

Committee meeting of the Invercargill Contract Bridge Club Wednesday 15th November 7.00pm.

Minutes

Present

Sue Scott (late), Greg Buzzard, Grant Milne, Pauline Sutherland, Janice Hodson, Jane Carroll, Anne Somerville, Kate Ramsay, Tony Winters

Apologies

Jan Brown, Fred Warnaar

Apologies Accepted

Moved: Anne Somerville

Seconded: Tony Winters

Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 18^h October 2023.

Moved: Jane Carroll

Seconded: Anne Somerville

Receiving draft of the Minutes of AGM 8^h November 2023.

CORRESPONDANCE: To be dealt with as read.

Inwards:

- NZ Bridge Online strategy – Feedback required by 30th November – attached
 - **Greg and Pauline to draft response**
- J Lawton Otago Southland Regional Conference – Sun 19 November
- NZ Bridge Active Directors List to be updated
 - **Is correct, confirm to NZ Bridge**
- Pani Grey-Thomas Badges dropped into ES, dopped into Cheryls cubbyhole Cheryl issuing
 - **Juliana's name spelt incorrectly. Check original email and return for correction**
- NZ Bridge Nomination forms for Board
- NZ Bridge Form for Clubs to update details and club mailer
 - **Club information to be updated and returned to NZBridge**
- Jan Harris Application to move up to Silver for 2024
- NZ Bridge Zoom Call - Campaign for attracting new members to the Game of Bridge
- Jan Spanns Update on Bridgemate repairs
 - **Geoff has under control**
- M Wilson Princess Bridge Cruise – Flyer on noticeboard

- NZ Bridge Draft Minutes of the AGM
- NZ Bridge Board Meeting minutes
- Freemasons Invite to Lodge of remembrance – Wed 1 November
- Sue Flintoff Enquiry as to when we will have cashless bridge
 - **Respond advising can pay on online (or cash) to Purchase vouchers**
- J Lawton TWIG postponed till Sunday 25 Aug 2024 due to Te Anau being unable to field a team
- J Caughey Resignation
 - **Accepted – update registers**
- Fay Woodward Request to have \$50 prize money from tournament as table fee vouchers
- Denise Carter Flyer for Otago bridge Club Xmas pairs Sun 3 Dec – Close 29 Nov – on Noticeboard
- Jan Medway Appreciation of Tournament on Sunday. Bank Details for prize to be paid

Outwards:

Sympathy CardMelva Hogan
 Get well Card Lee Davies

Matters arising from Correspondence:

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Pauline Sutherland **Seconded:** Tony Winters **Carried.**

FINANCIAL STATEMENT: Financial report to be tabled for 31 October 2023

Matters arising from Treasurer Report:

Treasurer report accepted with Accounts Payable of \$3,570.43 plus payments to tournament winners to be paid (this is less ICC leases)

Moved: Anne Somerville **Seconded:** Grant Milne **Carried.**

HEALTH & SAFETY

Fire Alarm testing to be done – Anne to help Grant
 Break in to car in the car park last Tuesday
 Masons in disabled Car Parks – Greg to address with them at the next meeting

SUB-COMMITTEE REPORTS:

- **Property**

- Carpet – the underlay to be laid and carpet stretched and sewn back together. They require 4 days to carry out the repairs – weeks of 4-7 Dec and 11-14 Dec. It would mean one night of holiday bridge would be unable to be played.
- Curtains – Janice to have Linda Stevens quote for replacement and making of the same
- Windows – Suggested two of the windows to the South be made into opening windows
- Ventilation – Grant to look at the ventilation system that was disconnected when the heat pumps were installed
- Heat Pumps – Grant to look at putting a timer on the heat pumps, also a notice to go on the wall 'HOW TO OPERATE'
- Dishwasher – Many people not washing cups properly. Sink to be filled with hot soapy water so cups can be washed and then put in sterilizer at the end of a bridge playing evening by the Duty person

- **Match:** Report attached

- Payment x Rowena Jackson Swiss pairs \$50 for intermediate not \$30
- Match report read and accepted.
- **Promotions:**
 - The criteria for promotions = 70% playing nights an 54%. Players meeting this criteria are B More, M Frisby, N Rodger, D Murray and A McWilliam. If promotion is declined the above players are ineligible to win a series or trophy for 2 years as they are regarded as Silver Players.
 - Promotion also to be offered to the those players over 53% - J Adelizzi, P Dunne, M Christianson, J Carroll, R McMillian and A Wards.
 - Application for promotion was received from J Harris – Recommended this is accepted.

Moved: Sue Scott

Seconded: Tony Winters

Carried

- **House:**

- Folder to be set up for instruction on 'What to do and how to do' in the kitchen
- Baskets need replenished and washed
- A4 paper, pens and pencils need purchased

- **Bar:** Nothing to report

- **Masonic Lodge:**

- Using disabled car parks – Greg to bring up at the next Masons meeting
- **Membership Club Promotion:** Nothing to report
- **Computer:** Nothing to report
- **Constitution Sub-committee:** Nothing to report
- **O/S Regional Committee:** No report

ACTION ITEMS CARRIED FORWARD:

Action Point	Who is doing	Actioned Y or No	Comment
Potholes in Carpark –.	Greg/ICC		Sept 23 Update – Meeting with ICC. Quote from FH to put in kerbing and tidy up carpark \$10k. Also Environment Southland contacted re the stop bank repair. The masons have been updated on this. Oct 23 Update – Greg has emailed Environment Southland, they have indicated they would pay \$1,500 towards it. But we think they should pay more. Masons would pay half of our portion. Greg spoke to the pipe band and they were taking it to their committee.
New Bridge Mates	Geoff/Jan		Brought up at AGM. Jan had checked and we could get the bad-pix one repaired for \$50. Will discuss at Match committee – Geoff and Jan will follow up on options and costs. (New technology still isn't out. Oct 23 Update – Discussed in Match. May take them to Gold Coast next year. <i>Everyone to identify the broken ones with an orange dot.</i>
Lessons by Moss	Greg		Suggestion was Overcalls
Sign at Club	Grant/Greg	In progress.	Has been approved, can be ordered <i>To be approved by parks and Reserves</i>
Buy a new computer	Geoff/Jan		Has authority to buy a new laptop. Now has a quote.
Fire Drill	Anne/Grant		There should be a drill every 6 months. Fire department is sending info out to Grant.

			<i>Need to register online, Anne will help with this.</i>
Carpet in main room could have underlay tightened.	Grant		Will get a quote for new underlay, Regal \$4,100. Grant will chase up Flooring Xtra. <i>Ready to go over xmas break. Week of 4-7 Dec or 11-14 Dec would be most suitable</i>
Put paper copies of minutes up in foyer	Pauline		
Photos to be updated on Website	Greg		Contact Deirdre
Community Trust email re sponsorship	Anne		Anne is looking after this
Masons have said they could sponsor a tournament	Sue		<i>Masons combine with TD Craig and sponsor Sept Club tournament</i>
It was suggested that the Masons become associate members of the bridge club, and would pay a nominal fee (the club as a whole) then they would feel more comfortable to use our bar. A resolution will need to be passed at the AGM	For AGM	See Below	Greg talked to Fergus about the liquor licence and he said talk to ICC, which we have done previously. See below for the amendment. <i>Masons do not meet criteria for honorary members – 4 members are to become full members of the Bridge Club. They will require a guest book to be signed by all other users of the bar</i>
Bridge Teachers conference – send to Bev, Judith, Barbara, and check with Jill on who should attend. Club will reimburse travel.	Greg		Judith brought up that someone needs to go. Haven't had any feedback from Jill. Greg will ask Tash if she is interested. Oct 2023 update – Judith is interested, but it is the Rowena Jackson tournament. <i>Tash is going to be Jills assistant for Learners glasses in 2024</i>
Cleaner end of contract date	Anne		<i>Grants sister (Debbie) will do the cleaning and help with the kitchen. One month's notice to be given to the current cleaners.</i>
OS conference 19/11/2023 in Alexandra			2 people required to attend. 10am – 3.15. Jan could be available.

Bar person Tuesday nights	Grant		To ask Maryanne
Copier needs cleaning	Jane	WIP	
Query re Grandmas master points – send to Geoff	Pauline		<i>Check with Geoff where this is at</i>
Incorporated Societies and Privacy Acts	Jane/Greg		Put on the President newsletter. Re-jig the enrolment forms. Check re photos being used. Jane had already done a privacy policy – Jane will find it.
Reconciliation of fees charged by NZ Bridge vs Membership.to be done	Anne/Jan	WIP	
Countdown Card – Pauline should have one			For purchasing of Raffles etc
Gardener.	Judith		Same terms

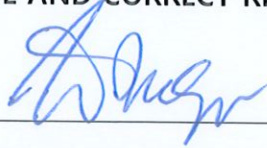
GENERAL BUSINESS:

- Holiday Bridge – Start will be delayed due to carpet being laid, suggest another week be added at the end if this is the case
- Committee Structure – Greg to email
- Prize Giving – Depending on carpet Thursday 7 Dec
 - Kate Ramsay to head a sub committee to organise this
- Volunteers' night – Thursday 14 December 6pm
- Charity for Charity Tournament – Ronald McDonald House to be the recipient
- Evans Trophy – Clash with OS Conference – 1.30pm Sunday 19th – bring a plate
- 2024 5A Swiss date
- E Hayes and Sons have offered sponsorship to the club. A formal letter from the club to be sent

Meeting concluded at 9.10 pm. Next meeting 10th January 2024

SIGNED AS A TRUE AND CORRECT RECORD

Signature :



(Invercargill Bridge Club President)

Date:

10 January 2024
