COMMITTEE MEETING MINUTES OF THE INVERCARGILL CONTRACT BRIDGE CLUB

Held in the clubrooms, 50 Elles Rd, Invercargill at 7.00pm on Wednesday 20th May 2020

<u>PRESENT:</u> Sherry Elton, Judith Lawton, Annie Somerville, Lindsay Glover, Claire Graham, Barbara Daley, Sue Scott

APOLOGIES: Lee Davies, Marianne Frisby, Bev Flint, Angus McKay

Moved: That apologies be accepted Lindsay/Barbara Carried

MINUTES:

The minutes of the previous committee meeting were circulated.

Moved: That minutes of the committee meeting held 18th March 2020 be confirmed as true and

correct.

Sherry/Lindsay

Carried

MATTERS ARISING: Water cooler, coaching and building WOF to go on action table

MINUTES: An emailed report to approve payments for April was circulated

Moved: The emailed report be accepted

Sherry/ Lindsay

Carried

CORRESPONDENCE:

Inwards:

- Alarm Centre email confirming updating of contacts and key holders
- NZ Bridge Minutes board meeting 25th March 2020
- NZ Bridge newsletter
- Holly Waddington Schofield Law re email from Heather Guise regarding council Infrastructure committee recommendation of an affirmative decision as to lease. However ratification by full council has been delayed due to cancellation of council meeting.
- Holly Waddington Schofield Law Confirming ratification by ICC of lease to IMHBCT
- NZ Bridge Minutes of board meeting 7th April 2020
- NZ Bridge Minutes of board meeting via Zoom 21st April 2020
- NZ Bridge newsletter 25th April 2020
- International Bridge Press Association Bulletin 10th May 2020
- NZ Bridge Advisory 5 Covid-19
- Alister Stuck, Secretary NZ Bridge Copy of letter send in partnership with Australian Bridge Federation, to petition World Bridge Federation re impact of Covid-19 on bridge. In particular, the cancellation of World Youth Team Championship and 2020 World Bridge Games.
- NZ Bridge Updated NZ bridge manual

Outwards:

Barbara Daley – Get well card

Moved: Inwards and outwards correspondence be approved.

Sherry/Sue

Carried

FINANCIAL STATEMENT:

A financial report for the period ended 30th April 2020 was tabled for the meeting.

Moved: That accounts of \$2822.86 as presented be approved for payment.

Annie/Lindsay

Carried

Claire will follow up the insurance account, as one doesn't seem to be sent.

Annie discussed means of easier payments. Eftpos machine for subs to be paid on the spot, possibility of phasing out cheques, or charging \$2 extra. Maybe accounts sent monthly for table fees. These suggestions will be investigated further.

Annie will check cleaner's pay rise has paid.

SUB-COMMITTEE REPORTS

Property:

Lindsay will do the painted lines at carpark Building WOF to arrange

Match: Judith presented a report from the match committee meeting May 17th 2020. See Appendix 1. Due to the dates for returning bridge are not known yet, this will be amended at the appropriate time.

Learners will not return until level 1.

House: A stick vacuum cleaner was deemed to be unnecessary at present.

| Action | Responsible | Update |
|-------------------------------|----------------------|-----------------------------|
| Bar opening roster | Sherry | To phone Grant |
| Funding to help SI Pairs 2020 | SI prs sub-committee | Ongoing |
| Mats at front door | Bev | Replace |
| Carpark lines | Lindsay | All lines to be refreshed |
| Building WOF | Lindsay | Update |
| Silver coaching | Match?? | Set up improvers coaching |
| Water cooler filter | Judith | Organise to change filter |
| Alarm Centre | Sherry | Put list on noticeboard |
| Insurance | Claire | Check account sent |
| Subs overdue | Judith/Annie | Will phone these three |
| Pay raise for cleaner | Annie | Check this has gone through |
| Methods of payment | Annie | Will follow up |

GENERAL BUSINESS:

Harvey Kitto room:

Clean out of East room, ready for IMHBCT to start remodelling, to be undertaken at 4pm Saturday

- IMHBCT wish to keep the tables and chairs and the piano, may look at putting new cupboards in the wall adjoining the committee room.
- It was agreed that Annie would destroy old accounts (apart from those required to be kept by IRD), keeping any interesting information that may be found.
- Sherry will scan minutes missing from the computer files, between 2001 and 2020 so
 these records will be complete, named consistently, and filed in chronological order. The
 old minute books will be stored in the card cupboard.
- It was noted that members could take four of the old wooden card boards each, as these were no longer needed by the club.

This clean-out of committee room cupboards will be sufficient to give enough free space for storage of bridge club material.

Judith circulated a draft of the new Health and Safety plan. Feedback was requested.

| Meeting closed at: | 8.10pm | Next Meeting: | Wednesday 17 | 7 th June 2020 a | t 7.00pm | |
|--------------------|----------|---------------|--------------|-----------------------------|----------|--|
| SIGNED AS A TRU | E AND CO | RRECT RECO | RD | | | |
| Signature: | | | DA | TE: | | |

MATCH COMMITTEE MINUTES Sunday May 17th 2020

Present: Jill McMeeking, Judith Lawton, Geoff Eyles, Sue Scott, Lee Davies.

Apologies: Anne Sommerville.

General Business:

Plan to return to playing Bridge. We will be following recommendations of NZB and not prior to Level 1 and dependant on numbers allowed to congregate on site.

IF this should occur the recommended plan is as follows:

MONDAY NIGHT:

Will commence on June the 8th with Pairs night

This will mean we will make changes to bring the pairs night up to numbers that do not impact on trophy. So will be utilising one night from the Whitcombs & Tombs series and one from the Swiss Pairs series this will replace 2 out of the 3 that we have lost.

However if start is delayed and we lose another pairs night we will have to review the criteria as things play out. Final night of Enwood Pairs may be considered.

TUESDAY NIGHT:

Commence on June 9th with Pairs night

Extra pair's night will come from Doris Hanan/Pat Bower or maybe 1st Regent. Criteria will also need reviewing if unable to maintain numbers of Pairs and for Promotions. Timing for Promotions may need to be changed. Possible addition of extra night at end of year.

WEDNESDAY:

Commence June 10th

Remove and replace Otepuni Pairs for lost Pairs sessions and possibly add extra session at end of year or one of the Dacre sessions.

THURSDAY SESSIONS:

MIXED TEAMS: Cancel.

MIXED PAIRS: Start as per book.

TEAMS: 3 currently missed these to be covered on July 16th, Oct 29th & Nov 5th. This means that an Open session and 2 Point a Board sessions will be lost this year.

Swap Goulash Pairs to Individual night 22nd Oct.

FRIDAY:

No changes. Friday players to be asked if they would like to change the Betty Davis competition to the month of October.

COMPETITIONS & TROPHIES:

NZB will make decisions around competitions including the SI Pairs in August.

Series & Presidents Trophies & Promotion criteria may need to be reviewed possibly on a prorata basis of nights.

Swiss pairs at end of year may be removed to accommodate other shortfalls.

HYGIENE:

Hand sanitiser ordered and to be used by all members as they enter playing room this will be monitored. Door will be open so no need to touch.

Cards not to be bought up to face.

? To give wipes to each table to wipe down last 2 boards of the night prior to putting away. If you have a cough **REMAIN AT HOME OR YOU WILL NOT BE ADMITTED.**

There will be no supper break though you can get a cup of tea/coffee, but limited numbers in kitchen at any one time.

Of course all these changes will only be put in place if we move into Level 1 at beginning of June. If not will review as we are made of aware of change in Levels.

Jill will draft changes to be made and contact all members with these.

Jill also to approach her Learners class to see if they want to start ASAP as can work at level 2 due to no more than 10 people.

Members to be offered 4 wooden card boards to take home permanently if wanted as surplus to requirements.