

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M.  
ON 14TH AUGUST 2018.

**Present:** Eve Beardsmore, Jenny Magee, Val Wilson, Christine Samson (acting secretary), Dale Cameron, Jude Smeijers, Joan Robertson

**Apologies:** Barbara Wilkes, Jen Macartney

**Minutes of Meeting of**

**10<sup>th</sup> July 2018:**

Confirmed as a true and correct record by Christine S, seconded by Val W.

**Matters arising:**

Ricoh refund – still awaiting credits. Eve to contact Ricoh again regarding this.

Table cloths. Eve still looking for a good quality material – the present table cloths are 24 years old.

New curtains for kitchen – not necessary to replace. Dale has done some work with the current curtains and they look fine.

Emailing recent members regarding non-attendance and whether the committee can do anything to encourage their attendance - still to be done.

Update on Bar Licence - Meeting with DCC Inspector (Tony Mole) and Health Dept (Samantha Clark) – Dale, Eve and Dawn Brieseman attended. The meeting went well and all that is needed before the licence is issued is that a fire drill is carried out. This is to be done on Monday 20 August.

Update – footpath lighting. The electrician has installed two new lights at the front of the building and these seem to be effective.

**Correspondence:**

**Inwards**

**Snail Mail:**

A connection cord for the phone has been received from Vodafone.

A letter has been received from IRD regarding late payment of PAYE for June and stating a \$250 penalty would be payable. Joan has dealt with this matter – the late payment was an oversight on her part and she contacted IRD and explained this. No penalty will be charged.

**Email:**

Alexandra Bridge Club – Flyer for September pairs and September Teams, entries close 3<sup>rd</sup>/09. (rec'd 10/18).

Balclutha Bridge Club – Flyer for Open B Tournament on 16<sup>th</sup> September, entries close 12/09. (rec'd 09/08). *This is not yet up on the noticeboard – Jude will put it up.*

Oamaru Bridge Club – wishing to know the age of our oldest member as they have a 98 year old who still plays 3 nights a week. (rec'd 09/08). *We do not have a competitor at Taieri.*

Timaru Bridge Club – Flyer for 10A Canterbury Regional Pairs on 15<sup>th</sup> Sept, entries close 7/09. (rec'd 09/08).

NZ Bridge – link to latest podcast – rec'd 09/08).

O/S Bridge Admin – flyer for National 15A Pairs on 1<sup>st</sup> and 2<sup>nd</sup> September, entries close 29/08. (rec'd 08/08).

OfficeMax – invoice attached for \$174.31 for cups and towels – (rec'd 08/08).

Vodafone – invoice attached – (rec'd 08/08).

Bridge Overseas – e-Brochures for trip. (rec'd 04/08).

NZ Bridge – update on Regional Bridge Mate – if we would like help to promote lessons etc then we need to notify Jane Stearns by 21<sup>st</sup> Aug. All costs met by NZ Bridge and the region. (rec'd 03/08). *Christine to contact Jane to find out what help is available.*

Ricoh Statement – *no credit showing.* (rec'd 03/08).

NZ Bridge – link to latest podcast – (rec'd 01/08).

NZ Bridge – applications for international squad – (rec'd 31/07).

Arlene Ranger – thanking and acknowledging public notice declaration sent by Dale – (rec'd 27/07).

Dunedin Licensing Agency – automated email – (rec'd 26/07).

NZ Bridge – link to latest podcast (rec'd 25/07).

Bridge Overseas Ltd – new venue Lake Como, Italy (rec'd 25/07).

Alan McRae – tournament entry – (rec'd 24/07).

NZ Bridge – latest newsletter from The Chair – (rec'd 24/07).

Marilyn Jackson – Flyer for Otago Swiss Pairs (rec'd 24/07).

Gail and Moss Wylie – entry for Tournament – (rec'd 23/07).

NZ Bridge – Amended Novice Pairs Poster – (rec'd 20/07).

NZ Bridge – Preliminary notice of AGM – (rec'd 20/07).

Alcohol Licensing Administration – attached public notice and declaration – (rec'd 19/07).

NZ Bridge – latest podcast – (rec'd 18/07).

NZ Bridge – posters promoting National Congress in Hamilton (rec'd 18/07).

NZ Bridge – copy of Board minutes – (rec'd 18/07).

Mercury – online bill – (rec'd 18/07).

O/S Bridge Admin – Minutes from Dec 17 and Mar 18 attached (rec'd 16/07).

NZ Bridge – levy Invoice attached – (rec'd 15/07).

NZ Bridge – membership levies invoice attached (rec'd 15/07).

*There was some discussion regarding the NZBridge invoices and where was the invoice relating to masterpoints. We then located a further email from NZBridge received 16/07, stating there was a systems problem and masterpoints invoice would be sent at a later date.*

Regional Committee minutes – (rec'd 13/07).

Ricoh – request for meter reading (rec'd 12/07). *Actioned (NB this month's request not yet rec')*

Ricoh – email from G Campbell confirming that they would removing the scanning fee from our account (rec'd 11/07).

NZ Bridge – tournament templates – (rec'd 10/07). *Tournament secretary has seen these.*

Outwards:

Eve emailed Ricoh regarding the credit we think we are entitled to. (04/08)  
Bar Licence -Declaration of Notice posted and other related material sent.

Acceptance of correspondence moved by Val and seconded by Dale

**Treasurer's Report:**

The treasurer's report is attached.

Cheque account balance	\$ 6,685.76
Total investments	\$63,163.96

There was some discussion regarding the accounts to pay, and the recording of the tournament results. All good, but a couple of minor changes to be made.

We have only one unfinancial member, Maurice Burrowes. Joan will contact him.

Approval of the accounts payable and acceptance of Treasurers report moved by Joan and seconded by Eve.

**Committee Reports:**

**Building:**

Stewart Kerr and Raymond Beardsmore have inspected the roof and the building exterior. Stewart has obtained a "quote" from Calder Stewart for \$13,000 to repaint the roof. Stewart Kerr has said he would paint it for much less.

Eve put forward a motion that "In the next financial year, the TBC will renovate the building exterior including the roof." the motion was seconded by Val W.

The motion was agreed unanimously by the committee, with the proviso that a written quote be obtained from Stewart, including full details of how he will ensure all health and safety regulations are met.

**Bar:**

Nothing to report

**Stationery Supplies:**

Jude and Jenny to check the playing card situation and order further supplies if necessary.

**Kitchen:**

NTR

**Cards Sent:**

Has a card been sent to Mary Jamieson?

**Membership:**

Application received from Janis Tizard and has been on the noticeboard. The application was accepted unanimously by the committee.

**Programme:**

**Taieri Graded Pairs Tournament – 28<sup>th</sup> July** –there were 20 full tables and 30 of the 80 attendees are Taieri members (ie approx 40%). Well done to Bob Gillanders and Dianne Carruthers who won overall.

Christine raised the question of how the tournament was graded. Until now, TBC graded tournaments have been graded according to NZBridge gradings

(ie Open, Intermediate, and Junior). This time it was graded according to the combined amount of rating points the partnerships had.

Christine asked that, if possible, we notify folk on the flyer prior to the tournament if we are intending to grade differently than usual.

**Cancer Society Charity Match – 26<sup>th</sup> August.** Eve has contacted Thelma Turnbull (of the Cancer Society) and she will arrange the provision of afternoon tea. There was discussion about prizes. While we do have a lot of chocolate which we can use as prizes, the general consensus was that we also ask Countdown, New World and Wal's Nursery if they would like to donate something. The secretary will send out donation request letters.

Eve commented that the raffle system used at the Palmerston charity match recently was very successful. However, Val said she has already prepared the raffle tickets, so any change would have to happen next year.

**Labour Day fun night** – the club has not yet held the free Sunday matches it was proposed at the AGM. Eve suggested that the club could pay for the meal for the next fun night. This will be considered and decided at the next meeting.

**Lessons:**

Four or five possible new members will start play on Monday 27 August. Kristen has membership application forms to give them. Still to be decided what sub will be requested.

**Computers:**

**Telephone upgrade.** There was some discussion on whether this upgrade was necessary at this time. A new power point would be required in the foyer so that the phone there would still be available. Jude S will check with the electrician what this would cost.

**Health & Safety:**

NTR

**General Business:**

**Charity Status.** Jude has the application which requires, among other things, certain information about each officer and committee member. Once she has this information, we should be in a position to send in the application very soon.

**Handicaps** – a member has questioned why the handicaps are no longer shown on the noticeboard. This is because they are available on the website. However, it is recognised that not all members have a computer and so a printout of the handicaps will be put up on the board and updated every two months.

**Lease agreement** - Eve has received this and asked Christine to read it over before we send back to the DCC.

Meeting closed at 9.15 pm. The next meeting will be held on Tuesday 11<sup>th</sup> September at 7.00 pm.

# Action List

## September 2018

- Carpets and windows to be organised to be cleaned.
- A sub-committee to be formed to plan for 2019 lessons and advertising materials.

## November 2018

- Term Deposit falls due early in the month
- Annual return to be filed on Incorporated Society
- To confirm final Christmas party night.
- Add a note in programme book about reciprocal rights.

## February 2019

- Committee to discuss the amount for prize winners.

## TREASURERS REPORT

Jul-18

### ACCOUNT BALANCES

Cheque Account as at 30 June 2018	\$	7,302.62
Cheque Account as at 31 July 2018	\$	6,685.76

### INVESTMENTS

PRCF Simple Saver	carpet	\$	14,073.88
PRRR Westpac Term Deposit	Roof	\$	23,523.22
PRRR Westpac Term Deposit	Heating	\$	10,000.00
PRHU SBS Investment	Heating	\$	15,566.86
<b>TOTAL INVESTMENTS</b>		<b>\$</b>	<b>63,163.96</b>

### ACCOUNTS TO PAY

IRD PAYE	\$	30.22
Ricoh NZ Ltd	\$	57.50
Mercury Energy	\$	324.01
Vodafone	\$	79.94
OfficeMax	\$	174.31
Kitchen a/c	\$	159.57
(kitchen \$85.70, Bar \$23.99, Stationary \$39.88, loo paper \$10.00)		
NZ Bridge player levy	\$	494.50
ACC	\$	31.42
	<b>\$</b>	<b>1,351.47</b>

**TAIERI                      BRIDGE CLUB                      Jul-18**

<b>Opening Balance</b>	<b>30-Jun-18</b>		<b>\$ 7,302.62</b>
<b>Income</b>			
Table		\$ 1,890.00	
Rent		\$ -	
Bar		\$ 250.50	includes \$104.00 tournamnet
Tournament	1600		
Less cash expenses	870	\$ 730.00	
<b>sub total</b>		<b>\$ 2,870.50</b>	
Less tea ladies		-\$ 220.00	
Sub total		\$ 2,650.50	
Interest		\$ 28.11	
<b>Total income banked</b>		<b>\$ 2,678.61</b>	<b>\$ 2,678.61</b>
			<b>\$ 9,981.23</b>
<b>Expenses</b>			
S Kerr painting kitchen		\$ 650.00	
DCC Bar License		\$ 529.00	
IRD PAYE		\$ 30.22	
Southern Hospitality		\$ 45.37	
John Swan engraving		\$ 48.30	
DCC land rent		\$ 1,070.43	
Ricoh NZ		\$ 98.65	
J Enfield wages	wages	\$ 129.78	
Kitchen a/c		\$ 79.83	
Taieri bridge club	savings	\$ 200.00	
Vodafone		\$ 80.72	
Mercury Energy		\$ 333.17	
<b>Total expenses</b>		<b>\$ 3,295.47</b>	<b>\$ 3,295.47</b>
<b>Balance as at 31 July 2018</b>			<b>\$ 6,685.76</b>

**SUMMARY OF GRADED TOURNAMENT**

Table Money		\$ 1,600.00	
Less			
Directors Fee	\$ 120.00		
Prizes	\$ 720.00		
Card Dealing	\$ 30.00		
Sub Total	<b>\$ 870.00</b>		Paid by cash
Paid by D/c to bank a/c re food			
Judith Smeijers	\$ 175.00		
V Wilson	\$ 63.20		
sub total	<b>\$ 238.20</b>		
Total expenses	<b>\$ 1,108.20</b>	\$ 1,108.20	
Surplus		\$ 491.80	
Plus Bar		\$ 104.00	
		<b>\$ 595.80</b>	