't in prizes to get a prize. SI Pairs 29-30th August Everything in hand. Dealers not playing required for Saturday night dealing. Carole Williams Director and Kevin Walker Scorer. **Tournament Dates for 2021:** O/S Swiss Pairs Jan 16th Invercargill Open March 6th Murihiku Teams and Pairs May 1st & 2nd Invercargill Intermediate & Junior August 12th Invercargill Swiss Pairs November 13th Yvonne to advise NZB and confirmation. Jill to give dates to Yvonne. Witcomb & Tombs: Tony and Greg questioning viability of this series. Suggestions from members required. There is a trophy for this. Bridgemate screens: Geoff e-mailed Aussie contact but they are unable to supply to NZ. Jens Spaans is NZ rep. More than 8 screens are required. Price required to ascertain if viable to replace or buy new bridge mates. To purchase 1 to ascertain if able to replace them ourselves. Geoff to continue to investigate Thursday Night Open Events: As requested by members at AGM. 30th July first one. Partner not required will be paired up on night if needed. Judith & Lee will be available. Handicap event. Explain in notices. Sue to do.

Handicaps: Concern re Winton Handicaps, Geoff to update.

Sponsorship: Sue to approach Carpet Court around sponsoring an event next year. **Meeting Closed:** 6.45 pm.