

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE TAIERI BRIDGE CLUB AT 5.55 P.M. ON 08 JULY 2025.

Present: Marie Kean, Barbara Wilkes, Jen Macartney, Marg Auty, Jan Methers, Diane Paterson, Allan Dyer.

Apologies: Deirdre Bruce, Merv Muir, Lyn McLaren

Minutes of Meeting of 10 June 2025: Barbara moved that the minutes are true and correct, seconded by Jen.

Matters Arising: Fire extinguishers to be checked as we think it might be annually. Had someone check them 2 years ago but can't find who it was.

Correspondence:

Inwards

Snail Mail:

Email:

Ricoh – statement – (rec'd 04/07).

Heart Saver – Statement – (rec'd 04/07).

Advance International Cleaning - \$75.00 – (rec'd 03/07).

Advance International Cleaning – new account opened – (rec'd 03/07).

Alec Weavers – happy to play with learners when they start – (rec'd 02/07).

Crocksford Bridge Club – Flyer for All Grades Pairs 8B Tournament on 20/07 – (rec'd 02/07).

NZ Bridge – latest Rank Reports etc – (rec'd 30/06).

DCC - \$1,936.15 – annual lease amount – (rec'd 30/06).

Brandwell Moller – Statement – (rec'd 30/06).

Cheryl Tapp – replying to query about Tea person – (rec'd 29/06).

John Shanks – copy of email sent from Jude to sort out web results – (rec'd 27/06).

Winton Bridge Club – Flyer for Open 5A Pairs on 19/07, entries close 16/07 – (rec'd 27/06).

David Thompson – hoping to start a new Church in Mosgiel and looking for rooms to hire each Sunday from 7th Sept between 9 am and 12 pm – (rec'd 27/06). *Discussed by committee and agreed not to go ahead – Barbara to reply.*

Sorry Partner – latest podcast – (rec'd 26/06).

NZ Bridge – Expressions of interest sought for Head Director – (rec'd 26/06).

NZ Bridge – Expressions of interest sought for Chef de Mission – (rec'd 26/06).

NZ Bridge – Mel Auld – information on Facebook Marketing Campaign and Instagram Marketing Campaign – (rec'd 25/06).

Ricoh - \$172.51 – (rec'd 24/06).

O/S Bridge Admin – forwarding on information about 2026 team selection – (rec'd 24/06).

NZ Bridge – Info on Regional Championship 2026 – (rec'd 24/06).
Forwarded on to Robert Cowan.

Brandwell Moller - \$36.25 – (rec'd 23/06).

Gaynor Maitland – resignation from new learner – (rec'd 23/06).

Xero - \$64.69 – (rec'd 21/06).

Sorry Partner – latest podcast – (rec'd 20/06).

IRD – payment reminder – (rec'd 20/06).

NZ Bridge – launching Club Information Tool Box. This has links to relevant topics like Governance, Policies and Procedures, Operational, and Marketing Materials – (rec'd 18/06).

NZ Bridge – reminder to clubs to update rules – (rec'd 18/06).

Otago Bridge Club – Flyer for Otago Swiss Pairs 5A Tournament on 12/07 – (rec'd 17/06).

Crocksford Bridge Club – reminder about All Grades Tournament on 20/07 – (rec'd 17/06).

Oamaru Bridge Club – looking for more entries in their tournament – (rec'd 17/06).

Veronica Casey – replying about badges available – (rec'd 16/06).

Dianne Lowry – unable to attend session – (rec'd 16/06).

NZ Bridge – Updated copy of Board Minutes from 13/05 – (rec'd 16/06).

Alec Weavers – unable to help out on any Tuesdays – (rec'd 15/06).

NZ Secretary - copy of Board Minutes from 13/05 – (rec'd 15/06).

NZ Bridge - Flyers to promote Congress 2025 – (rec'd 15/06).

DCC – new water tariffs – (rec'd 12/06).

Outwards:

Email welcoming new members: Peter O'Neill, Virginia O'Neil, Bruce Wood, Jane Ashcroft, Veronica Casey, Merv Chave, Tina Deans, Chris Donald, Shirley Henderson-Bolt, Sandra Lawn, Andrea McFarlane, Dianne Lowry, Noreen McGrath, Ro Roney, Lyn Sapsford, and Jane Stark.

Acceptance of correspondence moved by Barbara and seconded by Marg.

Treasurer's Report:

The treasurer's report for June is below.

ACCOUNTS TO PAY JULY 2025	
Mercury	\$ 340.72
Ricoh	\$ 172.51
Xero (June/July)	\$ 64.69
One.nz July payment	\$ 65.00
Wages - July (approx)	\$ 517.00
IRD PAYE - June	\$ 69.34
Simple Saver - July	\$ 200.00
Brandwell Moller	\$ 36.25
Heart Saver NZ	\$ 171.35
DCC Ground rental 1 July 2025 to 30 June 2026	\$ 1,936.15
	<u>\$ 3,573.01</u>
Paid since last meeting	
Kitchen Account – Monthly Top up June	\$ 500.00
Kitchen account - bar payments	\$ 327.97
Kitchen account - kitchen payments	\$ 83.92
Margaret Perley 1st Tournament	\$ 80.00
Paul Freeland 1st Tournament	\$ 80.00
Barbara Hutton 2nd Tournament	\$ 60.00
Lydia Turley 2nd Tournament	\$ 60.00
Brad Johnston 3rd Tournament (incl M Blakely prize)	\$ 80.00
Kitchen account - Evelyn 31 May to 11 June	\$ 165.00
NZ Safety	\$ 23.92
Kitchen account - ice cream for Sat players takeaway night	\$ 14.67
Kitchen account - Evelyn 14 to 28 June	\$ 175.00
	<u>\$ 1,650.48</u>
Total approved	<u>\$ 5,223.49</u>

No payment has been made for the bridge lessons tutor yet. Marg to email Robert to confirm what he wants to do. Marie to organise cash for payment for refresher courses.

Notice received that Water rates will increase from 1st July 2025, annual fee increases and cost for treated and raw water increases.

The new member that resigned has been removed from Xero and the invoice for fees due has been credited.

The finances have tracked along the expected path for the month. The current net profit is around \$2,600.00. The invoices for rental of the clubrooms from April to June have been sent out.

Approval of the accounts payable and acceptance of Treasurers report moved by Marg and seconded by Allan.

Committee Reports

Building:

Noticeboard - still to buy some glue and Allan to arrange with David and Brian to work together.

Fire door has been fixed so that it no longer sticks.

Bar:

Dale is out of action for the rest of the year. Val is the main bar person but Kim, Carol and Jan can help out too.

<u>Stationery Supplies:</u>	None required.
<u>Kitchen:</u>	Update on tea person – we found someone but then Ella got a full time job so we now will employ Mikayla Walsh who start on 14/07.
<u>Cards Sent:</u>	Dale Cameron, Lyn McLaren, Judy O'Donohue.
<u>Membership:</u>	<p>Applications from: Sue Abernethy and Heather Wilson, agreed unanimously.</p> <p>Jann Dyer would like a new badge – not received one when she joined.</p>
<u>Programme:</u>	<p>Tournament update – 27th July. Lindsay is directing. Only 5 pairs are registered so far. Need 7 tables otherwise we would cancel.</p> <p>August Charity Tournament 24/08 – anyone else got any sponsorship ideas? No – Jen to do the same as she usually does. New World, Jacqui Johnson. Charity is Mosgiel Foodbank. Members to bring a can and entry fee (to go on flyer).</p>
<u>Learners</u>	Tuesday nights practice nights have been well received even though 2 of the learners have resigned. Most of the learners will just play with the partners they have practised with.
<u>Computers:</u>	<p>Have to ask Judith if the current computer is Windows 11 compatible. Committee have agreed to purchase, Jen proposes that a new computer be purchased up to a maximum value of \$4,000.00, seconded by Marg. Agreed unanimously.</p> <p>New tablets (6) to be purchased - will leave it up to Judith. Need her advice.</p>
<u>Health & Safety:</u>	
<u>Privacy Matters:</u>	
<u>Interests Register:</u>	
<u>General Business:</u>	<p>Bidding pads – just part of running costs? Sponsorships like Triton or Brooklands to be used for other things.</p> <p>DCC – re trimming trees. Marie has rung DCC asking them to top the trees and will chase up if she hears nothing.</p>

Meeting closed at 6.40 pm. The next meeting will be held on Tuesday 12 August 2025 at 7.00 pm at the Club rooms.

Action List

- Discuss rent increases for 2026 year
- Update purpose in programme book
- Discuss start and finish dates for 2026 programme

Nov 2025

- Fire Evacuation drill to be held
- To come up with 10-year plan for capital expenditure February 2026
 - Carpet
 - Sterilisers
 - New computer
 - Sound systems – Strawberry Sound
 - Dishwasher
-

Feb 2026

- Ask Countdown to use their carpark before March tournament.

Apr 2026

- AED due for Annual check

May 2026

- Fire Evacuation drill to be held
- Organise water filter to be serviced

Nov 2026

- Fire Evacuation drill to be held

April 2027

- Host Responsibility to be updated for Alcohol Licence.
- Fire evacuation to be organised and held before alcohol licence renewal

May 2027

- Alcohol Licence renewal, need copy of host responsibility to be updated, new rules, food menu with specific light beer, also need form showing which bridge clubs can use our bar premises.

Apr 2029

- Organise an updated building valuation – Dunedin Valuation. Insurance falls due in May

Cash Summary

Taieri Bridge Club
For the month ended 30 June 2025

Account	Jun 2025	Year to date
Income		
Advertising Income	0.00	1,025.00
Bar Sales	456.53	3,155.15
Donations	0.00	57.00
Interest Earned	65.07	805.53
Investment Interest	1,189.92	2,214.25
Lesson Income	0.00	826.12
Rent	73.91	2,139.15
Subscriptions	242.08	6,494.32
Sundry Income	352.17	2,060.90
Table Money	1,659.06	18,603.51
Tournament Income	1,121.75	3,543.57
Total Income	5,160.49	40,924.50
Less Expenses		
ACC Levies	0.00	22.09
Accounting Software	56.25	559.50
Bank Fees	0.00	3.92
Bar Expenses	140.00	140.00
Bar Purchases	285.20	2,168.05
Consulting & Accounting	0.00	1,149.57
Electricity	312.81	2,503.18
Grants and Donations Paid	0.00	850.00
Insurance	0.00	4,880.99
Kitchen Expenses	202.44	1,707.62
Lesson Advertising	0.00	789.99
Levies & Charges	0.00	2,022.40
Office Expenses	149.53	1,593.76
PAYE Payable (includes Kiwisaver contrib)	108.38	73.84
Playing Materials	0.00	255.00
Prizes & Engraving	0.00	1,245.30
Property Expenses	20.80	735.72
Reimbursements (Honoraria)	0.00	1,200.00
Repairs and Maintenance	0.00	11.82
Revenue in Advance	0.00	1,986.99
Rounding	0.00	0.99
Sundry Expenses	195.66	3,635.00
Supper Expenses	340.00	840.00
Telephone & Internet	56.52	529.17
Tournament Expenses	644.88	2,179.67
Wages	200.00	5,349.75
Wages - Employer Kiwisaver Contribution	0.00	11.24
Water Rates	61.84	236.16
Total Expenses	2,774.31	36,681.72
Surplus (Deficit)	2,386.18	4,242.78
Plus Other Cash Movements		
Fixed Assets	0.00	(15,521.74)
Total Other Cash Movements	0.00	(15,521.74)
Plus GST Movements		
GST Collected	589.16	6,133.65
GST Paid	(245.63)	(6,412.65)
Net GST Movements	343.53	(279.00)
Net Cash Movement	2,729.71	(11,557.96)
Summary		
Opening Balance	50,988.60	65,276.27
Plus Net Cash Movement	2,729.71	(11,557.96)
Cash Balance	53,718.31	53,718.31

Profit and Loss		
Taieri Bridge Club		
For the month ended 30 June 2025		
Account	Jun 2025	Year to date
Trading Income		
Advertising Income	0.00	1,025.00
Bar Sales	456.53	3,096.45
Donations	0.00	57.00
Interest Earned	65.07	805.53
Investment Interest	1,189.92	2,214.25
Lesson Income	0.00	826.12
Rent	73.91	2,139.15
Subscriptions	484.16	6,711.18
Sundry Income	352.17	2,060.90
Table Money	1,659.06	18,542.64
Tournament Income	1,121.75	3,543.57
Total Trading Income	5,402.57	41,021.79
Gross Profit	5,402.57	41,021.79
Operating Expenses		
ACC Levies	0.00	22.09
Accounting Software	56.25	562.50
Bank Fees	0.00	3.92
Bar Expenses	0.00	140.00
Bar Purchases	285.20	2,168.05
Consulting & Accounting	0.00	1,149.57
Depreciation	423.83	3,736.07
Electricity	296.28	2,487.50
Grants and Donations Paid	0.00	850.00
Insurance	0.00	4,880.99
Kitchen Expenses	202.44	1,580.05
Lesson Advertising	0.00	789.99
Levies & Charges	0.00	2,022.40
Office Expenses	195.05	1,684.62
Playing Materials	31.52	286.52
Prizes & Engraving	0.00	1,245.30
Property Expenses	20.80	735.72
Reimbursements (Honoraria)	0.00	1,200.00
Repairs and Maintenance	149.00	160.82
Sundry Expenses	195.66	3,635.00
Supper Expenses	340.00	840.00
Telephone & Internet	56.52	529.17
Tournament Expenses	644.88	2,179.67
Wages	200.00	5,349.75
Wages - Employer Kiwisaver Contrib	0.00	11.24
Water Rates	0.00	173.94
Total Operating Expenses	3,097.43	38,424.88
Net Profit	2,305.14	2,596.91

Balance Sheet	
Taieri Bridge Club	
As at 30 June 2025	
Account	30 Jun 2025
Assets	
Bank	
Kitchen Account	301.89
Main Account	8,960.92
Prudent Res - Carpet (Bonus Saver)	13,097.49
Prudent Res - Carpet (Term Deposit 2)	10,000.00
Prudent Res - Carpet (Term Deposit 3)	21,358.01
Total Bank	53,718.31
Current Assets	
Accounts Receivable	278.40
Bar Stock	643.75
Total Current Assets	922.15
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(113,203.46)
Less Acc Depn on Plant & Equipment	(45,980.22)
Plant & Equipment	63,458.89
Total Fixed Assets	54,271.21
Total Assets	108,911.67
Liabilities	
Current Liabilities	
Accounts Payable	854.86
GST	206.09
Rounding	(0.99)
Total Current Liabilities	1,059.96
Total Liabilities	1,059.96
Net Assets	107,851.71
Equity	
Club Balance	105,254.80
Current Year Earnings	2,596.91
Total Equity	107,851.71