

MINUTES FOR THE MEETING OF THE TAIRI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 12TH JUNE 2018.

Present: Barbara Wilkes, Eve Beardsmore, Jenny Magee, Val Wilson, Christine Samson, Dale Cameron, Jude Smeijers.

Apologies: Jen Macartney, Joan Robertson

Minutes of Meeting of 8th May 2018:

Confirmed as a true and correct record by Barbara, seconded by Dale

Matters arising:

Security light -Brian Johnson Electrical to come back to us on this.

Update on Car Park Pedestrian/Crossing – now removed but the lights have stayed.

Prize Winners Board – Barbara reports that Brandwell do not come on-site to do the engraving and so she will check with John Swan. Dale would make herself available to open up the building if this is an option.

Correspondence:

Inwards

Snail Mail

Email:

Leona Pine – apology for Special General Meeting (rec'd 12/06).

Jen Macartney – apology for Special General Meeting – (rec'd 08/06).

Gore Bridge Club – Flyer for Open Pairs 8B Tournament on 14th July, entries close 10/07). (rec'd 08/06).

Oamaru Bridge Club – Flyer for Oamaru All Grades 8A Tournament on 1st July, entries close 27/06 – (rec'd 08/06).

Southern Hospitality Statement – (rec'd 08/06).

Canterbury Bridge Club – amended flyer for tournament – (rec'd 06/06).

NZ Bridge – Invitation to fundraiser for Youth Bridge in Auckland – (rec'd 06/06).

Karen Palmer – checking on entry into tournament – (rec'd 06/06). *Jude replied to this email.*

Canterbury Bridge Club – Flyer for Swiss Pairs on 15th July, entries close 11/07). (rec'd 05/06).

OfficeMax Statement – (rec'd 05/06).

Oamaru Bridge Club – Flyer for All Grades 8B Tournament on 1st July – entries close 27/06. (rec'd 01/06).

NZ Bridge – expression of interest for vacancy on board – (rec'd 31/05).

Otago Bridge Club – fundraising tournament on 17th June (rec'd 30/05).

O/S Bridge Admin – Looking for copies of book "Introduction to Bridge" by Paul Marson, for help with lessons (rec'd 29/05).

Kairangi Bridge Club – email about issues with upgrading to WiFi Fibre – (rec'd 28/05).

Bridge NZ – checking if we would like them to visit – new software coming out – (rec'd 27/05).

DCC – Bar License –an account came plus some paperwork to be completed as well. To check with Dawn Brieseman if she is still happy for us to have her as the license holder. (rec'd 27/06).

Claude Bayer – selling book called “Outsmart the Bridge Experts” cost \$14.95. (rec'd 26/05).

Jane Stearns – looking for feedback on radio advertising for lessons – (rec'd 25/05).

NZ Bridge – Newsletter No. 6 attached – point of interest mentioning a national handicapping system that will benefit those that attend tournaments – (rec'd 22/05).

Ricoh Reading request – (rec'd 21/05).

You Travel – mentioning they still have 8 spots for anyone wanting to cruise to Samoa – (rec'd 21/05).

NZ Bridge – information about international selection for 2019 – (rec'd 18/05).

Mercury – online bill available – (rec'd 18/05).

OfficeMax – invoice attached – (rec'd 18/05).

NZ Bridge – memo on makeup of regional committee – (rec'd 16/05).

NZ Bridge – Board Minutes – (rec'd 16/05).

NZ Bridge – invoice for session charges for April – (rec'd 15/05).

NZ Bridge – Rank Certificates are in post – (rec'd 09/05).

Vodafone – bill attached – (rec'd 08/05).

O/S Bridge Admin – Flyer for Interprovincial Teams and Pairs at Queen's Birthday weekend – (rec'd 07/05).

New World – email to Eve saying they had pleasure in being able to help out – (rec'd 07/05).

Outwards:

Card to Bob Gillanders thanking him for his time on the committee.

Letter welcoming Karen Logan as a new member.

Acceptance of correspondence moved by Barbara and seconded by Val.

Treasurer's Report:

The treasurer's report is attached.

Cheque account balance	\$8,592.69
Total investments	\$62,714.34

In the absence of the Treasurer the report was moved by Eve, seconded by Dale.

Ricoh - Past A/c's for checking – Eve is still checking these accounts out as she has noticed that we have been charged a \$9.50 “Scanning Fee”. There is also an increase for the copy cost as from next month.

We need to check what the additional account to Allied Press was for.

Committee Reports:

Building:

Bridge Club Parking Sign Vandalised – Eve found our sign knocked over on Monday 4th June. Thanks to her husband, Raymond, for making the sign a lot more secure and reinstalling it.

Kitchen Update re Painting etc. – The painting has been completed and is looking great.

Jude noticed last week that the kitchen had water running off the windows from so much steam after an outside organization had just used it. She recommended that we get a squeegee to wipe the moisture off.

Women's Probus have been in touch to say that the zip was left on. Also that they will purchase new larger stainless steel Jugs.

Bar:

Thanks to Ryan who made purchases prior to the tournament. To be reimbursed.

Stationery Supplies:

First aid Box supplies to be checked. – Dale to do this. Previously Jenny just took the whole box into the chemist and they checked all supplies and renewed as required.

Kitchen:

Light in the kitchen is flickering – Brian to look at this.

Cards Sent:

Jan Palmer and Ian Renwick

Membership:

Programme:

Taieri Open 5A Tournament update was very successful with 11 tables in attendance. To date the profit is about \$572.00 – more fees still to come though.

It was also agreed that we will be offering our members \$5.00 discount if they attend our next tournament on 28th July 2018.

Discussion was also held about why we hold a 5A tournament when few of our members attend. Jude mentioned that it was part of the Otago/Southland Programme to offer the variety of levels of tournaments and so we were just doing our bit to support the wider bridge community.

Lessons:

The committee has agreed to form a sub-committee in September to start planning for next year's lessons to see if we can get better advertising looking at new residential developments with a letter drop.

Computers:

The computer has been thoroughly investigated by Jude and she reports that we are only using about 10% of its memory capacity. It doesn't need a defrag and she has tested the computer by turning it off and seeing how long it takes to start. She cannot comment on why it would take so long at other times unless she can see it for herself. The computer is left on so that it can do its carbonite back-up overnight. This subscription is paid yearly by Jude which is then reimbursed.

There has also been a request to have our partnership officer's name on our website. All agreed by the committee.

Health & Safety:

To investigate condensation in kitchen.

General Business:

Special General Meeting – reason for meeting is to approve rule changes which will make it easier for the club to register as a charitable organisation. If we become a Charity then we will be exempt from tax, it will be easier if we need to apply for funding for projects, it will make any software purchases a lot cheaper, members will be able to claim a tax rebate for any donations. The meeting will start with a preamble, then discussion then the members will be asked to vote and accept all changes.

Trolley – has been purchased by Eve who is to be reimbursed for this.

Groups using Club Rooms should leave it as they find it. We need to have the updated list of contacts for these groups on our noticeboard for ease of contact.

New Table Cloth's approval – Committee agreed to investigate new covers for tables. Eve has found someone that will sew them for a very reasonable cost. Samples are to be brought to a committee meeting for final decision.

New curtains are to be investigated for the kitchen.

Meeting closed at 8.45 pm. The next meeting will be held on Tuesday 10th July at 7.00 pm.

Action List

September 2018

- Carpets and windows to be organised to be cleaned.
- A sub committee to be formed to plan for 2019 lessons and advertising materials.

November 2018

- Term Deposit falls due early in the month
- Annual return to be filed on Incorporated Society
- To confirm final Christmas party night.
- Add a note in programme book about reciprocal rights.

February 2019

- Committee to discuss the amount for prizewinners.

TREASURERS REPORT			
May-18			
ACCOUNT BALANCES			
Cheque Account as at 30 April 2018			\$ 8,527.35
Cheque Account as at 31 May 2018			\$ 8,592.69
INVESTMENTS			
PRCF Simple Saver	carpet		\$ 13,624.26
PRRR Westpac Term Deposit	Roof		\$ 23,523.22
PRRR Westpac Term Deposit	Heating		\$ 10,000.00
PRHU SBS Investment	Heating		\$ 15,566.86
TOTAL INVESTMENTS			\$ 62,714.34
ACCOUNTS TO PAY			
IRD PAYE			\$ 37.78
Ricoh NZ Ltd			\$ 30.45
Mercury Energy			\$ 285.05
Vodafone	approx		\$ 80.00
Kitchen a/c			\$ 129.83
DCC water rate			\$ 54.16
Office Max			\$ 84.53
NZ Bridge session charges			\$ 95.91
JLT Insurance Co			\$ 1,869.90
S Kerr - Kitchen repair and paint			\$ 650.00
Eve Beardsmore - trolley			\$ 39.99
Southern Hospitality			\$ 56.33
			\$ 3,413.93

Additions to Accounts to Pay:

DCC Bar License \$529.00

TAIERI BRIDGE CLUB - MAY			
Opening Balance	30-Apr-18		\$ 8,527.35
Income			
Table		\$ 2,000.00	
Rent		\$ 480.00	
Bar		\$ 221.00	
Advertising		\$ -	
Interest		\$ 28.28	
Subs		\$ 42.00	
Donation	Red Cross	\$ 30.00	
Lessons		\$ -	
Total income		\$ 2,801.28	
Less			
kitchen wages		\$ 290.00	
Banked		\$ 2,511.28	\$ 2,511.28
			\$ 11,038.63
Expenses			
Wages		\$ 162.22	
IRD Paye		\$ 37.78	
Office Max		\$ 38.73	
NZ Bridge B & C points levy		\$ 233.22	
NZ Bridge Levies		\$ 506.00	
Southern Hospitality		\$ 23.75	
Bri Max bookbinding		\$ 48.00	
K Collins		\$ 500.00	
Kitchen A/c		\$ 197.82	
Allied Press		\$ 115.00	
Vodafone		\$ 80.72	
Savings a/c		\$ 200.00	
Mercury Energy		\$ 302.70	
		\$ 2,445.94	\$ 2,445.94
Balance as 31 May 2018			\$ 8,592.69