

## Committee meeting of the Invercargill Contract Bridge Club Wednesday 25<sup>th</sup> June 2025 7.00pm.

### MINUTES

#### Present

Christine Dallas, Tony Winters, Janet Thomas, Jane Carroll, Grant Milne, Pauline Sutherland,  
Janice Hodson, Lynn Darnill, Kate Ramsay

#### Apologies

Judith Lawton, Jan Brown, Greg Buzzard, Fred Warnaar

#### Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 21 May 2025

**Moved** J Carroll    **Seconded** G Milne    **Carried.**

#### CORRESPONDENCE:        *To be dealt with as read.*

#### **Inwards:**

- |              |                   |  |
|--------------|-------------------|--|
| • 15 May 25  | NZ Bridge         | Promoting on line play sessions for learners – Fwd TL    |
| • 16 May 25  | NZ Bridge         | Expressions of interest – Honorary Solicitor – Fwd All   |
| • 16 May 25  | G Buzzard         | Te Anau Tournament cancellation – Fwd All                |
| • 20 May 25  | NZBridge          | Copy annual report for AGM – Fwd Comm                    |
| • 20 May 25  | Gore Bridge Club  | Twig Flyer – Fwd NB                                      |
| • 22 May 25  | J Lawton          | Updated H&S Policy – Fwd Comm                            |
| • 23 May 25  | Marsh Ins         | Quote for Insurance installments                         |
| • 25 May 25  | H Sutherland      | Change of address Fwd JB                                 |
| • 25 May 25  | O/S Bridge        | Poster O/S 10A Pairs Tournament – Fwd All-NB             |
| • 28 May 25  | NZ Bridge         | AGM – J Lawton to be Invercargill Delegate               |
| • 29 May 25  | Y Hughes          | Cover while on J Brown on holiday                        |
| • 01 June 25 | J Bramley         | Junior/Intermediate player moved to Invers – Fwd JB      |
| • 06 June 25 | ICC               | Annual stopbank inspection – to GM                       |
| • 11 June 25 | Winton Bridge     | Poster for Int and Junior Tourn – ALL; NB                |
| • 12 June 25 | G Buzzard         | Deed of renewal sublease for signing Masons              |
| • 13 June 25 | C Dallas          | Committee action reminder – Fwd Comm                     |
| • 15 June 25 | NZ Bridge         | Register for NZ Bridge Congress – Fwd All NB             |
| • 17 June 25 | Otago Bridge Club | Poster Swiss Pairs – All: NB                             |
| • 18 June 25 | J Lawton          | Conference Follow Up – Fwd Comm                          |
| • 18 June 25 | NZ Bridge         | Toolbox for Club committees – Fwd All                    |
| • 18 June 25 | NZ Bridge         | Reminder to re- register Bridge Club –Fwd All GB, JC, TW |
| • 24 June 25 | Geraldine Bridge  | Poster Tournament Fwd All: NB                            |

- 24 June 25 NZ Bridge Bulletin Regional Championships 2026 Fwd All
- 25 June 25 J Thomas Note from Yvonne reparking in Directors Car Park.

#### **Outwards:**

- 29 May 25 J Brown Cover while on holiday
- 21 May 25 J Thomas Response to YH re play of 28 Boards
- 26 May 25 C Dallas Actions a Meeting Comm
- 26 May 25 P Sutherland Presidents Newsletter May – All
- 29 May 25 P Sutherland Notice to all – Cancellation of Individual night
- 22 June 25 P Sutherland Presidents Newsletter June - All
- 23 June 25 Gore/Winton BC Poster ILT and Toyworld Tournaments

#### **Matters arising from Correspondence:**

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

**Moved:** P Sutherland      **Seconded:** T Winters      **Carried.**

**FINANCIAL STATEMENT:** Financial report tabled for 31 May 2025

#### **Matters arising from Treasurer Report:**

Masons paying account less cost of fan. Grant to talk to Ian.

Will pay accounts when Masons pay.

Christine to get vouchers Vouchers for ILT tournament - \$50/30/20 x 4

All SBS accounts now closed.

Treasurer report accepted with Accounts Payable of \$10026.07 to be paid.

**Moved:** C Dallas      **Seconded:** J Carroll      **Carried.**

#### **MATCH REPORT**

#### **OTAGO/SOUTHLAND REGIONAL COMMITTEE UPDATE:**

#### **HEALTH & SAFETY**

## **SUB-COMMITTEE REPORTS:**

- **Property**

- A Fire Drill was held on Wed 12 June. As it was raining heavily members were allowed to gather in the entranceway rather than having to go outside in the rain. However, complaints were received by the President that there needed to be chairs available for members to sit on and the automatic door need sorted as it kept opening and shutting..... For the next Fire Dill all members will be required to move to the meeting point in the Car park, no matter the weather.

- **House**

- Tuesday Men's toilets had wet patches on floor in different areas. Janet and Colin checked out and wiped up and put yellow sign out, Think was from cleaner.
- Mousetraps set up in several rooms in club. 1 mouse caught. All cupboards in kitchen have been cleaned.
- Lynn would like just minutes and accounts to pay when attending a meeting

- **Bar**

- **Masonic Lodge**

- invoice for heat pump, Grant to see Command & Control to check warranty
- Tony to remind masons to direct correspondence to the bridge email address not separate members

- **Membership**

- Jan Bramley has transferred to our Club

- **Computer:**

- **Concerns & Feedback**

- Complaint re NO biscuits x SR Members. Complaint to other extreme – why do we supply biscuits. Any further complaints and we discontinue supply of biscuits
- It was noted Directors in SR not following protocol of 24 boards or stop after 3 hours. Tony to remind directors.
- Janet to respond to Yvonne re parking in Directors Car Park

- **Constitution Sub-committee – 2025 WIP – EXP 12 April 2026**

- Jane to have a draft ready for review next week – in prep for presentation at AGM



**ACTION ITEMS CARRIED FORWARD:**

Action	Responsible	Update
Lessons with Moss/Marilyn	Greg	Monday Nights – to be scheduled
Fire Drill	Grant	Next fire drill 03 December 2025.
Dealing Machine	Xmas Break....	Needs Serviced (software download?)
Car Park	Judith Grant	To contact ICC re water in car park Collect Sign x? and hang on building
Constitution	Greg/Jane/ Tony	WIP
Bridge Computer	Pauline/Jane	Password/Access – to be done when new computer purchased
Bridge Computer	Pauline/Jane Jane	New email address for complaints? Quote for new computer - WIP
Teams Winton Gore Clubs	Tony	Sept 2025 – Wednesday evening
Masons	Greg	Lease renewal – Nov 2025
Masons	Grant	Heat Pump Invoice -Command & Control

**GENERAL BUSINESS:**

- o ILT Tournament this Sunday – Jane Pauline Kate to do Kitchen – 12.45pm start. Janice will put the tables out and Yvonne will set up the room.
- o To do same for Toyworld Tournament, Sunday week.

Meeting concluded at 7.45 pm Next meeting Wednesday 16th July 2025

**SIGNED AS A TRUE AND CORRECT RECORD**

Signature:   
(Invercargill Bridge Club President)

Date: 16/7/25