

MINUTES OF THE MEETING OF THE TAIRI BRIDGE CLUB COMMITTEE HELD AT THE CLUBROOMS AT 6.03 P.M. ON 9<sup>TH</sup> AUGUST 2022.

**Present:** Jen Macartney, Barbara Wilkes, Robert Cowan, Marie Kean, Bob Gillanders, Carol Adler-Morgan, Avril Power, Jenni Wright, Mavis Hastie, and Merv Muir

**Apologies:** Jenny Magee,

**Minutes of Meeting of 12 July 2022:**

Barbara moved that the minutes are true and correct, seconded by Carol.

**Matters arising:** Derek happy to direct - Aug 29, Sept 26, Oct 24, Nov 7. A roster to be created.

**Correspondence:**

**Inwards**

**Snail Mail:**

**Email:**

Brandwell Moller - \$8.65 – (rec'd 09/08).

Wanaka Bridge Club – flyer for Wanaka Bridge Club Intermediate/Junior Pairs on 10<sup>th</sup> Sept – (rec'd 05/08).

Dwayne Shrimpton – Invoice for cleaning heat pump \$255.00 – (rec'd 04/08).

Timaru Bridge Club – flyer for Canterbury Regional Pairs 10A Point Tournament – on 10 Sept – (rec'd 04/08).

Ricoh Statement – (rec'd 02/08).

NZ Bridge – clarification for certain restricted entry tournaments for supplementary events held alongside existing open tournaments, and regional congress events at National Congress. – (rec'd 02/08).

Heartsaver – checking if we need first aid training – (rec'd 02/08).

NZ National Sport Club Survey – (rec'd 29/07).

Stewart Kerr – after receiving email saying the quote did not include taking down curtain rails and filling and prepping holes as curtains were presumed to be going back up at that stage, work in office, kitchen and cloakroom was not discussed. Would look at separate quote – (rec'd 28/07).

Invercargill Bridge Club – Flyer for Southland Real Estate Junior Pairs 3B and Intermediate Pairs 5B on 20<sup>th</sup> Aug – (rec'd 26/07).

O/S Bridge Admin -information on South Island Teams 27/28 Aug – (rec'd 26/07).

NZ Bridge – News from the Chair – regarding the Working Group – (rec'd 26/07).

NZ Bridge – info on Gold Coast Congress 2023 – (rec'd 25/07).

Vodafone – price increase from 1/9 – (rec'd 25/07).

Tapanui Bridge Club – flyer for West Otago Flyer – keep date free 16/10 – (rec'd 24/07).

Ricoh - \$32.89 – (rec'd 22/07).

Oamaru Bridge Club – reminder about tournament – Oamaru Junior Pairs 3B and Oamaru Intermediate Pairs 5B – (rec'd 22/07).

Gore Bridge Club – flyer for Open Pairs 8B Tournament on 24/09 – (rec'd 21/07).

NZ Bridge – flyer for Youth One-Day Event – (rec'd 21/07).

Xero – Subscription - \$53.48 – (rec'd 21/07).

O/S Bridge Admin – Sam Coutts representing Otago Southland on Think Tank – requesting our view on online bridge – (rec'd 20/07).

NZ Bridge – online bridge strategy consultation – (rec'd 20/07).

Inland Revenue – letter – (rec'd 20/07).

Mercury - \$360.24 – (rec'd 19/07).

Specific Design – reply to query on why Wednesday night results not uploaded – (rec'd 14/07).

Microsoft – update to terms and conditions – (rec'd 14/07).

O/S Bridge Admin – Winton Open Pairs cancelled – (rec'd 14/07). *Forwarded on to all members.*

Jude Smeijers – updated BOS/Scorer operating instructions now laminated by the computer – (rec'd 13/07). *Needs tweaking a little.*

NZ Bridge – Minutes from Board meeting 17/05 – (rec'd 13/07).

NZ Bridge – World Bridge Foundation is undertaking a review of the laws of bridge and are inviting feedback – (rec'd 13/07).

Gill Alexander – deciding not to join Taieri Bridge Club – (rec 13/07).

Christine Samson – requesting reminder to be given to members to turn up at least 10 minutes before start of play especially on Saturdays – (rec'd 12/07).

Brandwell Moller – statement and invoice – (rec'd 12/07).

Outwards:

Email to Gill Alexander and Eunan Cleary querying whether they still want to join our club as fees not paid – (sent 12/07).

Email to Otago Bridge Club re members arriving on time for Saturday play – (sent 12/07).

Acceptance of correspondence moved by Barbara and seconded by Avril.

**Treasurer's Report:**

The treasurer's report for August is attached.

Accounts to pay August 2022

Mercury	\$ 324.22
Ricoh	\$ 32.89
Vodafone - estimate	\$ 98.98
Wages	\$ 126.25
Paye	\$ 57.75
Simple Saver	\$ 200.00
DNA Contracting (Heat Pumps)	\$ 255.00
B Wilkes - card making	\$ 50.00
	<b>\$1,145.09</b>

Paid since last meeting	
Xero	\$ 53.48
Kitchen Account - top up	\$ 300.00
Carpet Court	\$1,943.50
	<b>\$2,296.98</b>

Bramwell \$8.65 – Jennifer MacMillan to be charged.

Water charge increase 4.5%.

Vodafone going up by \$6 from 1<sup>st</sup> Sept.

Xero increasing by \$4 from 15<sup>th</sup> Sept.

Rent room charge hasn't been increased for another couple of years. To increase from \$75.00 to \$85.00. Email proposed increase. Avril would like to propose an increase for the rental of our rooms from \$75.00 to \$85.00 per session, seconded by Barbara. Agreed unanimously. Updated form to be sent.

Approval of the accounts payable and acceptance of Treasurers report moved by Avril and seconded by Barbara.

## **Committee Reports**

### **Building:**

Kitchen Flooring. Update – Deposit has been paid. Vinyl is going to be installed Thursday 22<sup>nd</sup> September. Need volunteers to take fridge and steriliser out. Robert and Bob will help.

Drapes/Blinds – Avril proposes that we go for blinds, seconded by Marie. Agreed by majority. Committee chose a Sand colour to match existing paintwork – half Spanish white. Email/communication to go to Willow and Silk to see if they would like to match the price. Harrisons have mentioned that there is a 9 weeks delay for installation

Painting of windows – need updated price for extra 4 windows, filling and prepping windows. We should get another quote just to compare. Prepare and quote

DCC Garden sorted – woodchips have been put around. Marie proposed Planted a maple and rhododendron. Idea to plant a weeping maple for our 50<sup>th</sup> anniversary and a plaque, seconded by Carol. Agreed unanimously. Marie will get DCC permission so that this can be done soon.

Alarm system battery renewed – AEC Security – needed 2 batteries. Invoice to follow.

Heat pumps have been serviced, said they were quite old but just to keep using to run into the ground.

**Bar:** Gin to be purchased. Carol is going to learn to be a back-up in the bar.

**Stationery Supplies:** All good.

**Kitchen:**

**Cards Sent:** Cards sent to family of Ian Renwick, get well card to Val Wilson

**Membership:** Mike Cooper - to be invoiced.as home member.

New membership application for Ulli Graham -accepted unanimously.

**Programme:** Tournament 23 July – 8B Tournament – update – 9 tables. Over \$355.00 approx made.

Newbies – how is phoning working? All newbies have been rung. Not a lot are coming regularly. Suggestion to run another Tuesday night practice night but will wait a few weeks.

Charity Tournament – 28 August – what charity are we going to support? St John's will be our choice – Marie to contact them to make sure funds are used at Mosgiel. Catering for this tournament – Marie has help for this. Adam to be asked to serve afternoon tea.

Programme Book – Jen needs help to. Jenni to proofread. Advertisers to be increased to \$75.00. Need updated list of names and numbers – Barb.

**Computers:** All ok – not copy of boards not always showing in results. Need to check specific dates to see what is happening.

**Health & Safety:** Defibrillator – Marie had chat at Probus about Defibrillator – very interesting.

**General Business:** AGM - 17<sup>th</sup> October– what is needed, books audited? Christine McNamara to be contacted by Avril. Financials to be ready by 10<sup>th</sup> October. Bar stock take to be done. All committee members, apart from Mavis, standing next year.

Keys register – not up to date. Needs to be up to date. Ask members to email back if you have keys. Jenni to update.

Suggested that the cloak door are locked while in play as someone can come in and steal. Check if door can be locked? Nothing has been stolen yet

Spring clean to be organised in November.

Probus want to use the room on a Sunday 11<sup>th</sup> September to set up. Would like to store wine to give out and not sell.

Meeting closed at 8.10 pm. The next meeting date will be 13<sup>th</sup> September 2022 at 6 o'clock.

# Action List

Sept 2022

- To come up with 10 year plan for capital expenditure

February 2023

- Check with Crombie Lockwood for quote on different insurance.

June 2023

- Bridge Club to re-register with Companies Office (refiling constitution). Changes will be required to be agreed at AGM or a Special meeting.

October 2023

- Tablecloths to be washed.

**Cash Summary**  
**Taieri Bridge Club**  
**For the month ended 31 July 2022**  
**Including GST**

	<b>Jul 2022</b>	<b>YTD Actual</b>
<b>Income</b>		
Advertising Income	\$0.00	\$736.25
Bar Sales	\$275.00	\$3,906.80
Interest Earned	\$45.40	\$178.26
Investment Interest	\$0.00	\$305.86
Lesson Income	\$0.00	\$560.00
Rent	\$675.00	\$1,875.00
Subscriptions	\$0.00	\$6,220.50
Sundry Income	\$0.00	\$1,253.13
Table Money	\$1,630.00	\$18,530.00
Tournament Income	\$355.00	\$1,025.00
Accounts Receivable	\$0.00	-\$10.50
<b>Total Income</b>	<b>\$2,980.40</b>	<b>\$34,580.30</b>
<b>Less Operating Expenses</b>		
Accounting Software	\$53.48	\$672.78
Bank Fees	\$0.00	\$3.00
Bar Expenses	\$161.00	\$161.00
Bar Purchases	\$375.98	\$1,465.34
Cleaning Sundry	\$0.00	\$121.35
Cleaning Wages	\$184.00	\$2,208.00
Electricity	\$341.58	\$3,205.52
Insurance	\$0.00	\$3,653.16
Kitchen Expenses	\$12.96	\$2,055.55
Lease Payments	\$1,371.18	\$1,371.18
Lesson Advertising	\$0.00	\$100.60
Lesson Tutor	\$0.00	\$600.00
Levies & Charges	\$0.00	\$2,245.26
Office Expenses	\$59.75	\$1,653.49
Playing Materials	\$0.00	\$1,095.75
Prizes & Engraving	\$69.00	\$584.90
Property Expenses	\$0.00	\$5,257.87
Reimbursements	\$0.00	\$1,150.00
Repairs and Maintenance	\$0.00	\$402.46
Sundry Expenses	\$149.79	\$1,619.79
Supper Expenses	\$235.00	\$2,250.00
Telephone & Internet	\$98.98	\$1,026.27
Tournament Expenses	\$0.00	\$110.38
Water Rates	\$0.00	\$244.18
Cash Float	-\$35.00	\$40.00
GST	\$0.00	\$1,102.06
PAYE Payable	\$14.44	-\$2.00
Rounding	\$0.00	\$0.01
<b>Total Operating Expenses</b>	<b>\$3,092.14</b>	<b>\$34,397.90</b>
<b>Operating Surplus (Deficit)</b>	<b>-\$111.74</b>	<b>\$182.40</b>
<b>Plus Non Operating Movements</b>		
Plant & Equipment	\$0.00	-\$3,498.64
<b>Total Non Operating Move</b>	<b>\$0.00</b>	<b>-\$3,498.64</b>
<b>Net Cash Movement</b>	<b>-\$111.74</b>	<b>-\$3,316.24</b>
<b>Summary</b>		
Opening Balance	\$68,561.50	\$71,766.00
Plus Net Cash Movement	-\$111.74	-\$3,316.24
Closing Balance	\$68,449.76	\$68,449.76

# Profit and Loss

Taieri Bridge Club

For the month ended 31 July 2022

<b>Account</b>	<b>Jul 2022</b>	<b>YTD</b>
<b>Trading Income</b>		
Advertising Income	0.00	640.22
Bar Sales	239.13	3,350.25
Interest Earned	45.40	178.26
Investment Interest	0.00	305.86
Lesson Income	0.00	486.96
Rent	586.95	1,630.40
Subscriptions	(54.78)	5,427.21
Sundry Income	0.00	1,089.72
Table Money	1,417.43	15,626.51
Tournament Income	308.70	891.31
<b>Total Trading Income</b>	<b>2,542.83</b>	<b>29,626.70</b>
<b>Gross Profit</b>		
	<b>2,542.83</b>	<b>29,626.70</b>
<b>Operating Expenses</b>		
Accounting Software	46.50	571.50
Bank Fees	0.00	3.00
Bar Purchases	326.94	1,274.20
Cleaning Sundry	0.00	105.52
Cleaning Wages	184.00	2,208.00
Depreciation	352.53	4,762.78
Electricity	281.93	3,069.35
Insurance	0.00	3,176.66
Kitchen Expenses	11.27	1,787.45
Lease Payments	1,192.33	1,192.33
Lesson Advertising	0.00	87.48
Lesson Tutor	0.00	600.00
Levies & Charges	0.00	1,952.40
Office Expenses	28.60	1,495.79
Playing Materials	0.00	952.82
Prizes & Engraving	60.00	508.61
Property Expenses	0.00	5,185.10
Reimbursements	0.00	1,000.00
Repairs and Maintenance	0.00	349.96
Sundry Expenses	130.25	1,600.25
Supper Expenses	235.00	2,190.00
Telephone & Internet	86.07	892.42
Tournament Expenses	0.00	95.99
Water Rates	0.00	212.33
Bar Expenses	140.00	140.00
<b>Total Operating Expenses</b>	<b>3,075.42</b>	<b>35,413.94</b>
<b>Net Profit</b>		
	<b>(532.59)</b>	<b>(5,787.24)</b>

# Balance Sheet

Taieri Bridge Club

As at 31 July 2022

<b>Account</b>	<b>31 Jul 2022</b>
<b>Assets</b>	
<b>Bank</b>	
Cheque Account	7,925.93
Cheque Account (Kitchen)	97.94
Prudent Res - Carpet	15,960.12
Prudent Res - Heating 2	28,623.37
Prudent Res - Roofing	15,842.40
<b>Total Bank</b>	<b>68,449.76</b>
<b>Current Assets</b>	
Accounts Receivable	21.00
Bar Stock	553.06
Cash Float	120.00
<b>Total Current Assets</b>	<b>694.06</b>
<b>Fixed Assets</b>	
Buildings	149,996.00
Less Acc Depn on Buildings	(106,748.42)
Less Acc Depn on Plant & Equipment	(54,986.27)
Plant & Equipment	58,818.51
<b>Total Fixed Assets</b>	<b>47,079.82</b>
<b>Total Assets</b>	<b>116,223.64</b>
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	409.59
GST	370.16
PAYE Payable	60.75
Rounding	(0.01)
<b>Total Current Liabilities</b>	<b>840.49</b>
<b>Total Liabilities</b>	<b>840.49</b>
<b>Net Assets</b>	<b>115,383.15</b>
<b>Equity</b>	
Club Balance	121,170.39
Current Year Earnings	(5,787.24)
<b>Total Equity</b>	<b>115,383.15</b>