

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 13TH MARCH 2018.

**Present:** Barbara Wilkes, Eve Beardsmore, Jenny Magee, Val Wilson, Christine Samson, Jen Macartney, Dale Cameron, Jude Smeijers, Bob Gillanders, Joan Robertson.

**Apologies:**

**Minutes of Meeting of**

**13<sup>th</sup> February 2018:**

Confirmed as a true and correct record by Barbara, seconded by Christine.

**Matters arising:**

Water Cooler – only cools not filters water. More paper cups are needed.

Thanks to Dale for fixing curtains.

Photocopier info – proposal to be checked out fully by Eve for next meeting

**Correspondence:**

**Inwards**

**Snail Mail**

Letter from Robin Gillespie requesting to be removed from Bar duty.

Flyers from OZ Bridge – for travel to Antarctica and South America 2019 cruise.

**Email:**

NZ Bridge – election results – (rec'd 13/03).

Letter from Susannah Pinckney – follow-up from last meeting. (rec'd 13/03)  
*Her notes are to be distributed to all members.*

Ricoh – proposal for new copier – (rec'd 13/03).

Invercargill Bridge Club – reminder about entering for their tournament – (rec'd 05/03).

NZ Bridge – Invoice attached for February player session charges – (rec'd 04/03).

Oamaru Bridge Club – reminder about entering their tournament – (rec'd 02/03).

OfficeMax Statement – (rec'd 02/03).

Bridge Overseas Ltd – information for trip to Turkey in Feb 2019 – (rec'd 02/03).

IRD – reminder that GST return is due – (rec'd 01/03).

NZ Bridge – updated User Guide for Masterpoints – (rec'd 01/03).

OS Bridge Admin – Flyer for Wellington Congress 21 – 25 April, (rec'd 28/02).

OS Bridge Admin – Flyer for Queenstown 8B Tournament on 24<sup>th</sup> March, entries close 20/03. (rec'd 28/02).

OS Bridge Admin – Flyer for Canterbury Bridge Congress on 30<sup>th</sup> March to 2<sup>nd</sup>, entries close 23/03. (rec'd 28/02).

NZ Bridge – newsletter from Allan Morris – (rec'd 28/02).

Jane Stearns – a Year on the Board newsletter – (rec'd 28/02).

Dunedin Toroa Lions – Flyer for Charity Tournament on 2<sup>nd</sup> April – (rec'd 27/02).

E C Shaw Plumbers Ltd – Remittance advice – (rec'd 27/02).

John Skipper – introducing himself for election on being on the board of NZ Bridge – (rec'd 26/02).

NZ Bridge – Invoice for January session charges – (rec'd 26/02).

Invercargill Bridge Club – Flyer for Foveau Open 8B Tournament on 10<sup>th</sup> March, - (rec'd 25/02).

You Travel Manukau – Flyer for Bridge in Samoa 21-30 Oct, (rec'd 21/02).  
Dunedin City Council – reply from Maria Sleeman – (rec'd 21/02). *Letter read to committee. Eve wishes to reply as reference is made to car parks being licensed and she would also like to request a refund for bitumen costs as part of the car park is being dug up in preparation for the new footpath. It was also noted that the pedestrian crossing poles had already been painted black but the lights on the pole remain.*  
Karen Martelletti - a reminder that all Session/Masterpoints invoices will be issued monthly from now on – (rec'd 21/02).  
OS Bridge Admin – Flyer for Rubber Bridge commencing 1<sup>st</sup> April, entries close 30th March. (rec'd 19/02).  
OS Bridge Admin – 2019 Tournament Schedule - to check that dates of our own tournaments are correct – (rec'd 19/02).  
Mercury Online Bill – (rec'd 19/02).  
Cambridge Bridge Club – Nesting Pairs - (rec'd 18/02).  
Shaaron Benefield – a bridge playing travelling around the South Island looking to play bridge – (rec'd 16/02). *Barbara has replied to this.*  
Nora Dowse-Charles – resignation – (rec'd 15/02).  
Carbonite Order Receipt – (rec'd 15/02).  
Oamaru Bridge Club – Flyer for Open Graded Pairs Tournament on 11<sup>th</sup> March – (rec'd 14/02).  
NZ Bridge – Ballot papers in mail – (rec'd 13/02).  
Susannah Pinckney – flyer for Nesting pairs – (rec'd 12/02).

#### **Outwards:**

Letters welcoming new members Claire Rombouts and Barry Bouton.

Letter accepting resignation from Norah Dowse-Charles

Acceptance of correspondence moved by Barbara and seconded by Val.

#### **Treasurer's Report:**

The treasurer's report is attached.

Cheque account balance	\$9,004.85
Total investments	\$62,043.78

Approval of the accounts payable and acceptance of Treasurers report moved by Joan, seconded by Jen.

There are 11 members who haven't paid their fees yet. Some will be personally contacted by committee members, and other to be sent account reminders.

A new invoice book to be purchased

#### **Committee Reports:**

##### **Building:**

Update on working bee – thanks to Frank, Laurie, Judith, Christine, Dale, Jenny, Eve, Raymond and Bob who was kind enough to let us borrow his trailer to take away green waste. The DCC have advised they will prune the bushes in May.

Heat Pump – has been cleaned by Dale (filters that were completely blocked were brushed). Ideally, they should be cleaned every 3 months and Dale has volunteered to maintain.

**Bar:** Chips and alcohol to be purchased in preparation for tournament. Frozen food supplies also to be updated.

Eve has looked at the till and has found that it works well. A small meeting is to be organised for all those that use the till to ensure that they understand the instructions – especially the finishing off at the end of the night.

**Stationery Supplies:** More photocopy paper to be purchased.

**Kitchen:** Painting of Kitchen – still being checked out for quote.

**Cards Sent:** None this month

**Membership:** Anna Eathorne has requested membership – agreed by committee.

**Programme:** Invoice for advertising of the lessons still to be received.

Meeting for Volunteer directors – to be held on Saturday 24<sup>th</sup> March at 10.00 am. A notice is to be put in the newsletter. Open to all members.

Remuneration for the person taking lessons. Barbara Wilkes proposed a motion that the Club agree to contract Kristen Collins for taking bridge lessons for 2018. Seconded by Dale Cameron. Agreed unanimously. An independent contract is to be organised by Barbara.

Open 8B Pairs Tournament on 17<sup>th</sup> March - as it will be held on St Patrick's day we will have the appropriate decorations. Food for morning tea and afterwards has been organised. Judy Robertson will help in the kitchen. Vouchers for Taieri Club members to be produced by Jude. Prizes will depend upon numbers on the day.

Easter Fun Night – Flyer on Board. To be also advertised in newsletter. As Christine will be away Eve will be the convenor. Numbers required by 31<sup>st</sup> March.

**Computers:** New Computer Screen – not required at the moment as Nesting Pairs had no uptake as such. Could be considered for the future as the cost of a 65 inch screen ranged from \$1,000 to \$1,500.

**Health & Safety:** Nothing to report

**General Business:** The Club rooms are still not being left in the same state as they find it by other users of our club rooms. If anything is noticed then please write in diary by computer. A reminder of the conditions relating to the use of of rooms will be sent out next month to the lessees with the quarterly accounts.

The Red Cross would like to use our rooms again on Thursday 17<sup>th</sup> May. They will make a donation to our club. Someone will need to open up and close afterwards but this has not been finalised yet.

Changes of rules – still trying to find someone with legal background to look over rules.

Meeting closed at 8.40 pm. The next meeting will be held on Tuesday 10th April at 7.00 pm.

# Action List

## April 2018

- Rule changes to be finalised and a special meeting to ratify called.

## June 2018

- First aid Box supplies to be checked.

## November 2018

- Term Deposit falls due early in the month
- Annual return to be filed on Incorporated Society
- To confirm final Christmas party night.

<b>TREASURERS REPORT</b>				
<b>Jan-18</b>				
<b>ACCOUNT BALANCES</b>				
Cheque Account as at 31 December 2017			\$7,251.13	
Cheque Account as at 31 January 2018			\$ 10,726.36	
<b>INVESTMENTS</b>				
PRCF Simple Saver	carpet		\$ 12,288.78	
PRRR Westpac Term Deposit	Roof		\$ 23,523.22	
PRHU SBS Investment	Heating		\$ 15,566.86	
Westpac Term Investment	Heating		\$ 10,000.00	
<b>TOTAL INVESTMENTS</b>			<b>\$ 61,378.86</b>	
<b>ACCOUNTS TO PAY</b>				
IRD			\$ 30.22	
Ricoh NZ Ltd			\$ 57.51	
Mercury Energy			\$ -	
Vodafone			\$ 80.00	approx
Kitchen account			\$ 117.88	
Dunedin Refridgeration			\$ 209.65	
Office Max			\$ 137.65	
B Wilkes photocopying			\$ 129.00	
Viv Gravis Bridge Book			\$ 25.00	
NZ Bridge Levys			\$ 1,037.88	
NZ Bridge C Events			\$ 202.86	
			\$ 2,027.65	

	TAIERI	BRIDGE CLUB	Jan-18
<b>Opening Balance</b>	<b>31-Dec-17</b>		<b>\$ 7,251.13</b>
<b>Income</b>			
Table		\$ 1,335.00	
Rent		\$ -	
Bar		\$ 211.50	
Advertising		\$ 28.75	
Interest		\$ 27.39	
Subs		\$ 3,250.00	
Sub total		<b>\$ 4,852.64</b>	
Less kitchen wages	\$ 160.00		
Curtain Hooks	\$ 3.60	<b>\$ 163.60</b>	
<b>Total</b>		<b>\$ 4,689.04</b>	<b>\$ 4,689.04</b>
			<b>\$ 11,940.17</b>
<b>Expenses</b>			
Stamps		\$ 30.00	
Kitchen a/c		\$ 104.49	
(Xmas part \$75, Bar \$24.49)			
IRD Paye		\$ 30.22	
John Swan Engraving		\$ 539.35	
Ricoh		\$ 100.03	
Wages		\$ 129.78	
Vodafone		\$ 79.94	
Bonus Saver		\$ 200.00	
		\$ 1,213.81	<b>\$ 1,213.81</b>
<b>Balance as at 31 January 2018</b>			<b>\$ 10,726.36</b>

<b>TREASURERS REPORT</b>				
<b>Feb-18</b>				
<b>ACCOUNT BALANCES</b>				
Cheque Account as at 31 January 2018				\$10,726.36
Cheque Account as at 28 February 2018				\$ 9,004.85
<b>INVESTMENTS</b>				
PRCF Simple Saver		carpet		\$ 12,953.70
PRRR Westpac Term Deposit		Roof		\$ 23,523.22
PRRR Westpac Term Deposit		Heating		\$ 10,000.00
PRHU SBS Investment		Heating		\$ 15,566.86
<b>TOTAL INVESTMENTS</b>				<b>\$ 62,043.78</b>
<b>ACCOUNTS TO PAY</b>				
IRD				\$ 30.22
Ricoh NZ Ltd				\$ 57.51
Mercury Energy				\$ 269.62
Vodafone				\$ 80.00
Kitchen a/c				\$ 240.35
(Kitchen account	(\$175.88, Bar	\$64.47)		
Office Max				\$ 23.64
NZ Post re private box				\$ 175.00
DCC Water rate				\$ 46.36
NZ Bridge				\$ 73.83
				<b>\$ 996.53</b>

Accounts presented at meeting:

Eve Beardsmore	\$71.29
IRD – GST	\$768.17

	TAIERI	BRIDGE CLUB	Feb-18
<b>Opening Balance</b>	<b>31-Jan-18</b>		<b>\$ 10,726.36</b>
<b>Income</b>			
Table		\$ 1,695.00	
Rent		\$ -	
Bar		\$ 231.00	
Advertising		\$ 517.50	
Interest		\$ 29.21	
Subs		\$ 1,097.00	
Sub total		<b>\$ 3,569.71</b>	
Less kitchen wages		\$ 240.00	
<b>Total</b>		<b>\$ 3,329.71</b>	<b>\$ 3,329.71</b>
			<b>\$ 14,056.07</b>
<b>Expenses</b>			
Kitchen a/c		\$ 117.88	
(cleaning \$26.55,kit \$81.33)			
Vil Gravis bridge book		\$ 25.00	
IRD Paye		\$ 30.22	
B Wilkes reimb ink		\$ 129.00	
Office Max		\$ 137.65	
NZ Bridge levies C points		\$ 202.86	
DN Refrigerating		\$ 209.65	
NZ Bridge		\$ 1,037.88	
Shaw plumbers		\$ 1,925.62	
Spacific Software		\$ 379.50	
Ricoh		\$ 57.51	
Vodafone		\$ 81.11	
June Elfield		\$ 129.78	
Bonus Saver		\$ 200.00	
J Smeijers reim re Carbonite		\$ 101.69	
Mercury Energy		\$ 285.87	
<b>Total expenses</b>		<b>\$ 5,051.22</b>	<b>\$ 5,051.22</b>
<b>Balance as at 28 February 2018</b>			<b>\$ 9,004.85</b>