

Committee meeting of the Invercargill Contract Bridge Club held Wednesday 16th June 2021, 7.00pm.

MINUTES

Present

Jan Brown, Cheryl Foley, Judith Lawton, Anne Somerville, Sue Scott, Bev Flint, Janice Hodson, Karen Palmer-Hall, Lee Davies, Jane Carroll, Megan Dowd

APOLOGIES:

Lindsay Glover, Greg Buzzard, Barbara Martin

Apologies Accepted Moved: Anne Seconded: Lee

MINUTES:

Confirmation of Minutes of committee meeting 19TH May 2021

Moved: Karen Seconded: Janice

CORRESPONDENCE: To be dealt with as read. ** = put into General business

INWARDS:

1. 25/5 Poster for SI Pairs 3rd and 4th July 2021, Blenheim
2. 25/5 Poster for GC Congress Feb 2022
3. 26/5 Contact Energy – time for a new plan **
4. 26/5 Southland Charity Hospital – thank you for our donation
5. 26/5 Bridge Zone Radio show
6. 26/5 O/S Bridge Admin Promoting online payment for tournaments
7. 27/5 Emails from Anne, Greg, Judith re Contact prices ** (refer item 7)
8. 27/5 Lumley Commercial Cooking Endorsement ** (and subsequent email from Judith 27/5)
9. 27/5 O/S Bridge Admin – Masterpoints 10A Swiss **
10. 27/5 Confirmation that Swill pairs 27/6 added to Tournament Page NZ Bridge
11. 31/5 Email from Sue to Chris Wood re Membership **
12. 31/5 Canon Post Service Follow up **
13. 2/6 Flyer for Oamaru All Grades 8B
14. 3/6 Inquiry from Southern Harness Racing for room hire – *Passed to Colin*
15. 3/6 Bridge Zone Radio show
16. 3/6 Email from Judith re Ailine Vials Debenture **
17. 4/6 Telfer Young – Insurance valuation, and amended valuation with demolition added ** (also email from Anne 5/6)
18. 4/6 Flyer for Te Anau tournament
19. 8/6 email from Tony Irvine re next learners class **
20. 8/6 O/S Regional Committee – instructions for entering tournaments
21. 8/6 Transfer of Jeff Elton from Invercargill to Winton – *This just means Jeff will be invoiced NZ Bridge levies from Winton.*
22. 9/6 Room hire enquiry from Zara Parsons 28/8/2021 ** (and emails from Colin)
23. 9/6 Bridge Zone Radio show
24. 11/6 Order for bridge boards, cards, labels for boards
25. 11/6 Withdrawal of team for National Teams **
26. 14/6 bounce back email Joanne Caughey ** *Sue will talk to Joanne re bounced email address*
27. 15/6 Flyer for Winton 5A Open Pairs 17/7
28. 15/6 Reminder about Junior pairs at Winton 19/6
29. 16/6 Email from Sue Re Insurance

OUTWARDS:

1. Email to Claire re Cooking Endorsement for Insurance, from Sue

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Lee Seconded: Megan Carried.

MATTERS ARISING

Action Point	Who is doing	Actioned Y or No	Comment
SGHS Lunchtime Club and also contact Tessa Hickman at JHHS	Membershi p/Club Promotion		Judith is awaiting NZ Bridge Club guidelines. Update April – Still Waiting June Update – Otago is running a school holiday programme, Judith will look into how it goes and report back.
Mick Perniskie Passed away	Cheryl		Send sympathy card (Judith was getting address)
Fundraising Ball for the Blair Vining Hospital which would involve the Bridge Club as a partner along with the Southland Masonic Charitable Trust. 18/19 Sept 2021			Dates not yet confirmed. Would expect bridge club to attend and sell tickets. <i>This won't be happening this year. NFA.</i>
Security Cameras	Sue		It was moved that security cameras are put up in the office, bar and by the raffle table. Quote from Foveaux Communications \$891.00 for two cameras. To get further quote for additional camera. Masons to be advised at next meeting. June Update - Quote for 3 Cameras - \$1,338.00
ICC re land lease		No action required until we receive assessment.	Anne has received a letter from ICC re the lease we pay . (Our building is on city council land and we pay them a lease. Just received an account - currently \$623.15 annually incl GST) The 21 yearly lease ended on 21st Feb 2021 They have requested a rental assessment from Robert Todd at Telfer Young and will advise us of the rental assessment in due course. 16/6 – Still with ICC
A revaluation of our building required for Insurance purposes	Anne	Y	With regards to the Insurance documents received from Claire Graham. Anne will contact Thayer Valuation to get a building valuation. – See Valuation

FINANCIAL STATEMENT:

Treasurer report accepted with Accounts Payable \$ 5578.58 (Insurance was already approved last month, and \$547.52 for cards and boards won't be paid until they arrived. Also includes \$137.43 repaid to Robyn Reidie which was paid to Bridge club in error) and closing balance on Profit and Loss of \$ 15,021.74.

Moved: Anne Seconded: Jane Carried.

MATTERS ARISING:

Action Point	Who is doing	Actioned Y or No	Comment
Facebook Page	Membership/Club Promotion, Anne	Y	Jane now has Facebook password. June update – decided to just have a Silver Reserve chat group
Cashless system	Anne	Keep on action list to discuss.	There are a few ways to do this, which will be looked into. At the moment the committee needs to promote the current voucher system. 17/3 Discussed. There may still be a bit of administration.
Cashless System (a)	Judith		Discussed paying prize money directly into the winners account. It was moved by Judith to trial this for the Avenal Tournament. 2 nd Sue.
Investigate the correct place to have all the Member contact details	Jan		Investigate the right place for the contact details to be kept. If this is Compass, or somewhere else. June Update – Jan will talk to Geoff and Yvonne
Building WOF	Property		Needs completed as its expired. Judith will look at previous WOF and Grant and Harry can help. 17/3 Judith is meeting with inspector next week. Update – waiting on ICC. Update - Building WOF was carried out, and we believe it was passed. Keep on Agenda to make sure we receive the paperwork <i>June Update – Judith will follow up.</i>
New Ventilation fan	IMHBCT		Judith got a second quote. Quote was accepted for Foveaux Communication for installation
New Members – Margaret Wright (Silver Reserve) and Shona Goodall (Silver Reserve). Moved Lee 2 nd Anne	Cheryl		Send welcome letter and scan forms to Anne/ Yvonne. Cheryl to get addresses.
Order badges (4 people on list in foyer)	Cheryl	Y	Cheryl has invoice – Cheryl to hand out once the people have paid for the badges. <i>6 were ordered – 4 have been paid for.</i>
Call Susan Burke to see if she wants to come back and will get correct contact details.	Judith	Y	Call Malloch McLean. <i>Contacted and to return NFA</i>

Pamphlet to promote Bridge	Anne		Anne will follow up and consider Waimumu Field days, and checking costs. As per NZB Kate Stratford is interested in promoting bridge. <i>June update – Sonia from Wanaka is prepared to do this on our behalf – Feb 2022</i>
Get well card for Anne Cosgrove	Cheryl		
Welcome letter for Lynn Gutsell	Cheryl		NFA
Doors directly into the Bridge Club	Judith		When we have the second quote we will apply to the Charitable Trust for funding. <i>June update – A sliding door can't be put in as per Health & Safety Regulations. Will revisit this in the future.</i>
Karawan – still has outstanding subs	Lee		Lee will ask Chrissie if she knows what is happening with her.
Foveaux Communications Tournament	Sue	Y	Sue will ask if sponsor will be bringing prizes or do we invoice. NFA.
Newsletter to be put out	Sue	Y	NFA

SUB-COMMITTEES REPORTS - Including ongoing matters:

Bar: Karen to do her bar licence. Cheryl has previously started her licence – so will see if she can complete it.

Property & Masonic Lodge (IMHBCT) Sub-Committee: They had queried why the security invoice was overlapping. One was billed in arrears and one in advance. Meeting was 15th June 2021. They are happy. Next meeting is August. Discussed for us to use their half for the teams event.

Christadelphians have booked in again for 2022. March 18th 2022

Pothole in Carpark – Judith will go to ICC.

House: Stocktake 24/6/2021 10.30 am. Bev will buy a beater and bowl.

Swiss Pairs – Food decided for afterwards – savouries.

Spring Clean – Bev will liaise with cleaner to do 2 additional hours twice a year. The hours will be passed to Anne for payroll.

Coffee Club asked for another Dishwasher tray – Bev & Jane will sort – we have another.

Match: Craig approached for Avenal Swiss pairs. Yvonne will do Toyworld tournament.

Membership/Club Promotion:

Learners will be coming through soon. Only 1 coming to Silver Reserve and 2 may come to Friday.

Megan and Jane to remind the new learners that they are not to use their notes. (Sue asked me to change this to CAN use their notes – but I think it means the past new learners are not to use their notes??)

Hilary Sutherland is coming to Learners Lessons

Improvers Lessons – Sherry, Marilyn and Jill are taking these.

Emma Strong – trying to get her into the club – Geoff has a free series.

Chris Wood is becoming a member.

Jane Pouw – Tina's mother. Lee will get a form filled out.

Computer: Jan was looking @ ladder for Mixed pairs, will check with Geoff.

Health and Safety: No report.

Constitution Sub-committee: Waiting on law change.

Sub committees of O/S Regional committee: Discussed venues for O/S tournaments.

Committee for National teams: Judith spoke to Richard Solomon and now can start putting booklet together.

GENERAL BUSINESS:

Cups being picked up – has this got better? *Jane will give a rev up on Tuesday nights.*

Contact Energy – time for a new plan *Moved to sign with Contact for 2 years with a 20% discount – Moved Jan, 2nd Karen.*

Insurance claim – Break in- *We are going to claim for the graffiti. We hadn't claimed originally as our excess is \$1,000. But repairs are approx. \$2000.*

Jane will remind people on duty to put the table fee money behind the bar.

Avenal Park Swiss Pairs – Guy Bouton Trophy 27/6/21 – June update - *Anne will send Yvonne a list of who has entered and paid*

Toyworld Tournament is on 11/7/21- *This is all organised*

Feedback Foveaux Tournament – *reminder to committee to stay behind to help tidy at the end.*

Swiss Pairs Series – Pairs thought entered but not recorded.- Update- *Next Year we will put the lists up on the wall so you can check you are entered.*

Lumley Commercial Cooking Endorsement ** (and subsequent email from Judith 27/5)

27/5 O/S Bridge Admin – Masterpoints 10A Swiss ** **Send this to Judith**

31/5 Canon Post Service Follow up – *Send to Geoff*

It was noted we only need to print 6 copies of hand records – except on Fridays.

3/6 Email from Judith re Ailine Vials Debenture *This debenture has been donated back to the club. Judith suggested we put something in the garden.*

4/6 Telfer Young – Insurance valuation, and amended valuation with demolition added plus Carpark.)also email from Anne 5/6) – *this is now finalised.*

8/6 email from Tony Irvine re next learners class – *Discussed if we should do more lessons. Judith will round up a few people that are interested.*

9/6 Room hire enquiry from Zara Parsons 28/8/2021 ** (and emails from Colin) *being dealt with*

11/6 Withdrawal of team for National Teams ** *noted.*

Sue has suggested that we add Club Celebrations onto the website, and has spoken to Deirdre to update this.

Apology from Anne for meeting 21/7/2021.

Meeting concluded at 9.40 pm. Next meeting 21 July 2021.

SIGNED AS A TRUE AND CORRECT RECORD

Signature : 
Invercargill Bridge Club President

Date: 26 8 21