

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 8TH JUNE 2021.

Present: Jen Macartney, Barbara Wilkes, Alan Lewthwaite, John Aitcheson, Cathy Ferguson, Joy Martin Frew, Dawn Brieseman, Patsy Williams

Apologies: Jenny Magee, Christine Samson

Visitor: Sam Coutts from NZ Bridge Board – to get a general consensus.

Are we happy with our website – seems to have all the information on it. The look of it could be updated. NZ Bridge like our website.

Is there an advantage to having a standardised website for all our clubs? In our region we understand where to look.

NZ Bridge Website – general members never look at it. 18 clicks if you want seating rights. Use it to look at Masterpoint points. Patsy finds it hard with membership stuff – especially if not technical.

Any other features on their website? Results on tournaments is difficult as often taken back to club but results not always updated.

Does information from NZ Bridge get to members of the Club? No. Some small bits will be passed onto members by me. Notes are made in our newsletter.

Do you use any NZ Bridge teaching materials? Kristen does.

Does our club have sufficient directors? We only 2 club directors – Judith and Barbara. Do we have others interested? No-one has shown interest. NZ Bridge may look at getting rid of the exams.

Do we have enough volunteers to make the club? Yes we do.

Do we have a plan to grow the plan the member? We have been working on a plan over the last 3 years. Retaining our members is an issue. Wednesday night now has some handicap nights.

Would we consider running more sessions? No. Changed start time earlier on Monday nights. We have a day time session.

Are Masterpoints useful to our members? Masterpoint certificates are not easily understood.

Are there many members that play tournaments? Most would play in Otago as well – maybe 6 or so members.

Are there any other ways the club struggle? Struggle with change. Well resourced.

As a club what worries us about? Getting younger age group coming. Small numbers coming to lessons of an older age.

Minutes of Meeting of 11th May 2021:

Confirmed as a true and correct record by Barbara, seconded by Jen.

Matters arising:

Correspondence:

Inwards

Snail Mail:

Renewal of Liquor License.

Email:

Te Anau Bridge Club – flyer for Open 8B Tournament on 3rd July 2021, entries close 30/06 (Rec'd 04/06).

Positive Signs - \$230.00 – (rec'd 04/06).

NZ Bridge – link to latest podcast – (rec'd 03/06).

Oamaru Bridge Club – Flyer for All Grades 8B Tournament on 27th June, entries close 23/06. (Rec'd 02/16).

Ricoh Statement – (rec'd 02/06).

Dealing 4 Clubs – seeing if we are interested in joining – (rec'd 31/05) – *general consensus not to join.*

Sam Coutts - coming to visit our committee with questionnaire on how best to help our club. – (rec'd 27/05).

O/S Bridge Admin – the regional committee will consider these changes – clubs to provide bank details for tournament entries, paying out prize money via bank transfer. They would welcome our feedback. (Rec'd 26/05). *To write back that we are not interested in changing at the moment – too hard from an accounting perspective.*

Ricoh Inv \$64.42 – (rec'd 26/05).

NZ Bridge – link to latest podcast – (rec'd 26/05).

DCC Water Bill - \$59.95 – (rec'd 25/05).

NZ Bridge – Flyer for Gold Coast Congress – (rec'd 25/05).

O/S Bridge Admin – Flyer for Marlborough South Island Pairs – 3rd and 4th July – (rec'd 25/05).

Jenny Rowley – requesting link to tournament. (Rec'd 25/05). *Jude replied to this.*

Tony Mole – our club licence is due for renewal – invitation to presentation on Thursday 24 June with presentations from key speakers. (rec'd 24/05). *Dawn Brieseman to go on our behalf.*

NZ Bridge – passing on Karen – key person to bridge mates, has passed away – (rec'd 22/05).

NZ Bridge – asking if we had any success in following up on Wanaka A&P show – (rec'd 21/05).

Otago Community Hospice – thanking us for our donation – (rec'd 21/05).

Xero – subscription invoice \$69.00 – (rec'd 21/05).

NZ Bridge – link to latest podcast – (rec'd 19/05).

NZ Bridge – Zone 7 playoffs – (rec'd 18/05).

Mercury online bill - \$321.09 – (rec'd 18/05).

NZ Bridge – decision on disciplinary committee after someone cheated on BBO – (rec'd 18/05).

Gore Bridge Club – reminder about tournament – (rec'd 16/05).

Otago Bridge Club – thank you note for allowing them to purchase our bridge pads – (rec'd 15/05).

Marsh Insurance – Renewal notice \$3,457.54 – (rec'd 13/05). *Only forwarded to Alan and Cathy today.*

Timaru Bridge Club – flyer for Regional Swiss Pairs 11th July, entries close 02/07.
(Rec'd 12/05).

Outwards: -

Welcome letter to Annette Downey.

Acceptance of correspondence moved by Barbara and seconded by John.

Treasurer's Report:

The treasurer's report for June is attached.

June Accounts

Mercury	\$ 288.98
Ricoh	\$ 64.42
Vodafone approx	\$83.38
Wages	\$126.25
PAYE	\$ 72.13
DCC Water	\$59.95
Bonus Saver	<u>\$200.00</u>
	\$ 895.11

Paid since last meeting

Xero	\$69.00
Jen Macartney	\$42.70
Joy Martin-Frew	\$194.22
Positive Signs & Print	<u>\$230.00</u>
	\$535.92

Marsh Insurance \$3,457.54.

Liquor License \$529.00

Term Deposit of \$18,000.00 due on 11th June – new rate dropping to 0.8%. Cathy proposed that term deposit 81 to be reinvested for 364 days at 0.8%. Agreed unanimously.

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Jen.

Committee Reports:

Building:

Floor in kitchen gets very slippery – look at getting anti-slip floor coverings.
Soap dispenser on the wall – work in progress.

Bar:

Renewal of bar license - \$529.00 – cheapest rates – form to be completed. We should really look at the prices of the bar. Approved by committee to be done.

Stationery Supplies:

Not to buy anything.

Kitchen:

Not to buy antibacterial soap as ordinary soap sufficient.

Need to check on supplies before tournaments to check on milk and serviettes.

Kitchen Account: to put money back to \$500.00 balance.

To get rid of cups and saucers and just use mugs.

Cards Sent:

Card sent to family of Bunty Almond.

Membership:

Sheila Fenton – not coming back.

Maurice Burrows, Jennifer MacMillan applied to be members. All approved.

Programme:

5A Tournament 30th May – update. 34 pairs participated. Made about \$578.20.

June Fun night – update. 41 turned up for the meal, 11.5 tables. Good turn-out.

Tournament catering for food intolerances – can't cater for 1 person. They should bring their own food.

Need to organise 2 bar people on tournaments days.

Saturday 24th July – Taieri Graded Pairs. Joy is not available to do kitchen that day. Patsy happy to help with food. Jude to organise director.

Lessons:

Refresher lessons to be organised in July 4th and July 11th – to advertise in newsletter.

Computers:

Jude requires admin access to NZ Bridge.

Toner for copier – have one spare toner now in hand.

Health & Safety:

General Business:

Table cards – to be put in newsletter that people to reply back on email and we will email an invoice them, they pay and then they will be available from 1st July. No credit allowed so if you forget your card you have to pay cash.

If you are paying by cash on the night for your table money it would be appreciated if you could minimise the amount of small coins used.

Meeting closed at 9.00pm. The next meeting date will be 13th July 2021.

Action List

August 2021

- Mercury power bill contract to come to an end.
- Look at advertising for bidding pads
- Reminder to go out to members about Junior Tournament

Jan 2022

- Contact member from A&P show – Elaine Crawford – 0274 159 494

Cash Summary
Taieri Bridge Club
For the month ended 31 May 2021
Including GST

	May 2021	YTD Actual
Income		
Advertising Income	\$0.00	\$603.75
Bar Sales	\$289.00	\$2,247.00
Building Hire	\$0.00	\$330.00
Donations	-\$16.00	\$184.00
Interest Earned	\$3.91	\$545.57
Investment Interest	\$6.58	\$6.58
Lesson Income	\$0.00	\$565.00
Rent	\$225.00	\$1,370.00
Subscriptions	\$31.50	\$6,401.25
Sundry Income	\$0.00	\$1,040.05
Table Money	\$1,860.00	\$13,506.00
Tournament Income	\$0.00	\$765.00
Accounts Receivable	\$10.50	\$10.50
Interest Accrued on Term Invest	\$0.00	\$6.79
Total Income	\$2,410.49	\$27,581.49
Less Operating Expenses		
Accounting Software	\$138.00	\$621.00
Bank Fees	\$1.50	\$3.00
Bar Purchases	\$144.03	\$1,320.43
Cleaning Sundry	\$0.00	\$284.29
Cleaning Wages	\$184.00	\$1,614.00
Electricity	\$0.00	\$2,272.50
Kitchen Expenses	\$99.68	\$625.94
Lesson Advertising	\$0.00	\$550.83
Lesson Tutor	\$0.00	\$900.00
Levies & Charges	\$789.59	\$2,429.26
Office Expenses	\$484.84	\$2,063.32
Playing Materials	\$18.00	\$476.45
Prizes & Engraving	\$0.00	\$348.20
Property Expenses	\$0.00	\$125.21
Reimbursements	\$0.00	\$1,050.00
Sundry Expenses	\$0.00	\$1,727.23
Supper Expenses	\$196.76	\$1,736.85
Telephone & Internet	\$0.00	\$472.23
Tournament Expenses	\$134.17	\$423.16
Water Rates	\$0.00	\$157.82
GST	\$0.00	\$630.07
PAYE Payable	\$0.06	-\$28.53
Rounding	\$0.00	-\$1.00
Total Operating Expenses	\$2,190.63	\$19,802.26
Operating Surplus (Deficit)	\$219.86	\$7,779.23
Net Cash Movement	\$219.86	\$7,779.23
Summary		
Opening Balance	\$71,986.13	\$64,426.76
Plus Net Cash Movement	\$219.86	\$7,779.23
Closing Balance	\$72,205.99	\$72,205.99

Profit and Loss

Taieri Bridge Club

For the month ended 31 May 2021

<u>Account</u>	<u>May 2021</u>	<u>YTD</u>
Trading Income		
Advertising Income	0.00	525.00
Bar Sales	251.32	1,953.93
Building Hire	0.00	286.96
Donations	(216.00)	184.00
Interest Earned	3.91	545.57
Investment Interest	6.58	6.58
Lesson Income	0.00	491.30
Rent	0.00	1,191.28
Subscriptions	27.39	5,622.65
Sundry Income	0.00	904.38
Table Money	1,617.39	11,744.36
Tournament Income	0.00	665.22
Total Trading Income	1,690.59	24,121.23
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Gross Profit	1,690.59	24,121.23
Operating Expenses		
Accounting Software	60.00	540.00
Bank Fees	1.50	3.00
Bar Purchases	125.25	1,148.23
Cleaning Sundry	0.00	247.21
Cleaning Wages	184.00	1,614.00
Depreciation	0.00	3,647.78
Electricity	0.00	1,976.08
Kitchen Expenses	86.67	546.22
Lesson Advertising	0.00	478.98
Lesson Tutor	0.00	880.43
Levies & Charges	686.60	2,112.40
Office Expenses	421.60	1,823.54
Playing Materials	18.00	416.65
Prizes & Engraving	0.00	302.78
Property Expenses	0.00	108.88
Reimbursements	0.00	913.05
Sundry Expenses	0.00	1,643.72
Supper Expenses	194.57	1,726.82
Telephone & Internet	0.00	410.63
Tournament Expenses	116.67	367.97
Water Rates	0.00	137.24
Total Operating Expenses	1,894.86	21,045.61
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Net Profit	(204.27)	3,075.62

Balance Sheet

Taieri Bridge Club

As at 31 May 2021

Account	31 May 2021
Assets	
Bank	
Cheque Account	6,715.85
Cheque Account (Kitchen)	221.35
Prudent Res - Carpet	21,426.39
Prudent Res - Heating 2	28,402.54
Prudent Res - Roofing	15,439.86
Total Bank	72,205.99
Current Assets	
Accounts Receivable	54.50
Bar Stock	536.76
Cash Float	80.00
Interest Accrued on Term Investments	(6.79)
Total Current Assets	664.47
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(102,617.19)
Less Acc Depn on Plant & Equipment	(52,081.45)
Plant & Equipment	55,776.22
Total Fixed Assets	51,073.58
Total Assets	123,944.04
Liabilities	
Current Liabilities	
Accounts Payable	57.75
GST	733.89
PAYE Payable	1.00
Rounding	1.00
Total Current Liabilities	793.64
Total Liabilities	793.64
Net Assets	123,150.40
Equity	
Club Balance	120,074.78
Current Year Earnings	3,075.62
Total Equity	123,150.40