

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 13TH AUGUST 2019.

Present: Jenny Magee, Dale Cameron, Barbara Wilkes, Alan Lewthwaite, Cathy Ferguson, Eve Beardsmore, John Aitcheson, Patsy Williams

Apologies: Jen Macartney, Joy Martin-Frew

Minutes of Meeting of 9th July 2019: Confirmed as a true and correct record by. Cathy, seconded by Patsy

Matters arising: Tablet update. To be purchased after Judith Smeijers comes back from overseas mid October. Original quote was only valid for 1 week so prices will have changed.

Library books – Jenny and Pat are going to undertake to look at books in our library to see if they are still relevant. Other books to be looked at later for purchasing if required.

Correspondence:

Inwards

Snail Mail:

Travel Rite Information on Bridge Holidays.

Certificate of Proficiency – Bill Chapple

Email:

Christine Samson – email regarding tablets was read out and discussed – (rec 12/08). *A letter to be written back to Christine that more information will be too hand on pricing closer to the time of purchase.*

Invercargill Bridge Club – requesting reminder for tournament – (rec'd 12/08).

NZ Bridge – link to latest Radio show – (rec'd 07/08).

NZ Bridge – Preliminary Notice of AGM – (rec'd 05/08).

O/S Bridge Admin – Flyer on Winton Charity Pairs 8B Tournament to be held on 21st Sept, entries close 18th Sept. (rec'd 01/08).

Ricoh Statement –\$21.28 (rec'd 02/08).

Vodafone – gearing up for new connectivity – (rec'd 01/08).

NZ Bridge – link to latest podcast – (rec'd 31/07).

NZ Bridge – Engaging Communities Leaflet – more aimed at club level what to do – thinking about “The Process”, “Marketing”, “New Communities”, “Demographics” and Hints and Tips – (rec'd 29/07).

Crocksford Bridge Club – Flyer for Spring Luncheon Bridge sessions on 29/08, closing date 27/08. (rec'd 29/07).

Invercargill Bridge Club – checking how we managed to show possible contracts as blank as they thought it was great for juniors – (rec'd 22/07). *This was an error in the system.*

Spacific Design – reply to Jude re dealing files missing full analysis – (rec'd 27/07).

NZ Bridge – Newsletter informing that they intend to roll out a bridge education programme targeted at all club players. – (rec'd 26/07).

Oamaru Bridge Club - Flyer for their tournament – which went in our Junk mail – (rec'd 26/07).

Ricoh – invoice for \$21.28 – (rec'd 25/07).

NZ Bridge – changes to Board requirements Tournaments – effectively immediately the following changes: 5A Tournaments 48-60 boards, 10A 60-72 boards, 15A – 72-96 boards, 20A – 96-120 boards. – (rec'd 24/07).

NZ Bridge – link to latest podcast – (rec'd 24/07).

NZ Bridge – Board Minutes from May – NZ Wide pairs fee increase to \$10.00 per person. – rec'd 24/07).

Alexandra Bridge Club – flyer for Central Otago Teams held on 7th Sept, and 5A tournament held on 8th Sept, entries close 02/09. (rec'd 23/07).

Wanaka Bridge Club – flyer for Wanaka Intermediate/Junior Tournament to be held on 14th Sept, entries close 10/09. (rec'd 22/07).

O/S Bridge Admin – flyer for Otago Swiss Pairs Open 5A – (rec'd 19/07).

Mercury Invoice - \$341.88 – (rec'd 18/07).

NZ Bridge – link to latest podcast – (rec'd 17/07).

Vodafone – reminder that email forwarding finishes on 21st August – (rec'd 16/07).

NZ Bridge – Role change for Richard Solomon now appointed as Manager, Major Events and Bridge Education – (rec'd 16/07).

Microsoft Nonprofit Offer – we have been verified to receive non-profit discounts and donations from Microsoft – (rec'd 15/07).

Ricoh – request for meter reading – (rec'd 15/07).

NZ Bridge – invoice for club membership levies for 01/07 – 30/09 – 81 full members - \$465.75 – (rec'd 15/07).

Winton Bridge Club – reminder that entries close for their tournament – (rec'd 13/07).

Charities Services – newsletter – (rec'd 12/07).

Invercargill Bridge Club - Flyer for Intermediate Pairs 5B 24/08, and Junior Pairs 3B, entries close 21/08. (rec'd 11/07).

NZ Bridge – link to latest podcast – (rec'd 10/07).

Outwards: - none

Acceptance of correspondence moved by Barbara and seconded by Jenny.

Treasurer's Report:

The full treasurer's report for June is attached.

Invoices to pay:

Accounts to pay:

Vodafone	\$ 72.99
Ricoh	\$ 21.28
Mercury	\$ 307.69
Wages - J Elfield	\$ 162.22
IRD - PAYE	\$ 37.78
DCC Lease	\$1,130.37
NZ Bridge	\$ 465.75
J Smeijers	\$ 156.87
J Magee	\$ 12.50
Savings A	\$ 200.00
Kitchen Reimbursement	\$ 174.04
Bridge NZ	\$ 135.00
	\$2,876.49

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Barbara.

Committee Reports:**Building:**

Coat hooks have been moved from men's toilets.

Bar:

John and Dale are going to change the prices on the till. Updated price list to be done later for display.

Stationery Supplies:

Green pens to be purchased for learners to make everyone aware that they are playing with someone who has just learnt.

Raffle tickets to be purchased. More highlighters to be purchased for Jude Smeijers to replace the ones that have gone missing. Also more ink for the bar till.

Kitchen:

Members have asked if we can use paper cups for water not plastic cups – agreed after the plastic cups have been used up.

Cards Sent:

Card has been sent to family of Mary Jamieson, Get Well card for Baukje Blok.

Membership:

Applications have been received from the following members: Helen Haig, Noel Graham, Ivan Murray, Trish Enright, Anita Olivier, Judy Moore, Annemarie Tangney, Phil Morris, Sue Macaulay, Naomi Mottershead, Dorothee Hall, Pat Hart, Rhonda Mitchell, Lenore Armstrong. Fees to be charged for learners to be \$25.00 for the balance of the year. Learners allowed to have notes until at least the end of the year.

Name badges to be worn please. Club to cover the cost for replacement this year only. Please email Barbara with name and club number before the end of August.

Programme:

Taieri Graded Pairs update – 20 tables. The event ran smoothly – no issues during play. Playing field was divided into 4 sections, 2 prizes awarded in each section. Surplus was just under \$500.00. Thanks to all those that helped make it a successful event. Donna and Kristin won overall, Alan and Colleen also got a place.

Charity tournament on 25th August. Wal's will do usual pot plant for raffle. Letter for Countdown stating it's a charity tournament and a date Reminder for raffle prizes in newsletter.

Junior Tournament Sept 29th – joint directing by Tim Webb and Barbara Wilkes. 2 sessions. Jude to do the flyer - \$20.00 per person.

Lessons:

Learners to come into Monday play on 26th August. Less numbers of boards to be played for the Mabel Porteous event – 21 boards.

Computers:

Had a new hard drive but it had problems with Moneyworks not reinstalled.

Health & Safety:

Nothing to report. Panadol to be purchased.

General Business

To consider if wording needs to be changed for table money before AGM. Cathy and Barbara to look at cost analysis.

Start time to be reiterated that it would be helpful for members to be seated by 7 pm.

The date of the AGM to be confirmed as 21st October.

End of Year Prizes. Certificates only and just use pens up.

Mosgiel Ladies Probus wish to hire rooms for extra 2 hours on 8th Sept to celebrate their birthday. They won't be cooking and will clean up after themselves. Committee happy to agree to this.

Membership response from sub-committee. Memberships were categorised into those that come frequently, infrequently. Total membership is 110, less not players -20. Full answers have not been compiled yet it was interesting to note that a few people are interested in mid-week afternoon. A number of people are also interested in buddying up on Monday night.

Meeting closed at 8.55 pm. The next meeting will be held on Tuesday 10th September 2019 at 7.00 pm.

Action List

November 2019

- Look to see if there is interest in Party in the Park as it can take quite a lot of work to organise.

April 2020

- Term deposit falls due on 24th April.

July 2020

- Fire Extinguisher may need annual check.

Taieri Bridge Club				
Bank1: Cheque Statement Date 31/07/19 - Statement Page 237				
Opening Balance				\$ 6,036.52
Date	Type	Ref	Description	Amount
15-07-19	CP	AP	Alan Lewthwaite - Fire Extinguisher	\$ (50.98)
15-07-19	CP	AP	Brandwell Moller (engraving)	\$ (13.80)
31-07-19	CR		Cheque interest (interest)	\$ 0.58
02-07-19	CR	30-07-23	Deposit (table money)	\$ 288.50
02-07-19	CR	30-07-24	Interest (term deposit)	\$ 25.15
19-07-19	CR	AP	IRD PAYE	\$ (30.22)
25-07-19	CP	AP	J Enfield (Cleaning wages)	\$ (129.78)
15-07-19	CP	AP	Kitchen reimburse (account)	\$ (326.20)
29-07-19	CP	AP	Mercury (power)	\$ (333.43)
19-07-19	CP	AP	NZ Bridge (levies)	\$ (380.19)
22-07-19	CP	AP	Ricoh	\$ (96.77)
05-07-19	CR		Teller deposit (short credit 29/05)	\$ 0.50
17-07-19	CR		Teller Deposit (Table money, bar)	\$ 360.00
09-07-19	CR	30-07-27	Teller Deposit (Table money, bar)	\$ 295.00
23-07-19	CR		Teller Deposit (Table money, bar)	\$ 750.50
30-07-19	CR	30-07-32	Teller Deposit (Table money, bar)	\$ 307.50
25-07-19	CP	AP	Transfer to Bonus Saver	\$ (200.00)
25-07-19	CP	AP	Vodafone	\$ (72.99)
				\$ 393.37
Closing Balance				\$6,429.89

Taieri Bridge Club
Profit and Loss for July 2019

	July	YTD
Income		
Donations	\$ 50.00	\$ 400.00
Interest Earned	\$ 0.58	\$ 7.02
Investment Interest	\$ 25.15	\$ 304.74
Rent	\$ 391.30	\$ 1,965.23
Advertising Income	\$ -	\$ 652.17
Table Money	\$ 1,317.83	\$ 13,730.86
Subscriptions	\$ -	\$ 5,138.14
Bar Sales	\$ 231.73	\$ 2,088.69
Tournament Income	\$ -	\$ 1,713.05
Lesson Income	\$ -	\$ 834.77
	\$ 2,016.59	\$ 26,834.67
Expenses		
Property Expenses	\$ 44.33	\$ 4,430.84
Electricity	\$ 289.94	\$ 2,732.26
Cleaning Wages	\$ 129.78	\$ 1,524.90
Cleaning PAYE	\$ 30.22	\$ 370.22
Cleaning Sundry	\$ -	\$ 6.85
Office Expenses	\$ 84.15	\$ 1,541.92
Water Rates	\$ -	\$ 244.10
Telephone	\$ 63.47	\$ 732.91
Insurance	\$ -	\$ 3,152.30
Reimbursements	\$ -	\$ 913.04
Accounting Software	\$ -	\$ 94.90
Levies and Charges	\$ 330.60	\$ 2,448.60
Prizes and Engraving	\$ 12.00	\$ 234.50
Playing Materials	\$ -	\$ 80.56
Bar Purchases	\$ 198.66	\$ 1,194.59
Tournament Expenses	\$ -	\$ 766.46
Kitchen Supplies	\$ 137.16	\$ 1,301.48
Supper Expenses	\$ 220.00	\$ 2,360.00
Sundry Expenses	\$ -	\$ 1,897.83
Lessons Advertising	\$ -	\$ 1,221.36
Lessons Tutor	\$ -	\$ 730.00
	\$ 1,540.31	\$ 27,979.62
Profit (Loss)	\$ 476.28	\$ (1,144.95)
Balances		
Cheque Account	\$ 6,554.89	
Prudent Reserves for Carpet and Flooring	\$ 16,399.04	
Prudent Reserves for Heating Upgrade	\$ 30,937.42	
Prudent Reserves for Roof Repairs	\$ 19,023.22	
Total Cash	\$ 72,914.57	