

MINUTES OF THE MEETING OF THE TAIRI BRIDGE CLUB COMMITTEE HELD AT THE MARIE KEAN'S HOUSE AT 6.00 P.M. ON 12 JULY 2022.

Present: Jen Macartney (via Facebook messenger video), Barbara Wilkes, Robert Cowan, Marie Kean, Bob Gillanders, Carol Adler-Morgan, Avril Power

Apologies: Jenny Magee, Jenni Wright, Mavis Hastie, and Merv Muir

Minutes of Meeting of 14 June 2022:

Barbara moved that the minutes are true and correct, seconded by Carol.

Matters arising: Flower Arrangements – Marie spent \$89.85 purchasing new flowers for a flower arrangement. Avril is going to do an arrangement tomorrow.

New Glasses for Bar – Marie purchased 36 new glasses for \$59.94. Committee agreed to purchase another 36 glasses. They pass the dishwasher test.

Flooring Deposit refund has been received from Mosgiel Flooring.

Correspondence:

Inwards

Snail Mail:

NZ Bridge – invites for Jamboree.

Email:

Christine Samson looking for acknowledgement of who is running committee. (rec'd 11/07).

Vodafone - \$98.98 – (rec'd 10/07).

O/S Bridge Admin – flyer for Christchurch tournament – Mid Winter Teams. – (rec'd 05/07).

NZ Bridge – Baden Wilson and ranks position reports – (rec'd 05/07).

NZ Bridge – top 200 All Time Masterpoint earners –

Brandwell Moller – Statement – (rec'd 04/07).

NZ Bridge – marketing material sent to clubs – (rec'd 02/07).

Ricoh – Statement – (rec'd 01/07).

Dunedin City Council – lease for year 01/07 – 30/06 – (rec'd 01/07).

Auckland Bridge Club – promoting their Junior and Novice Real Bridge Tournament on Real Bridge 1 July – (rec'd 28/6). *Forwarded onto members.*

Palmerston North Bridge Club – running online bridge sessions on Sundays in July – all welcome – (rec'd 27/06).

Otago Bridge – Flyer for Otago Swiss Pairs – (rec'd 26/06).

Judy Bevin – looking for website results for Saturday play – (rec'd 26/06).

Judy Donoghue – connecting with Hilary as a partner for Monday night – (rec'd 23/06).

NZ Bridge – NZ Online Bridge Strategy Consultation Feedback required – (rec'd 23/06).

Ricoh - \$59.75 - (rec'd 22/06).

NZ Bridge – Preliminary notice of AGM – (rec'd 22/06).

Charities Service Newsletter – (rec'd 21/06).

Xero - \$53.48 – (rec'd 21/06).

O/S Bridge Admin – call for interest to be involved in a working group about online bridge – (rec'd 20/06).

IRD – reminder about payment – (rec'd 18/06).

Mercury - \$379.53 – (rec'd 17/06).

Carpet Court quote – 2 options – around \$3,204.00 + GST for install – (rec'd 16/06).

NZ Bridge – Newsletter from The Chair (rec'd 17/06).

Oamaru – Flyer on All grades 8B Tournament – (rec'd 16/06).

NZ Bridge – Call for interest re Online bridge – (rec'd 16/06).

Outwards:

Letters welcoming to new members to: Karen Baughan, Barry Gibbons, Julie Andrews, Sophie Canton, Allan Dyer, Jann Dyer, Karilyn Canton.

Email requesting refund of deposit to Mosgiel Flooring.

Acceptance of correspondence moved by Barbara and seconded by Robert.

Treasurer's Report:

The treasurer's report for July is attached.

Accounts to pay July 2022	
Mercury	\$ 341.58
Ricoh	\$ 59.75
Vodafone	\$ 98.98
Wages	\$ 126.25
PAYE	\$ 57.75
Simple Saver	\$ 200.00
Kitchen Account Top-up	\$ 300.00
DCC - Alcohol Licence Fee	\$ 161.00
DCC - Land Rent	\$1,371.18
Marie Kean (glasses and flc	\$ 149.79
Brandwell Moller Ltd	\$ 69.00
	\$2,935.28
Paid since last meeting	
Xero	\$ 53.48
Patsy Williams	\$ 135.80
	\$ 189.28
Grand Total	\$3,124.56

Approval of the accounts payable and acceptance of Treasurers report moved by Avril and seconded by Barbara.

3 overdue new member accounts – Barry Gibbon, Eunan and Gill Alexander – reminder to be sent.

Committee Reports

Building:

Kitchen Flooring. Update – Jen proposes that we go with Carpet Flooring quote for the rougher kitchen flooring which is also the cheapest. Seconded by Barbara. After discussion it was agreed by the majority to change from the rougher flooring to the with Granit Safe.T vinyl. The range, fridge and steriliser will have to be taken out. It would be great to see if we can get a quote to empty out the items off the floor from the vinyl installers. Ask for installation on a Thursday or a Friday.

Steriliser – costs - one model costs \$5,700 and the other costs \$8,680.00. Carol found cheaper options. Much discussion was held but agreed to shelve idea for now as current steriliser works. Ordinary type of dishwasher would take too long to do 2 cycles in clean up time.

Drapes/Blinds – Marie and Avril to look at prices. Ashley came from Willow and Silk - \$6,700.00. Jen requested that we get a second quote for blinds etc. After inspection it was found that many of the window sills need attention. Stewart Kerr to look and give us an indication for price. Starting September.

Carpet mended – there is an area that has taped over it. To look and get it repaired. – all agreed. Dawn Brieseman knows of someone.

Heat pumps cleaned – need a complete clean. Jen to organise.

Bar:

Nothing to discuss.

Stationery Supplies:

All good.

Kitchen:

All good for kitchen supplies.

Cards Sent:

Card sent to Murray Barron.

Membership:

New member applications from: Mike Cooper which was approved by committee – working out which club he will join before he can be charged.

Derek Tingle has new phone number 022 498 6128

Lynn has a new number to be updated as well in the Newsletter.

Programme:

Tournament 23 July – 8B Tournament – Lindsay to be director. Flyer needs to be printed out and put on noticeboard. Online registration. Marie would like to play in it so would like help in kitchen with food etc. Ask for help in newsletter.

Someone to be contact person for the newbies, try to encourage the one who have dropped off etc. – Merv has offered to be that person.

Have a spare person to come along. Merv to ring them tell new members to just to turn up.

Charity Tournament – 28 August. – not discussed.

<u>Computers:</u>	Instructions to be update for tablet set-up. Sign up on Saturday for tablets to be plugged in.
<u>Health & Safety:</u>	Nothing to note.
<u>General Business:</u>	<p>Other members “train” for duties presently done by the usual volunteers, as a back-up if the usual persons are not available, especially regarding the bar and the computer. (Derek Tingle is available to direct and convene upon request). Ask for volunteers for tablet set-up. Need a proper training session.</p> <p>50th Celebrations, who is going to chair committee, invites, speakers etc? Correction to April minutes – Christine happy to support only. Jen, Christine, Val Wilson, Marie.</p> <p>Jennifer Macmillan 40801 – badge just to say Jennifer.</p> <p>Table covers – coffee spilt on one. Asking for members to wash table covers – newsletters.</p> <p>Our money is sitting in a bank company in term deposits and other bank savings accounts.</p> <p>C points on Saturdays – pursued further by one member. Club happy to see what comes out of this if anything..</p>

Meeting closed at 7.38 pm. The next meeting date will be 9th August 2022 at 6 o’clock.

Action List

Aug 2022

- To come up with 10 year plan for capital expenditure

February 2023

- Check with Crombie Lockwood for quote on different insurance.

June 2023

- Bridge Club to re-register with Companies Office (refiling constitution). Changes will be required to be agreed at AGM or a Special meeting.

October 2023

- Tablecloths to be washed.

Cash Summary
Taieri Bridge Club
For the month ended 30 June 2022
Including GST

	Jun 2022	YTD Actual
Income		
Advertising Income	\$0.00	\$736.25
Bar Sales	\$796.10	\$3,631.80
Interest Earned	\$26.74	\$132.86
Investment Interest	\$164.54	\$305.86
Lesson Income	\$0.00	\$560.00
Rent	\$0.00	\$1,200.00
Subscriptions	\$147.00	\$6,220.50
Sundry Income	\$9.00	\$1,253.13
Table Money	\$2,450.00	\$16,900.00
Tournament Income	\$670.00	\$670.00
Accounts Receivable	\$0.00	-\$10.50
Total Income	\$4,263.38	\$31,599.90
Less Operating Expenses		
Accounting Software	\$0.00	\$619.30
Bank Fees	\$0.00	\$3.00
Bar Purchases	\$352.17	\$1,089.36
Cleaning Sundry	\$0.00	\$121.35
Cleaning Wages	\$230.00	\$2,024.00
Electricity	\$344.08	\$2,863.94
Insurance	\$0.00	\$3,653.16
Kitchen Expenses	\$288.78	\$2,042.59
Lesson Advertising	\$0.00	\$100.60
Lesson Tutor	\$0.00	\$600.00
Levies & Charges	\$0.00	\$2,245.26
Office Expenses	\$71.18	\$1,593.74
Playing Materials	\$0.00	\$1,095.75
Prizes & Engraving	\$60.40	\$515.90
Property Expenses	-\$970.20	\$5,257.87
Reimbursements	\$0.00	\$1,150.00
Repairs and Maintenance	\$0.00	\$402.46
Sundry Expenses	\$0.00	\$1,470.00
Supper Expenses	\$250.00	\$2,015.00
Telephone & Internet	\$99.34	\$927.29
Tournament Expenses	\$104.38	\$110.38
Water Rates	\$62.13	\$244.18
Cash Float	-\$25.00	\$75.00
GST	\$0.00	\$1,102.06
PAYE Payable	-\$15.44	-\$16.44
Rounding	\$0.00	\$0.01
Total Operating Expenses	\$851.82	\$31,305.76
Operating Surplus (Deficit)	\$3,411.56	\$294.14
Plus Non Operating Movements		
Plant & Equipment	\$0.00	-\$3,498.64
Total Non Operating Movements	\$0.00	-\$3,498.64
Net Cash Movement	\$3,411.56	-\$3,204.50
Summary		
Opening Balance	\$65,149.94	\$71,766.00
Plus Net Cash Movement	\$3,411.56	-\$3,204.50
Closing Balance	\$68,561.50	\$68,561.50

Profit and Loss

Taieri Bridge Club

For the month ended 30 June 2022

Account	Jun 2022	YTD
Trading Income		
Advertising Income	0.00	640.22
Bar Sales	554.43	3,111.12
Interest Earned	26.74	132.86
Investment Interest	164.54	305.86
Lesson Income	0.00	486.96
Rent	0.00	1,043.45
Subscriptions	146.08	5,481.99
Sundry Income	7.83	1,089.72
Table Money	1,878.32	14,209.08
Tournament Income	0.00	582.61
Total Trading Income	2,777.94	27,083.87
Gross Profit		
	2,777.94	27,083.87
Operating Expenses		
Accounting Software	46.50	525.00
Bank Fees	0.00	3.00
Bar Purchases	306.23	947.26
Cleaning Sundry	0.00	105.52
Cleaning Wages	230.00	2,024.00
Depreciation	0.00	4,057.74
Electricity	596.23	2,787.42
Insurance	3,176.66	3,176.66
Kitchen Expenses	254.51	1,776.18
Lesson Advertising	0.00	87.48
Lesson Tutor	0.00	600.00
Levies & Charges	0.00	1,952.40
Office Expenses	113.86	1,467.19
Playing Materials	0.00	952.82
Prizes & Engraving	52.52	448.61
Property Expenses	(843.65)	5,185.10
Reimbursements	0.00	1,000.00
Repairs and Maintenance	0.00	349.96
Sundry Expenses	0.00	1,470.00
Supper Expenses	190.00	1,955.00
Telephone & Internet	86.38	806.35
Tournament Expenses	90.77	95.99
Water Rates	54.03	212.33
Total Operating Expenses	4,354.04	31,986.01
Net Profit		
	(1,576.10)	(4,902.14)

Balance Sheet

Taieri Bridge Club
As at 30 June 2022

Account	30 Jun 2022
Assets	
Bank	
Cheque Account	8,303.53
Cheque Account (Kitchen)	51.08
Prudent Res - Carpet	15,741.12
Prudent Res - Heating 2	28,623.37
Prudent Res - Roofing	15,842.40
Total Bank	68,561.50
Current Assets	
Accounts Receivable	84.00
Bar Stock	553.06
Cash Float	155.00
Total Current Assets	792.06
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(106,232.02)
Less Acc Depn on Plant & Equipment	(54,797.63)
Plant & Equipment	58,818.51
Total Fixed Assets	47,784.86
Total Assets	117,138.42
Liabilities	
Current Liabilities	
Accounts Payable	454.81
GST	341.18
PAYE Payable	74.19
Rounding	(0.01)
Total Current Liabilities	870.17
Total Liabilities	870.17
Net Assets	116,268.25
Equity	
Club Balance	121,170.39
Current Year Earnings	(4,902.14)
Total Equity	116,268.25