

Committee meeting of the Invercargill Contract Bridge Club Wednesday 22nd May 2024 7.00pm.

MINUTES

Present

Greg Buzzard, Sue Scott, Kate Ramsay, Tony Winters, Fred Warnaar, Jan Brown, Anne Somerville, Grant Milne

Apologies

Jane Carroll, Pauline Sutherland, Janice Hodson

Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 17 April 2024.

Moved: Kate Ramsay **Seconded:** Grant Milne

CORRESPONDANCE: To be dealt with as read

Inwards:

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|---------------|-----------------------|---|
| • 17 April 24 | Foveaux Comm | Quote lights upgrade Committee and Switchboard Room |
| • 18 April 24 | NZB | Archive members E Russell, C Johnstone, P Young |
| • 19 April 24 | O/S Bridge | Notice Canterbury Bridge Congress – forwarded to ALL |
| • 22 April 24 | S Scott | Photos Avenal Park Winners for Website – Sent to Jan |
| • 23 April 24 | Winton Bridge | Notice 5B Tournament – forwarded to ALL |
| • 23 April 24 | Community Trust South | Course for Not-for-Profit Governance - To Committee |
| • 23 April 24 | St John | AED Maintenance Checklist update – Forwarded to Grant |
| • 13 May 24 | Sycamore Print | Closure Transfer of Receptionist to Craigs |
| • 13 May 24 | Pat Oyston | Extended sick Leave Pat Oyston |
| • 12 May 24 | Oamaru Bridge Club | Change Email address - Updated |
| • 10 May 24 | E Finnie | Tournament entries cancellation |
| • 12 May 24 | Provincials | Tournament notice Otago/Southland – Noticeboard |
| • 7 May 24 | NZ Congress | Change of venue – forwarded to all members |
| • 7 May 24 | M Jackson | Change email address – Acknowledged Updated |
| • 6 May 24 | O/S Regional Comm | Confirmation change of tournament date to 15 Feb 2025 |
| • 15 May 24 | G Buzzard | Comm memorandum ICC Lease & Sublease |
| • 15 May 24 | G Buzzard | Rugby Park Southland Fireworks Display Aug 24 |
| • 17 May 24 | G Buzzard | Signed Lease from Scholefields |
| • 20 May 24 | C Graham | 2024 Insurance renewal – To A Sommerville |
| • 13 May 24 | A Sommerville | SBS not catering for clubs any longer. |
| • 10 May 24 | G Milne | Fire evacuation plan approved. |

Outwards:

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| • 18 April 24 | Sue Scott | Email to O/S Bridge –2024 transfer Avenal pairs to Feb 15 |
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MATCH REPORT - 8 May 2024

- Match report read and Adopted

Matters arising from Match report:

Murihiku Trophy to have further base added to retain history – Sue to advise Harry.

Fundraiser for Anne Somerville for BNZ world representation suggested Sept 19th however committee decided to be held Sunday Sept 15th

Avenal Park Tournament change of date 2025 to Feb 15th approved by NZ Bridge.

Moved: Sue Scott

Seconded: Fred Warnaar

Carried

HEALTH & SAFETY

SUB-COMMITTEE REPORTS:

- **Property:**
 - **ICC Lease:** Memorandum from Greg Buzzard previously distributed to committee. As meeting unable to be held last week President & Vice President have signed lease for 21 years. Masons sub lease amended 9 mth beginning June to March and reviewed biannually. ICC to approve once Lawyers bill paid.
 - Water is pooling in car park/driveway as more work needs to be done to lower kerbing.
Moved Grant Milne Seconded Kate Ramsay Carried
- **House:** All is ticking along in absence of other committee members. Murihiku was a success with help from other club members.
- **Bar:** No issues
- **Masonic Lodge:** Next meeting TBA
- **Membership Club Promotion:** Learners to play with hand helds. Winton learners coming to club to mix with our learners
- **Computer:**
- **Constitution Sub-committee:**

Heat Pumps	Grant		20 Mar - quote to come x Faults Put a timer on the heat pumps, also a notice to go on the wall 'HOW TO OPERATE' May -Geoff to contact Grant to put Heat Pumps on timer
Drains	Grant		17 Apr - Drains need check by a camera
Lights	Grant		17 April – x Foveaux – to put extra lights from Bridge room in office and purchase more lights for the committee room as existing lights are well passed their use by date. May Quote received Foveaux \$to replace Office/Com Room & Plant Room Quote to be accepted. Moved Jan Brown Seconded Tony Winters – Carried. Bill to be split with Masons for common areas.
<u>HOUSE</u>			
Dishwasher	Janice/Pauline	WIP	Duty person to be advised the kitchen sink to be filled with hot soapy water so cups can be washed and then put in sterilizer and turned on at the end of a bridge playing evening
Kitchen Instructions	Janice/Pauline	WIP	Folder to be set up for instruction on 'What to do and how to do it' in the kitchen
Bar/Kitchen	Fred/Janice		20 Mar - Stocktake to be done 17 April – Bar Stocktake completed, Kitchen nearly complete
<u>LEGAL</u>			
<u>SPONSORSHIP</u>			
Community Trust	Anne		To follow up – May – Still to F Up
Lobb Optical	Jane		Not to sponsor 2025. Jane to follow up replacement
ILT			Sponsorship Received NFA
E Hayes			To be contacted nearer the tournament
<u>WEBSITE</u>			
Photos	Jan		17 April – photos on sideways May – unable to adjust as does not have originals
<u>TOURNAMENT</u>			
Help in Kitchen	Kate		17 April – Help required with ILT Murihiku Tournament both days on 11 and 12 May as Janice and Jane will both be away and Debbie is unavailable – See House NFA
IP's			To hold Fundraiser for Club members IP's Thursday Oct 17 th