

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 11 AUGUST 2020.

Present: Jen Macartney, Jenny Magee, Barbara Wilkes, Cathy Ferguson, Alan Lewthwaite, Dale Cameron, Patsy Williams, John Aitcheson

Apologies: Joy Martin-Frew, Dawn Brieseman

Minutes of Meeting of 14 July 2020: Confirmed as a true and correct record by Jen, seconded by Alan.

Matters arising: Cathy rang DCC to check about the shrubs, left a message but no reply. Might try the lease contact instead.

Correspondence: **Inwards**

Snail Mail:

Email

NZ Bridge – Club contact details to be updated – (rec'd 10/08).
Barbara to attend to this.

Vodafone - \$74.16 – (rec'd 10/08).

Invercargill Bridge Club – reminder for Junior 3B Tournament – (rec'd 08/08).

O/S Bridge Admin – reminder to confirm 2021 tournament dates – (rec'd 08/08) – *Jen to confirm this.*

Christine Samson – re declining membership – (rec'd 07/08).

Balclutha Bridge Club – Flyer on Open B Tournament on 13th Sept, entries close 08/09. (rec'd 08/08).

NZ Bridge – Cancellation of 2021 Gold Coast Congress – (rec'd 07/08),

Wanaka Bridge Club – Flyer for Intermediate and Junior 5B Tournament on 12/09, entries close 08/09. (rec'd 06/08).

NZ Bridge – link to latest podcast – (rec'd 06/08).

NZ Bridge - informing that the annual levy will remain unchanged for 2021 at \$20.00 + GST per home club member – invoiced quarterly – (rec'd 04/08).

Ricoh – Statement – (rec'd 03/08).

Brandwell Moller – statement – (rec'd 03/07).

NZ Bridge – link to latest podcast – (rec'd 03/07).

NZ Bridge – reminder invoice to be paid – (rec'd 28/07).

BridgeNZ – reminder to pay invoice to get discount – (rec'd 28/07).

Alexander Bridge Club – Flyer for Alexandra Spring Teams Tournament on 5th September and Alexandra Bridge September Pairs on 6th September, entries close 31/08. (rec'd 27/07).

NZ Bridge – Poster for Congress on between 26/09 – 03/10 – (rec'd 27/07).

NZ Bridge – link to latest Podcast – (rec'd 27/07).

Brian Johnson Electrical – invoice for \$105.14 to fix light – (rec'd 25/07).

Ricoh – invoice for \$47.30 – (rec'd 24/07).

Christine McNamara – confirming she is ok to be auditor this year – (rec'd 24/07).

BridgeTab – confirming license order for tournament – (rec'd 24/07).

BridgeNZ – Invoice for 200 bidding pads - \$442.20 – (rec'd 23/07).

MasterBridge – introducing Masterbridge online running games online – players are asked to pay table money – (rec'd 22/07).

Xero – Invoice for \$69.00 – (rec'd 21/07).

NZ Bridge – News from the Chair – (rec'd 20/07).

Christine Samson – request to have light fixed. Also wanting to know why results not posted in The Star since lockdown – (rec'd 20/07). *Jen has since chatted to Christine about this.*

NZ Bridge – update on venue for Congress – (rec'd 17/07).

NZ Bridge – link to latest podcast – (rec'd 15/07). *Link requested to be forwarded onto Jenni Wright.*

Mercury – invoice for \$348.61 – (rec'd 17/07).

BridgeNZ – note to Jude re new software – (rec'd 15/07).

NZ Bridge – Invoice for membership levies for 01/07 – 30/09 - \$465.75. (rec'd 15/07).

Specific Design – regarding uploading of results – (rec'd 14/07).

NZ Bridge – Board Meeting Minutes – (rec'd 13/07).

NZ Bridge – directors exams postponed until end of year – (rec'd 13/07).

Vodafone – data caps are returning – (rec'd 13/07).

Invercargill Bridge Club – Tournament flyer for Southland Real Estate Invercargill Intermediate 5B and Junior 3B Pairs, entries close 19/08. (rec'd 08/07).

NZ Bridge – link to latest podcast – (rec'd 08/07).

Vodafone - \$72.99 – (rec'd 08/07).

Southern Hospitality – reminder about overdue – (rec'd 07/07).

O/S Bridge Admin – checking on 2021 tournament schedule – (rec'd 07/07). *Forwarded on to Jude Smeijers.*

Oamaru Bridge Club – Flyer for Junior and Intermediate Pairs Tournaments on 16 August, entries close 12/08. (rec'd 05/07).

Email:

Outwards: -

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The treasurer's report for July is attached.

Invoices paid since last meeting:

Expenses to pay	
Mercury	\$ 313.75
Vodafone - approx	\$ 72.99
Ricoh	\$ 47.30
Alan Lewthwaite	\$ 12.10
Jude Smeijers	\$ 12.00
Brandwell Moller	\$ 8.65
Brian Johnson Electrical	\$ 106.14
NZ Bridge	\$ 465.75
Wages	\$ 129.78
PAYE	\$ 30.22
Simple Saver transfer	\$ 200.00
	\$ 1,398.68
Paid since last meeting	
Xero	\$69.00

Extra accounts to pay:

Joy Martin Frew	\$222.67
Kitchen account top up	\$200.00
Bridge NZ	\$442.20

From Tournament, they took \$1460.00 in table money, prizes and directors fees totalled \$670.00, profit on the day \$562.00.

\$50 New World Voucher to be used for Tournament. Journal to be done to reflect advertising income. *Posted in August.*

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Dale.

Committee Reports:

Building:

The two pictures we have are quite valuable, should be noted for insurance but we may have to have them appraised. Alan to see about an appraisal.

Bar:

Reminder that the stocktake to be done for 31 August, after the charity tournament. Bar supplies to be bought before the tournament.

Stationery Supplies:

New bidding pads have been purchased. We should look at advertising on our bidding pads for next time.

Kitchen:

More biscuits to be purchased.

Rubbish bags in the kitchen – just checked on what the process is for disposal of bags. As we are a ‘commercial premise’ we would be charged more for wheelie bin service.

Cards Sent:

Cards sent to Dawn Brieseman, Dale Cameron, Val Wilson and Sheila Fenton.

Membership:

Nothing to note.

Programme:

Taieri Graded Pairs – update -20 tables. Bridge tablets went ok after education. Enjoyed by all.

Cancer Tournament - 23rd August – Kristen is directing. Thelma Turnbull, Cancer Society has to be rung up organise catering by Jenny, Jo Stafford of New World usually supplies fruit baskets as prizes, Wal’s usually offer 1 plant for raffle table – Cathy. Raffles pre-drawn by Jen. Jen to buy raffle tickets and staple them together. Ask for prizes from members. – newsletter.

Wednesday attendance – letter dated 28th July from Christine read out.

- Wednesday night people to ask newer players to play as it can be daunting for new players to ask experienced people.
- A co-ordinator would be helpful to move people from Monday to Wednesday night – John Aitcheson.
- Posters in the shops. Need to be revamped as not specifically aimed at lessons.
- Agreed to invite Otago members to come with no membership fees for September, October and November – Barbara to email Elaine. Reminder that visitors can’t win prizes/trophies while being a visitor
- Radio Dunedin – free radio advertising.
- Facebook – Talk of the Taieri and Mosgiel Noticeboard – flyer to be shared on those pages by John.
- New member lists from last year to be looked at and rung to see if we can entice them back..

Life membership – only Frank Gradon now. How do we go about it if we wish to nominate someone? To be discuss next meeting.

Tournament Dates. – to be confirmed by Jen.

March 13 Graded Pairs

May 30 Graded Pairs

July 24 Graded Pairs

Oct 3rd, Junior 3B Tournament (Sunday)

Lessons:

Nothing to report

Computers:

Tablets still having problem connecting straight to Wifi at start of evening. Also noted that if you have to manually type in someone’s

name in as a player that it seems to stop and you have to restart again in program.

Health & Safety:

Nothing to report

General Business:

Ladies Probus Club want to use Clubrooms on 13th Sept for 2 hours in afternoon to set up for their birthday the following day. Ok by committee.

Who on committee is willing to stand again – do we need more committee members? Jenny Magee is not going to continue on committee. Alan keen to leave. To be noted in newsletter.

Job descriptions and where to find them – to be printed out. -Should be on computer at bridge club, Barbara may have some. Jen would like hard copies to be printed out and put in book.

Contact phone numbers for charities – Jenny to provide this.

Bridge Protocol booklet – to be printed and given to new members.

There's been a suggestion that it would be good to have a social night to be able to discuss the hands.

Improvers lessons – think it may be good to look at this later.

Meeting closed at 9.11 pm. The next meeting date will be 8th September 2020.

Action List

Sept 2020

- Wording to be looked at for Monday night basic junior bidding style.
- Painting of front of club rooms

August 2021

- Mercury power bill contract to come to an end.

Cash Summary
Taieri Bridge Club
For the month ended 31 July 2020
Including GST

	Jul 2020	YTD Actual
Income		
Advertising Income	\$0.00	\$682.45
Bar Sales	\$250.50	\$1,717.50
Donations	\$0.00	\$100.00
Interest Earned	\$28.71	\$465.15
Investment Interest	\$0.00	\$1,527.38
Lesson Income	\$0.00	\$420.00
Rent	\$0.00	\$1,840.00
Subscriptions	\$32.50	\$6,470.50
Sundry Income	\$0.00	\$843.12
Table Money	\$1,775.00	\$12,405.00
Tournament Income	\$790.00	\$2,160.00
Total Income	\$2,876.71	\$28,631.10
Less Operating Expenses		
Accounting Software	\$69.00	\$138.00
Bank Fees	\$0.00	\$3.00
Bar Purchases	\$229.92	\$1,145.56
Cleaning Sundry	\$157.85	\$197.22
Cleaning Wages	\$162.22	\$1,852.00
Consulting & Accounting	\$69.00	\$839.53
Electricity	\$233.23	\$2,931.38
Insurance	\$0.00	\$3,653.91
Kitchen Expenses	\$274.27	\$839.95
Lease Payments	\$1,177.85	\$1,177.85
Lesson Advertising	\$0.00	\$820.33
Lesson Tutor	\$600.00	\$600.00
Levies & Charges	\$192.97	\$2,795.75
Office Expenses	\$270.09	\$1,465.10
Playing Materials	\$300.00	\$604.25
Prizes & Engraving	\$0.00	\$526.80
Property Expenses	\$0.00	\$316.60
Reimbursements	\$0.00	\$1,040.00
Repairs and Maintenance	\$0.00	\$860.78
Sundry Expenses	\$0.00	\$2,233.12
Supper Expenses	\$68.23	\$1,781.15
Telephone & Internet	\$72.99	\$820.83
Tournament Expenses	\$0.00	\$835.65
Water Rates	\$0.00	\$97.14
GST	-\$14.25	\$549.32
PAYE Payable	\$59.44	\$29.22
Sundry Creditors (Non Xero)	\$0.00	\$30.22
Total Operating Expenses	\$3,922.81	\$28,184.66
Operating Surplus (Deficit)	-\$1,046.10	\$446.44
Plus Non Operating Movements		
Computer Equipment	\$0.00	-\$4,735.32
Total Non Operating Movemen	\$0.00	-\$4,735.32
Net Cash Movement	-\$1,046.10	-\$4,288.88
Summary		
Opening Balance	\$66,712.39	\$69,955.17
Plus Net Cash Movement	-\$1,046.10	-\$4,288.88
Closing Balance	\$65,666.29	\$65,666.29

Profit and Loss

Taieri Bridge Club

For the month ended 31 July

2020

Cash Basis

<u>Account</u>	<u>Jul 2020</u>	<u>YTD</u>
Trading Income		
Advertising Income	0.00	593.44
Bar Sales	217.82	1,493.48
Donations	0.00	100.00
Interest Earned	28.71	465.15
Investment Interest	0.00	1,527.38
Lesson Income	0.00	365.22
Rent	0.00	1,599.97
Subscriptions	28.26	5,626.34
Sundry Income	0.00	735.13
Table Money	1,543.49	10,786.98
Tournament Income	686.96	1,878.26
Total Trading Income	2,505.24	25,171.35
Gross Profit 2,505.24 25,171.35		
Operating Expenses		
Accounting Software	60.00	120.00
Bank Fees	0.00	3.00
Bar Purchases	199.93	996.14
Cleaning Sundry	137.26	171.49
Cleaning Wages	162.22	1,852.00
Consulting & Accounting	60.00	730.01
Electricity	202.81	2,549.02
Insurance	0.00	3,177.31
Kitchen Expenses	270.58	762.52
Lease Payments	1,024.22	1,024.22
Lesson Advertising	0.00	713.33
Lesson Tutor	600.00	600.00
Levies & Charges	167.80	2,431.09
Office Expenses	234.86	1,291.79
Playing Materials	260.87	531.30
Prizes & Engraving	0.00	458.09
Property Expenses	0.00	275.31
Reimbursements	0.00	904.35
Repairs and Maintenance	0.00	748.50
Sundry Expenses	0.00	1,941.84
Supper Expenses	68.23	1,729.90
Telephone & Internet	63.47	713.78
Tournament Expenses	0.00	741.01
Water Rates	0.00	84.47
Total Operating Expenses	3,512.25	24,550.47
Net Profit	(1,007.01)	620.88

Balance Sheet

Taieri Bridge Club
As at 31 July 2020

<u>Account</u>	<u>31 Jul 2020</u>
Assets	
Bank	
Cheque Account	2,610.53
Cheque Account (Kitchen)	233.70
Prudent Res - Carpet	19,382.20
Prudent Res - Heating 2	28,000.00
Prudent Res - Roofing	15,439.86
Total Bank	65,666.29
Current Assets	
Bar Stock	854.30
Cash Float	80.00
Total Current Assets	934.30
Fixed Assets	
Buildings	149,996.00
Computer Equipment	4,147.02
Less Acc Depn on Buildings	(100,293.37)
Less Acc Depn on Plant & Equipmen	(49,692.76)
Plant & Equipment	51,629.20
Total Fixed Assets	55,786.09
Total Assets	122,386.68
Liabilities	
Current Liabilities	
Accounts Payable	(339.02)
GST	(153.66)
PAYE Payable	(29.22)
Sundry Creditors (Non Xero)	7.56
Total Current Liabilities	(514.34)
Total Liabilities	(514.34)
Net Assets	122,901.02
Equity	
Club Balance	126,936.74
Current Year Earnings	(4,035.72)
Total Equity	122,901.02