# COMMITTEE MEETING MINUTES OF THE INVERCARGILL CONTRACT BRIDGE CLUB

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on Wednesday 20<sup>th</sup> June 2018

**PRESENT:** Anne Somerville, Judith Lawton, Sherry Elton, Lindsay Glover, Yvonne Hughes, Angus McKay, Christine Dallas, Claire Graham, Lee Davies, Colin Thomas, Harry Shepherd attended and left at 8.30

**APOLOGIES:** Jan Brown

WELCOME: Anne welcomed Colin Thomas onto the committee as Junior Vice President

## **MINUTES:**

The minutes of the previous meeting were circulated.

**Moved:** That minutes of the committee meeting held 16<sup>th</sup> May 2018, be confirmed as true and

correct.

Angus/Lindsay Carried

## **MATTERS ARISING:**

## **CORRESPONDENCE:**

#### Inwards:

- NZ Bridge Minutes of meeting May 2018
- NZ Bridge Newsletter 7

#### **Outwards:**

- Sympathy card to Jimmy Carter
- Sympathy card to Marilyn Jackson
- Sympathy card to David Polascheck's family
- Welcome letters to new and returning members: Clare Hadley, Eleanor Rudolph, Dianne Russell, Colin Blair and Daniel Clearwater

**Moved:** Inwards correspondence and outwards correspondence be approved.

Sherry/Lindsay Carried

#### FINANCIAL STATEMENT:

A financial report for the period ended 31st May 2018 was tabled for the meeting.

**Moved:** The accounts of \$8999.89 as presented be approved for payment, and the financial

report adopted.

Christine/Lee Carried check accounts amount

**Insurance:** Claire Graham, who works for Insurance Brokers Alliance, spoke to the building and contents insurance. The building is currently insured for Indemnity Value to \$1,090,000; should it change to functional replacement? It would cost an additional \$694.40 + gst to insure the building for functional replacement to \$1,400,000 as per the current valuation.

It was decided that an updated valuation be obtained on the building, as the existing one is two years old. The current insurance account will be paid, and this can be adjusted when more information is to hand. The contents are insured for replacement value so Claire will see if we can insure the carpet under the contents to take advantage of 'replacement' cover in the meantime.

**Moved:** That Claire will obtain an updated building valuation prior to the next meeting.

Angus/Harry Carried

## **SUB-COMMITTEE REPORTS**

## **Property:**

• **Power bill and heating.** Harry reported that it will be more cost effective to change to Contact Energy, fixed for three years.

**Moved:** The change to Contact energy be actioned.

Harry/Lindsay Carried

Harry will check insulation and report back

 Quote for new kitchen. Lindsay circulated a quote and plans from Carter Joinery Ltd for new kitchen cabinetry and installation. Two more quotes will be obtained

**Moved:** Application for funding from ILT be made to help with costs for kitchen.

Judith/Colin Carried

#### House:

• **Tables have new foam** and funding for new tablecloths to be discussed under general business.

Countdown cards:

**Moved:** That application for Countdown cards for Claire Graham and Julie McDonald be

made

Judith/Angus Carried

 Building hire: Colin and Judith agreed to talk further about Colin taking over the responsibility for dealing with room hire requests.

#### Match:

Report from Jan from last meeting was read out and a copy is attached to original minutes

Action	Responsible	Update
Learner retention	Annie	Ongoing
TAB funding	Annie	Apply tablecloths
Kitchen upgrade	Sherry	Get two further quotes
Insurance	Claire	New building valuation
Handicaps Tuesday	Annie	Ask directors to announce these
Heating for Friday	Annie	Get Grant to change stop time
Induction package new	Sherry	Expectations and constitution
committee members		
Suggestion box	Judith	To fit lock
Potholes	Harry	Will follow up

# **GENERAL BUSINESS:**

**Director exams:** 

**Moved:** That director exam fees be paid by the club

Angus/Colin Carried

# TAB funding application and tablecloths:

Having not had a response from the Racing Board about the application made for funding for plumbing repairs, it was learned via a phone call to them that an email had been sent to Grant Milne on 5<sup>th</sup> May, with a refusal. Only work directly connected with the playing of the 'sport' would be considered. It was suggested by them that we may be able to get funding for new tablecloths.

**Moved:** That application be made to the TAB for funding for new tablecloths

Judith/Lee Carried

**Annual subscription:** It was noted that there is an amendment to the constitution dated 1998 that membership fees cover the calendar year, 1<sup>st</sup> January to 31<sup>st</sup> December. Fees are payable by 20<sup>th</sup> March of that year.

It was confirmed that youth rates stand at \$25 and Honorary membership at \$50

**Visitor play:** It was noted that visitors may play at the club for a length of time as determined by the committee in each case.

**Induction for new Committee members:** Angus requested that new committee members receive information on the roles and expectations of committee members, along with a copy of the constitution. This will be implemented.

**Heating on Fridays:** A request has been made for the heating to be left on until the end of play. Anne will talk to Grant about this.

**Moved:** The heating setting will be changed to turn off at 2.30 on Fridays. Judith/Colin For 11 Against 1 Carried

**Emergency exit:** The ramp at the emergency exit on the south wall of the west room is for an emergency exit only, and as such does not need to comply with disability access.

**Suggestion Box:** As some suggestions had disappeared recently, and had not been presented to the meeting for discussion, it was agreed that a lock and key be fitted.

Meeting closed at:	8.42pm	Next Meeting:	July 25 <sup>th</sup> 2018	
SIGNED AS A TRUE	AND CORRECT	Γ RECORD		
Signature:		DAT	E:	_