

Committee meeting of the Invercargill Contract Bridge Club Wednesday 23rd November 2022, 7.00pm.

Minutes

Present

Cheryl Foley, Sue Scott, Janice Hodson, Lindsay Glover, Jan Brown, Greg Buzzard, Anne Somerville, Karen Palmer-Hall, Jane Carroll, Pauline Sutherland

APOLOGIES:

Grant Milne, Chris McDonald

Apologies Accepted Moved: Jane Seconded: Karen

MINUTES:

Confirmation of Minutes of AGM 26th October 2022

Moved: Jan Seconded: Lindsay

Confirmation of Minutes of committee meeting 19th October 2022

Moved: Lindsay Seconded: Jan

Welcome from The President:

Welcome to our new Committee member – Grant Milne.

Pauline Sutherland was nominated as a committee member Moved: Karen Seconded Sue

CORRESPONDENCE: To be dealt with as read. ** = put into General business

INWARDS:

→ Thankyou Payroll	Removed Linking to TYP - Invercargill Contract Bridge Club Inc (CR1709) - Hi Anne, I have checked your account and you last ran a pay with us in May 2022. However, you have recently filed pays in myIR which w...	11/22/22
→ Jim's Cleaning (Gl.	Invoice INV-02176 from Jim's Cleaning (Gladstone-avenal) for BRIDGE CLUB.. - Dear Judith Lawton, Thank you for allowing us to take care of your property. We trust you are very happy with the result, we take gr...	11/22/22
→ Secretary	Information for Clubs - TO Club Secretaries CC Regions & Regional Support Hi there The attached information that we have received may be of interest to you. Regards Alister	11/18/22
→ Rajni Bala	Southern Hospitality - Hi Grant It was nice to talk to you today. As per our conversation please find below link below for dishwashing liquid and rinse aid. If you have inquiry about these products, please let me kn...	11/18/22
→ Rajni Bala	Southern Hospitality - Good Morning My name is Rajni, I taken over as your account manager with Southern Hospitality. I work out of the Invercargill showroom at 87 Ettrick street between the hours of 9am and ...	11/18/22
→ Secretary	End of playing year preparation - TO Club Secretaries CC Regions & Regional Support Hi everyone Some information attached and a return from should your club contact details have changed. Regards Alister	11/17/22
→ Sonya Adams	mps - Hi Everyone I've been getting asked if you can run a playing session without C points = No you can't But it looks like no mps are awarded if it's a coaching session. 5 boards is the minimum	11/17/22
Judith Lawton	RJV tournament - Hi Julie Thanks for your email There were 56 players and entries were received from Otago, Cromwell, Balclutha, Gore, Winton and Invercargill clubsWe really appreciate the annual sponsorshi...	11/14/22
→ otagosouthland.brid.	2023 OS Regional Conference date change - Good morning Sorry my fault entirely I misinterpreted our meeting discussion, and the proposed date is 12 Feb....NOT 19 Feb as per the questioner. Sorry if this has cr...	11/14/22
→ Kaye Shand	[REDACTED]	11/14/22
→ karen palmer	Attention: Anne - Swiss Pairs Prize Money [REDACTED]	11/12/22
Dealing 4 Clubs	Re: Loveblock NZ Wide Pairs - Invercargill NEW Correction - ok .. have re-replaced the SIM but will hang off reproducing all the results in case any more corrections come through. Mike On Sat, Nov 12, 2022 at 9:...	11/12/22
New Zealand Amateur.	2022 NSCS November Workshops and Initial Insights - 2022 NSCS – Workshops Announced and Initial Insights Available Kia Ora, Thanks to the almost 1000 clubs who participated in the 2022 NSCS. Thanks as w...	11/11/22
→ dmcstay	RE: Fwd: Support Lessons for those interested in sitting Club and Tournament Directors Exams in 2023 - The Secretary Invercargill Bridge Club I hear there has been some discussion in who should go up to Silver...	11/11/22
→ Secretary	Ranks Report & Baden Wilson Masterpoint Awards - TO Club Secretaries CC Regions & Regional Support Hi Everyone We have updated the above reports and enclose copies which you may wish to share with y...	11/10/22
Judith Lawton	RE: Fwd: Wanaka A & P Show 2023 - My understanding it was both. Ill get back to Sonya and confirm Sent from my Galaxy ----- Original message ----- From: Invercargill Bridge Club <invbridge@gmail.com>...	11/9/22
→ SBS Bank	Tell us what you think. - We'd love to know how we're doing!	11/8/22
→ Sonya Adams	Wanaka A & P Show 2023 - NZB Bridge Awareness Campaign Wanaka A & P Show 10 – 11 March 2023 It's all go! The awareness campaign is to introduce Bridge to those that have never seen the game before; th...	11/8/22
→ otagosouthland.brid.	Planned O S Conference Feb 2023 - Good afternoon Otago Southland Committees Please find enclosed a brief survey to aid the committee in planning an Otago Southland regional conference in early 2023. Ple...	11/7/22
Greg Buzzard	RE: Meeting Minutes October 2022 - Thanks Anne From the accountant It makes sense, we own the assets and they "donate" towards them. Where there is maintenance or operating expenditure they reduce ...	11/6/22
Annie Somerville	Re: Meeting Minutes October 2022 - Hi Re questions re Annual accounts. Last years grant of \$20 K was from Mason's for heat pumps This years donations received are from Mason's for Boiler unit and extractor ...	11/5/22
→ Do Not Reply	New letter from Inland Revenue - Dear Anne somerville Log into myIR to review new letter(s) for InvBridgeClub as follows: INVERCARGILL CONTRACT BRIDGE CLUB: Summary of Account Thanks, Customer Servic...	11/5/22
→ Margaret McDonald	RE: AGM Minutes 2021 - Hello Cheryl, I resigned from the club some time ago so I would appreciate if you could delete my name from your email list and also my name on next year's bridge book 2023. Thank you...	11/4/22
Geoff Eyles	RE: bridge session 2/11/2022 - Thanks for that. Some dealers are better than others. The only action I normally take is to make sure they haven't loaded a future file and then stop them playing it again. More com...	11/3/22
Geoff Eyles	RE: NZ Wide Pairs - Like every other bridge session we have ever played there is always one stationary pair. I'm sure the director will announce the movement information before play. Geoff From: Invercargill Brid...	11/3/22
Sue Scott	RE: NZ Wide Pairs - Hi Marilyn Your request is noted. Kind regards Sue Scott Revenue and Debtors Officer Environment Southland Te Taiao Tonga P 03 211 5115 DDI 03 211 5283 M 021 466 950 Cnr Price St & Nort...	11/3/22
Sue Scott	RE: Evans trophy 2023 - Hi Cheryl It wasn't Evans Trophy with Winton it was Lindsay Trophy with Gore and I have emailed Gore club to ask if they want it moved. Cheers Sue Scott Revenue and Debtors Officer Env...	11/3/22
← Jill McMeeking	Re: Evans trophy 2023 - Hi Cheryl, The tournament date in question is the Lindsay trophy in May against the Gore club. The Evans trophy against Winton is in November. Regards Jill On Wed, 2 Nov 2022, 7:20 pm I...	11/2/22

☆ ↩ Jill McMeeking	Re: Evans trophy 2023 - Hi Cheryl, The tournament date in question is the Lindsay trophy in May against the Gore club. The Evans trophy against Winton is in November. Regards Jill On Wed, 2 Nov 2022, 7:20 pm I...	11/2/22
☆ Greg Buzzard	Scoring Error - Hi Geoff Can you adjust for this board please from Monday night. We went 2 light doubled, not 3. NS 5 EW 7. Cheers Greg Greg Buzzard Chief Financial Officer 251 Racecourse Road, Invercargill, P...	11/2/22
☆ ↗ Cheryl Foley	AGM Minutes 2021 - Cheryl Foley Contracting Accountant SouthRoads Ltd Hunt Street Invercargill 9840 New Zealand DDI +64 3 214 3833 PST PO Box 968, Invercargill 9840 EML Cheryl.Foley@southroads.co.nz ...	11/2/22
☆ ↗ Bob & Anne	bridge session 2/11/2022 - Hi there It looks like your club played the wrong XClub hands today so I have omitted from XClub, Pianola calculations. If Geoff can work out which hands were played he can possibly c...	11/2/22
☆ ↗ Winton Bridge Club	Re: Evans trophy 2023 - Hi Cheryl I thought I replied to this yesterday but can't find it in the sent items. I have been in contact with Jill regarding our programme for next year. Just wondered if you had a special	11/2/22
☆ ↗ grant.donaldsoncons.	FW: S62 No BYO in Clubs - Sent from my Galaxy ----- Original message -----From: Catherine Howard Date: 28/10/22 12:51 pm (GMT+12:00) To: "grant.donaldsonconstruction@gmail.com" Subject: S62 No ...	11/2/22
☆ ↗ Thankyou Payroll He.	Check Your Annual Leave Balances Before It's Too Late - Let's Talk Payroll. - With the holiday season fast approaching, it's a good idea to check your annual leave balances. Download our Cheat Sheet to find out...	11/2/22
☆ ↗ Winton Bridge Club	Re: Evans trophy 2023 - Hi Cheryl I sent Jill McMeeking a draft of our pairs nights for next year yesterday and also included a tentative date for Sunday 19 November for the Evans Trophy in keeping with the timin...	11/1/22
☆ Margaret Christians.	RE: Promotion - Monday Night Silver Division - Hi Sue Thanks for the reply. As is the case with any difficulties - we are never aware of everyone's circumstances and the Winton scenarios were not something I kn...	11/1/22
☆ Sue Scott	RE: Promotion - Monday Night Silver Division - Hi Margi Thanks for your email which was discussed at a match committee meeting last night. I appreciate your input into the various scenarios that may assist with ...	11/1/22
☆ ↗ Companies Office	It's nearly time to file the latest annual financial statements for INVERCARGILL CONTRACT BRIDGE CLUB INCORPORATED (225500) (NZBN:9429042646433) - New Zealand Companies Office NZBN Your annual fi...	11/1/22
☆ ↗ Marilyn Jackson	NZ Wide Pairs - To Whom It May Concern I have entered to play the Loveblock NZ Wide Pairs with Anne Cosgrove - please note that Anne requires a seated position. A reply to confirm receipt of this request woul...	11/1/22
☆ ↗ Cheryl Foley	Fwd: Promotion - Monday Night Silver Division - ----- Forwarded message ----- From: Margaret Christiansen <MChristiansen@sanford.co.nz> Date: Wed, 26 Oct 2022, 11:23 am Subject: Promotion - Mo...	10/31/22
☆ ↗ otagosouthland.brid.	Support Lessons for those interested in sitting Club and Tournament Directors Exams in 2023 - Good morning If you have any members intending to take the qualification exams being offered next year for Club ...	10/31/22
☆ Judith Lawton	RE: Fwd: Partner - Sorted Sent from my Galaxy ----- Original message ----- From: Invercargill Bridge Club <invbridge@gmail.com> Date: 29/10/22 17:40 (GMT+12:00) To: Lawton Judith <judith.lawton@xtra...	10/29/22
☆ Judith Lawton	RE: Fwd: Partner - Ill find her a partner. And I'll phone her to confirm Cheers Sent from my Galaxy ----- Original message ----- From: Invercargill Bridge Club <invbridge@gmail.com> Date: 29/10/22 17:40 (10/29/22
☆ ↗ Secretary	Updated information- Tournament Director Assessments for 2023 - To Club Secretaries CC Regions & Regional Support Hi there Caroline has added some further information to that which was circulated last we...	10/29/22
☆ Jan Brown	RE: Mixed Teams to send to captains - Confirming that the Mixed Team of Jan Brown, Judith Lawton, Jane Carroll and Megan Dowd are keen to participate. Jan Jan Brown Democracy Services Executive Assistan...	10/26/22
☆ ↗ Secretary	Club & Tournament level Directors assessments for 2023 - TO Club Secretaries CC Regions & Regional Support Hi everyone I have attached some information for you detailing the dates for Club director exams a...	10/26/22
☆ Sue Whelan	Re: Mixed Teams to send to captains - Sorry - we are unable to field a team so don't wish to enter - The Whelan team. Chris McDonald and Georgina were ok to play, if needed for a team I am off to Oz so not aro...	10/25/22
☆ ↗ Grace Saunders	Partner - Hello, I will be in Invercargill for a couple of weeks and would like to come down and play at the bridge club. Would someone be able to partner me? I will be available this Friday. I've been	10/25/22
☆ ↗ Sue Scott	FW: Mixed Teams to send to captains - Sue Scott Revenue and Debtors Officer Environment Southland Te Taiao Tonga P 03 211 5115 DDI 03 211 5283 M 021 466 950 Cnr Price St & North Rd, Private Bag 90116, In...	10/25/22
☆ ↗ G Dale	Tournament entry - Sue, please enter Viv and Graham 60054, 59991 into both the Babi he wines on the Friday night and the Swiss pairs on the Saturday. Ta muchly Cheers Graham 🤔🤔🤔🤔 Sent from my iPad	10/24/22

OUTWARDS:

Get Well Card – Bob Atley
Sympathy Card – Ann Scott, Sue Whelan

Matters arising from Correspondence –

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Cheryl **Seconded:** Sue Carried.

FINANCIAL STATEMENT:

Treasurer report accepted with Accounts Payable of \$5,929.85 (includes food invoice. Also approx. \$80 for Sue Scott (Anne to chase up) P&L – (\$3567.86)

Cashless System Update: Not till next year.

Moved: Anne **Seconded:** Jan Carried.

MATTERS ARISING

Action Point	Who is doing	Action ed Y or No	Comment
Potholes in Carpark –.	Lawyers		Now that lease is sorted Judith will ring ICC. ICC have said that we are on the list to get this repaired. April update – Lease has now been received, but it is still showing that the Bridge Club is responsible for the carpark. It has been sent to lawyers Scholfield/Cockroft for review. May Update – Sue has a letter that says ICC is responsible for the carpark – lease is still with the lawyer. June Update – Sue has been talking to the lawyers re the lease, and if we should sign the lease if they haven't rectified the runoff from the stopbank issue. Sue will advise lawyer to go back to ICC to advise our position. July Update – Lawyers were liaising with ICC, Holly will be in contact with them. Greg will take some photos and send them.

			August Update – Anne and Greg were chasing up lease, as we would like to get this paid by end of August. New lawyer is Linda Whatson. Sept Update: Greg has sent photos to the ICC. Oct Update: Environment Southland looked at the drain and have passed a report onto ICC. Greg and Judith will go and see ICC.
Light outside is out.	Lindsay		Lindsay has discussed with ICC and they will get back to him.
Discussed that we will need people to move up to Silver.			It was agreed that there could be a group of people that can be asked to move up. Sept update -This will be discussed by the Match committee. Oct update – Greg and Sue will talk to the Silver reserve division next week. Also suggested that 53% could be the cutoff this year.
Backup for Bar	Megan		Fred needs someone to be a backup for the bar – maybe Chris McDonald – Megan will ask him. Oct update – Chris had said no. But could sort bar out, doesn't take long and he will come back with a decision. Nov 22 update - Neil does help out, but still need further back up. Maryanne to be asked.
Cleaner	Judith		Find a new cleaner. Oct Update – Judith has been chasing up. Thanks to Sue for cleaning while we have had no cleaner. Jims Cleaning has given us the cheaper price \$86 a day (for 3 days = \$258 per week). It has moved that Judith negotiate 2 days with Jims cleaning at no more that the quote received. To start 20/10/2022. Moved – Judith Seconded – Janice. Carried.
Rowena Jackson all day Tournament 12/11/2022.	Anne		Sue will do up a flyer. Judith will talk to Julie Croft – start at \$500 for sponsorship. Oct update – Judith has been chasing this up. Fine for this year but maybe next year will be different as Julie is retiring. Action – Treasurer to send an invoice for \$400 (Done – NFA). Rowena Jackson have confirmed sponsorship for 2023.
Programme book is underway	Y		Nov 22 update – still ongoing.
Loveblock Tournament	Y	All	Greg will be the Director. Everyone is to promote. 4 x tables so far. (NFA)

End of Year		Sue	In the book it is 11/12/2022. Suggested to play cards as well. ie Tournament and Prizegiving afterwards. Will have santa, 1pm. - Play, no partner required. Dress festive. Karen will do flyer. Greg and Karen will organise – start time to be 1.30pm. (NFA)
Winton	Judith		Winton have a pairs and an intermediate tournament a week apart – they want to know if we want to do the Teams June. Or a Club teams event? It was moved we could run an interclub teams event between Invercargill, Gore, Te Anau, Winton, Tapanui. Moved: Greg Seconded: Lindsay
Friday Bridge asking for another Day	Sue	Y	Sue to let them know Yes.(NFA)
Draft Annual Accounts Queries	Anne		Last Year Grant \$20,000 – what is this 2. This year Donations \$11,110 – what is this made up of? 3. Fixed asset schedule to be sent to committee 4. Donations Expenses of \$612 – what is this made up of? (NFA)
Thankyou Payroll – May processing fee is overdue	Anne	Y	Anne to confirm this has been paid. (NFA)
Masons queries in October emails	Judith		Judith will contact Laurie and see if these have been answered. Nov 22 update – meeting is next week
Mixed Teams	Sue		We will play mirror bridge for the last 2 evenings. Sue will send an email to the captains to let them know. (NFA)
Sponsor needed for Otago Southland Tournament that Invercargill will run in 2023			Discussion was if this should be charged out at \$30 as no sponsor. 14/1/2023 BYO Lunch. Sue will make sure that payments come to the Invercargill Bridge Club (10A Swiss Pairs)
Fixed Asset Schedule Check	Anne		Committee to go through. Nov 22 update – Anne and Grant go through the schedule.

Closure of Westpac accounts	Anne		Brought up at AGM. Nov update – Anne will talk to Robyn Reidie about it, and to find signatories. Will close savings account and then just have the minimal amount, not closing it, as so hard to reopen.
New BridgeMates	Geoff		Brought up at AGM. Jan had checked and we could get the bad-pix one repaired for \$50. Will discuss at Match committee.
All supplies in baskets	All		Brought up at AGM. (NFA)
Coaching of people moving up to Silver	Greg		Ask Moss to do half hour coaching as he had previously.
Survey as to why people don't want to move up divisions			Keep on agenda for January meeting.
Ideas to keep learners coming back			Buddy system, Suppers again, making sure they have people to play with. Nov 22 update – Get buddy system started for the 3 learners that are still here. Jane & Cheryl to action this. Karen and Judith have rung up learners from 2018 and they are getting some good response.
Committee Meetings via Zoom			

SUB-COMMITTEES REPORTS – Including ongoing matters:

Bar – .

Property - .

Masonic Lodge (IMHBCT) –

House: -

Match – There was a motion to adjust the requirements to move from Reserve to Silver. Attendance to be 70% of the playing nights and reach an average percentage of 54%. **Moved:** Sue **Seconded:** Karen

As per the names below, these people will be asked to move up to the Silver division, apart from Jean and Anne Wards who didn't attend enough sessions during the year.

	Sessions	Average
36431 Adelizzi Jean	6	55.9
30796 Christiansen Margi	28	55.2
60964 Frisby Marianne	31	54.2
39840 Murray Dianne	24	54.1
36410 Rodger Neil	25	53.8
36428 Dunne Patricia	34	53.5
43179 More Brigid	25	53.5
60946 Wards Anne	17	53.5
39845 Checketts Michael	36	53.4
51606 Lundin Tash	32	53.4
31204 Harris Jan	29	53.3
26267 McWilliam Andrea	29	53
39834 Sutherland Pauline	25	53

Membership/Club Promotion:

Computer:

Health and Safety: There was an accident with the Swinging Doors. Accident form with secretary to be filed – and has been investigated by the committee.. Should we take the swing off the doors, or put on the slow-down arms? **Action** – Grant to look into.

Constitution Sub-committee: NZ Bridge are compiling a document.

O/S Regional committee:

Judith came in at 7.30 to give an update .

- March 3rd there is a night market in Invercargill and March 4th A&P Show. Gore/ Winton will be approached.
- Signs for Lessons – email Judith if any ideas of where signs could go. Karen suggested local markets (a moving sign).
- Chased up the survey – we need to reply to survey to say what is required.
- Club directors exams – OSRC will pay for them. Let Carol know if any interest (March 23).
- Greg suggested for Queenstown conference that it remains in Queenstown (unlike last year when it was moved).
- Joint Teams event to be confirmed.
- Balclutha conference 12/2/2023.

Sub Committees 2023

Bar	Karen, Grant
-----	--------------

Property	Lindsay, Grant
Masonic Lodge (IMHBCT)	Lindsay, Grant
House	Janice, Jane, Pauline, Chris
Match	Sue, Karen, Lee, Geoff, Jill
Membership/Club Promotion	Karen, Judith
Computer:	Jan, Geoff
Health and Safety	Everyone
Constitution Sub-committee	Greg, Fergus More, Sherry Elton
O/S Regional committee	Judith
Tournament Secretary	Sue

GENERAL BUSINESS:

1. Richard Beauchamp and Pauline Todd would like to go up to Silver division (per Cheryl) – This was declined as they didn't meet the correct percentage.
2. New Signatures on Bank account – It was moved that the signatories were changed to Greg, Anne, Karen, Jan. **Moved:** Jane **Seconded:** Lindsay
3. Concerns re Masons supplying own spirits - this will be discussed at meeting next week
4. Dwyllis McStay application for Silver. It was moved that the application be accepted. **Moved:** Anne **Seconded:** Karen
5. 3rd December Grant Milne has hired hall.
6. A charity was discussed for 2023 It was moved for the charity to be Koha Kai **Moved:** Anne **Seconded:** Jane
7. Moss to be asked to direct pairs on Monday. Jan will let Jill know.
8. It was moved that Janice and Karen are given Countdown Cards to be able to purchase stock. **Moved:** Anne **Seconded:** Sue
9. Greg was going to ask Robyn Boylan and Karen Du Mez if they would like to go on the committee.

Meeting concluded at 9.40 pm. Next meeting 11th January 2023

SIGNED AS A TRUE AND CORRECT RECORD

Signature : _____
Invercargill Bridge Club President

Date: _____
