

Committee meeting of the Invercargill Contract Bridge Club Wednesday 21st June 7.00pm.

MINUTES

Present

Cheryl Foley, Sue Scott, Greg Buzzard, Anne Somerville, Grant Milne, Chris McDonald, Jan Brown

APOLOGIES:

Pauline Sutherland, Janice Hodson, Jane Carroll, Lindsay Glover

Apologies Accepted Moved: Jan Seconded: Anne

Matters arising from the Minutes:

MINUTES:


Confirmation of Minutes of committee meeting 24th May 2023

Moved: Grant Seconded: Anne

CORRESPONDENCE: To be dealt with as read. Highlighted = put into General business

INWARDS:

Yvonne Hughes – Re Swiss Pairs Pam Bowers – Forwarded to Match Committee

?	Annie Somerville	Minutes - HI done cheers		6:11PM
?	→ otagosouthland.brid.	2024 Regional Congress Opportunity - Good afternoon Otago and Invercargill Committees The Otago Southland Regional Committee have a number of events th...		Jun 20
?	Claire Graham - Ins.	RE: Invercargill Bridge Club - Thanks Nicola Would you mind sending through the calculations as we need to on charge half of the building insurance to our tenan...		Jun 20
?	→ Frayle, Nicola	Invercargill Bridge Club - Hi Claire, Sorry for the delay, I confirm cover for the increase in building sum insured per valuation. Our paperwork for the pro rata adjus...		Jun 20
?	← Sonya Adams	Follow up - Hello Invercargill BC Following up to last weeks email, Did you receive the photos I sent ? Regards Sonya		Jun 19

👤	Sonya Adams	NZB Logo - H	📧	Jun 19
👤	➔ Pat Oyston	BRIDGENZ MID YEAR HOLIDAY BREAK - BRIDGENZ WILL CLOSE FROM FRIDAY 28 JULY TO MONDAY 21 AUGUST 2023 DEALING MACHINE SERVICES Last booking...		Jun 16
👤	➔ Secretary	Help Needed - Club Director Training Sessions with Allan Joseph - TO Club Secretaries CC Regions & Regional Support Please see the attached from Allan Josep...	📧	Jun 15
👤	Claire Graham - Ins.	Invercargill Bridge Club - Hi Nicola Please see the attached updated valuation for the Bridge Club building. Please hold cover on the increased sum insured from ...	📧	Jun 15
👤	➔ Secretary	NZ U21 Youth Team 2023 - To Club Secretaries CC Regions & Regional Support Hi everyone. Please see the attached bulletin. Regards Alister	📧	Jun 14
👤	➔ O/S Bridge Admin	Tournament Directors - Availability - 'Morning The Otago/Southland Regional Committee would like to congratulate Marilyn Jackson (Invercargill) on attaining her ...		Jun 14
👤	➔ Chadderton Valuation	Insurance Valuation 50 Elles Road, Invercargill - Hello Greg Insurance Valuation attached for 50 Elles Road, Invercargill. Should you have any queries, please don't...	📧	Jun 13
👤	Greg Buzzard	Bridge Minutes for March and April 2023 for Website etc. - Hi Dierdre Signed minutes for placing on the website. Cheers Greg Greg Buzzard Chief Financial Office...	📧	Jun 12
👤	➔ Caroline Strachan	UPPER HUTT TOURNAMENT - Kia ora This is to advise that Anne Somerville and Kevin Skoropada were placed fourth in our Open tournament over the weekend ...		Jun 12
👤	➔ Sonya Adams	Signage and photos - Hi Invercargill Bridge Club It was nice to meet a few of you at the Congress tournament in Queenstown over Kings Birthday week...	📧 🗑️ 📧 🕒	
👤	➔ Secretary	Online Training for intending club directors - TO Club Secretaries CC Regions and Regional Support Hi everyone. We are delighted to share the attached with you....	📧	Jun 12
👤	grant.donaldsoncons.	RE: Fwd: Building Inspections - All sorted Sent from my Galaxy ----- Original message ----- From: Invercargill Bridge Club <invbridge@gmail.com> Date: 8/...		Jun 8
👤	➔ Bronwyn	Building Inspections - Good morning, I hope this email finds you well. This is a courtesy email in regard to the inspections and checks that are required to be fille...	📧	Jun 8
👤	➔ Secretary	FW: Congress Quiz - Please see the attached From: Bridget Willcox <bridget@nzbridge.co.nz> Sent: Tuesday, June 6, 2023 4:12 PM To: Secretary <Secretary@nzbr...	📧	Jun 7
👤	Secretary	Certificates in the mail - To Club Secretaries CC Regions & Regional Support Hi there Just a quick note re the masterpoint award certificates for the quarter ende...		Jun 2
👤	➔ Phil Noye	Re: Teaching and Learning think tank from NZ Bridge - Hello everyone The new NZB Teaching and Learning Committee has met weekly for the last three weeks to...		Jun 1
👤	➔ Secretary	From NZ Bridge Foundation - To Club Secretaries CC Regions ,Regional Support, Board Members & Foundation Trustees Good morning Please see the attached f...	📧	May 31
👤	➔ Sales - Sycamore Pr.	Greetings - Hello, Just a quick hello to check on your printed stationery? If you need a reprint or something new we would be pleased to hear from you. Regards ...	📧	May 30
👤	Pauline Todd	Re: Monday 6.30 - Thanks Cheryl I forgot - completely- about these lessons Pauline Sent from my iPhone > On 29/05/2023, at 6:27 PM, Invercargill Bridge Club <i...		May 29
👤	➔ Cheryl Foley	Fwd: Monday 6.30 - ----- Forwarded message ----- From: Gail and Moss Wylie <dairyconsultantnz@gmail.com> Date: Sun, 28 May 2023, 8:46 pm Subje...	📧	May 29
👤	Claire Graham - Ins.	FW: Invercargill Contract Bridge Club - 2023 Insurance Renewal - Hi Nicola Thankyou for the renewal documentation. Can you please send through the calculatio...	📧	May 29
👤	➔ Frayle, Nicola	Invercargill Contract Bridge Club - 2023 Insurance Renewal - Dear Claire, Please find enclosed your renewal Schedule for the 2023/2024 period of insurance. Mar...	📧	May 29
👤	Greg Buzzard	FW: Invercargill Contract Bridge Club - 2023 Insurance Renewal - Fire & Emergency Levy and Sum insured Review. - Hi Tony Further to the valuation request belo...		May 26
👤	Business.govt.nz	Brave in Business Tax Employment - Tools and advice from across government to save you time and help make your business a success. Not displaying correct...		May 25

OUTWARDS:

Email to the Coffee Club saying that we agree to them only paying 9 months of rent, as long as that is what they do.

Matters arising from Correspondence –

January Minutes not on Website – Greg will check with Deirdre.
See General Business #4 re Sonya Adams email

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Cheryl **Seconded:** Jan Carried.

FINANCIAL STATEMENT:

Matters arising from Treasurer Report –

Prize money still to be paid to Lyn Gutsell (Actioned). Learners to be refunded,(Actioned

Not sure why Masons underpaid their invoice by \$198.61, this was for a new light put in by Foveaux Communications. Gregg will talk to them about it.

Treasurer report accepted with Accounts Payable of \$3,380.67 P&L – \$23,470.60

Moved: Anne **Seconded:** Jan Carried.

MATTERS ARISING

Action Point	Who is doing	Action ed Y or No	Comment
Potholes in Carpark –.	Lawyers		<p>Now that lease is sorted Judith will ring ICC. ICC have said that we are on the list to get this repaired. April update – Lease has now been received, but it is still showing that the Bridge Club is responsible for the carpark. It has been sent to lawyers Scholfield/Cockroft for review. May Update – Sue has a letter that says ICC is responsible for the carpark – lease is still with the lawyer. June Update – Sue has been talking to the lawyers re the lease, and if we should sign the lease if they haven't rectified the runoff from the stopbank issue. Sue will advise lawyer to go back to ICC to advise our position.</p> <p>July Update – Lawyers were liaising with ICC, Holly will be in contact with them. Greg will take some photos and send them.</p> <p>August Update – Anne and Greg were chasing up lease, as we would like to get this paid by end of August. New lawyer is Linda Whatson. Sept Update: Greg has sent photos to the ICC. Oct Update: Environment Southland looked at the drain and have passed a report onto ICC. Greg and Judith will go and see ICC. March Update – this is also preventing the Masons signing the lease. Greg will call ICC.</p> <p>April - Greg now has the correct contact at ICC.</p>
Light outside is out.	Grant		<p>Lindsay has discussed with ICC and they will get back to him.</p> <p>June 23 – Grant will call</p>
New BridgeMates	Geoff/Jan		<p>Brought up at AGM. Jan had checked and we could get the bad-pix one repaired for \$50. Will discuss at Match committee – Geoff and Jan will follow up on options and costs. (See match report). Jane will show her contact as well.</p>
Lessons by Moss	Greg		<p>Suggestion of a subject was discards. Greg will talk to Moss.</p>
Ideas to keep learners coming back	Cheryl/Jan	All silver too.	<p>Buddy system. We will need to revisit this in August for the new learners that come through. May update - Buddies to be invited to the leaners practice nights. (NFA)</p>

New doors to room	Grant		Going ahead with quote. Grant has ordered this in June. Possibly 6 weeks.
Signs for Lessons – email Judith if any ideas of where signs could go. Karen suggested local markets (a moving sign).	Lindsay		Discussed having a sign outside the club. Lindsay will come up with some ideas, send them through and we can adjust if required. Greg has sent the info to Lindsay from Sonya.
New Signatures on Bank account	Anne		Lodge form with Westpac bank.
Buy a new computer	Geoff		Has authority to buy a new laptop. Now has a quote.
Masons – lease renewal coming up. Internet still not working well			(NFA)
Badges for new members	Cheryl		Email sent , will chase people up.
Pneumatic Contractors invoice to be chased for payments	Anne		This is to be written off. Done (NFA)
Pipeband was to be approached about practicing in the carpark.	Greg		May Update – Greg will also talk to them about fibre.
Motorhome rally - check that it is on the calendar.	Chris		(NFA)
Filling Vice-President role	All		Suggestions – Harry, Robyn Reidie.
Fire Drill	Grant		There should be a drill every 6 months. Fire department is sending info out to Grant.
Ask masons about using our tea and coffee	Greg		There was no masons meeting this month – will discuss next meeting.

Carpet in main room could have underlay tightened.	Grant		Will get a quote for new underlay. Try Regal who had previously sponsored the club.
Individual night to be pushed	Greg		Put in newsletter (done)
Put paper copies of minutes up in foyer	Cheryl		
Coffee Club request	Cheryl		Coffee Club email - They have requested if they could reduce the room hire to only pay for nine months of the year. Email them and say that if they only use it for 9 months, then it is fine to only be charged for 9 months. (Currently being charged \$110 per month, for 10 months)
Insurance Valuation	Greg/Anne		Insurance Renewal – Decided to get another valuation – Greg will organise. Anne to email insurers and let them know. Refer to General Business #1
Sponsorship	Grant		Grant will approach E Hayes for sponsorship.
Directors	Match		Match will chase up Directors for ILT and Toyworld tournaments – refer Match report.

SUB-COMMITTEES REPORTS – Including ongoing matters:

Bar –
Property -

Masonic Lodge (IMHBCT) – Greg will also talk to them about fibre and the insurance.

House: - Jane is sorting out the ILT Tournament on Sunday.

Match – See report

Membership/Club Promotion:

