

Committee meeting of the Invercargill Contract Bridge Club Wednesday 19th October 2022, 7.00pm.

Minutes

Present

Cheryl Foley, Sue Scott , Janice Hodson, Lindsay Glover, Jan Brown , Judith Lawton, , Greg Buzzard, Chris McDonald

APOLOGIES:

Anne Somerville, Karen Palmer-Hall, Megan Dowd, Jane Carroll

Apologies Accepted Moved: Jan Seconded: Janice

MINUTES:

Confirmation of Minutes of committee meeting 21st September 2022

Moved: Jan

Seconded: Judith

CORRESPONDENCE: To be dealt with as read. ** = put into General business
INWARDS:

- ☆ me 6:51 PM
 Fwd: Internet connection issues - ----- Forwarded message ----- From: alan Baird <alanbaird762@gmail.com>
- ☆ Annie, Draft 2 Oct 17
 Committee meeting 19th October - ----- Forwarded message ----- From: Annie Somerville <kiscardi@g...>
- ☆ → Actrix Oct 14
 Friday Bridge - This morning I asked our people if they wanted to finish up for the year on the date shown in the b...
- ☆ Sue Scott Oct 14
 RE: Committee meeting 19th October - Hi Anne We also require a copy of the annual accounts for the meeting. Th...
- ☆ → Natasha Lundin Oct 12
 Silver Division Application - To whom it may concern, I would be grateful if you could pass the attached applicatio...
- ☆ → Actrix Sep 27
 2023 Programme Book - Hi, would you please note I no longer have a land line - the cell phone is 021 111 4595. Tha...
- ☆ → Pamela June Cooper 1
 re Change of Phone NO - Hi Please note change of phone no for new Book Pam Cooper 0272 303414 M...
- ☆ → alan Baird Sep 24
 Internet connection issues - Hi All, Laurie has had a look at our issue with the new BC router and Internet issues a...
- ☆ otagosouthlandbrid. Sep 24
 Pre-conference zoom - Carole Bee is inviting you to a scheduled Zoom meeting. Topic: OS Regional Pre-Conferen...
- ☆ → Secretary Sep 23
 For Club Secretaries & Treasurers please - To Club Secretaries CC Regions & Regional Support Hi everyone I am t...
- ☆ Geoff Eyles Sep 23
 Loveblock New Zealand Wide Pairs - Hi Richard, The Invercargill Club would like to participate in this competition. ...
- ☆ O/S Bridge Admin Sep 23
 Re: Regional Zoom Meeting for ALL CLUBS 25 Sept 1pm - Thank you I will send invites this evening or tomorrow m...
- ☆ → Catherine Howard Sep 23
 2022 09 23 - Karen Maree Palmer - Acknowledgement Letter and Invoice - sent to Applicant - Kia Ora Karen Than...
- ☆ → Secretary Sep 22
 RE: All Grades v Open - Hi Greg No issue at all renaming the event to all grades. The difference being that while yo...

☆ Judith Lawton	winner of the Club tournament - Graeme Nye and Justin Reid And Anita Cloete and Lyn Mouat Sent from my Gala...	📧	Oct 9
☆ Judith Lawton	FW: winners of the club tournament - Sent from my Galaxy -----Original message -----From: Judith Lawto...	📧	Oct 8
☆ Judith Lawton	winners of the club tournament - Graeme Nye and Justin Reid And Anita Cloete and Lyn Mouat Sent from my Galaxy	📧	Oct 8
☆ SBS Bank	Cyber Smart Week - Quick and easy ways to protect you and your money	...	Oct 7
☆ Google	Help strengthen the security of your Google Account - Do you still want 0274 200 044 to be your recovery ph...	📧	Oct 6
☆ admin	TRITON - Hi there, Your October 2022 invoice is attached. Payments made on the 1st of the month or after will be ...	📧	Oct 6
☆ Jane Carroll	RE: Date of the AGM is Wednesday 9th November 2022 at 7.30 - I am an apology to this meeting as I will be in Chri...	📧	Oct 5
☆ Abie	RE: Date of the AGM is Wednesday 9th November 2022 at 7.30 - Hi Cheryl! My apologies, I shall be in South Africa ...	📧	Oct 5
☆ Clean - Biz	Invoice (Invoice # 370566 Order # SHOP) - Please find attached our latest Invoice. Should you have any questions...	📧	Oct 5
☆ Fire Protection	Invoice(s) from Fire Protection Compliance Ltd - GILLIAN MACLEAN Fire Protection Compliance Ltd P: 03 214 4198...	📧	Oct 5
☆ accounts	Allwaste Tax Invoice 604715.000 - Please find attached your tax invoice from AllWaste. If you have any queries, pl...	📧	Oct 5
☆ Kantar New Zealand	How was your recent experience dealing with Inland Revenue? - Kia ora, Kantar Public is undertaking an imp...	📧	Oct 5
☆ Thankyou Payroll Ac.	Re: Overdue Fees - Hi Anne, Looking at your fees page, the \$16.10 is a carryover balance from some months that ...	📧	Oct 4
☆ Thankyou Payroll He.	Labour Weekend is approaching. Have you prepared your payroll? - Let's Talk Payroll. - Keep up to date wit...	📧	Oct 4
☆ FI BATCH	Customer Statement / SISS / 2403775317 - ***** CAUTION:*****	📧	Oct 3
☆ Plaza Supervalue	Account Statement	📧	Oct 2
☆ scotts28	2022 Rowena Jackson Swiss Pairs	📧	Oct 1
☆ debtors	ATTENTION: Accounts, Statement of Accounts as at 30/09/2022 - Helen Murdoch Accounts Receivable 252 Dee ...	📧	Oct 1
☆ remittances	Statement - This email is solely for the use of the intended recipient and may contain information which is confide...	📧	Oct 1
☆ accounts:receivable	Overdue Fees - Kia Ora, I hope you are well. We noticed it's been a while since you last ran a pay with us and we'r...	📧	Sep 28
☆ Spark	Removal of your wire maintenance service - We're shutting down this service soon View the online version Accoun...	📧	Sep 28
☆ Spark	Removal of your wire maintenance service - DOCTYPE html PUBLIC "-//W3C//DTD XHTML 1.0 Transitional//EN" ...	📧	Sep 27
☆ Dropbox	This just in: Have you gotten back into your routine? - Learn how to get set up to spike your creativity	...	Sep 27
☆ Dropbox	This just in: We're about to release something new - Learn how to get set up to spike your creativity	...	Sep 26
☆ Dropbox	Please read: Have you gotten back into your routine? - Learn how to get set up to spike your creativity	...	Sep 25

From	Subject	Date	Time
Geoff Eyles	FW: Tuesday Averages PDF		6:45 PM
Cheryl Foley	Meeting Agenda October 2022 - Cheryl Foley Contracting Accountant SouthRoads Ltd Hunt Street Invercargill 98...		6:23 PM
Catherine Howard	2022 10 18 - Apply Early for Summer Event Special Licences - Catherine Howard District Licensing Support O...	Oct 18	
Christine Dallas	AGM - Hi Please put in an apology for me for the AGM Also, Just one thing I was going to bring up for Thursday ni...	Oct 18	
otagosouthland,brid.	interclub teams - Hi The Otago Southland regional committee is keen to promote? an interclub teams event betw...	Oct 17	
O/S Bridge Admin	Fwd: Zaida Morris 10A Pairs-Updated Flyer - Carole Bee Begin forwarded message: From: Secretary <secretar...	Oct 17	
Secretary	Newsletter No 7 for 2022 - To Club Secretaries CC: Regions & Regional Bridge Support Hi there A copy of our lat...	Oct 17	
FI BATCH	Customer Statement / SISS / 2403775317 - ***** CAUTL...	Oct 17	
Alan McRae	Winton Club Swiss Pairs - Hi Sue, Find attached a flyer for the Winton Swiss Pairs on Sunday 6th November. This ...	Oct 16	
New Zealand Bridge .	NZ Bridge Invoice - Your NZ Bridge membership levies invoice for 01 October 2022 to 31 December 2022 is attac...	Oct 15	
New Zealand Bridge .	NZ Bridge Invoice - Your NZ Bridge session charges invoice for 01 July 2022 and 30 September 2022 is attached	Oct 15	
Spark	Last chance to share your thoughts - Tell us how we went View the online version Tell us how we went Kia ora! ...	Oct 14	
Kantar New Zealand	Reminder: How was your recent experience dealing with Inland Revenue? - Kia ora, Kantar Public is undertaking a...	Oct 13	
otagosouthland,brid.	FW: Revised poster for NI Pairs - Good afternoon, From NZ Bridge for your members please. Please display the att...	Oct 12	
SparkEbillSupport	Here's this month's Spark bill - This month your services come to \$47.33. This amount is due on 27 Oct 2022. Spar...	Oct 12	
jodster,yoda	FW: Encouraging your junior members to participate in online bridge especially for them! - Hi Thanks for supporti...	Oct 12	
Kantar New Zealand	Reminder: How was your recent experience dealing with Inland Revenue? - Kia ora, Kantar Public is undertaking a...	Oct 11	
Registrar of Incorp.	Your chance to have your say on regulations for incorporated societies - Consultation runs until 22 Novembe...	Oct 11	
remittances	Your Canon invoice l6692222 - This email is solely for the use of the intended recipient and may contain informatio...	Oct 10	
FI BATCH	Customer Statement / SISS / 2403775317 - ***** CAUTION:...	Oct 10	
O/S Bridge Admin	West Otago Sunday Social Tournament - West Otago would love some more entries...please rustle up some suppo...	Oct 9	
Secretary	Confirmed AGM Minutes for 2021 - To Club Secretaries CC Regions & Regional Support Hi there At our AGM hel...	Oct 9	

OUTWARDS:

Matters arising from Correspondence -

Thankyou payroll was contracted, but we won't be needing them. Anne to contact them. New cleaner will be a contractor.

Registration of Incorporation – we are still waiting on NZ Bridge.
 Letter from Friday bridge asking for another day – Sue will respond and say that's OK.
 Overdue from Thankyou Payroll – check what overdue is. It is May processing fee.

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Cheryl **Seconded:** Lindsay Carried.

FINANCIAL STATEMENT:

Thankyou Payroll – May processing fee is overdue – Anne to confirm this hasn't been paid.
 Masons queries – Judith will contact Laurie and see if these have been answered.

Draft Annual Accounts Queries –

1. Last Year Grant \$20,000 – what is this
2. This year Donations \$11,110 – what is this made up of?
3. Fixed asset schedule to be sent to committee
4. Donations Expenses of \$612 – what is this made up of?

Treasurer report accepted with Accounts Payable of \$3,993.69 P&L – Not supplied
Moved: Greg **Seconded:** Lindsay Carried.

MATTERS ARISING

Action Point	Who is doing	Actioned Y or No	Comment
Potholes in Carpark –.	Lawyers		Now that lease is sorted Judith will ring ICC. ICC have said that we are on the list to get this repaired. April update – Lease has now been received, but it is still showing that the Bridge Club is responsible for the carpark. It has been sent to lawyers Schofield/Cockroft for review. May Update – Sue has a letter that says ICC is responsible for the carpark – lease is still with the lawyer. June Update – Sue has been talking to the lawyers re the lease, and if we should sign the lease if they haven't rectified the runoff from the stopbank issue. Sue will advise

			lawyer to go back to ICC to advise our position. July Update – Lawyers were liaising with ICC, Holly will be in contact with them. Greg will take some photos and send them. August Update – Anne and Greg were chasing up lease, as we would like to get this paid by end of August. New lawyer is Linda Whatson. Sept Update: Greg has sent photos to the ICC. Oct Update: Environment Southland looked at the drain and have passed a report onto ICC. Greg and Judith will go and see ICC.
Marilyn being supervised as a director	Greg		Chasing up with Murray Wiggins (June update no response). July update – Sue talked to Stewart Strang, and he also hadn't heard from Murray. He is just going to carry on directing. August Update - Greg spoke to Murray. Stewart is a qualified director. Marilyn needs to follow up with Carolyn Wiggins – Sue will chase this up with Marilyn. Sept Update : Sue and Greg have spoken to Marilyn. (NFA)
Light outside is out.	Lindsay		Lindsay has discussed with ICC and they will get back to him.
Discussed that we will need people to move up to Silver.			It was agreed that there could be a group of people that can be asked to move up. Sept update -This will be discussed by the Match committee. Oct update – Greg and Sue will talk to the Silver reserve division next week.
Jan noted that she hadn't heard from the manager of the Intermediate team yet.			Sept Update - The manager is Greg, he will get something out for November. Oct update – have had contact (NFA)
Thankyou Payroll to do our pay	Anne		No longer required as we will not have any payroll staff. (NFA)
Tournament Director Workshop			Sep 5 Judith will chase this up. (Oct – no interest)
			NZ Bridge AGM – Greg Buzzard will attend as the Invercargill delegate. Moved: Anne Seconded: Jan. Oct update – Plane was delayed so Greg missed it. But he also wasn't on the list of attendees. CF – checked we hadn't sent the registration forms through.
Term Investments	Anne	Y	It was moved that the Term Investment with \$40,472 be reinvested for 12 months, and that the Treasurer put \$20,000 from Star account on a 6 month deposit. (NFA)

Backup for Bar	Megan		Fred needs someone to be a backup for the bar – maybe Chris McDonald – Megan will ask him. Oct update – Chris had said no. But could sort bar out, doesn't take long and he will come back with a decision.
Cleaner	Judith		Find a new cleaner. Oct Update – Judith has been chasing up. Thanks to Sue for cleaning while we have had no cleaner. Jims Cleaning has given us the cheaper price \$86 a day. It has moved that Judith negotiate 2 days with Jims cleaning at no more that the quote received. To start 20/10/2022. Moved – Judith Secoded – Janice. Carried.
Rowena Jackson all day Tournament 12/11/2022.	Anne		Sue will do up a flyer. Judith will talk to Julie Croft – start at \$500 for sponsorship. Oct update – Judith has been chasing this up. Fine for this year but maybe next year will be different as Julie is retiring. Action – Treasurer to send an invoice for \$400.
Promotions	Greg and Sue		Greg and Sue will approach Silver Reserve to let them know that we need more people to move up to a Monday. It will be explained to Silver Reserve how not moving up could affect the club.
Percentages announced	Y		We need to announce that the percentages are out in the foyer. (NFA)
Asking NZ Bridge if we can call "open" tournaments "All Grades".	Y		Yes we can (NFA)
Programme book is underway	Y		
Loveblock Tournament	Y	All	Greg will be the Director. Everyone is to promote. 4 x tables so far.
End of Year		Sue	In the book it is 1/1/2/2022. Suggested to play cards as well. In Tournament and Prizegiving afterwards. Will have santa, 1 pm. - Play, no partner required. Dress festive. Sue will do flyer.

Regional Zoom meeting 25/9/2022	Greg and Jan		Will be asking lots of information to be able to support the club. Greg and Judith attended. Sonya was keen on coming to A&P Show 4 th March 2023. We will need volunteers.
Life Members photo			Find a place for it to go – it is up on wall, and will stay there. (NFA)
Winton			Winton have a pairs and an intermediate tournament a week apart – they want to know if we want to do the Teams June. Or a Club teams event? It was moved we could run an interclub teams event between Invercargill, Gore, Te Anau, Winton, Tapanui. Moved: Greg Secinded: Lindsay
AGM			Notices have gone out 7.30

SUB-COMMITTEES REPORTS – Including ongoing matters:

Bar – Going well.

Property - .

Masonic Lodge (IMHBCT) –

House: - Bev has been using the Countdown card all this year to pick up stock for the kitchen. She has handed to back. Janice will now keep an eye on stock and let Sue or Judith know if we need anything.
Swiss pairs – we have enough frozen food to use for this, and we will need club helpers on the day.

Match – 5A Swiss pairs – Marilyn has put her hand up to Direct this in November and Stewart will do the January 2023 tournament.
Mixed Teams – we will play mirror bridge for the last 2 evenings. Sue will send an email to the captains to let them know.

Membership/Club Promotion:

Computer:

Health and Safety:

Constitution Sub-committee: NZ Bridge are compiling a document.

O/S Regional committee: The O/S committee are wanting to give tournaments back to the clubs for running. They are asking if Invercargill want to take back their tournament. Discussed that we wouldn't currently have a sponsor for this, would we charge \$30? It was moved that we would like to run the tournament. **Moved:** Greg **Seconded:** Lindsay.

GENERAL BUSINESS:

1. Letter from Tash Lundin re moving to Silver Division in 2023. It was moved to accept Tashs promotion. **Moved:** Judith **Seconded:** Janice.
2. Registration of Incorporation – we are still waiting for NZ Bridge
3. Letter from Friday bridge asking for another day – Sue will respond and say that's OK.
4. Promotions – After looking at the Average % for Silver reserve. Greg suggested that 53% could be the cut off on who could be asked to move up.

Meeting concluded at 9.20 pm. Next meeting 16/11/2022

SIGNED AS A TRUE AND CORRECT RECORD

Signature : 
Invercargill Bridge Club President

Date: 15-11-2022