

## Committee meeting of the Invercargill Contract Bridge Club Wednesday 19<sup>th</sup> June 2024 7.00pm.

### MINUTES

#### Present

Greg Buzzard, Sue Scott, Kate Ramsay, Tony Winters, Fred Warnaar, Jan Brown, Anne Somerville, Grant Milne.

#### Apologies

Jane Carroll, Pauline Sutherland, Janice Hodson.

#### Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 22 May 24

**Moved:** Tony Winters                      **Seconded:** Anne Sommerville    **Carried.**

**CORRESPONDANCE:**            To be dealt with as read.

#### **Inwards:**

- 24 May 24    L Lawlor                      Hall Hire Oct 12th.
- 30 May 24    ICC                            Site Plans for Licensed Premises *Grant Karen PH*
- 5 June 24    NZ Bridge                    Newsletter No 3 *Emailed all*
- 4 June 24    AllWaste                      Clearaway acquiring AllWaste *Anne*
- 6 June 24    NZ Bridge                      New members confirmation
- 12 June 24   NZ Bridge                      Reminder player levies
- 12 June 24   NZ Bridge                      Regional committee membership
- 10 June 24   O/S Bridge                    Rubber Bridge Semi Finals
- 16 June 24   NZ Bridge                      Online Practice Learners/Teachers *Jill,Tash,Judith*
- 18 June 24   Env Sthld                      Annual stopbank inspection
- 18 June 24   Lumley                        Commercial cooking endorsement
- 18 June 24   NZ Post                        Withdrawal mail forwarding.

#### **Outwards:**

- 23 May 24    S Scott                        Email O/S Nomination J Lawton
- 23 May 24    S Scott                        Email J Lawton TWIG hosted by Invercargill
- 23 May 24    S Scott                        Email Online Matariki Tnmt Fundraiser – *All*
- 23 May 24    G Buzzard                    Email May Newsletter - *All*
- 24 May 24    G Buzzard                    Decline Hall Hire
- 27 May 24    G Buzzard                    J King Rugby Southland – Fireworks consent
- 28 May 24    S Scott                        Community Trust Visits - *Anne*

#### **Matters arising from Correspondence:**

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

**Moved:** Sue Scott                      **Seconded:** Tony Winters                      **Carried.**

**FINANCIAL STATEMENT:** Financial report to be tabled for 31 May 2024

**Matters arising from Treasurer Report:**

SBS contacted and not closing accounts in the meantime.

Treasurer report accepted with Accounts Payable of \$7,773.51- \$2,300 = \$5,473.51 to be paid

**Moved:** Anne Sommerville                      **Seconded:** Grant Milne                      **Carried.**

**OTAGO/SOUTHLAND REGIONAL COMMITTEE UPDATE:**

Judith Lawton did not attend as in Australia.

**MATCH REPORT**

No report as no meeting held this month.

**HEALTH & SAFETY**

Concern raised by member to committee with the perceived lack of lighting at the entranceway from the main road. As there is a streetlight at the entranceway and the carpark has lights this is not deemed a H/S issue.

**SUB-COMMITTEE REPORTS:**

- **Property:**
  - **ICC Lease:** Lease is approved also draft sub lease. Awaiting payment to PR account which has been approved tonight.
- **House:** No issues
- **Bar:** No issues
- **Masonic Lodge:** Meeting held 18/6/2024 Advised of upcoming Fireworks in August. Sub Lease is a draft which is to be reviewed and any issues raised at next meeting 16<sup>th</sup> July. To invite Tony Irvine to attend. Power usage is a concern as consider Bridge Club uses a lot more. Split Power Bills in variance of the Lease outgoings to 60% Bridge Club 40% Masons from 1 August 2024. Moved Tony Winters Seconded Grant Milne Carried.
- **Membership Club Promotion:**

The following members are to be accepted into the club:

Judy Bradley, Susan Burgess, Violet Dyer, Sue Gillespie, Mehul, Girhotra, Alan Grant, Pauline Grant, Lloyd Herbert, Emma Horsburgh, Jen Jolley, Brenda Mackay, Larisa McKenna, Fiona Polson, Lyn Russell, Jill Slaughter, Helen Wilhelm & Lynda Wilks.

**Moved:** Jan Brown **Seconded:** Kate Ramsay **Carried.**
- **Computer:** Richard McMillan is learning the computer for Silver Reserve. Chris McDonald also to learn.
- **Constitution Sub-committee:** Fergus Moore is to get involved with NZ Bridge constitution.

**ACTION ITEMS CARRIED FORWARD:**

Action Point	Who is doing	Actioned Y or No	Comment
<u>LEASE</u> ICC Lease Masons Sub- Lease Sign at Club	Greg Greg Grant  Anne		As above As above Has been approved - can be ordered – ON HOLD until lease sorted - <b>To be approved by Parks and Reserves</b> <b>June:</b> Proof reviewed. To update by including "Thur" Size to be changed. To contact NZ Bridge to see if any funding is available.
<u>TECHNICAL</u> Computer New Computer	Jan Jane/Geoff		As above Jane to help Geoff set up new computer. <b>May</b> Geoff to add programme to new computer. <b>June</b> Jane has been away.
<u>MEMBERS &amp; LEARNERS</u> Lessons with Moss 2024 Learners Class			Suggested – Take out Doubles Jill advises they will come through after next pairs night.
<u>HEALTH &amp; SAFETY</u> Fire Drill	Anne/Grant		<b>June:</b> Fire evacuation drill to be held any time.
<u>PROPERTY</u> Curtains  Ventilation - Fans  Heat Pumps  Drains Lights	Janice  Grant  Grant  Grant Grant	WIP      NFA	Feb 24 – Linda will repair the curtains within the next 3 months. She will reverse the linings and repair where necessary (tracks, cords etc) Reinstalling the ventilation system in the toilet area that was disconnected when the heat pumps were installed. 20 Mar - quote to come x Faults Put a timer on the heat pumps, also a notice to go on the wall 'HOW TO OPERATE' <b>May -Geoff to contact Grant to put Heat Pumps on timer</b> 17 Apr - Drains need check by a camera. To email council.
<u>HOUSE</u> Kitchen Instructions  Bar/Kitchen	Janice/Pauline  Fred/Janice	WIP	Folder to be set up for instruction on 'What to do and how to do it' in the kitchen 17 April – Bar Stocktake completed, Kitchen nearly complete

<u>LEGAL</u>	Greg		Tony Irvine to be compensated for work completed on Lease.
<u>SPONSORSHIP</u> Community Trust Lobb Optical E Hayes	Anne Jane Greg		To follow up – <b>June – Still to F Up</b> Not to sponsor 2025. Jane to follow up replacement To be contacted nearer the tournament.
<u>WEBSITE</u> Photos	Jan		17 April – photos on sideways May – unable to adjust as does not have originals. <b>June</b> to look at reloading
<u>TOURNAMENT</u> TWIG  ILT Toyworld Lindsay Trophy Inv Audiology South World bridge Anne IP's Fundraiser		Sue Greg	Tournament advertised as \$5 pp however decided on the day not to charge. Each club will hold the event with no cost to players. Winton may have paid and this is to be refunded. Concern was raised that Open players were not invited to play. As the event was promoted within the club, with interested players able to enter their names on the entry form, this resulted in 4 pairs, therefore no need to seek further entries from Open or Intermediate players, only Junior.  Sunday 30 <sup>th</sup> June. Greg unavailable. Sunday July 7 <sup>th</sup> Sunday July 14 <sup>th</sup> – List up Spiel to be found. Sunday July 28 <sup>th</sup> – To contact sponsor Fundraiser Sunday Sept 15 <sup>th</sup> Thursday October 17 <sup>th</sup>
<u>MASONS</u> Power Use of Bar	Greg		Change in power bill to 60/40 as above. 20 Mar - 4 x names to be provided to become members by the end of the month - No names yet but bill paid.

**GENERAL BUSINESS:**

Book Sales – All donations – GST not applicable on sales – Anne to review GST on Raffles.

*Since meeting confirmed with R Reidie as Raffles viewed as type of gambling GST is payable but not on donated books for library. Anne to ascertain if GST paid can be returned.*

Email Labels Int/Juniors unable to update – To review Jan/Sue Change in format can't update.

Blue cards – Issue with file causing disruption when dealing.

Look at new books for library – Anne.

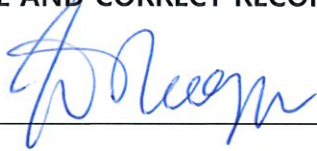
Fireworks August 16<sup>th</sup>: Car Park to be empty. Traffic Management from 5 at entranceway. Need to ensure that anyone going to Rugby after bridge does not leave car in car park.

Meeting concluded at 8.30pm Next meeting Wednesday 17<sup>th</sup> July 2024

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**SIGNED AS A TRUE AND CORRECT RECORD**

Signature: \_\_\_\_\_



(Invercargill Bridge Club President)

Date: \_\_\_\_\_

24 July 2024

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