

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON TUESDAY 9<sup>th</sup> JUNE , 2015.

**Present:** Barbara Wilkes, Val Wilson, Jenny Magee, Pam Wood, Eve Beardsmore, Judy Robertson, Ryan Sonntag, Judith Smeijers, Bob Gillanders, Christine Samson

**Apologies:** Donna Ruwhiu

**Minutes of Meeting of**

**12 May 2015:**

Confirmed as a true and correct record by Barbara, seconded by Eve.

**Matters arising:**

Trophies – 2 sample trophies were shown by Val. All committee members were happy to go ahead with purchasing them as replacements.

**Correspondence:**

**Inwards**

**Snail Mail**

Form to renew liquor licence, 21 days prior to 27<sup>th</sup> July. Val to check on last years information.

**Email:**

NZ Bridge – Flyer on South Island Pairs 20A Tournament held on 18<sup>th</sup>/19<sup>th</sup> July, entries close 11/7/15. (rec'd 05/06/2015).

Oamaru Bridge Club – Flyer for 8B Tournament on 5<sup>th</sup> July, entries close 30/06/15 (rec'd 03/06/2015).

Taieri Probus Club – email re “This morning we discovered that the switch on the urn in the kitchen would not stay on. In order to heat up water for morning teas it was necessary to physically hold the switch “on.” Once released it immediately turned “off.” (rec'd 02/06/2015). *Barbara to respond that no subsequent problem was found and maybe the switch was not turned on correctly.*

DCC – update on wrong information on letter sent, hearing was 03<sup>rd</sup> June. (rec'd 26/05/2015).

Otago Southland Congress – reminder for those attending congress to ensure their name is on the list of players – (rec'd 25/05/2015).

NZ Bridge – Annual return to be completed by 31/07/2015 – (rec'd 23/05/2015). *Jenny to complete.*

DCC – updated information on Countdown resource consent – (rec'd 19/05/2015).

NZ Bridge – Board Minutes from 05/05/2015. (rec'd 14/05/2015).

**Outwards:**

Letters of thanks to New World, Wal's Plants, Cadbury World for donations.

The inwards correspondence was acknowledged: Moved by Barbara, seconded by Judith.

## **Treasurer's Report**

The treasurer's report is attached.

Cheque Account balance - \$7,794.45  
Total Investments - \$39,536.68

Discussion was held on the possibility of adjusting the replacement value of our assets for insurance purposes. Committee are happy to go with current valuation.

Discussion was also held about the membership to SCANZ (Sporting Clubs Assoc of NZ) as we are affiliated to them for licensing the bar. It was the consensus of most that this continue as only a yearly fee.

The Vodafone account was discussed and it was decided we do not need to pay for fax (never used) or for a paper invoice. Judith to deal with this.

The report with its recommendations was adopted.

Moved by Judy, seconded by Pam.

## **Committee Reports:**

### **Building**

The lights have been found to be left on after the security alarm has been activated. All members need to be reminded to turn all lights off.

Barbara is to create a sign reminding "last person leaving the building to ensure the lights are all turned out, alarm is on and front door locked."

There have been problems with the ladies toilets becoming blocked. A plumber will be on the premises first thing on 10<sup>th</sup> June to investigate where the blockage is. This will cost at least \$400.00 but is necessary to ascertain the full extent of the problem.

There is an abandoned car in our Church Street carpark. If the car is still there in the weekend then the DCC is to be rung for attention. Ryan to attend to this.

It is time for the annual spouting inspection. Ryan to investigate getting this done.

### **Bar**

Alcohol has been purchased in anticipation of the tournament this weekend.

Club license to be completed 21 days prior to 27/07/2015 at a cost of \$529.00. Val will investigate what was completed last year.

Steriliser was left on inadvertently. People in bar to make sure they turn it off when finished using it.

### **Equipment**

Eve has donated a foldable suitcase trolley which will adequately do the job of a sack trolley – thanks Eve.

The photocopier is to be serviced – which is part of the service contract we have. Judith will arrange this.

### **Kitchen**

The pantry has been cleaned out and rubbish to be taken away by Bob. A pie warmer stored in the bottom of the pantry was discussed. This has not been used for at least 10 years so it is to be got rid of.

A number of items are to be purchased (serviettes, dishwashing liquid).

### **Cards Sent**

Donna Ruwhiu for the loss of her father, Mairia Walker for hospital stay, Alec Ansett for hospital stay, and Ans Smeele for condolences on the loss of Jos Smeele.

## **Membership**

Applications from 3 new members from the learner classes, have been accepted by the committee: Jan Kelly, Annette Ellwood and Olga Corlett. A note in the newsletter is required asking if any members will consider playing with them on Monday nights and if so they are to contact Christine Samson. New members to start playing Monday 15<sup>th</sup> June.

Unfinancial members: Gerald Van der Burg and Donna Wakefield have resigned. Sue Adams is to become a secondary member of the club. Val Siataga is to be contacted to check if staying on as member.

## **Programme**

5A Tournament – Lindsay directing. She wants to set up the computer on Saturday afternoon. Judith to give her the log-in for computer. Christine to look after the money for prizes etc. Val and Judy to deal cards on Friday. Sandwiches to be picked up in afternoon. Val to organise helpers for afternoon tea. Ryan to do bar. Val to ring Lindsay for timing of afternoon tea. Judith Smeijers to turn zip on early Sunday morning.

## **Computers:**

Dealing machine has been cleaned.

Old Dell machine to be back up and stored in old office area.

Typed instructions have been created on how to print personal score sheets.

Instructions yet to be completed on how to use the card dealing machine.

The tournament date is noted as being incorrect on the web and to be altered.

Judith will investigate why there are no results posted to web from Monday 8<sup>th</sup> June.

It is time to fix names of Hospice Charity Tournament on computer – to be checked out with John Shanks.

An update of the NZCBA database to occur.

The Chatsford pairs results have now been fixed to show all players correctly.

## **General Business**

Fire Brigade – arrangements for fire drill still in progress. Will check if they can install smoke detectors - we need to purchase them though.

Yellow concrete sign has been removed from garden – may need to notify the fire department as these signs indicate where the nearest fire hydrant is.

General discussion about why we have handicaps for some members that have been playing a couple of years. Explanation was given that it was based upon actual results from the previous year.

After posting on the notice board possible changes to handicaps it was noted that no members had approached any committee members with any queries about this so not really an issue any more.

Countdown resource consent update. Eve read the submission she made on June 4<sup>th</sup>. Still to be considered by the DCC in the next few weeks.

Carpet needs stretching again. Ryan to see if Greg Tomlinson can do this again.

A brief discussion was held on the possibility of only having play on one night of the week but the room be split into two divisions. A remit would be discussed and voted on at the AGM for this to go ahead. Discussion for and against this idea occurred.

Meeting closed at 8.35 pm. The next meeting will be held on Tuesday 14th July 2015 at 7 p.m.

# Treasurer's Report

June 2015

## Account Balances

Cheque account opening balance June 2015 ..... 7,115.96

Cheque account closing balance June 2015 ..... 7,794.45

## Investments

Simple Saver (Prudent Reserves Carpet Flooring) ..... 5,922.57

Westpac Term deposit (Prudent Reserves Roof Repairs) ..... 21,610.46

Heartland Investment (Prudent Reserves Heating Upgrade) ..... 12,003.65

**Total..... 39,536.68**

## Accounts to Pay

J Elfield (cleaner) ..... 112.70

IRD (PAYE) ..... 27.30

Mercury Energy DD ..... 326.34

Vodafone approx ..... 83.54

RICOH DD ..... 57.50

Officemax - stationery..... 51.87

Jardine Lloyd Thompson Ltd- insurance ..... 1,787.97

Brian Johnston- repairs to switches..... 74.06

Brandwell Moller -badge ..... 8.60

DCC Water Rates..... 59.62

**Total..... 2,615.50**

# Reconciliation Summary

Taieri Bridge Club

BANK1: Cheque - Statement Date: 31/05/2015 - Statement Page: 215

Statement Opening Balance: 7,115.96

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
8/05/2015	CR		Banking	766.00
1/05/2015	CR		Banking	608.70
18/05/2015	CR		Banking	453.40
29/05/2015	CR		Banking	409.50
21/05/2015	CR		Banking	303.50
22/05/2015	CP	101014	Kitchen Account	-66.49
21/05/2015	CR		Taieri Amcal Pharmacy	50.00
29/05/2015	CR		Credit Interest	3.02
18/05/2015	CP	DE	IRD PAYE	-33.60
18/05/2015	CP	DE	R. Sonntag	-39.56
20/05/2015	CP	DD	Ricoh Photocopier	-60.33
18/05/2015	CP	DE	Vodafone	-83.54
18/05/2015	CP	DE	Southern hospitality	-87.35
18/05/2015	CP	DE	J Elfield	-112.70
18/05/2015	CP	DE	SCANZ	-130.00
18/05/2015	CP	DE	NZ Bridge	-189.06
25/05/2015	CP	AP	PRCF	-200.00
28/05/2015	CP	DD	Mercury Energy	-274.05
1/05/2015	CP	101013	Trents	-638.95

19 items reconciled with a value of: 678.49

Calculated closing balance: 7,794.45

Closing Balance as per Statement: 7,794.45

Difference: 0.00

Unpresented (posted) transactions:

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
0 (posted) items not reconciled with a value of:				0.00
Calculated ledger balance:				7,794.45
Ledger Balance for period ending 31/05/2015 (incl. unposted reconciled items):				7,794.45
Difference from calculated ledger balance:				0.00