

**COMMITTEE MEETING MINUTES OF THE INVERCARGILL  
CONTRACT BRIDGE CLUB**

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on  
Wednesday 21<sup>st</sup> June 2017

**PRESENT:** A Somerville, J Elton, C Dallas, L Glover, T Winters, G Milne,  
S Elton, M Jackson, H Shepherd, Y Hughes, J Lawton

**APOLOGIES:** J Brown

**MINUTES:**

That the minutes of the meeting held 17<sup>th</sup> May 2017 be confirmed as true and correct

**Moved:** T Winters

**Seconded:** L Glover

**Carried**

**MATTERS ARISING:**

None

**CORRESPONDENCE:**

**Inwards:**

- Office Products price schedule – to Christine
- NZ Bridge –
  - Minutes of April meeting
  - Newsletter #2
  - July director exams postponed
  - Changes to Masterpoints
- Surviving and Thriving as Community Organisation Workshop – no interest thank you
- NZI – Insurance survey visit – been dealt with by Grant
- NZ Bridge survey - Yvonne
- 2017 law book arrived – effective 1<sup>st</sup> August – Marilyn if doesn't get to meeting, will get summaries
- NZ Bridge – Youth bridge weekend – 18 to 20 August – Yvonne to pass on to Sean
- NZ Bridge – Masterpoint and levy invoicing- Christine
- Liteclub saving money – free – visit and fix – Sherry

**Outwards:**

- Rita Allan – get well card
- Bev Forbes – Get well card
- Coffee Club – Judith Scully re reassembling committee room
- Alarm centre – email to change secretary details
- Betsy Gray – got better before card got out!

Inwards correspondence received outwards correspondence approved:

**Moved:** T Winters

**Seconded:** J Lawton

**Carried**

### **FINANCIAL STATEMENT:**

A financial report for the period ended 30 April 2017 was tabled for the meeting. That the accounts of \$7,379.18 as presented be approved for payment, and the financial report adopted.

Moved: C Dallas

Seconded: T Winters

**Carried**

### **SUB-COMMITTEE REPORTS**

**Bar:** Stocktake attached

**Property:** Water:

- Rust residue is mainly due to sludge from water line replacement work in town.
- Hot water system no need to act.
- Toilet water has cleaned up
- Power – detailed report on past cost breakdown.
  - 2016 - \$1500 comp with 2017 same month \$1000 definite reduction
  - Fixed costs \$120m around 13 to 18%
  - How water around 12%
  - Lights around 16%
  - The roughly 50% remaining is for heating – will talk to the Liteclub about savings here

**House:**

- There are baskets for 'stuff' for bridge tables - to be left at tables
- Curtains and chairs to be back to normal after a night's bridge – Tuesdays
- The club rooms will be offered to the families of members who die, free of charge for a farewell service. Bar staff may be provided free. Catering isn't included in the offer, but individual discussions may be carried out in each case. Some members may wish to contribute personally.

**Match:**

- Bill Hughes Pairs 30<sup>th</sup> August is a world-wide "simultaneous week" competition. No hand records or results will be available until after 10pm on Saturday 1<sup>st</sup> July \$8 per person includes a fee to organisers. Supper at conclusion of play Director Anne, scorer Jan
- Two improver's nights on Thursdays after next week's final mixed teams
- Nine new learners will come in on Tuesday the 18<sup>th</sup> and play 22 boards or thereabouts.
- Learners new memberships to be approved at next meeting, 19<sup>th</sup> July

### **Action items carried forward:**

Action	Responsible	Update
Entertainment books	Anne/ Judith	For notices: Use twice, pays for itself
Heating research	Lindsay Sherry	To get third quote for ht pumps To set up Liteclub review
Honorarium		To revisit at August meeting
Silver R C points comp	Jeff	To review at August meeting
Long term tenant	Anne	Ad in S Express/I Eye

	Sherry	Check details at CAB
Quotes	Grant	Internal auto doors Car park lights ACC building WOF refund
Rates relief	Christine	Application to be done
Internet banking	Christine	To be set up
Lindsay Trophy history	Judith	Will write this for website
Committee room heater	Harry	Notice to be put on large switch "to turn to zero"
Heating on Friday bridge	Grant	To review settings
Rowena Jackson sponsorship	Judith	Talk with Julie at RJ to clarify policy
Printer spat dummy again	Anne	Follow up with Bob
Insurance	Sherry	Letter of authority to Claire Graham to check claim history
NZ Bridge Survey	Yvonne	To be completed
Honours Board updates		To come in during Wed or Fri

### **GENERAL BUSINESS:**

**Non paid up members:** have been emailed. It was moved that if not paid up now, they will be removed from membership list.

**Moved:** Y Hughes

**Seconded:** C Dallas

**Carried**

### **Internet banking:**

It was moved that the club adopt the internet banking system offered through SBS, with two signatories needed, of the four authorized signatories, for each batch of transactions. These signatories are: Christine Dallas, Judith Lawton, Anne Somerville and Jan Brown.

**Moved** J Lawton

**Seconded:** G Milne

**Carried**

**Sponsors for Swiss Pairs** July 2<sup>nd</sup>: Judith has organized this.

**Sponsors for Swiss Pairs** November 11th: Judith has received three promises of \$50 each, and will build that to reach the required total sponsorship money.

**\$50 play vouchers:** To be reminders in notices

**Insurance:** Discussion around insured value of building. Some felt this was not sufficient to rebuild in event of total destruction. It was decided to go ahead with the payment for this year, as it was due to be paid on the 30<sup>th</sup> June. It was agreed to give Claire Graham the authority to review the building insurance history and make suggestions as to the most cost effective option to reinsure at a later date.

**Moved:** J Lawton

**Seconded:** G Milne

**Carried**

Meeting closed at: 9.10pm

Next Meeting

19<sup>th</sup> July

---

SIGNED AS A TRUE AND CORRECT RECORD

Signature: \_\_\_\_\_ DATE: \_\_\_\_\_