

Committee meeting of the Invercargill Contract Bridge Club Wednesday 25th Sept 2024 7.00pm.

MINUTES

Present

Greg Buzzard, Kate Ramsay, Grant Milne, Jane Carroll, Pauline Sutherland, Janice Hodson. Sue Scott, Fred Warnaar, Jan Brown

Apologies

Anne Sommerville, Tony Winters

Matters arising from the Minutes:

Confirmation of Minutes of committee meeting 21 August 2024

Moved: Jane Carroll Seconded: Kate Ramsay Carried.

CORRESPONDENCE: *To be dealt with as read.*

Inwards:

- | | | |
|---|--|--|
| ● 22 Aug 24 | NZ Bridge | Lovelock invite - <i>PS to respond answering questions</i> |
| ● 22 Aug 24 | Gore Bridge | Tournament Notice – 5 October 24 – Fwd All/NB |
| ● 23 Aug 24 | Balclutha Bridge Club | Tournament Notice – 12 October 24 – Fwd All/NB |
| ● 25 Aug 24 | Taieri Bridge Club | Tournament Notice – 29 Sept 24 – Fed All/NB |
| ● 27 Aug 24 | Victoria bridge Club | Tournament Notice – 15 Sept 24 |
| ● 30 Aug 24 | A Sommerville | Account to pay 31 Aug |
| ● | \$3231.07 - Moved J Carroll, Seconded Jan Brown | |
| ● 30 Aug 24 | Whakatane Bridge Club | Notice of introduction of Campervan Parking – Fwd NB |
| ● 02 Sept 24 | G Buzzard | September Newsletter |
| ● 02 Sept 24 | K Herman | Thank you from Ronald McDonald House |
| ● 04 Sept 24 | E Hayes | Sponsorship for Tournament – 28 Sept 24 |
| ● 09 Sept 24 | J Lawton | Regional committee – 2025 Tournament dates |
| 1. Host SI Teams 2025 - On agenda for next Match Meeting | | |
| 2. Nat Teams clash 15/16 March - leave as is people going to Nat teams won't be the same playing in Tournament | | |
| ● 09 Sept 24 | Y Hughes | Complaint regarding the state of the kitchen – FwdComm |
| ○ | <i>Notice put on Fridge Door....monitoring</i> | |
| ○ | Greg to bring up at Masons meeting | |
| ● 09 Sept 24 | NZ Bridge | Flyers re Directors Assessments/Examination – Fwd NB |
| ● 10 Sept 24 | R Boylan | Letter re claim of sponsorship Audiology South |
| ○ | <i>Check with Anne if has been received</i> | |
| ● 10 Sept 24 | NZBridge | Board Meeting Minutes 13 Aug 24 – Fwd Comm |

- 10 Sept 24 NZBridge Constitution change Clause 3.3 – Fwd Comm
- 10 Sept 24 NZBridge Stop Card Change – Fwd Comm
 - **Effective immediately - Stop card not to be used in Tournaments**
 - **Optional can still be used at Club sessions - committee decided not to continue using**
 - **Greg to advise members in newsletter - changed effective from newsletter**
 - **Members must still wait 8-10 sec before bidding if there has been a jump**
- 11 Sept 24 NZBridge Update from OSR Comm – Fwd Comm
 - **Otago Southland Regional Conference on Sun 3 Nov 2024 in Balclutha**
 - **Minimum of two attendees required - G Buzzard and Jan Brown attending**
 - **If any other club memes want to attend let Jan know**
- 11 Sept 24 Registrar of Inc Societies Reregister – AS CD. *PS - Fwd to Constitution Committee*
- 11 Sept 24 OSBridge Link re constitution – *Fwd F More*
- 12 Sept 24 Mixit Charitable Trust Enquiry re Hire of Bridge Rooms – Oct 1-2
 - **G Buzzard advised - No hire**
- 16 Sept 24 A Sommerville General ledger for annual accounts – 156 pages
- 16 Sept 24 A Sommerville Accounts to Pay
 - **\$7302.82 Moved J Carroll Seconded P Sutherland**
 Moved J Carroll Sec P Sutherland
- 16 Sept 24 S Scott Request for payment of \$41 x weekend Tournament
 - **\$41.00 Moved Jan Brown Seconded J Carroll**
- 17 Sept 24 R Solomom Lovelock Pairs reminder
- 17 Sept 24 N Cousins Kiwibank application form (+letter x SBS)
 - **New bank accounts are to be opened with Kiwi Bank immediately as SBS will no longer have ibank services available after 31 October 2024 and SBS accounts to be closed. Moved Jan Brown Seconded Jane Carroll**
- 19 Sept 24 NZBridge Newsletter 6 2024 – Fwd Comm
- 23 Sept 24 A Sommerville Info for meeting
 - **ICC bar charges - to reduce the fee we need to reduce the hours of operation to <40 hours per week - *Grant is to change bar hours of operation and advise ICC***
 - **ICC bar charges - to reduce the fee we need to reduce the hours of operation**
 - **Fixed deposit rates x Kiwibank received - *Greg and Christine to review and decide on an option***
- 23 Sept 24 J Brown New Member - Debbie Reding
 - **Moved that 3 new members be accepted into the club: A Baird, K Campbell and D Reading**
 - **Moved J Brown Seconded Sue Scott**
- 25 Sept 24 OS Bridge Tournamnet Notice - Fwd All/NB

Outwards:

- 26 Aug 24 P Sutherland NZ Bridge re Website upgrade and log in process
- 27 Aug 24 P Sutherland L Glover – re heating in room

- 27 Aug 24 G Buzzard NZBridge – P Sutherland to be added as a club admin
- 18 Sept 24 G Buzzard Match Committee – Aug Minute change
- 22 Sept 24 P Sutherland E Hayes – Thank you for sponsorship
- 22 Sept 24 P Sutherland G Milne – Collect sponsorship x E Hayes this week

Matters arising from Correspondence:

That the Inward Correspondence be accepted and the Outward Correspondence be approved.

Moved: Pauline Sutherland **Seconded:** Kate Ramsay **Carried.**

FINANCIAL STATEMENT: Financial report tabled for 31 August 2024

Matters arising from Treasurer Report:

Treasurer report accepted.

Moved: Jane Carroll **Seconded:** Grant Milne **Carried.**

OTAGO/SOUTHLAND REGIONAL COMMITTEE UPDATE:

- Host SI Teams 2025
- Nat Teams clash 15/16 March
- Otago Southland Regional Conference on Sun 3 Nov 2024 in Balclutha
 - Minimum of two attendees required

MATCH REPORT

- Meeting on Monday 19 August
- 4 x \$25 vouchers received from E Hayes
 - *PS to get wine and chocs for 2 and 3 prizes*

HEALTH & SAFETY

- Due to the continued rise of uninvited guests appearing on bridge nights the Director is to lock the doors straight after the start of play
 - Greg to put in the newsletter
- Trucks and camper vans parking in the carpark and taking up parking spaces of the bridge players
 - If number plate is received we will contact the company
 - Private Car Park sign to be erected - Grant
- 14 Sept - Vehicle caught on camera coming through from the carpark across the grassed area in front of the path. To be reported to police - Grant

SUB-COMMITTEE REPORTS:

- **Property:**

- To proceed with the sign at the entry now that the lease is sorted.
 - Need approval from Parks and Reserves - Greg, Grant

- **House:**

- Masons leaving food in the fridge and rubbish bins
 - Greg to address with them at the next meeting
 - Notice put on fridge door
- How to booklet for kitchen instructions underway by Pauline and Janice
- E Hayes Tournament this Saturday - \$5 and a plate

- **Bar:**

- Price increase at the bar
 - Spirits \$3 a nip
 - Stubbies \$5
- Effective from Gregs next newsletter/Till reprogrammed

- **Masonic Lodge:**

- **Membership Club Promotion:**

- **Computer:**

- **Constitution Sub-committee:**

ACTION ITEMS CARRIED FORWARD:

| Action Point | Who is doing | Actioned Y or No | Comment |
|--|--------------|------------------|--|
| <u>LEASE</u> Sign at Club | Grant/Greg | | Sept: Approval to be sort from Parks and Reserves Aug: <i>No change</i> - Has been approved - can be ordered – ON HOLD until lease sorted - To be approved by Parks and Reserves June: Proof reviewed. To update by including "Thur" Size to be changed. |
| Curbing | Greg | | Sept: No change Aug: No change July 24: Drain is higher than the curbing – Follow up with Parks and reserves. |
| <u>TECHNICAL</u> | | | |
| Computer | Jan | | Richard McMillian to learn for SR. Chris McDonald also to learn |
| New Computer | Jane/Geoff | | Sept: Geoff not committed to a date Aug: Geoff not committed to a date July: Jane to load compass onto the computer - Done April |
| <u>FINANCIAL</u> | | | |
| <u>MEMBERS & LEARNERS</u> Lessons with Moss 2025 Learners Class | | | |

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|---|--|----------------|---|
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| <u>HEALTH & SAFETY</u> Fire Drill | Grant | | Next drill 24 January 2025 |
| <u>GENERAL</u> Blue Playing Cards Library Kiwi Bank | Jan? Anne Anne | WIP | Sept: Blue cards to be ordered Sept: No change July: Books ordered for Library – new achol bidding system June: New Books Sept: Account to be opened immediately. SBS closing ibank 31 Oct 24 Aug 24: Account to be opened at KiwiBank for signatories after AGM |
| <u>PROPERTY</u> Ventilation - Fans Drains | Grant Grant | | Sept: Still no quote - Grant to approach Inside Systems for a quote Aug: No quote - Grant to chase up. Reinstalling the ventilation system in the toilet area that was disconnected when the heat pumps were installed. 20 Mar - quote to come x Faults. July: Still waiting on Faults for a Quote Sept: No change Aug: No change - 17 Apr - Drains need checked by a camera. To email council. July: WIP |
| <u>HOUSE</u> | | | |
| Kitchen Instructions Dealing of Boards Bar License | Janice/Pauline Janice/Pauline Pauline Grant Anne | WIP WIP | Sept: Started Aug: Folder to be set up for instruction on 'What to do and how to do it' in the kitchen. Sept Started Aug: List of catering requirements and duties Sept: No started yet Aug: Notes to be updated Sept: Hours to be reduced to <40 per week - Advise ICC Aug: Anne to review information received from ICC-done |

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| <u>LEGAL</u> Constitution | Fregus Greg Sherry | | June 24: Fergus Moore to get involved with NZ Bridge Constitution |
| <u>SPONSORSHIP</u> Community Trust Southern Optical | Anne Jane | WIP | Sept - To write off To follow up – June/July – Still to Follow Up Sept: No further progress July: Jane to follow up to see if interested in sponsorship for 2025 |
| <u>TOURNAMENT</u> IP's Fundraiser | | | Sept: Thursday October 17th Fundraiser - cancelled (now Goulash pairs). Decided each member to \$100 toward expenses and each other club member to get \$50 |
| <u>MASONS</u> Use of Bar Kitchen | Greg Greg | | Sept 24: 2 names provided, need 2 more 20 Mar - 4 x names to be provided to become members by the end of the month - No names yet but bill paid. Aug: Still no list of names Sept - Food left in rubbish (again) and also left in fridge Aug: Food left and the rubbish not removed |
| | | | |
| | | | |

GENERAL BUSINESS:

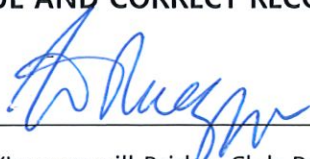
AGM Wed 13 November 2024 - Notice is up on notice board

RESIGN Debbie (cleaner) has resigned due to full time employment. Janeen to consider cleaning. \$30ph

Meeting concluded at 9.15 pm Next meeting Wednesday 16th October 2024

SIGNED AS A TRUE AND CORRECT RECORD

Signature: _____



(Invercargill Bridge Club President)

Date: _____

