

MINUTE OF THE MEETING OF THE TAIRI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 10TH AUGUST 2021.

Present: Jen Macartney, Barbara Wilkes, Cathy Ferguson, Dawn Brieseman, Patsy Williams, John Aitcheson, Alan Lewthwaite, Christine Samson

Apologies: Jenny Magee, Joy Martin-Frew

Minutes of Meeting of 13th July 2021:

Matters arising: Last meeting we didn't have quorum, so some items need ratified.

Karl Power applied to as new member – accepted by all committee.

Committee have agreed to ask for a quote for the kitchen, bar and bathrooms to be fitted with new vinyl.

Committee have agreed to ask for a quote from Stewart Kerr for painting.

Emergency lighting update – Alan is not sure if it is fixed yet.

Correspondence:

Inwards

Snail Mail:

Proficiency certificate for Ian Van Delft.

Verbal notification of Di Shirley resigning – (rec'd 01/08).

Email:

Judy Bevin – checking on date of Junior Tournament – (rec'd 10/08). Date is 26 September – to go in newsletter.

DCC – confirmation of Liquor Licence – (rec'd 10/08).

Vodafone - \$82.99 – (rec'd 09/08).

Victoria Bridge Club – flyer for Intermediate and Junior tournament 12/09 – (rec'd 08/09).

Stewart Kerr – confirming begin able to spray paint the walls of the building for \$4,500.00 which includes the price of the paint. – (rec'd 08/08).

NZ Bridge – looking for more entries for National teams – (rec'd 5/08).

NZ Bridge – ink to latest podcast – (rec'd 4/8).

Invercargill Bridge Club – reminder about the National Teams event held over August 28th and 29th – (rec'd 03/08).

O/S Bridge Admin – Flyer for Christchurch Mini Congress being held on 18th Sept and 19th Sept, entries close 10/09. (Rec'd 03/08).

Dorothea Hall – still not able to get newsletters - (rec'd 02/08). *Does get emails sent from the club so something wrong from her end.*

Christine Samson – re tournament flyer notices – (rec'd 02/08).

Ricoh Statement – (rec'd 01/08).

Tony Mole – approval for Bar License to go to the committee for approval – (rec'd 02/08).

NZ Amateur Sports Association- notice of a survey to be completed on 19 Aug – (rec'd 30/07).

NZ Bridge – link to latest podcast – (rec'd 28/07).

NZ Bridge – asking for donation to help members of Westport Bridge Club after the flooding – (rec'd 27/07).

O/S Bridge Admin – newsletter from the Regional Chair – Judith Lawson – (rec'd 26/07).

NZ Bridge – link to latest podcast – (rec'd 26/07).

Alexandra Bridge Club – flyers for Central Otago September Blossom Teams (04/09) and Pairs events (05/09). (rec'd 26/07).

Christine Samson – advising Vicki Phillips is interested in lessons for next year – (rec'd 26/07). *It is noted in action points now.*

Balclutha Bridge Club – flyer for Open B tournament on 12th Sept, entries close 08/09. (Rec'd 23/07).

Jannersten Forlag – receipt – Jude Smeijers to be reimbursed \$3.00 – (rec'd 23/07).

O/S Bridge Admin – Flyer for Intermediate / Junior 5B Tournament on 11th Sept entries close 07/09. (Rec'd 23/07).

HNB Publishing – Bridge books – (rec'd 23/07).

Ricoh - \$80.60 – (rec'd 22/07).

Oamaru Bridge Club – reminder about tournament – (rec'd 22/07).

Tony Mole – looking for evacuation form – forwarded on to fire and emergency – (rec'd 22/07).

Xero - \$69.00 – (rec'd 21/07).

NZ Bridge – Newsletter from the Chairman – overall members down last year but this year they have had 721 new members. New members expect a welcoming, comfortable, and non-critical place to play bridge. They do not like to be the recipients of rude, boorish, and critical behaviour or to witness other in the same, nor to witness others berating each other for mistakes. The biggest reason people leave bridge because of bad behaviour and a non-welcoming environment. The biggest reason for success of some clubs is precisely because the club creates a place to play bridge where such things don't occur or have been eradicated under the influence of a warm, welcoming culture, completely averse to anti-social behaviours.

Finding volunteers will become harder due to age or people being time poor or daunted by increasing obligations or liabilities when we take up these roles.

Night-time bridge is under pressure. Online bridge is having an effect.

Pat Chapple – thanking for the get-well card she received – (rec'd 19/07).

Timaru Bridge Club – flyer for Canterbury Regional Pairs 10A tournament on 11th Sept, entries close 03/09 – (rec'd 19/07).

Waimate Bridge Club – reminder about tournament – (rec'd 19/07).

Mercury - \$390.02 – (rec'd 19/07).

NZ Bridge – issues with invoices now resolved – (rec'd 15/07).

NZ Bridge – invoice for levies \$448.50 – (rec'd 15/07).

DCC – lease of land - \$1,282.68 – (rec'd 15/07).

NZ Bridge – link to latest podcast – (rec'd 14/07).

Stewart Kerr – wants to get outside quote as well as having a chat about it – (rec'd 14/07).

Fire and Emergency – acknowledging receipt of evacuation form – (rec'd 13/07).

Outwards: -

Letters welcoming Karl Power.

Acceptance of correspondence moved by Barbara and seconded by Patsy

Treasurer's Report:

The treasurer's report for August is attached.

Mercury	\$ 365.43
Ricoh	\$ 80.60
Vodafone (approximate)	\$ 84.00
Wages	\$ 126.65
PAYE	\$ 72.91
Kitchen Account	\$ 200.00
NZ Bridge (membership levies)	\$ 448.50
NZ Bridge (masterpoints)	\$ 472.19
Dunedin City Council - (lease)	\$1,282.68
Bonus Saver	\$ 200.00
	\$ 3,332.96
Paid since last meeting	
Xero	\$ 69.00
Southern Hospitality	\$ 77.14
OfficeMax	\$ 121.35
	\$ 267.49

Additional Accounts:

Positive Print invoice to come for \$155.00 + GST.

Cards still going well. Saves a lot of time from a time wise apart from collection time.

Last tournament made \$828.00 profit.

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Barbara.

Mercury power bill contract to come to an end – waiting for communication to come from Mercury.

Committee Reports:

Building:

Lino – non slip vinyl – still waiting to get a quote.

Building Paint Job – Stewart Kerr to go ahead with \$4,500.00. Agreed unanimously by committee to go ahead. Jen got a quote from Hot Can and they quoted \$7,500.00. Dawn to get colour consultant for colours. To check with Stewart on scaffolding requirement for health and safety – to be acknowledged in writing that he will take care of it.

Bar:

Drinks in Bar – Dawn proposed that the bar prices be increased to round numbers, seconded by Cathy. Looking at wine and spirits., 6 for and 2 against. Alan asked to have his name noted as against.

Bar stocktake to be done – although we have the Charity Tournament right at the end of the month so may be tricky. Patsy checking on basis for counting – look at how much is left at bottle, work out price that it was bought for and value of it at end.

As part of our licence requirements we must offer food. Patsy needs to replenish out of date food.

Stationery Supplies:

Nothing to be purchased. Cathy to buy new analysis book.

Kitchen:

All supplies ok.

Cards Sent:

Get Well card has been sent for Joy Martin-Frew.

Membership:

Membership applications from Lisa Harkness, Pip Weber, and David Mackle. Approved by committee.

Marie Kean has two membership number – Patsy to ask for them to be combined.

Programme:

Cancer Society Charity Tournament – 29th August. Barbara to Direct. Cancer Society provide no help this year. To discuss at next committee meeting – a different charity each year for August tournament. Patsy, Cathy and Jen to help with making sandwiches in the Sunday morning.

Reminder to go out to members about Junior Tournament – 26 September – date wrong in our programme book.

Lessons:

Tutor for next year. Alan happy to assist. To put in the newsletter – looking for someone to take over.

Computers:

To ask Judith about the hands to show on the tablet as they didn't work last Saturday nor on last Monday.

Health & Safety:

Nothing to report.

General Business:

2020 Learners to have until the end of the year for using extensive notes.

Committee members for next year – currently only 2 existing and 2 new members. To look at proposing to decrease general committee members. There was discussion about if we should decrease the number of general committee members. It would need to be publicised one month before the AGM and agreed by 2/3rds of the members that attend the AGM. To find out when this would be effective from.

Trophy book suggestion – a photograph of the trophy plus writing a list of who has won the trophies.

Ladies Taieri Probus will have their rooms on 12th and 13th September for their birthday.

Meeting closed at 9.00 pm. The next meeting date will be 14 September 2021.

Action List

Feb 2022

- Contact member from A&P show – Elaine Crawford – 0274 159 494
- Vicki Phillips has expressed interest in lessons – 021 2625 688

Cash Summary
Taieri Bridge Club
For the month ended 31 July 2021
Including GST

	Jul 2021	YTD Actual
Income		
Advertising Income	\$0.00	\$603.75
Bar Sales	\$317.00	\$3,069.50
Donations	\$0.00	\$184.00
Interest Earned	\$9.53	\$558.05
Investment Interest	\$0.00	\$352.25
Lesson Income	\$0.00	\$565.00
Rent	\$675.00	\$2,375.00
Subscriptions	\$53.80	\$6,496.80
Sundry Income	\$0.00	\$1,041.50
Table Money	\$1,685.00	\$19,636.00
Tournament Income	\$1,600.00	\$4,065.00
Accounts Receivable	\$0.00	\$10.50
Total Income	\$4,340.33	\$38,957.35
Less Operating Expenses		
Accounting Software	\$69.00	\$690.00
Bank Fees	\$0.00	\$3.00
Bar Expenses	\$77.14	\$609.53
Bar Purchases	\$176.79	\$1,923.32
Cleaning Sundry	\$144.02	\$428.31
Cleaning Wages	\$230.00	\$2,028.45
Electricity	\$364.53	\$3,194.40
Insurance	\$0.00	\$3,670.12
Kitchen Expenses	\$203.90	\$975.25
Lesson Advertising	\$0.00	\$550.83
Lesson Tutor	\$0.00	\$900.00
Levies & Charges	\$0.00	\$2,429.26
Office Expenses	\$140.93	\$1,977.02
Playing Materials	\$0.00	\$458.45
Prizes & Engraving	\$0.00	\$348.20
Property Expenses	\$0.00	\$125.21
Reimbursements	\$0.00	\$1,050.00
Sundry Expenses	\$0.00	\$1,727.23
Supper Expenses	\$260.00	\$2,200.00
Telephone & Internet	\$83.38	\$892.25
Tournament Expenses	\$731.37	\$2,066.75
Water Rates	\$0.00	\$217.77
GST	\$0.00	\$630.07
PAYE Payable	-\$14.44	-\$41.97
Rounding	\$0.00	-\$1.00
Total Operating Expenses	\$2,466.62	\$29,052.45
Operating Surplus (Deficit)	\$1,873.71	\$9,904.90
Net Cash Movement	\$1,873.71	\$9,904.90
Summary		
Opening Balance	\$72,457.95	\$64,426.76
Plus Net Cash Movement	\$1,873.71	\$9,904.90
Closing Balance	\$74,331.66	\$74,331.66

Profit and Loss

Taieri Bridge Club

For the month ended 31 July 2021

Account	Jul 2021	YTD
Trading Income		
Advertising Income	0.00	525.00
Bar Sales	275.66	2,669.15
Donations	0.00	184.00
Interest Earned	9.53	558.05
Investment Interest	0.00	352.25
Lesson Income	0.00	491.30
Rent	586.95	2,065.19
Subscriptions	(9.74)	5,649.21
Sundry Income	0.00	905.83
Table Money	1,421.77	17,118.37
Tournament Income	1,391.30	3,534.78
Total Trading Income	3,675.47	34,053.13
Gross Profit		
	3,675.47	34,053.13
Operating Expenses		
Accounting Software	60.00	660.00
Bank Fees	0.00	3.00
Bar Purchases	153.74	1,672.49
Bar Expenses	67.08	530.03
Cleaning Sundry	125.23	372.44
Cleaning Wages	230.00	2,028.45
Depreciation	424.95	5,496.10
Electricity	316.98	2,777.73
Insurance	0.00	3,191.41
Kitchen Expenses	177.30	849.96
Lesson Advertising	0.00	478.98
Lesson Tutor	0.00	880.43
Levies & Charges	0.00	2,112.40
Office Expenses	122.55	1,748.51
Playing Materials	0.00	398.65
Prizes & Engraving	0.00	302.78
Property Expenses	0.00	108.88
Reimbursements	0.00	913.05
Sundry Expenses	0.00	1,643.72
Supper Expenses	260.00	2,200.00
Telephone & Internet	72.50	775.85
Tournament Expenses	635.97	1,799.53
Water Rates	0.00	189.37
Total Operating Expenses	2,646.30	31,133.76
Net Profit		
	1,029.17	2,919.37

Balance Sheet

Taieri Bridge Club

As at 31 July 2021

Account	31 Jul 2021
Assets	
Bank	
Cheque Account	8,037.77
Cheque Account (Kitchen)	287.70
Prudent Res - Carpet	21,831.70
Prudent Res - Heating 2	28,734.63
Prudent Res - Roofing	15,439.86
Total Bank	74,331.66
Current Assets	
Accounts Receivable	39.50
Bar Stock	536.76
Cash Float	80.00
Total Current Assets	656.26
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(103,650.00)
Less Acc Depn on Plant & Equipmen	(52,896.96)
Plant & Equipment	55,776.22
Total Fixed Assets	49,225.26
Total Assets	124,213.18
Liabilities	
Current Liabilities	
Accounts Payable	69.00
GST	1,076.84
PAYE Payable	72.19
Rounding	1.00
Total Current Liabilities	1,219.03
Total Liabilities	1,219.03
Net Assets	122,994.15
Equity	
Club Balance	120,074.78
Current Year Earnings	2,919.37
Total Equity	122,994.15