

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 6.30 P.M. ON 09 DECEMBER 2025.

Present: Jen Macartney, Marie Kean, Allan Dyer, Lyn McLaren, Barbara Wilkes, Diane Paterson, Jan Methers, Peta Smith, Heather Urquhart

Apologies: Sue Johnstone.

Minutes of Meeting of 11 November 2025: Barbara moved that the minutes are true and correct, seconded by Peta.

Matters Arising: Property checks – need a job description and checklist – Allan – work in progress.

Insect screens now installed – one is faulty so getting replaced.

Banking access update – Diane has submitted her details, Peta is sorting address verification, Jen, Marie still waiting for emails with link to update expired credit card details and Heather also still waiting.

Correspondence:

Inwards

Snail Mail:

Email:

NZ Bridge – Board minutes from 18/11 – (rec'd 09/12).

David Coniam – UK visitor to Dunedin for 6 weeks looking for some bridge games to play – (rec'd 04/12). *Jen replied to this.*

Caring Stay – Lizzie Scott – offering a Companion Travel service similar to Driving with Miss Daisy. – (rec'd 04/12).

Raewyn O'Sullivan – resignation from the club – (rec'd 04/12).

Ricoh – Statement – (rec'd 04/12).

BridgeNZ – closing 12/12 and reopening 19/01 – (rec'd 03/12).

NZ Bridge – website upgrade – (rec'd 03/12).

Tim Webb – wishing to attend Christmas party – (rec'd 03/12).

O/S Bridge Admin – requesting any update of committee details plus a Tournament Change request form – (rec'd 02/12).

NZ Bridge – election results – (rec'd 01/12).

O/S Bridge Admin – Urgent Team Trial Application for 2026 – (rec'd 01/12).

NZ Bridge – latest newsletter from The Chair – (rec'd 01/12).

O/S Bridge Admin – Flyer for TOPS Robin Young 10A Teams on 24/25 Jan – (rec'd 01/12).

Cheryl Tapp – unable to attend Xmas party – (rec'd 01/12).

Pip Weber – resignation – (rec'd 30/11).

Melvin Cain – wishing to attend the Christmas Party – (rec'd 30/11).

Cromwell Bridge Club – Flyers for 5B Intermediate Pairs and 3B Junior Pairs on 21/02 – (rec'd 30/11).

O/S Bridge Admin – Brisbane Gold Congress will be held from 30/01 – 06/02 which may clash with some NZ tournaments – (rec'd 29/11).

O/S Bridge Admin Flyer for Thames Bridge Festival on 09/01 – 11/01 – (rec'd 29/11).

O/S Bridge Admin – Flyer for Tauranga Bridge Club Mini Congress on 24/01 – 26/01 – (rec'd 29/11).

O/S Bridge Admin – checking if any club hasn't received their \$250.00 contribution towards the teaching conference – (rec'd 29/11). *It wasn't us.*

Otago Bridge Club – reminder about Nina Hewitt Tournament on 07/12 – (rec'd 29/11).

Lisa Harkness – requesting copy of Xero invoice to be sent – (rec'd 29/11). *Barbara attended to this.*

DCC Water Rates - \$77.33 – (rec'd 28/11).

Colin Pratt – resignation – (rec'd 28/11).

Peter and Virginia O'Neill – now not attending Xmas meal – (rec'd 27/11).

Mercury - \$283.79 due 29/12 – (rec'd 25/11).

NZ Bridge – elections reminder – (rec'd 25/11).

NZ Bridge – National Coach appointed – (rec'd 24/11).

BridgeNZ – following up on errors on tablets – (rec'd 21/11).

Chris Donald, Pip Weber, Judy Gorman – will be attending learner's evening – (rec'd 21/11).

Xero - \$71.59 – (rec'd 21/11).

Sorry Partner – latest podcast – (rec'd 20/11).

Oamaru Bridge Club – Flyer for Novice 40C Tournament on 29/11 – (rec'd 20/11).

Ricoh - \$89.85 – (rec'd 20/11).

IRD – reminder about payment – (rec'd 20/11).

Digiart Design - \$668.09 – (rec'd 19/11).

Google – our email added as recovery email for copier scanner – (rec'd 19/11).

Jenni Wright – sending updated key register – (rec'd 18/11).

NZ Bridge – Board minutes from 14/11 – (rec'd 18/11).

Murray Wiggins – reminder about board elections – (rec'd 18/11).

NZ Bridge – Newsletter from the Chair – (rec'd 17/11).

Charities Services – receipt for return – (rec'd 14/11).

Sorry Partner – latest podcast (rec'd 13/11).

Charities Services – payment reminder – (rec'd 13/11).

Murray Wiggins – info on board elections – (rec'd 10/11).

Avril Power – email regarding being requested to return keys – (rec'd 10/11). *Jen attended to this email.*

Outwards:

Email to Jann Dyer in response to her letter.

Email to Colin Pratt, Pip Weber and Raewyn O'Sullivan acknowledging their resignations.

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The treasurer's report for November is below.

Accounts to pay 2025	
Mercury	\$ 283.79
Ricoh	\$ 89.85
Xero (Nov/Dec)	\$ 71.59
One.nz Dec payment	\$ 65.00
Wages - Dec (approx)	\$ 270.01
IRD PAYE - November	\$ 115.66
Simple Saver - December	\$ 200.00
DCC Water Rates	\$ 77.33
Xmas Dinner	\$ 1,640.00
Digiart Design	\$ 668.09
Aburns Glass	\$ 237.15
	\$ 3,718.47
<u>Paid since last meeting</u>	
Kitchen Account – Monthly Top up December	\$ 500.00
Kitchen account - bar payments	\$ 8.50
Kitchen account - kitchen payments	\$ 113.88
Kitchen account - Fun night Labour Day	\$ 17.00
Honoraria - Marie Kean	\$ 300.00
Honoraria - Barbara Wilkes	\$ 300.00
Honoraria - Jan Mether	\$ 150.00
Honoraria - Margaret Auty	\$ 150.00
	\$ 1,539.38
Total approved	\$ 5,257.85

Omitted from last minutes was the payment for the purchasing officer for a payment of \$100.00.

Approval of the accounts payable and acceptance of Treasurers report moved by Allan and seconded by Diane.

Committee Reports

Building:

Marie phoned Delta about the trimming of the trees. It will be attended to in the New Year.

<u>Bar:</u>	Alcohol for Xmas party – big shop yesterday. Bar and kitchen sterilisers to be serviced as the bar one is making a terrible noise upon start up. It would be good to get an idea of the conditions of these two machines for capital expenditure planning.
<u>Stationery Supplies:</u>	Nothing required.
<u>Kitchen:</u>	Education of tea girl next for use of milk – to use oldest first.
<u>Cards Sent:</u>	None
<u>Membership:</u>	Applications from Darryl Haines and Ruth Airey – agreed unanimously.
<u>Programme:</u>	Are convenors and directors etc sorted for 2026. Nearly all sorted. Saturday bridge - Can it be clarified if the change to a C point competition has been confirmed with NZ Bridge? There is quite a bit of disquiet among some of the Saturday members about this change. The main issues being that it will change the nature of the Saturday game. For some particularly those new to the game the Saturday game provides the only real opportunity they have to learn and develop their game. Experienced players help and support newer players and this enables our new players to gain in confidence. For other players, the social relaxed side of Saturday is important to them. The ability to help new players and the social side are both important factors in keeping people involved with the club. The current Saturday competition has also meant that we can introduce some members into the technical side of the game without great fear of any terrible disaster. For example, Judy Gorman is learning to become a director, others learning the computer set up. The current Saturday set up provides the opportunity to develop some of our members further which is vital for the future of the club. With a C point session the expectation is of a higher level of competition. Judy has now indicated that she does not feel experienced enough to direct a C point competition. So we are now down one Saturday director (and there aren't many). Could we have some further discussion on this? – Diane proposes that Saturday remains a social play, seconded by Peta. Agreed unanimously. There has been discussion following the survey results of an informal training session on Tuesday afternoon to go over some of the Monday hands. Could we have some discussion about what this might look like, frequency etc so that perhaps I could put something in our last newsletter for the year. – Diane Look at starting mid February for 3 month trial for weekly. Heather and Marie to co-ordinate it.
<u>Learners</u>	Special night – about 20 people attended. Thanks to Deirdre for hosting this.
<u>Computers:</u>	Tablets - concerning the problem we are having re tablets, Judith received a phone call from BridgeNZ saying that as we are a customer they feel that they should be doing something to help. They have offered to swap our tablets with an older android version which seem to work well. Judith is unsure if this is a temporary or permanent swap. But both Jude and Jen are unwilling to do this.

They feel it is a backward step to go to tablets which are about 5-7 years old, we bought new ones to update not go backwards. The software company is in the process of updating the app so the problem should be resolved in time. I do not think it is a big problem or a lot of hassle and therefore think we should carry on as is for now. Jen proposes that the club should carry on using the tablets as we have been doing either with or without the feedback and makeables, seconded by Barbara - Jen

Health & Safety:

Heather, Sue and Diane will put a plan together in the new year.

Privacy Matters:

General Business:

Fire drill completed on 28/11 and report sent to the fire department. Went well.

Discussion about the length of start and finish date. Holiday bridge to be offered at the end of the 2026 year for the 19th December 2026. Social bridge to be offered next 2 Saturdays and to be announced in the WhatsApp group.

Xmas party, Barbara to take photos. To take tablecloths off for washing.

Meeting closed at 7.37 pm. The next meeting held on Tuesday 10 February 2026, 6.30 pm at the Club rooms.

Action List

Nov 2025

- To come up with 10-year plan for capital expenditure February 2026
 - Carpet
 - Sterilisers
 - Sound systems – Strawberry Sound
 - Dishwasher

Feb 2026

- Ask Countdown to use their carparks before March tournament.
- Check if Triton wish to sponsor new bidding pads

Apr 2026

- AED due for Annual check

May 2026

- Fire Evacuation drill to be held
- Organise water filter to be serviced
- Advertising prices to go up for programme book

Sept 2027

- Discuss rent increases for 2027 year
- Discuss finishing dates for bridge

Nov 2026

- Fire Evacuation drill to be held

April 2027

- Host Responsibility to be updated for Alcohol Licence.
- Fire evacuation to be organised and held before alcohol licence renewal

May 2027

- Alcohol Licence renewal, need copy of host responsibility to be updated, new rules, food menu with specific light beer, also need form showing which bridge clubs can use our bar premises.

Sep 2027

- Organise another survey.
- To look at honorarium payments – table card officer.

Apr 2029

- Organise an updated building valuation – Dunedin Valuation. Insurance falls due in May

Cash Summary
 Taieri Bridge Club
 For the month ended 30 November 2025

Account	Nov 2025	Year to date
Income		
Advertising Income	75.00	925.00
Bar Sales	228.70	1,239.14
Donations	0.00	90.00
Interest Earned	50.42	157.81
Rent	165.22	826.10
Subscriptions	1,829.68	1,847.86
Sundry Income	904.28	1,693.84
Table Money	1,742.51	6,516.18
Tournament Income	0.00	1,669.64
Total Income	4,995.81	14,965.57
Less Expenses		
Accounting Software	0.00	180.75
Bank Fees	2.00	2.00
Bar Purchases	7.39	785.15
Consulting & Accounting	1,250.00	1,250.00
Electricity	277.92	856.49
Improver Costs	0.00	627.67
Kitchen Expenses	224.37	577.23
Levies & Charges	862.20	862.20
Office Expenses	95.60	385.48
PAYE Payable (includes Kiwisaver contrib)	32.76	0.00
Playing Materials	0.00	579.97
Prizes & Engraving	0.00	590.54
Property Expenses	0.00	59.49
Reimbursements (Honoraria)	900.00	900.00
Revenue in Advance	0.00	52.17
Rounding	0.04	0.94
Sundry Expenses	59.22	340.01
Telephone & Internet	56.52	169.56
Tournament Expenses	200.00	1,337.96
Wages	580.70	1,855.61
Water Rates	0.00	67.56
Total Expenses	4,548.72	11,480.78
Surplus (Deficit)	447.09	3,484.79
Plus GST Movements		
GST Collected	742.06	2,313.09
GST Paid	(455.00)	(1,151.56)
Net GST Movements	287.06	1,161.53
Net Cash Movement	734.15	4,646.32
Summary		
Opening Balance	55,673.31	51,761.14
Plus Net Cash Movement	734.15	4,646.32
Cash Balance	56,407.46	56,407.46

Profit and Loss		
Taieri Bridge Club		
For the month ended 30 November 2025		
Account	Nov 2025	Year to date
Trading Income		
Advertising Income	0.00	925.00
Bar Sales	228.70	1,239.14
Donations	0.00	90.00
Interest Earned	50.42	157.81
Rent	165.22	826.10
Subscriptions	0.00	18.18
Sundry Income	1,321.64	2,111.20
Table Money	1,742.51	6,516.18
Tournament Income	0.00	1,669.64
Total Trading Income	3,508.49	13,553.25
Gross Profit	3,508.49	13,553.25
Operating Expenses		
Accounting Software	62.25	186.75
Bank Fees	2.00	2.00
Bar Purchases	7.39	785.15
Consulting & Accounting	0.00	1,250.00
Depreciation	560.66	1,681.92
Electricity	246.77	793.64
Improver Costs	0.00	627.67
Kitchen Expenses	94.91	511.23
Levies & Charges	0.00	862.20
Office Expenses	78.13	395.54
Playing Materials	0.00	579.97
Prizes & Engraving	0.00	590.54
Property Expenses	0.00	59.49
Reimbursements (Honoraria)	900.00	900.00
Sundry Expenses	654.95	935.74
Telephone & Internet	56.52	169.56
Tournament Expenses	0.00	1,337.96
Wages	580.70	1,855.61
Water Rates	67.24	67.24
Total Operating Expenses	3,311.52	13,592.21
Net Profit	196.97	(38.96)

Balance Sheet	
Taieri Bridge Club	
As at 30 November 2025	
Account	30 Nov 2025
Assets	
Bank	
Kitchen Account	521.27
Main Account	10,323.16
Prudent Res - Carpet (Bonus Saver)	14,205.02
Prudent Res - Carpet (Term Deposit 2)	10,000.00
Prudent Res - Carpet (Term Deposit 3)	21,358.01
Total Bank	56,407.46
Current Assets	
Accounts Receivable	(1,624.20)
Bar Stock	772.37
Total Current Assets	(851.83)
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(113,203.46)
Less Acc Depn on Plant & Equipment	(48,646.64)
Plant & Equipment	68,519.38
Total Fixed Assets	56,665.28
Total Assets	112,220.91
Liabilities	
Current Liabilities	
Accounts Payable	1,323.31
GST	687.13
Rounding	(0.94)
Total Current Liabilities	2,009.50
Total Liabilities	2,009.50
Net Assets	110,211.41
Equity	
Club Balance	110,250.37
Current Year Earnings	(38.96)
Total Equity	110,211.41