

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 9TH APRIL 2019.

Present: Jenny Magee, Dale Cameron, Barbara Wilkes, Jen Macartney, Alan Lewthwaite, Cathy Ferguson, Eve Beardsmore, Patsy Williams, John Aitcheson

Apologies: Joy Martin-Frew

Minutes of Meeting of 12TH March 2019:

Confirmed as a true and correct record by Barbara, seconded by Cathy.

Matters arising:

Bar purchases will now be just for bar purchases and any other expenses will now go under kitchen expenses.

Asset register has now been located and is attached at the end of this report. Can't find a computer that we purchase a few years ago but Jenny thinks that money was donated for the purchase of the computer maybe 4-5 years ago.

Barbara still to contact the Westport Club about the initiatives they took to increase their membership.

The updated Grade and Ratings points just gets downloaded from the web so that's why they don't show in the Correspondence.

Correspondence:

Inwards

Snail Mail:

Val Wilson – change of address - *given to Jenny to update.*

NZ Bridge – Certificate for Pat Chapple

NZ Bridge – poster on National Bridge Congress

Email:

NZ Bridge – link to latest Bridge Zone Radio Show – (rec'd 03/04).

Alan McRae – reminder about Winton's 5A Teams tournament – (rec'd 02/04).

NZ Bridge – Announcement of five-year Youth Strategic Plan – (rec'd 02/04).

OfficeMax Statement – (rec'd 02/04).

O/S Bridge Admin – NZ Tournament schedule March/April 2020 – required back by a.s.a.p. – (rec'd 01/04).

Ricoh Statement – (rec'd 01/04).

Gillian Alexander, Regional Bridge Mate – encouraging entries for Cromwell 8B Pairs and Teams tournament on 6th April – as very little entries. (Rec'd 27/03).

NZ Bridge – link to bridge zone – (rec'd 27/03).

Ben Sykes from Ricoh – offering to upgrade to a 4 generation newer model at no cost. The rates will be kept the same as is. (Rec'd 18/03). *Forwarded to Jude Smeijers as computer manager who asks that we email them to see what the downside is for us. We would own the machine – also saves us cost of disposal of old machine. Full email was read out to committee. Dale proposed a motion that we accept this proposal. Agreed unanimously. John Aitcheson to take this on.*

NZ Bridge – copy of latest newsletter from the Chair – (rec'd 26/03).

David Stevenson – inviting us to enter the Bill Hughes Simultaneous Pairs 2019 – (rec'd 23/03). *We haven't entered this before.*

NZ Bridge – link to latest bridge zone – (rec'd 22/03).

O/S Bridge Admin – Notice re Rubber Bridge 2019 for Otago Southland Region, entries close 7th April – (rec'd 22/03).

Mercury – online bill for \$320.62 – (rec'd 20/03).

NZ Bridge – Bridge minutes from 22 Jan – (rec'd 20/03).

Inland Revenue – changes to MyIR – (rec'd 19/03).

Gillian Alexander, Regional Bridge Mate – looking for updated memberships lists so that NZ Bridge can gauge accurate information on club membership – (rec'd 17/03). This email was sent to all clubs.

O/S Bridge Admin – email re enquire to gauge potential interest in a seminar for improvers in our area. – (rec'd 15/03). *Jenny dealt with this.*

Jane Stearns – some resources for useful materials for posters, TMI cards (too much information cards to hand to beginners on entry to club play), Poems to read to existing members prior to graduate entry to clubs), innovative lesson posters, lesson fliers and newspaper ads, RBM can help with Facebook "Boosts" for as little as \$5 – (rec'd 15/03). *Forwarded on to Kristen Collins.*

NZ Bridge – newsletter from International Committee – (rec'd 15/03).

NZ Bridge – invoice for session charges \$156.63 – (rec'd 15/03).

O/S Bridge Admin – Reminder for Annual Queenstown Tournament – (rec'd 13/03).

NZ Bridge – link to latest podcast – (rec'd 13/03).

Bradley Johnston – change of entry for tournament – (rec'd 12/03).

NZ Bridge – a note to confirm that invoices will be sent soon – (rec'd 13/03).

NZ Bridge – tips for club administrators – (rec'd 13/03).

Outwards:

Letters acknowledging resignations to Rosemary Pickersgill

Letter to lessons sub-committee thanking them for their work.

Letter of thanks to Jude Smeijers for disposing of old equipment.

Letters accepting Gillian Alexander as a new member.

Letters to Probus Club of Mosgiel – Men's, Mosgiel Ladies Probus Club, Taieri Friendship Club – with charges to March 2019 and advising of increase of hire costs to \$75.00 per 3 hours use.

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The full treasurer's report for March will be attached next month.

Invoices to pay:

Accounts to pay:

Mercury	\$ 288.56
Vodafone	\$ 72.99
Ricoh	\$ 112.77
NZ Bridge	\$ 156.63
J Smeijers - Tournament Exp	\$ 175.00
Wages - J Elfield	\$ 129.78
IRD - PAYE - March	\$ 30.22
OfficeMax	\$ 28.08
Kitchen A/c	\$ 147.73
Bonus Saver	\$ 200.00

\$1,341.76

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Barbara.

Still one unfinancial member – but this member has been spoken to and they will try and sort.

Committee Reports:

Building:

Fire protection – smoke alarms and fire extinguisher. Still work in progress.

Insurance update. Alan has measured the building and has a building cost estimate to replace \$814,000 which includes floor covers, and heat pumps. Currently insurance for \$430,000. Contents insurance – has a list from the asset register – needs replacement value for each item. Jenny, Alan and Dale to form a small sub-committee for valuing items. Alan to get quotes from 2 other companies. Will need to make decision next meeting. Committee gives approval to proceed.

Power supply for the phone – update – still work in progress.

The emergency light at the end closest to the Pipe Band rooms didn't work again this month – think it may be a faulty contact. When we need an electrician, we can get that looked at.

Bar:

All going well – Dale worried if prices to be increased and the till has to be set. Possibly extra bar supplies needed for tournament.

Stationery Supplies:

A receipt book has been purchased.

Kitchen:

Biscuits just purchased as and when required. Tea girls going well.

Cards Sent:

Card to go to Baukje for donation towards advertising costs.

Membership:

Membership request from Bernadette Van der Lem – agreed to accept by committee. Account to be generated and sent to Barbara to go with the welcome letter.

Programme:

8B Tournament - update. 15 tables – 2 pairs were allowed as late entries. Report given by Jude – all went well. Thanks to Jen for welcoming the players and presenting the prizes. Prizes were slightly adjusted on the day to 1/3rd of the table income. Thanks to Jenny and Kim for dealing, to Patsy, Dale, Jenny and Alan for helping with catering/set-up and Dale for bar, and Joy, Jenny, Val and Janet for helping for morning and afternoon tea. Feedback that came from an outside member is that they would prefer less prize money but more prizes e.g. having 4th prize. Oamaru Club used 50% to takings for prize. Will consider for next tournament in June.

Easter Fun Day – Christine will organise as usual. Poster to go up. To be mentioned in newsletter.

Hospice Charity Tournament – Sunday 5th May. Barbara to direct. Raffles to be organised with. Hospice provide afternoon tea – they will need confirmed numbers. Will see if Jude can do poster. Jen to find out from Jude about online entries and if she can help. A note to be put in the newsletter about raffles. Raffle box to be put out for contributions. Jenny will contact Wal's for plants, and New World for fruit baskets.

Lessons: 19 now attending.

Computers: Look at cost of new bridge pads. Jude reports that our current Bridgepads are still ok. Committee would like to find out more information on costs etc. Barbara to email Oamaru Club to find out more information about costs etc. Otago reckon they have an on-going cost.

Health & Safety: Nothing to report.

General Business: Tournament dates – same days but 2 days different next year for 2020. Jen to confirm these this week.

DCC will come in to look at gardens to be tidied. Cathy to contact Parks and Gardens – Shirley Stewart.

June meeting to be 18th June as Barbara is away until 12th June. Jen away from 5th June to 28th August.

Meeting closed at 8.20 pm. The next meeting will be held on Tuesday 14th May 2019 at 7.00 pm.

Action List

September 2019

- To consider if wording needs to be changed for table money before AGM.

November 2019

- Look to see if there is interest in Party in the Park as it can take quite a lot of work to organise.

April 2020

- Term deposit falls due on 24th April.

July 2020

- Fire Extinguisher may need annual check.

PLANT & EQUIPMENT 31 AUGUST 2018

	Original Cost	Deprec % of Cost pa	Year of Purchase	Book Value 31-Aug-17	Depr 2018	BookValue 2018
<u>BUILDINGS</u>						
Building	130,297	2	1986	44588.45	2605.94	41982.51
Improvements 02	9,676	2.5	2001	5804.80	241.90	5562.90
Improvements 03	4,093	2.5	2003	2660.46	102.32	2558.15
Improvements 07	2,330	2.5	2007	2075.25	58.25	2017.00
Improvements 14	3,600	2.5	2015	3352.50	90.00	3262.50
	149,996			58481.46	3098.41	55383.06
<u>EQUIPMENT</u>						
Card Dealer	7071	20	2001	0.00		0.00
Electric Stove	1572	20	2001	0.00		0.00
Dishwasher	3807	20	2001	0.00		0.00
Jugs	221	10	1996	0.00		0.00
Notice Boards	280	10	1996	0.00		0.00
Painting Brindley	622	0	1996	622.00		622.00
Framing	143	10	1998	0.00		0.00
Equipment Trolley	200	20	2002	0.00		0.00
Bar Freezer	524	20	2003	0.00		0.00
Printer	506	20	2004	0.00		0.00
Heaters	8,015	20	2004	0.00		0.00
Deal Master	140	20	2004	0.00		0.00
Water Cooler	535	20	2005	0.00		0.00
Whiteboard	777	10	2005	0.00		0.00
Computer	1,040	20	2005	0.00		0.00
Table	410	10	2006	0.00		0.00
Pergola	218	20	2006	0.00		0.00
Dell Computer	1204	20	2007	0.00		0.00
Ricoh Photocopier	2100	20	2008	0.00		0.00
Bridge Pad	7600	20	2009	0.00		0.00
Bridge Pad - addition2	1118	20	2010	0.00		0.00
Bar dishwasher sterilizer	4318	20	2012	0.00		0.00
HP ProDesk	1240	40	2014	0.00		0.00
Card Dealer	5770	20	2015	2981.17	1154.00	1827.17
New Boards	523	10	2017	470.57	52.29	418.28
Zip Hot Water	1674	20	2018		167.45	1507.00
	51629.20			4073.73	1206.29	2867.45

Transaction List

Non Profit Organisation - 03-1725-0028339-000

							Current Balance as at 07/04/2019:	\$9,116.45 CR
Payment Date	Description	Other Party Name	Particulars	Analysis	Code Reference	Debit	Credit	
29/03/2019	Credit Interest	CREDIT INTEREST	\$0.71	Exempt			\$0.71	
	Closing Balance:							\$8,510.58 CR
28/03/2019	DIRECT DEBIT	MERCURY NZ LTD			112876030	\$265.98		
28/03/2019	Payment	June Elfield	Cleaner wage 111		29386054	\$129.78		
	Closing Balance:							\$8,509.87 CR
26/03/2019	TELLER		TELLER DEP money		table		\$1,390.50	
	Closing Balance:							\$8,905.63 CR
25/03/2019	AUTOMATIC PAYMENT	TAIERI BRIDGE CLUB	To Bonus Sav			\$200.00		
25/03/2019	DIRECT DEBIT	VODAFONE NZ LTD	Vodafonefxd 7169226		Ph&Internet	\$72.99		
	Closing Balance:							\$7,515.13 CR
20/03/2019	DIRECT DEBIT	RICOH NEW ZEALAND LT	Ricoh New Ze Autopay		RNZPLAN	\$57.50		
20/03/2019	DIRECT CREDIT	Blok G B	B.Blok 64589				\$125.00	
	Closing Balance:							\$7,788.12 CR
18/03/2019	Tax Payment	Inland Revenue	20433543	GST 28022019	29258564	\$528.49		
18/03/2019	BILL PAYMENT	CLEARY,EUNAN	G Alexander	30190			\$42.00	
	Closing Balance:							\$7,720.62 CR
15/03/2019	ONLINE BANKING	DCC Water Charges	Water rates	302	29224782	\$49.80		
15/03/2019	Payment	Office	Stationery	301	29224781	\$232.27		
15/03/2019	Payment	new zealand post	Post box	301	29224785	\$185.00		
15/03/2019	Payment	Judith Smeijers	Reimburse	307	29224787	\$109.14		
15/03/2019	Payment	Allied Press Ltd	Advertising	Payment	29224789	\$1,316.06		
15/03/2019	Payment	Kristan Collins	Contractor	Payment	29224793	\$600.00		
15/03/2019	Tax Payment	Inland Revenue	20433543	Ded 28022019	29224796	\$30.22		
	Closing Balance:							\$8,207.11 CR
14/03/2019	BILL PAYMENT	CAREY&FULLER	G Fuller		71034		\$65.00	
	Closing Balance:							\$10,729.60 CR
13/03/2019	TELLER		Teller Dep				\$578.00	
	Closing Balance:							\$10,664.60 CR
08/03/2019	AUTOMATIC PAYMENT	K D MCFARLANE					\$23.00	
	Closing Balance:							\$10,086.60 CR
06/03/2019	BILL PAYMENT	C W & E S KERR	Kerrs Sub				\$130.00	
	Closing Balance:							\$10,063.60 CR
05/03/2019	Credit Interest	0028339-0002 INT WBC	\$26.08	Exempt			\$26.08	
05/03/2019	TELLER		Teller Dep				\$394.00	
	Closing Balance:							\$9,933.60 CR
	Opening Balance:							\$9,513.52 CR