

**COMMITTEE MEETING MINUTES OF THE INVERCARGILL
CONTRACT BRIDGE CLUB**

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on
Wednesday 19th June 2019

PRESENT: Judith Lawton, Harry Shepherd, Lee Davies, Lindsay Glover, Sue Scott, Sherry Elton.

Claire Graham attended but left at 8.05 pm, leaving the meeting without a quorum. The remainder of the meeting was discussion only.

APOLOGIES: Julie McDonald, Angus McKay, Colin Thomas, Annie Somerville, Jan Brown

GUEST: Christine Dallas

Moved: That apologies be accepted Lee/Harry Carried

MINUTES:

The minutes of the previous committee meeting were circulated.

Moved: That minutes of the committee meeting held 15th May 2019, with amendment, be confirmed as true and correct. Lee/Sue Carried

MATTERS ARISING:

CORRESPONDENCE:

Inwards:

- Tournament director training flyer and invitation
- NZ Bridge – newsletter from the chair
- Insurance premium – Claire Graham
- Commercial kitchen – email from Yvonne Hughes – Claire spoke to this, and read the Insurance requirements for kitchen use. It was agreed to put a laminated sign with 'no frying' put up on the wall; also to be written into the hire contract forms. The fan and vent over the stoves will be removed and sealed off.
- Heating for Friday – Judith
- Email from Annie requesting financial support for directors traveling to Otago - discussed in match report

Outwards:

Moved: Inwards correspondence and outwards correspondence be approved. Sherry/Claire Carried

FINANCIAL STATEMENT:

A financial report for the period ended 31st May 2019 was tabled for the meeting.

Moved: That accounts of \$3161.49 as presented be approved for payment. Lee/Lindsay Carried

SUB-COMMITTEE REPORTS

Property:

- Light fitting replacement has been put off for now.
- Finishing of the kitchen was discussed. It was decided to have the fan/vent above the stoves removed and the opening patched. Club members would sand and paint the ceiling and strip the walls ready for gib-stopping. It was decided to go ahead with the work as quoted by Dean Sellers for \$1403 incl GST for gib-stopping to a grade 5 finish,

and replacing some beading with a neater alternative. The decision on whether to paint or wallpaper would be made once this prep work had been completed.

- Harry will cut a key for the skip bin
- Harry will get a noticeboard for the kitchen, to pin laminates to, and another for the office as needed. The heater will be reinstated when the desk arrangement has been finalised.

House:

Match: After discussion it was moved that fees for senior directors to go to exams and others to go to the training workshop in Otago would be paid by the club.

Claire/Sue Carried

Action	Responsible	Update
Sponsorship for 2020 SI pairs	Annie	Look at funding August 2020
Computer manager role	Jan	To be written by Geoff Eyles
Folding doors at kitchen	Angus	To tidy
Health and safety committee	Colin	St john training
Rewrite duty tasks	Judith	
Address suggestions	Judith	Coats, moving tables, steriliser
Kitchen upgrade		To progress in a timely manner
Kitchen/insurance	Judith	Meet commercial kitchen requirements
Mixed pairs	Sherry	Summarise Junior rules

GENERAL BUSINESS:

- **Tea breaks:** There was discussion around the exclusion of tea breaks at the previous two Tuesday bridge nights. Judith will write a letter to directors and discuss this further.
- **Moved:** That new members Robyn Boylan, Lisa Wilson, Megan Dowd, Susan Flintoff, Mary McIntosh, Patrick McKeown and Justin Reid be accepted into the club.
Lee/Harry Carried
- **Suggestions: These will be addressed.**
 - A request from a member not to insist that coats are hung in the foyer for security reasons.
 - A request to move the tables forward to avoid the heat trap at the south end of the room
 - A request to runs cups through the sterilizer.
- **Funding:** Prizes for the quiz night on September the 11th need to be addressed. Sue has started with a number of donated prizes and other committee members were asked to find one donor to agree to give a voucher, or prize. To be carried forward for discussion at the next meeting.

Meeting closed at: 8.45 pm Next Meeting: 17th July 2019

SIGNED AS A TRUE AND CORRECT RECORD

Match Committee Report 19th June 2019

There are currently eight silver reserve players sitting at 54% Geoff Eyles will put an alphabetical list up on noticeboard.

Improvers classes: Will be implemented in the future on Wednesdays, with two levels, one for those interested in possible promotion, and a more junior level.

July Toyworld tournament. Carol Scott will be asked to direct. Sue will get milk. A plate per pair for supper. Miriam will be asked to run the kitchen.

Mixed Pairs: There were several challenges from some members last Thursdays to Junior rules. The Junior Tournament rules will be made clear in writing for all to see.