

MINUTES FOR THE MEETING OF THE TAIRI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON TUESDAY 10<sup>th</sup> FEBRUARY , 2016.

**Present:** Barbara Wilkes, Val Wilson, Jenny Magee, Judy Robertson, Christine Samson, Ryan Sonntag, Eve Beardsmore, Bob Gillanders, Jude Smeijers

**Apologies:** Joy Martin-Frew, Laurie Smeijers, Donna Ruwhiu

**Minutes of Meeting of 10<sup>th</sup> November 2015:**

Confirmed as a true and correct record by Barbara, seconded by Judy.

**Matters arising:**

Urn – still work in progress by Bob. Need to investigate running costs.  
Charitable Trust – also work in progress.

**Correspondence:**

**Inwards**

**Snail Mail**

Letter from IRD with regard a penalty for not filing an EMS. A letter has been sent asking for penalties to be reversed which has been approved.

Resignation from Noeline Adams, Kaye Wilson, Shirley Bosworth and Kevin Kuch.

Letter DCC re changes to water supply charges – reduction of overall costs but previous letter has intimated that a back flow meter is still required. Will wait until DCC make further requests. Will cost approx. \$1,000.

Letter Arthritis NZ re awareness requesting a tournament. Decided a letter to be written turning this down.

**Email:**

Wellington Bridge Club – Flyer for North Island Teams 2016 tournament – (rec'd 03/02/2016).

Alexandra Bridge Club – Flyer for Open Graded Pairs B Tournament on 13<sup>th</sup> March 2016, entries close 7<sup>th</sup> March. (rec'd 03/02/2016).

Invercargill Bridge Club – Flyer for Southland Real Estate Intermediate/Junior Tournament on 5<sup>th</sup> March, closing 1<sup>st</sup> March, (rec'd 31/01/16).

NZ Bridge -2017 Draft Tournament Schedule to be completed by 29<sup>th</sup> Feb – (rec'd 30/01/16).

Otago Bridge – changes to tournament dates as follows: Otago Graded Winter Teams (5A) - now 18 June (prev 09 July), Otago Winter Pairs, Open (5A) - now 19 June (prev 10 July), Otago Winter Pairs, Int. (5B) - now 19 June (prev 10 July) – (rec'd 30/01/2016)

Wellington Bridge Club – flyer for Wellington Regional Bridge Congress on 23<sup>rd</sup> to 25<sup>th</sup> April, entries closing 17/4/16. (rec'd 29/01/16)

Timaru Bridge Club – Flyers for 10A Open Teams on 12/03, Congress 5B Intermediate Pairs on 13/03, Congress Intermediate Teams on 12/03, Congress Junior Pairs on 13/03, Congress Open Pairs on 13/03, all closing 4<sup>th</sup> March – (rec'd 30/01/16)

NZ Bridge – Flyer for Youth Weekend 12-14 Aug (rec'd 29/01/16)

NZ Bridge – invitation to join New Zealand Bridge Directors Group – email with name, email address and bridge number to join – (rec'd 24/01/16)

Nick Edginton – flyer should we need to update bridge tables and chairs – (rec'd 23/01/16).

Otago Bridge – Flyer for South Island Teams Tournament on 13/14 Feb, entries close 9/2/16. (rec'd 22/01/16)

Alexandra Bridge Club – holiday tournament results – (rec'd 12/1/16)

NZ Bridge – copy of minutes – (rec'd 12/1/16)

NZ Bridge – Updated Directors list – (rec'd 12/1/16)

Richard Solomon – new email address – (rec'd 4/1/16)

NZ Bridge – New Grand Masters – (rec'd 1/1/16)

NZ Bridge – List of all Masterpoints – (rec'd 1/1/16)

Alexandra Bridge Club – Flyer for January Tournament on 9/1 – (rec'd 19/12/15).

NZ Bridge – 10 Bridge lessons are now available on Youtube. The website is <http://www.nzcba.co.nz/teaching-materials.html>. The complete set is available on DVD for \$25.00 – (rec'd 19/12/15).

NZ Bridge – Bridge Teachers Conference 16/17 July at Pukekohe, See Richard Solomon. (rec'd 19/12/15).

Inland Revenue – letter online re overdue EMS – (rec'd 17/12/15).

Screenvistas – offering for \$60.00 + GST for 4 weeks advertising on Cinemas – (rec'd 16/12/15).

NZ Bridge – e-newsletter – (rec'd 16/12/15).

NZ Bridge = Board minutes from 20/10/15 -

Timaru Bridge Club – Flyer for 8B Tournament on 6<sup>th</sup> Feb, closing 1<sup>st</sup> Feb, (rec'd 10/12/15).

NZ Bridge – reminder for all C points to be in – (rec'd 9/12/15).

Christchurch Bridge Club – Flyer for Holiday Pairs 5<sup>th</sup>, 7<sup>th</sup>, 12<sup>th</sup> Jan – (rec'd 7/12/15).

Alexandra Bridge Club – notification of new President (Mrs Lyn Taylor) rec'd 3/12/15).

Otago Bridge Club – Flyer for Frances Hodgkins Festival Pairs 5A Open on 31/1/16 – (rec'd 3/12/15).

BridgeNZ – release of V16 Scorer software – (rec'd 25/11/15).

Cromwell Bridge Club – change of Secretary to Elaine Moir – (rec'd 24/11/15).

NZ Bridge – change of date for Invercargill Swiss Pairs to 12/11/16 – (rec'd 23/11/15).

NZ Bridge – notification of deleting O/S Inter-Club Teams on 19<sup>th</sup> June – (rec'd 23/11/15).

Otago Bridge Club – Flyer for Swiss Pairs on 16/1/16 – (rec'd 23/11/15).

IRD – possible changes to GST and PAYE – asking for public comment by 12/2/16 – (rec'd 19/11/15).

#### Outwards:

Changes of Rules at Incorporated Society – sent by Barbara Nov 2015

Correspondence moved by Barbara and seconded by Judith.

#### **Treasurer's Report**

The treasurer's report is attached.

Cheque Account balance - \$5,572.02  
Total Investments - \$44,164.70

Recommendation that McAlpine Hussmein be paid even though heat pumps not reinstalled yet.

There are quite a number of unfinancial members. Reminders to be emailed if possible rather than ringing.

The report with its recommendations was adopted.

Moved by Judy, seconded by Bob

#### **Committee Reports:**

##### **Building**

Carpet update – more work to be done stretching sides of carpet on 18<sup>th</sup> Feb. Tables to moved close to Bar area.

##### **Bar**

Bar going well but a request has been made for more keys available on a Monday night. Suggested that a spare set be kept in locked office. Key register to be checked if any extra keys are in possession of people that don't require them anymore.

##### **Equipment**

All well stocked.

##### **Kitchen**

All well stocked.

##### **Cards Sent**

Condolence card to the family of Mairia Walker. Get well card to Shirley Bosworth.

##### **Membership**

Val Harris has been accepted as a new member

##### **Lessons**

An offer has been made by Robert Cowan to cover the costs of flyers. Suggested and agreed to do mail drop particularly in new residential areas. Flyer will need to be updated. Taieri Times have also agreed to put small article in newspaper. Will come on a Monday night and take a photo. Barbara to liase.

##### **Programme**

Handicapping update – Eve requires new report to be run after handicaps inputted.

Monday programme – It was reported that new members are coming to most nights and have been given opportunity to play with experienced players.

Next month's tournament – 19<sup>th</sup> March – Open B Grade Tournament. Lindsay to be approached to be director again. Eve to organise flyers to be emailed to all clubs. Cost to be \$25.00. Players to provide own lunch. Mrs Davis to provide sandwiches and savouries. 9.30 arrival for 10 a.m. start. Will require grocery hamper items from members for raffle.

### Computers:

Version 16 Scorer was installed pre xmas. 1 or 2 issues but updates have sorted some issues. It's still not picking up members from our membership list. Dealing machine also had a few problems last week but this will be monitored.

### General Business

Bar Licensing - Val to remind Dawn that we need a copy of her licence to be up on bar wall.

2015 Xmas Party – all went well. Felt that prizes could be monitored better as not quite sure at end which people have not received prizes. Also discussion on prizes for Monday night competitions that don't have trophies. No definitive decision made.

Jobs - Val went through list which will be posted on Notice board soon.

Job descriptions - still work to be done

Consideration of charity status for the club – to check with Donna on progress.

Ideas for improving attendance at Wednesday night sessions – members to make effort at asking people to play with them.

Any items of interest for newsletter to be sent to Barbara as newsletter editor.

Also if any items to be discussed could they please be emailed to the Secretary prior to the meeting for inclusion in the Agenda.

Meeting closed at 8.34pm. The next meeting will be held on Tuesday 8th March 2016 at 7 p.m.

## **Action List**

### **February 2016 meeting**

- Cadbury's to be written to requesting chocolates for charity tournaments.

### **July 2016 meeting**

- Consideration to be given to changing some of the Monday night programme to better suit newer players and give them more opportunity to improve (as raised at the AGM).

### **October 2016 Meeting**

- Approaching SBS Bank for advertising in 2016 book.

# Treasurer's Report

February 9<sup>th</sup> 2016

## Account Balances

Cheque account opening balance December 2015 .....	2,970.15
Cheque account closing balance December 2015 .....	3,223.39
Cheque account opening balance January 2016 .....	3,223.39
Cheque account closing balance January 2016 .....	5,572.02

## Investments

PRCF Simple Saver.....	7,186.32
PRRR Westpac Term deposit .....	21,978.38
PRHU SBS investment .....	15,000.00
<b>Total.....</b>	<b>44,164.70</b>

## Accounts to Pay

J Elfield (cleaner) .....	112.70
IRD (PAYE) .....	27.30
Mercury Energy DD .....	278.50
Vodafone approx .....	78.94
RICOH DD .....	57.50
McAlpine Hussmann Disconnect heat pumps .....	185.15
<b>Total.....</b>	<b>740.09</b>

Reconciliation Summary

Taiari Bridge Club

BANK1: Cheque - Statement Date: 30-Nov-15 - Statement Page: 221

Statement Opening Balance: 2,840.54

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
30-Nov-15	CP	DD	Mercury Energy	-260.43
25-Nov-15	CP	DE	Bridge NZ	-200.00
25-Nov-15	CP	AP	PRCF	-200.00
25-Nov-15	CP	DD	Vodafone	-77.95
20-Nov-15	CP	DD	Ricoh Photocopier	-57.50
16-Nov-15	CP	DE	Kitchen Account	-66.59
16-Nov-15	CP	DE	OfficeMax	-119.71
16-Nov-15	CP	DE	J Elfield	-112.70
16-Nov-15	CP	DE	IRD PAYE	-33.60
16-Nov-15	CP	DE	IRD GST	-30.00
16-Nov-15	CP	DE	Allied Press	-18.11
12-Nov-15	CP	DE	V Wilson	-85.00
26-Nov-15	CR		Banking	299.00
19-Nov-15	CR		Banking	347.20
12-Nov-15	CR		Banking	367.00
06-Nov-15	CR		Banking	378.00

16 items reconciled with a value of: 129.61

Calculated closing balance: 2,970.15

Closing Balance as per Statement: 2,970.15

Difference: 0.00

Unpresented (posted) transactions:

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
0 (posted) items not reconciled with a value of:				0.00
Calculated ledger balance:				2,970.15
Ledger Balance for period ending 30-Nov-15:				2,970.15
Difference from calculated ledger balance:				0.00

Reconciliation Summary

Taieri Bridge Club

BANK1: Cheque - Statement Date: 31-Dec-15 - Statement Page: 222

Statement Opening Balance: 2,970.15

Date	Type	Ref	Description	Gross
30-Dec-15	CR		R Mc Diarmid	65.00
30-Dec-15	CR		G Cowie	23.00
30-Dec-15	CR		M Atkinson	21.00
30-Dec-15	CR		B Clare	42.00
30-Dec-15	CR		F Almond	23.00
30-Dec-15	CR		V Wilson	42.00
30-Dec-15	CR		J Wolken	42.00
22-Dec-15	CR		Brian Johnson	65.00
22-Dec-15	CR		D Tetlow	65.00
18-Dec-15	CR		Strategic Finance	100.70
18-Dec-15	CR		M Stevens	65.00
18-Dec-15	CR		E Mc Donald	42.00
17-Dec-15	CR		B&P Chapple	130.00
17-Dec-15	CR		R Johnstone	23.00
17-Dec-15	CR		J Kelly	65.00
16-Dec-15	CR		D Walsh	23.00
09-Dec-15	CR		M Larroche	65.00
09-Dec-15	CR		B Lawrence	21.00
08-Dec-15	CR		B Wilkes	42.00
07-Dec-15	CR		A H Lyall	65.00
07-Dec-15	CR		E Cunningham	65.00
04-Dec-15	CR		W & D Jones	107.00
01-Dec-15	CR		F Gradon	23.00
29-Dec-15	CP	AP	PRCF	-200.00
29-Dec-15	CP	DD	Mercury Energy	-273.93
29-Dec-15	CP	DD	Vodafone	-78.94
21-Dec-15	CP	DD	DCC Water	-12.87
21-Dec-15	CP	DE	Ricoh Photocopier	-57.51
18-Dec-15	CP	DE	AEC Security	-365.70
17-Dec-15	CP	101026	Kitchen Account	-125.65
14-Dec-15	CP	101025	Trents	-321.18
11-Dec-15	CP	DE	J Elfield	-141.40
11-Dec-15	CP	DE	Southern hospitality	-40.65
11-Dec-15	CP	DE	South City Print	-603.75
11-Dec-15	CP	DE	OfficeMax	-94.88
11-Dec-15	CP	DE	IRD PAYE	-27.30
04-Dec-15	CP	101024	BP Alco	-1,050.00
03-Dec-15	CP	101023	NZPOST	-40.00
03-Dec-15	CP	DE	R. Sonntag	-51.55
18-Dec-15	CR		Banking	1,224.35
10-Dec-15	CR		Banking	897.00
03-Dec-15	CR		Banking	392.50

42 items reconciled with a value of: 253.24

Calculated closing balance: 3,223.39

Closing Balance as per Statement: 3,223.39

Difference: 0.00

Unpresented (posted) transactions:

Date	Type	Ref	Description	Gross
0 (posted) items not reconciled with a value of:				0.00
Calculated ledger balance:				3,223.39
Ledger Balance for period ending 31-Dec-15:				3,223.39
Difference from calculated ledger balance:				0.00

Reconciliation Summary

Taieri Bridge Club

BANK1: Cheque - Statement Date: 31-Jan-16 - Statement Page: 223

Statement Opening Balance: 3,223.39

Date	Type	Ref	Description	Gross
18-Jan-16	CR		Banking	1,108.00
21-Jan-16	CR		Banking	790.20
07-Jan-16	CR		Banking	675.00
21-Jan-16	CR	28012016	Banking	506.00
27-Jan-16	CR	DC	L & J Smeijers	84.00
25-Jan-16	CR	DC	P A Mee	65.00
05-Jan-16	CR	DC	J Magee	65.00
06-Jan-16	CR	DC	J Young	65.00
11-Jan-16	CR	DC	P E Stewart	65.00
13-Jan-16	CR	DC	D Briesman	65.00
25-Jan-16	CR	DC	C Fletcher	65.00
28-Jan-16	CR	DC	J S Robertson	65.00
28-Jan-16	CR	DC	A Ellwood	65.00
29-Jan-16	CR	DC	G Fuller	65.00
14-Jan-16	CR	DC	R Douglas	42.00
11-Jan-16	CR	DC	L Ashton	42.00
05-Jan-16	CR	DC	T Webb	42.00
11-Jan-16	CR	DC	J Ashton	42.00
11-Jan-16	CR	DC	C Samson	42.00
13-Jan-16	CR	DC	B Powell	42.00
11-Jan-16	CR	DC	F Holmes	23.00
29-Jan-16	CR	DC	Credit Interest	0.65
18-Jan-16	CP	DE	Kitchen Account	-24.47
07-Jan-16	CP	Tax	IRD PAYE	-33.60
18-Jan-16	CP	DE	R. Sonntag	-35.56
07-Jan-16	CP	DE	J Elfield	-56.35
20-Jan-16	CP	DE	Ricoh Photocopier	-57.50
25-Jan-16	CP	DE	Vodafone	-78.94
07-Jan-16	CP	DE	Brandwell Moller	-158.40
25-Jan-16	CP	AP	PRCF	-200.00
18-Jan-16	CP	DE	NZBridge	-208.38
25-Jan-16	CP	DC	Mercury Energy	-281.52
18-Jan-16	CP	DE	NZ Bridge Levies	-540.50

33 items reconciled with a value of: 2,348.63

Calculated closing balance: 5,572.02

Closing Balance as per Statement: 5,572.02

Difference: 0.00

Unpresented (posted) transactions:

Date	Type	Ref	Description	Gross
0 (posted) items not reconciled with a value of:				0.00