

# **AUGUST 2021 NEWSLETTER**

# **Evacuation Policy**

A policy setting out what to do in various emergencies has been finalised. A copy is attached to this newsletter and is up in the foyer. Something worth getting familiar with.

## Oamaru Tournament - this Sunday 15 August - help needed

We need raffle prizes. Also we need helpers in the kitchen; a junior pair to make up numbers and volunteers to act as substitutes. If you can do any of the latter talk to, call or text Liz Drew 021 023 62234 asap.

### **X-Clubs Initiative**

This initiative was explained in the July Newsletter. We have received positive feedback and will start this in 2022.

### **Improvers Lessons**

These start this coming Wednesday - 18 Aug - at 7pm. Our thanks to Frances and Dennis for running these.

### **Wednesday Bridge**

This is still happening - 1pm to 3pm on Wednesdays. All welcome.

## **Other Upcoming Events**

- Oamaru Fundraiser Tournament
  A half day tournament on Sunday 19 Sep starting at 1pm, cost \$20 (includes \$5 worth of raffle tickets)
- Xmas Dinner on 26 Nov (early I know but to get it into your calendars)
- Friday bridge will continue on 3 and 10 December (again to get it into your calendar)

Good bridge everyone.

Junelle Edmonds President



Cnr Medway and Steward Streets P.O. Box 272 Phone 434-7455 Email: bridgeclub@xtra.co.nz

# **EVACUATION POLICY**

#### **FIRE**

- Operate the fire alarm above the Directors' Desk. You will need to break glass and press the switch down.
- Tell all members to leave the building by their closest exit.

There are three exits: The main entry and exit doors, one in kitchen and one in main hall in the south east corner. All marked with an EXIT sign.

Ring the Fire Service 111, and give our address clearly as corner of Medway and Steward Streets, OAMARU.

### IF YOU HEAR THE FIRE ALARM

- Leave the building by your closest exit, helping those who have mobility problems.
- Assemble in the adjoining car park by the NO ENTRY signs. Please stay with the players from the table you were at, for marshalling and do not leave until a head count has been done.
- Do not re-enter the building until you are given the all clear.

### The Director will check:

- toilets, and shut the doors on the way out; and
- report to the Fire Department on the number of players when everyone is outside at the assembly area.

### FIRE EXTINGUISHER is located in the kitchen on North wall for small fires only

# IF YOU FEEL AN EARTHQUAKE

Leave the building by the three exits and gather by the NO ENTRY signs until Director gives the all clear.