

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 7TH DECEMBER 2021.

Present: Jen Macartney, Barbara Wilkes, Robert Cowan, Mavis Hastie, Jenni Wright, Marie Kean, Bob Gillanders

Apologies: Jenny Magee, Lynne Newell, Avril Power

Minutes of Meeting of 9th November 2021:

Barbara moved that the minutes are true and correct, seconded by Jenni.

Matters arising: Nil

Correspondence: **Inwards**

Snail Mail:

Email:

Jenny Wanrooy – thanking for welcome letter – (rec'd 03/12).

NZ Bridge – Board minutes – (rec'd 03/12).

NZ Bridge – Covid Advisory No. 22 - giving extra information about Defined Space and Physical Distancing. Defined space is a single indoor or outdoor space. Physical distancing is worked out if people could keep 1 metre apart not that they have to be 1 metre apart in the venue. Mask wearing is highly encouraged but not mandatory – (rec'd 03/12).

Sorry Partner – link to latest podcast – (rec'd 02/12).

Ricoh Statement – (rec'd 02/12).

NZ Bridge re COVID traffic light system, club responsibility to verify otherwise significant fines. (rec'd 01/12).

NZ Bridge – Link to latest podcast – (rec'd 01/12).

NZ Bridge – brand relaunching for NZ Bridge – (rec'd 01/12).

NZ Bridge – clarification on 1m distancing – depends on defined space (50 sqm limited to 50 people, 100 sqm limited to 100 people) – (rec'd 01/12).

Positive Signs - \$11.50. – (rec'd 30/11).

Friendship Club – cancelling hire of our rooms – (rec'd 30/11).

O/S Bridge Admin – flyer for SI Pairs in Christchurch, 22/01, (rec'd 29/11).

NZ Bridge – Covid Advisory No. 21 – bridge sessions considered social whereas a tournament is considered an event. Red: Clubs can run sessions of up to 25 tables with a My Vaccine Pass or up to 6 tables if players without a My Vaccine Pass. Orange: clubs can run sessions with unlimited numbers of players with a My Vaccine Pass or up to 12 tables of players if there are players without a My Vaccine Pass. Green: unlimited numbers with a My Vaccine Pass, or up to 25 tables if there are players without a My Vaccine Pass.

Tournaments: Red – up to 25 tables only with my vaccine Pass, orange: unlimited numbers but still with My vaccine pass, green: unlimited numbers with My Vaccine Pass, or up to 25 tables if players without a My Vaccine Pass.

DCC – Finance Water Billing - \$58.61 – (rec'd 29/11).

Shaw Plumbers – confirmation of paying advertising – (rec'd 29/11).
BridgeNZ – release of software for scorer – (rec'd 28/11).
BridgeNZ - \$35.00 for support to re-install admin user deleted by us – (rec'd 25/11).
Sorry Partner – new bridge podcast – (rec'd 26/11).
NZ Bridge – tournament grades updated 01/01. Rating point depreciation has been decreased that will apply for the 2022 playing year.
Claire Rombouts – resignation – (rec'd 24/11).
NZ Bridge – link to latest podcast – (rec'd 2/11).
Ricoh - \$41.58 – (rec'd 24/11).
NZ Bridge – latest Board minutes Oct 2021 – (rec'd 23/11).
Geeks on Wheels – confirmation of payment – (rec'd 23/11).
Alexandra Bridge Club – Flyer for Holiday Pairs 7th Jan, entries close 05/01, (rec'd 23/11).
Positive Signs - \$560.63 for 150 books – (rec'd 21/11).
Xero - \$71.30 – (rec'd 21/11).
Bryan and Patsy Taylor – resignation – (rec'd 20/11).
NZ Amateur Sports – newsletter – (rec'd 19/11).
Sorry Partner – latest podcast – (rec'd 19/11).
Mercury - \$356.67 due 29/12 – (rec'd 18/11).
NZ Bridge – latest podcast – (rec'd 17/11).
NZ Bridge Foundation - \$360.00 – for 36 players @\$10.00 per person – (rec'd 16/11).
Charities Commission – receipt for annual return – (rec'd 16/11).
NZ Bridge – player rank change certificates to be posted out – (rec'd 12/11).
Marg Auty – intending to play Wednesday nights – (rec'd 12/11).
Sorry Partner – link to latest podcast – (rec'd 11/11).
Avril Power – will play Wednesday nights – (rec'd 11/11).
NZ Bridge – link to latest podcast – (rec'd 10/11).
Lisa Harkness – will play Wednesday nights – (rec'd 10/11).

Outwards: -

Letter to Jenny Wanrooy and Derek Tingle welcoming them both.

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The treasurer's report for December is attached.

Accounts to pay	
Mercury	\$321.00
Ricoh	\$41.58
Vodafone	\$82.99
DCC Water Rates	\$58.61
Wages	\$157.81
PAYE	\$72.19
Simple Saver	\$200.00
Bridge NZ (2004)	\$35.00
Robert Cowan	\$1,230.00
	\$2,199.18

Additional \$150.00 to be added for Robert Cowan bill as more members coming now.

Barbara Wilkes (for card for certificate) – \$11.98

Saturday people are asking for simplified way of accounting for table money.

Approval of the accounts payable and acceptance of Treasurers report moved by Barbara and seconded by Jenni.

Committee Reports:

Building:

Flooring quote has been received – commercial vinyl - \$2474.00, install \$3700.00. Kitchen only to be done. Barbara proposed that only the kitchen be refloored with Commercial non-slip vinyl up to the total value of \$3,500.00, seconded by Marie. Agreed unanimously.

Painting of Building – just checking when Stewart will start in the New year

Bar:

Re-stock bar for Xmas party. Jen will text Patsy.

Stationery Supplies:

Kitchen:

Adam has been told final finish date and will be coming back next year.

Cards Sent:

Lynne Newell

Membership:

Programme:

Programme book had a few typos.

Lessons:

Advertising for lessons – Flyers – radio advertising. Community notice board. Window displays in shops. Barbara to make a Facebook page. Robert will do the blurb for the Star Times. Bob to do the wording for the community Radio. A5 flyers – x 50 for Marie.

Advertorial – 5 confirmed, need 1 more. Robert has been in touch with Allied Press and working on this.

Computers: Nothing to report.

Health & Safety: Nothing to report.

General Business: Fulfilling of positions – Mavis and Marie to photocopy personal score sheets.
Need 1 more committee member – to look next year. Having full compliment will help the committee to be sure to have a quorum (at least 6 committee members in attendance)..
Xmas Prize Giving – trophies have been cleaned. Certificates have been printed. Cups to go and get engraved.
Vaccination status for other clubs using our premises. Email all groups to advise My Vaccine Passes required – form to be updated and email.
Defibrillator – Tennis Club want us to go in with them but Jen thinks we should go on our own. Jen moved that the club purchases a defibrillator for \$1,895.00 plus GST, seconded by Robert. Agreed by the majority.
Xmas Meal – tables to be set up, cutlery, trestles, tablecloths to be purchased from Variety Shop. Set-up for Tuesday 1 o'clock. Robert to be let in by 4 o'clock and be given a key to the club rooms.
Prize giving – anything else to think about?
Email has emailed Chairperson of Community Board for gardens to be done.

Final numbers for meal 5.30 meal from 6.15, Vaccine pass mandatory.

Meeting closed at 8.20pm. The next meeting date will be 8th February 2022.

Action List

Feb 2022

- Contact member from A&P show – Elaine Crawford – 0274 159 494
- Vicki Phillips has expressed interest in lessons – 021 2625 688

Cash Summary
Taieri Bridge Club
For the month ended 30 November 2021
Including GST

	Nov 2021	YTD Actual
Income		
Advertising Income	\$402.50	\$431.25
Bar Sales	\$229.00	\$859.00
Interest Earned	\$13.75	\$20.69
Investment Interest	\$126.74	\$141.32
Rent	\$50.00	\$500.00
Subscriptions	\$1,546.00	\$1,632.00
Sundry Income	\$475.00	\$475.00
Table Money	\$2,075.00	\$5,235.00
Total Income	\$4,917.99	\$9,294.26
Less Operating Expenses		
Accounting Software	\$71.30	\$209.30
Bank Fees	\$1.50	\$1.50
Bar Purchases	\$0.00	\$227.13
Cleaning Wages	\$184.00	\$525.81
Electricity	\$280.23	\$881.65
Kitchen Expenses	\$207.54	\$468.49
Levies & Charges	\$875.61	\$875.61
Office Expenses	\$279.04	\$434.09
Playing Materials	\$437.32	\$480.47
Property Expenses	\$0.00	\$557.87
Reimbursements	\$0.00	\$1,150.00
Supper Expenses	\$240.00	\$700.00
Telephone & Internet	\$82.99	\$249.75
Water Rates	\$0.00	\$68.35
GST	\$0.00	\$445.73
PAYE Payable	\$0.00	\$71.19
Total Operating Expenses	\$2,659.53	\$7,346.94
Operating Surplus (Deficit)	\$2,258.46	\$1,947.32
Net Cash Movement	\$2,258.46	\$1,947.32
Summary		
Opening Balance	\$71,454.86	\$71,766.00
Plus Net Cash Movement	\$2,258.46	\$1,947.32
Closing Balance	\$73,713.32	\$73,713.32

Profit and Loss

Taieri Bridge Club

For the month ended 30 November 2021

Account	Nov 2021	YTD
Trading Income		
Advertising Income	0.00	640.22
Bar Sales	199.14	700.01
Interest Earned	13.75	20.69
Investment Interest	126.74	141.32
Rent	43.48	434.77
Subscriptions	5,298.08	5,372.86
Sundry Income	413.06	413.06
Table Money	1,956.57	4,174.02
Total Trading Income	8,050.82	11,896.95
Gross Profit		
	8,050.82	11,896.95
Operating Expenses		
Accounting Software	0.00	122.00
Bank Fees	1.50	1.50
Bar Purchases	0.00	197.50
Cleaning Wages	184.00	525.81
Electricity	0.00	766.65
Kitchen Expenses	180.47	407.39
Levies & Charges	0.00	761.40
Office Expenses	191.27	377.47
Playing Materials	380.28	417.80
Property Expenses	0.00	485.10
Reimbursements	0.00	1,000.00
Supper Expenses	300.00	700.00
Telephone & Internet	72.17	217.18
Water Rates	0.00	59.43
Total Operating Expenses	1,309.69	6,039.23
Net Profit		
	6,741.13	5,857.72

Balance Sheet

Taieri Bridge Club

As at 30 November 2021

Account	30 Nov 2021
Assets	
Bank	
Cheque Account	6,497.26
Cheque Account (Kitchen)	270.11
Prudent Res - Carpet	22,644.72
Prudent Res - Heating 2	28,458.83
Prudent Res - Roofing	15,842.40
Total Bank	73,713.32
Current Assets	
Accounts Receivable	4,906.50
Bar Stock	553.06
Cash Float	80.00
Total Current Assets	5,539.56
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(103,908.20)
Less Acc Depn on Plant & Equipment	(53,063.71)
Plant & Equipment	55,776.22
Total Fixed Assets	48,800.31
Total Assets	128,053.19
Liabilities	
Current Liabilities	
GST	1,038.52
PAYE Payable	(13.44)
Total Current Liabilities	1,025.08
Total Liabilities	1,025.08
Net Assets	127,028.11
Equity	
Club Balance	121,170.39
Current Year Earnings	5,857.72
Total Equity	127,028.11