

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 10<sup>th</sup> MARCH 2020.

**Present:** Jen Macartney, Jenny Magee, Barbara Wilkes, Cathy Ferguson, Alan Lewthwaite, Dale Cameron, Dawn Brieseman, Joy Martin-Frew, John Aitcheson, Patsy Williams

**Apologies:**

**Minutes of Meeting of 11<sup>th</sup> Feb 2020:**

Confirmed as a true and correct record by Barbara, seconded by Jen.

**Matters arising:**

**Correspondence:**

**Inwards**

**Snail Mail:**

Mercury – increase in line charges

Resignation from Ian Renwick

Resignation from Keith McFarlane (plus sub for year).

DCC water meter upgrade – trialling new meters.

DCC water invoice

NZ Post invoice for post box.

**Email:**

Club Hub – email re a new system – (rec'd 10/03). *Looks to be too expensive for our club.*

Jude Smeijers – request for reimbursement for Carbonite subscription – (rec'd 10/03).

Waimate Bridge Club – Flyer for 8B All Grades Tournament to be held on new date 24 May – entries close 20/05). (rec'd 10/03).

NZ Bridge – Updated Qualified National Directors list – (rec'd 10/03).

Angela Rozwadowski – thanking us for making her so welcome at Monday night bridge – (rec'd 10/03).

Carbonite – order confirmation of subscription – US\$83.99. (Rec'd 09/03).

Vodafone – fixed line account - \$72.99 – (rec'd 09/03).

Otago Bridge Club – via Brad – flyer on their Easter playing nights – (rec'd 04/03).

Auckland Bridge Club – information from Deborah Tangney about vouchers and the use of Club Hub – (rec'd 04/03).

NZ Bridge - email informing us that the next invoice for masterpoints will be sent on 15<sup>th</sup> March – (rec'd 04/03).

NZ Bridge – link to latest radio show – (rec'd 04/03).

Freda Almond – confirming her new email address is working – (rec'd 03/03).

O/S Bridge Admin – details on improvers seminar – to be held at Cromwell on 28<sup>th</sup> and 29<sup>th</sup> March. We need to reply by Friday 20<sup>th</sup> March if we have any members interested in attending – (rec'd 03/03).

NZ Bridge – Information on Coronavirus – (rec'd 03/03).

NZ Bridge – home club membership numbers (we started with 80 members March 2019 and as at end of last month we had 83 members) – (rec'd 03/03).

Ricoh Statement –\$43.82 (rec'd 03/03).

Oamaru Bridge Club – reminder about Open Graded Pairs 5A tournament this weekend. (Rec'd 02/03).

Christine Samson – email to Jen re the cleaning of the bridge dealing machine – (rec'd 02/03).

O/S Bridge Admin – info on Improvers Seminar – (rec'd 29/02).

Otago Bridge Club – reminder about their Saturday night bridge with a meal – (rec'd 29/02).

Waimate Bridge Club – confirming that their Waimate All Grades 8B tournament which was on April 19<sup>th</sup> is now scheduled to Sunday 24<sup>th</sup> May – (rec'd 28/02).

Brandwell Moller - invoice for 2 badges - \$17.25 – (rec'd 28/02).

BB&S Accounts – monthly invoice for \$25.88 – (rec' 28/02).

Tom Enright – asking for confirmation of request to use our rooms – (rec'd 27/02). *Email sent confirming that his request has been declined.*

O/S Bridge Admin – Flyer on Rubber Bridge – (rec'd 26/02).

Invercargill Bridge Club – reminder about tournament on 7<sup>th</sup> March – (rec'd 26/02).

Debbie Tangney – delaying getting back to us as show was over in Congress in Australia – (rec'd 25/02). *Have sent further email for some details.*

Ricoh Billing - invoice for \$43.82 – (rec'd 25/02).

Geeks on Wheels – remittance advice – (rec'd 24/02).

Wanaka Bridge Club – flyer for Wanaka Open Pairs 5A tournament on 26<sup>th</sup> April – (rec'd 22/02).

Gillian Alexander on behalf of Otago Bridge Club – advising the Saturday night meal not going ahead – (rec'd 22/02).

Geeks on Wheels – requesting a copy of the outstanding invoice – (rec'd 19/02).

Tom Enright – request to use our rooms as a wet weather alternative for a street neighbourhood party – (rec'd 19/02).

Pat Hart – resignation as she has moved to Alexandra – (rec'd 17/02).

NZ Bridge – Alister on leave until 2<sup>nd</sup> March – (rec'd 17/02).

NZ Bridge – Bulletin from Murray Wiggins, Chief Director – specifying that the back of all 52 cards in a deck should be identical and should possess a centre of symmetry- (rec'd 17/02).

NZ Bridge – further clarification regarding restricted tournament offerings to be run alongside scheduled open events then Masterpoint for this section will be awarded on the 5B scale. (Rec' 17/02).

NZ Bridge – maintenance is being done on archived player records which means we will not be able to reactivate old membership numbers – (rec'd 17/02).

O/S Bridge Admin – flyer on Winton Intermediate Teams – (rec'd 16/02).

Tom Enright – resigning as we do not offer rubber bridge and he does not like our “computer controlled” bridge evening – (rec'd 14/02).

Bernadette Van der Lem – resignation – (rec'd 13/02).

Sue Macaulay – confirming her subs were paid the previous week – (rec'd 121/02).

NZ Bridge – link to latest podcast – (rec'd 12/02).

Specific Design – confirming that a link has been created to open up the Club Lessons Poster. – (rec'd 12/02).

NZ Bridge – information on Club membership changes – (rec'd 11/02).

Outwards: -

Letter welcoming Lynne Newell back to club.

Acceptance of correspondence moved by Barbara and seconded by Cathy.

**Treasurer's Report:**

The treasurer's report for March is attached.

Invoices to pay:

Accounts to Pay		
Mercury	\$ 303.12	
Ricoh	\$ 43.82	
Vodafone	\$ 80.00	approx
DCC Water	\$ 48.48	
NZ Post	\$ 195.00	
Serious Saver	\$ 200.00	
Wages	\$ 129.78	
PAYE	\$ 30.22	
GST	\$ 397.28	
Brandwell Moller	\$ 17.25	
BB&S	\$ 25.88	
Kitchen Reimburse	\$ 104.21	
	<b>\$1,575.04</b>	

Vodafone \$72.99

Taieri Blokes Shed - \$45.00 for holders for the tablets

Jude Smeijers - \$136.49 for Carbonite subscription

Only 1 subscription not paid now.

Cathy proposed that the term investment with SBS \$16,443.29 be withdrawn and invested with our other Westpac funds, seconded by Jen. Unanimously agreed. Christine and Judy have been reminded about going to the bank to withdraw the funds.

Approval of the accounts payable and acceptance of Treasurers report moved by Cathy and seconded by Barbara.

## **Committee Reports:**

### **Building:**

Nothing to report

### **Bar:**

Will check to make sure the bar is stocked up for tournament.

### **Stationery Supplies:**

Cards still have to be purchased. \$12.50 per pack but if we buy 36 packs we get 25% discount. Can leave until September as we have about 22 packs.

### **Kitchen:**

All supplies ok – will check for coffee and tea etc.

### **Cards Sent:**

None

### **Membership:**

3 new members: Fiona and Brian Ellis, and Clive Cummings. Accepting. (\$9 a badge).

### **Programme:**

Tournament duties – 14<sup>th</sup> March. Taieri Open 8B update. John Sheehy to be director. 25 pairs to date registered.

Barbara suggested that the results are kept off tablet and keeping slips out to speed things up on a Monday night – as a trial.

Reminder for people to arrive on time again.

### **Lessons:**

2020 Lessons – 15 attending last week. Learners to be told how long they can have the cheat sheets. They also need to be informed about when bridge finishes on a Monday night to set the expectations.

Contract for Kristen to be done.

### **Computers:**

Tablets update. It would be helpful for a group of us to have a bit more instruction on the quick info of set-up etc on tablets.

### **Health & Safety:**

Nothing to report.

### **General Business**

Not going to go ahead with Club Hub for vouchers. If you had a coffee card then you would need to know how many clicks had been used.

Jen proposes that we continue looking at coffee cards for ease of banking, seconded by Barbara. Barbara to create a mock coffee-card to bring to next committee meeting.

Easter Fun Night – to ask Christine to organise this. Will try again having a different movement that North and West movement and that you can get results for the evening.

Morgan's bridge numbers to be merged by NZ Bridge. They appear to have two sets of numbers.

Hiring rooms. Need a policy. John to look into criteria.

Meeting closed at 8.23 pm. The next meeting will be held on Tuesday 14<sup>th</sup> April 2020 at 7.00 pm.

# Action List

## April 2020

- Term deposit falls due on 24<sup>th</sup> April.
- Heat pumps to be serviced.
- Painting of front of club rooms

## July 2020

- Fire Extinguisher may need annual check.

## Sept 2020

- Wording to be looked at for Monday night basic junior bidding style.

**Cash Summary**  
**Taieri Bridge Club**  
**For the month ended 29 February 2020**  
**Including GST**

	<b>Feb 2020</b>	<b>YTD Actual</b>
<b>Income</b>		
Advertising Income	\$115.00	\$682.45
Bar Sales	\$224.00	\$1,282.00
Interest Earned	\$25.88	\$256.78
Investment Interest	\$0.00	\$675.66
Rent	\$0.00	\$1,315.00
Subscriptions	\$1,158.50	\$5,943.00
Sundry Income	\$0.00	\$817.56
Table Money	\$1,565.00	\$8,915.00
Tournament Income	\$0.00	\$750.00
<b>Total Income</b>	<b>\$3,088.38</b>	<b>\$20,637.45</b>
<b>Less Operating Expenses</b>		
Bank Fees	\$0.00	\$1.50
Bar Purchases	\$33.96	\$900.12
Cleaning Sundry	\$18.00	\$25.88
Cleaning Wages	\$160.00	\$1,040.00
Consulting & Accounting	\$25.88	\$598.01
Electricity	\$267.22	\$1,719.42
Kitchen Expenses	\$0.00	\$572.05
Lesson Advertising	\$24.99	\$24.99
Levies & Charges	\$494.50	\$1,951.65
Office Expenses	\$21.28	\$623.46
Playing Materials	\$35.00	\$216.15
Property Expenses	\$0.00	\$61.60
Reimbursements	\$0.00	\$1,040.00
Repairs and Maintenance	\$0.00	\$860.78
Sundry Expenses	\$51.11	\$2,233.12
Supper Expenses	\$292.25	\$1,358.89
Telephone & Internet	\$74.16	\$452.76
Tournament Expenses	\$0.00	\$691.88
Water Rates	\$0.00	\$1.82
GST	\$0.00	\$166.29
PAYE Payable	\$7.56	-\$30.22
Sundry Creditors (Non Xero)	\$0.00	\$30.22
<b>Total Operating Expenses</b>	<b>\$1,505.91</b>	<b>\$14,540.37</b>
<b>Operating Surplus (Deficit)</b>	<b>\$1,582.47</b>	<b>\$6,097.08</b>
<b>Plus Non Operating Movements</b>		
Computer Equipment	\$0.00	-\$4,735.32
<b>Total Non Operating Movemen</b>	<b>\$0.00</b>	<b>-\$4,735.32</b>
<b>Net Cash Movement</b>	<b>\$1,582.47</b>	<b>\$1,361.76</b>
<b>Summary</b>		
Opening Balance	\$69,734.46	\$69,955.17
Plus Net Cash Movement	\$1,582.47	\$1,361.76
<b>Closing Balance</b>	<b>\$71,316.93</b>	<b>\$71,316.93</b>

# Profit and Loss

## Taieri Bridge Club

For the month ended 29 February 2020

Cash Basis

<b>Account</b>	<b>Feb 2020</b>	<b>YTD</b>
<b>Trading Income</b>		
Advertising Income	100.00	593.44
Bar Sales	194.79	1,114.79
Interest Earned	25.88	256.78
Investment Interest	0.00	675.66
Rent	0.00	1,143.46
Subscriptions	1,007.36	5,167.67
Sundry Income	0.00	711.91
Table Money	1,360.86	7,752.19
Tournament Income	0.00	652.17
<b>Total Trading Income</b>	<b>2,688.89</b>	<b>18,068.07</b>
<b>Gross Profit</b>		
	<b>2,688.89</b>	<b>18,068.07</b>
<b>Operating Expenses</b>		
Bank Fees	0.00	1.50
Bar Purchases	29.53	782.72
Cleaning Sundry	15.65	22.50
Cleaning Wages	160.00	1,040.00
Consulting & Accounting	22.50	520.00
Electricity	232.37	1,495.14
Kitchen Expenses	0.00	497.46
Lesson Advertising	21.73	21.73
Levies & Charges	430.00	1,697.09
Office Expenses	18.50	542.13
Playing Materials	30.43	187.95
Property Expenses	0.00	53.57
Reimbursements	0.00	904.35
Repairs and Maintenance	0.00	748.50
Sundry Expenses	44.44	1,941.84
Supper Expenses	285.44	1,322.51
Telephone & Internet	64.49	393.72
Tournament Expenses	0.00	615.99
Water Rates	0.00	1.58
<b>Total Operating Expenses</b>	<b>1,355.08</b>	<b>12,790.28</b>
<b>Net Profit</b>		
	<b>1,333.81</b>	<b>5,277.79</b>



# Balance Sheet

## Taieri Bridge Club

### As at 29 February 2020

Account	29 Feb 2020	31 Jan 2020	31 Dec 2019	Prev Year Totals
<b>Assets</b>				
<b>Bank</b>				
Cheque Account	10,726.83	9,534.01	8,993.49	6,284.45
Cheque Account (Kitchen)	398.43	208.78	330.55	456.47
Prudent Res - Carpet	18,308.52	18,108.52	17,687.21	17,006.76
Prudent Res - Heating 1	16,443.29	16,443.29	16,443.29	16,443.29
Prudent Res - Heating 2	10,000.00	10,000.00	10,000.00	10,000.00
Prudent Res - Roofing	15,439.86	15,439.86	15,439.86	19,764.20
<b>Total Bank</b>	<b>71,316.93</b>	<b>69,734.46</b>	<b>68,894.40</b>	<b>69,955.17</b>
<b>Current Assets</b>				
Accounts Receivable	367.00	1,774.00	4,715.75	0.00
Bar Stock	854.30	854.30	854.30	854.30
Cash Float	80.00	80.00	80.00	250.00
<b>Total Current Assets</b>	<b>1,301.30</b>	<b>2,708.30</b>	<b>5,650.05</b>	<b>1,104.30</b>
<b>Fixed Assets</b>				
Buildings	149,996.00	149,996.00	149,996.00	149,996.00
Computer Equipment	4,147.02	4,147.02	3,922.02	0.00
Less Acc Depn on Buildings	(99,002.37)	(99,002.37)	(98,744.17)	(97,711.36)
Less Acc Depn on Plant & Equipmen	(48,396.96)	(48,396.96)	(48,137.80)	(47,493.37)
Plant & Equipment	51,629.20	51,629.20	51,629.20	51,629.20
<b>Total Fixed Assets</b>	<b>58,372.89</b>	<b>58,372.89</b>	<b>58,665.25</b>	<b>56,420.47</b>
<b>Total Assets</b>	<b>130,991.12</b>	<b>130,815.65</b>	<b>133,209.70</b>	<b>127,479.94</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	(339.02)	(301.24)	737.16	0.00
GST	828.51	755.85	825.67	505.42
PAYE Payable	30.22	0.00	30.22	0.00
Sundry Creditors (Non Xero)	7.56	7.56	7.56	37.78
<b>Total Current Liabilities</b>	<b>527.27</b>	<b>462.17</b>	<b>1,600.61</b>	<b>543.20</b>
<b>Total Liabilities</b>	<b>527.27</b>	<b>462.17</b>	<b>1,600.61</b>	<b>543.20</b>
<b>Net Assets</b>	<b>130,463.85</b>	<b>130,353.48</b>	<b>131,609.09</b>	<b>126,936.74</b>
<b>Equity</b>				
Club Balance	126,936.74	126,936.74	126,936.74	131,381.20
Current Year Earnings	3,527.11	3,416.74	4,672.35	(4,444.46)
<b>Total Equity</b>	<b>130,463.85</b>	<b>130,353.48</b>	<b>131,609.09</b>	<b>126,936.74</b>