

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.10 P.M. ON 10th December 2019.

Present: Jen Macartney, Jenny Magee, John Aitcheson, Barbara Wilkes, Cathy Ferguson, Alan Lewthwaite, Patsy Williams, Dale Cameron, Dawn Brieseman.

Apologies: Joy Martin-Frew

Minutes of Meeting of 12th November 2019: Confirmed as a true and correct record by Barbara, seconded by John.

Matters arising:

Correspondence:

Inwards

Snail Mail:

Verbal resignation from Joan Petch – (rec'd 08/12).

Marilyn Annan – resignation – (rec'd 07/10).

Email:

NZ Bridge – recently qualified directors – (rec'd 06/12).

Wyn Jones – yes to Xmas party – (rec'd 04/12).

NZ Bridge – link to latest podcast (rec'd 04/12).

OfficeMax Statement - \$51.37 – (rec'd 04/12).

Olga Corlett – yes to Xmas Party – (rec'd 04/12).

Mercury invoice - \$281.64 – (rec'd 04/12).

Tai Tua'i– resignation – (rec'd 04/12).

NZ Bridge – News from the Chair – (rec'd 03/12).

Ricoh Statement - \$43.64 – (rec'd 02/12).

Certa Solutions Ltd – Statement - \$597.01 – (rec'd 02/12).

Charities Services Info – reminder to complete annual reporting – (rec'd 29/11).

Phillip Morris – acceptance to Xmas party – (rec'd 28/11).

O/S Bridge Admin – Flyer for Canterbury Holiday Pairs – (rec'd 29/11).

O/S Bridge Admin – notice that BridgeNZ turns 30 – (rec'd 29/11).

NZ Bridge – copy of Board Meeting minutes – (rec'd 26/11).

NZ Bridge – mentioning that Victoria Bridge Club are upgrading their scoring devices and have 20 Bridgepads to offer to a club that doesn't have that technology – (rec'd 26/11).

Christine Samson – request for a form to be circulated for volunteers for 2020 – (rec'd 25/11). *Wednesday nights have very little volunteers and so will have look seriously at this for the night to be viable.*

O/S Bridge Admin – flyer for Suzanne Duncan Tournament in Wellington on 27th, 28th, 29th, December. (Rec'd 25/11).

NZ Bridge – Annual Rating points will be updated on New Year's day – (rec'd 23/11).

Ricoh Invoice - \$43.64 – (rec'd 22/11).

Engage Certa Solutions Invoice - \$597.01 – to print programme books – (rec'd 21/11).

Southern Hospitality – we have paid an invoice twice for \$77.17 – via eftpos – (rec'd 20/11).

NZ Bridge – link to latest podcast – (rec'd 20/11).

Christine Samson – email to Alan regarding advertising of the club – (rec'd 20/11). *Alan Lewthwaite has replied.*

Lee Ashton – 2 for Xmas dinner – (rec'd 20/11).

Christine Samson – requesting flyer for Xmas dinner – (rec'd 18/11).

NZ Bridge – change to North Island Pairs – (rec'd 15/11).

OfficeMax Invoice \$33.96 – (rec'd 15/11).

Olga Corlett – coming to Xmas party – (rec'd 13/11).

Carol Morgan – 2 to attend Xmas Party – (rec'd 13/11).

NZ Bridge – Board Elections – (rec'd 13/11).

NZ Bridge – link to latest podcast – (rec'd 13/11).

Outwards: -

Letters to David Larsen, Vyvienne Hodgkin and Marijke Schofield welcoming them as new members.

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The treasurer's report for November is abbreviated as Xero is still being updated.

Invoices to pay:

Accounts to pay:

Mercury	\$ 281.74
Ricoh	\$ 43.64
Vodafone (approx)	\$ 74.94
OfficeMax	\$ 51.37
Serious Saver	\$ 200.00
Wages	\$ 129.78
PAYE x 2 (Dec and Jan)	\$ 60.44
Certa Solutions	\$ 597.01
Pat Chapple	\$ 20.19
Hyslop Electric	\$ 149.50
Water Rates	\$ 61.60
BB&S	\$ 546.25
Bridge NZ	\$ 102.15
Kitchen reimburse	\$ 368.94
Xmas Dinner - estimate (60)	<u>\$ 1,500.00</u>
	\$ 4,187.55

Additional accounts to pay prior to February meeting:

John Aitcheson – charging station	\$75.26
Barbara Wilkes – ink cartridge	\$69.99
Swans – trophy engraving –(estimate)	\$600.00
Noel Leemings (tablets)	\$4,051.68
Modem:	\$279.79
Software	\$414.00

Xero update – Cathy and Barbara are working on this and it is progressing well.

Cheque account \$12,457.18

Cleaning lady is due to have holidays and will not be back until 16th January. Chocolates to be purchased as gift.

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Jenny.

Committee Reports:

Building:

Lighting of footpath – extra painting to be done over Xmas break.

Bar:

Dale left meeting early but reported that the bar is well stocked.

Dawn has renewed her bar license and will bring a copy for club rooms.

Stationery Supplies:

Card has been purchased for prize certificates.

Kitchen:

Nothing to report.

Cards Sent:

No cards sent.

Membership:

Alec Weaver has applied to rejoin. Committee have agreed to accept his application in light of his interest in directing and playing with new members.

Handicaps not showing on ordinary results. They only come up on the web.

Programme:

Lessons:

Computers:

Health & Safety:

Nothing to report.

General Business

Christmas Party Night. Committee to set the tables up tonight. 56 coming. Robert is coming in at 4.30 tomorrow. First drink free. Dale will need help in bar.

5 year plan – to be deferred until later meeting.

Tablets – John has purchased the 24 point charger for the tablets, and the dongle at a cost of \$100.00. 2 tablets are on offer – 7 inch (3,000 for 24 tablets but battery life of 6 hours) or 8 inch (\$4,050 for 24 tablets but with 10 hour battery life). The main difference is battery life. Committee agreed unanimously to go ahead with 8 inch tablets. We also need a new internet modem ranging from \$115.00 - \$240.00. \$240.00 has more better connections – committee agreed unanimously to go with \$240.00 modem. Licenses - \$15 per tablet per year. Committee agreed unanimously to pay full year licence for all tablets. Looking at February for software to go live. We will need to organise training of our members. Barbara suggested having a social afternoon for members to come and play and get used to the new tablets.

Advertising – Jen has received an email from Rob Lawson from Otago Bridge Club. Otago would like to pool our resources for advertising new lessons. Would like to start advertising the last week in January. Committee discussed this and agreed to stay with our own advertising regime. Barbara to send a letter to Rob.

Last year we had an advertorial which we would like to do again. Alan, Christine and Dawn on sub-committee. They need to know what date lessons start and the duration. Committee agreed unanimously to spend the same sort of money as last year. Will leave it to the sub-committee to organise.

It has also been suggested that we should look at more permanent advertising the club throughout the year.

Members could like our own facebook page and share it with their friends.

Table money – Jen made a suggestion for tokens to be used instead of cash. As this may not suit everyone we could still do a mix and match so that people that want to pay cash can still do that. Dawn to look for tokens that she may have spare.

Club email password should be updated as it has been the same password for many many years.

Meeting closed at 8.51 pm. The next meeting will be held on 11 February 2020 at 7.00 pm.

Action List

April 2020

- Term deposit falls due on 24th April.
- Painting of front of club rooms
- Heat pumps to be serviced next March or April

July 2020

- Fire Extinguisher may need annual check.