

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 6.00 P.M. ON 12TH MARCH 2024.

Present: Marie Kean, Jen Macartney, Merv Muir, Barbara Wilkes, Avril Power, Lyn McLaren, Diane Paterson, Jan Methers, Deirdre Bruce.

Apologies: Marg Auty

Minutes of Meeting of 6th February 2024: Barbara moved that the minutes are true and correct, seconded by Jen.

Matters Arising: New Freezer purchased costing \$396.08. Thanks to Lyn for organising it.

Correspondence: **Inwards**

Snail Mail:

Email:

One.nz - \$38.17 – (rec'd 12/03).

DCC - Alcohol licenses information evening – (rec'd 12/03). *Our alcohol license is up for renewal this year. Check with Dawn about this.*

Kevin Skoropada – bank details for tournament prize – (rec'd 11/03).

O/S Bridge Admin – flyer for Otago Southland Provincial Teams and Pairs being hosted by Wanaka Club – Kings Birthday weekend – (rec'd 11/03).

Gillian Alexander – bank details for tournament prize – (rec'd 11/03).

Glenda Kyle – looking for unwanted card table – (rec'd 08/03).

Invercargill Bridge Club – reminder about their tournament as low entries – (rec'd 07/03).

Waimate – Flyer for 8B Tournament on 7 April, entries close 3 April – (rec'd 05/03).

Rudi Prent – bank details for tournament prize – (rec'd 04/03).

DCC – Water Rates Invoice - \$60.94 – (rec'd 04/03).

Ann Wood – bank details for Tournament prize – (rec'd 03/03).

Brad Johnson – bank details for Tournament prize for himself and Lydia – (rec'd 03/03).

NZ Bridge – Online Bridge for 2024 – NZ Bridge have set aside one weekend per month (starting May) where tournaments can be played online or face-to-face. Taieri Pairs on 9 June is one of these as well as Taieri Graded Pairs on 28 July – (rec'd 03/03). *No interest in having online tournaments.*

NZ Bridge – updated Tournament Director assessment dates for 2024 – (rec'd 03/03).

O/S Bridge Admin – Flyer for Marlborough Open Teams 5A and Open Pairs 5A, on 13 and 14 April. (rec'd 02/02).

O/S Bridge Admin – Gold Coast Congress 2025 – dates now beginning of Feb 2025 rather than their usual later February – there will be a few date swaps – (rec'd 02/03).

IRD – reminder for GST return to be filed – (rec'd 02/03).

Gillian Alexander – requesting us to mention about the silent auction as part of the Otago Charity Tournament – (rec'd 29/02).

NZ Bridge – 9th Open Congress – Bangkok – (rec'd 29/02).

Geeks on Wheels – payment has been made – (rec'd 28/02).

DCC – Alcohol licensing evening on 03/04 – (rec'd 27/02).

Charities Services – newsletter – (rec'd 27/02).

Graham Dale – entry for tournament – (rec'd 24/02).

Victoria Bridge Club – reminder about Multigrade Pairs 8B Tournament on 21/04. (rec'd 23/02).

Sorry Partner – latest podcast – (rec'd 22/02).

Jude Smeijers – staying with One.nz with reduced rate of \$60.00 per month – (rec'd 22/02).

Jude Smeijers– entry for tournament – (rec'd 22/02).

Ricoh - \$59.84 – (rec'd 21/02).

Xero - \$61.24 – (rec'd 21/02).

NZ Post – time to renew - \$280.00 – (rec'd 20/02).

O/S Bridge Admin – Flyer for Wellington Congress – 25-28 Apr – (rec'd 19/02).

Invercargill Bridge Club – Flyer for All Grade Pairs 8B tournament on 16/03 – (rec'd 17/02).

One.nz – thanks for renewing broadband plan – (rec'd 17/02).

Winton Bridge Club – flyer for Open 5A Swiss Pairs on 06/04, - (rec'd 16/02).

Judith Stanbridge – registering for lessons – (rec'd 15/02).

Cromwell Bridge Club – reminder about 5B Tournament on 24/02 – (rec'd 14/02).

Aurora - possible power outage on 08/03 – (rec'd 14/02).

O/S Bridge Admin – notification of 7 major 20A Tournaments – national teams to be held at Otago on 31 Aug / 1 Sept – (rec'd 12/02).

Matamata Bridge Club – re bridge 10-day cruise from Sydney to Gold Coast from 23/11 – 03/12 – (rec'd 12/02).

One.nz - \$90.98 – (rec'd 11/02).

NZ Bridge – Taranaki Congress on 9-11 March – (rec'd 09/02).

Heartsaver - \$159.85 – (rec'd 09/02).

Christine Samson – requesting that the club emails all card dealers and request one of the 2 people to bring their cellphones – (rec'd 09/02).

Oamaru Bridge Club – flyer for Open Graded Pairs 5A tournament on 10/03 – (rec'd 08/02).

Alec Weavers – although offered to direct now unwilling to direct until standards of play improve. He will also pay his subs but not play for a while either – (rec'd 07/02).

Fiona Ellis – requesting table cards – (rec'd 08/02).

NZ Bridge – promoting Queenstown 5A Pairs Tournament on 23/03 – (rec'd 08/02).

Blair Campbell – promoting some bridge supplies – (rec'd 07/02).

Outwards:

Email acknowledging resignations to Andrew Reynolds, Wendy Bain, and Lynne Newell.

Email to O/S Bridge Admin – requesting refund of \$300.00 towards advertising – (send 20/02).

Acceptance of correspondence moved by Barbara and seconded by Avril.

Treasurer's Report:

The treasurer's report for March is attached.

TAIERI BRIDGE CLUB	
ACCOUNTS TO PAY MARCH 2024	
Mercury	\$ 288.29
Ricoh	\$ 59.84
Xero - March (estimate)	\$ 61.24
One.nz (estimate)	\$ 90.98
Wages - March (estimated due to Fun night)	\$ 495.33
PAYE - February	\$ 138.19
Simple Saver - March	\$ 200.00
Waste Management (Jen reimburse for March)	\$ 13.00
NZ Post - PO Box rental	\$ 280.00
DCC Water Rates	\$ 60.94
Inland Revenue GST owing	\$ 1,331.33
Moss Wylie 3rd prize	\$ 30.00
Kevin Skoropada 3rd prize	\$ 30.00
Gill Alexander 1st prize	\$ 70.00
	<u>\$ 3,019.14</u>
<u>Paid since last meeting</u>	
Kitchen Account – Monthly Top up March	\$ 500.00
Heart Saver	\$ 159.85
Marie Kean - Bar Freezer	\$ 396.08
Marie Kean - kitchen, tourn costs (fruit cake)	\$ 61.87
Otago Daily Times - Star advt	\$ 345.00
Otago Daily Times - ODT advt	\$ 609.50
Donna Ruwhui - refund tourn entry	\$ 25.00
Barbara Wilkes - reimb lunch Grant Walker	\$ 26.00
Kitchen account - bar payments	\$ 216.45
Kitchen account - kitchen payments	\$ 66.30
Brad Johnston (& Lydia Turley) 2nd prize tourn	\$ 100.00
Ann Wood 1st Prize tournament	\$ 70.00
Lindsay Gunn Director fee tournament	\$ 180.00
Jane Windle refund tournament entry fee	\$ 25.00
Jane Whitmore Jinior Prize (x2)	\$ 60.00
Judith Smiegers Intermediate Prize	\$ 40.00
Marjo Prent Intermediate Prize	\$ 40.00
Marie Keen - reimburse Catering supplies Tourn	\$ 231.18
	<u>\$ 3,152.23</u>
Total approved	<u>\$ 6,171.37</u>

The new bar freezer has been added as an asset to the asset register and the old one has been removed.

Only one 2024 subscription is overdue. Barbara has spoken to the member concerned. They will pay in cash when next at the club, even though they seldom play.

There has been no petty cash used since we employed a teaperson and now pay wages online. Margaret would like to move that the remaining petty cash funds (\$45.00) be rebanked. Barbara moved that the petty cash be rebanked as no longer needed, seconded by Lyn. Agreed unanimously.

GST of \$1,331.25 is due for payment on 28 March. Last year we received a refund due to the additional maintenance we did.

Tournament Summary for 3 March finances follows:

	Incl GST	Excl GST
Entry Fees	\$1,450.00	\$1,260.91
Bar Sales	<u>\$ 110.00</u>	<u>\$ 95.65</u>
	\$1,560.00	\$1,356.56
Expenses:		
Director	\$ 180.00	\$ 180.00
Prize Money	\$ 440.00	\$ 440.00
Catering	<u>\$ 240.52</u>	<u>\$ 209.77</u>
	\$ 860.52	\$ 829.77
Total raised	\$ 699.48	\$ 526.79

Approval of the accounts payable and acceptance of Treasurers report moved by Barbara and seconded by Avril.

Committee Reports

Building:

Merv has cleaned the heat pumps.

Bar:

Stationery Supplies:

Kitchen:

Jack is going well.

Cards Sent:

Membership:

Membership application from Jan Bramley, all approved.

Programme:

Tournament – 3rd March – 15 tables – Jan was a great help to Marie in the kitchen.

Our bank details on our website – since we now have people playing for tournament entries online should our bank details on our web page – all agreed.

Catering for tournaments – people with extreme dietary problems are now being offered a \$5.00 refund to bring their own food – Committee agreed unanimously.

More members to help at the end for clean-up. Shoulder tap our members that attend tournaments to help clean up.

Easter Fun Night – 1st April – food and format. Barbara to direct. Movement for all pairs North moves forward and East moves backward. Expect an Easter surprise. Cost to be \$15.00 for a 2-course meal plus your table money. Cash only.

White matching tablecloths to be purchased by Marie – 8 to be purchased for a total of \$356.13 – agreed unanimously.

Learners:

Advertising for February 2024 – The Star looked really great with the article. 3 small adverts in The Star and then the week in the ODT. Need to think about it earlier. Mosgiel Noticeboard on Facebook for next year. Perhaps advertise in March and start in April. An afternoon tea on a Sunday and members to invite someone for a cuppa and an information afternoon. Will look into mail drops. Sub-committee member for a membership drive.

4 attended first lesson 1 dropped out and two to come later.

Merv rang learners from last year and no-one was interested in attending the lessons again.

Computers:

Health & Safety:

Privacy Matters:

General Business:

Refresher course – to teach about transfers e.tc. Deirdre talked to Robert and he is happy to do this. Need to check if he is available as the committee thinks a Sunday afternoon thing would be best.

Diane is happy to be acting secretary while Barbara is away for 12 weeks.

Signage for Toilets – Barbara – Decals to go on the walls by the doors – to be investigated and priced.

Sensors to be looked at for front door that buzzes to announce if someone came in during play.

Yellow bin – needs to be allotted for it to be brought inside after being emptied. Could we ask the people who do card dealing on Thursdays to bring it in? Can be stored in back office.

Tournament entry fees and how to cost – Working on 15 tables in an 8B tournament there is an estimator or NZ Bridge Website, \$172.50 for their charges, director \$180.00, prizes \$440.00 and catering \$240.52. Money from entry fees at \$25.00 per head is \$1,500.00

Profit is only about 50% whereas used to be a higher percentage. All other clubs in the area have increased entry fees to at least \$30.00. Jen proposes that the club tournament entry fee be increased to \$30.00, seconded by Marie. Agreed unanimously.

Jen is away for next two tournaments. Jen will send out the flyers to the clubs, will put on website already. Jen to organise for Margaret to have admin login for NZ Bridge so that she can update tournament payments while she is away.

Notice to go in the newsletter that the boards to be passed on in correct direction, North also to check correct placement of board. Monopoly money for table sitting rights to encourage players to toss as per our rules in the programme book.

Meeting closed at 7.07 pm. The next meeting date will be 9th April 2024 at 6.30 o'clock at Club rooms.

Action List

Nov 2022

- To come up with 10-year plan for capital expenditure February 2023
 - Carpet
 - Replace heat pumps
 - Tablecloths
 - Sterilisers
 - New computer
 - Sound systems – Strawberry Sound
 - Dishwasher,

May 2024

- Look at bidding module for tablets before we need to order more bidding pads.

June 2024

- Alcohol Licence to be renewed and new form to be displayed.

Aug 2024

- \$10,000.00 term deposit falls due on ??, was invested for 6% for 9 months.
- Refresher course on transfers.

Sept 2024

- AGM to start earlier. Members to be reminded when Agenda sent out that those only wishing to play bridge must wait outside until conclusion of meeting.

Nov 2024

- To consider if AGM should be on another a Tuesday night instead.

Cash Summary
 Taieri Bridge Club
 For the month ended 29 February 2024

Account	Feb 2024
Income	
Advertising Income	201.25
Bar Sales	383.60
Interest Earned	83.74
Investment Interest	20.48
Subscriptions	451.00
Table Money	1,520.00
Tournament Income	950.00
Total Income	3,610.07
Less Expenses	
Bar Purchases	272.43
Electricity	268.23
Kitchen Expenses	135.21
Lesson Advertising	654.50
Levies & Charges	763.37
Office Expenses	345.08
PAYE Payable	(51.81)
Repairs and Maintenance	159.85
Telephone & Internet	90.98
Tournament Expenses	9.34
Wages	681.44
Total Expenses	3,328.62
Surplus (Deficit)	281.45
Plus Other Cash Movements	
Fixed Assets	(344.42)
Total Other Cash Movemen	(344.42)
Plus GST Movements	
GST Paid	(51.66)
Net GST Movements	(51.66)
Net Cash Movement	(114.63)
Summary	
Opening Balance	68,864.90
Plus Net Cash Movement	(114.63)
Cash Balance	68,750.27

Profit and Loss
 Taieri Bridge Club
 For the month ended 29 February 2024

Account	Feb 2024	Year to date
Trading Income		
Advertising Income	0.00	950.00
Bar Sales	275.74	1,982.35
Interest Earned	83.74	549.59
Investment Interest	20.48	757.48
Rent	0.00	1,330.44
Subscriptions	33.48	5,825.90
Sundry Income	0.00	1,612.79
Table Money	1,239.16	9,065.50
Tournament Income	826.12	1,751.34
Total Trading Income	2,478.72	23,825.39
Gross Profit	2,478.72	23,825.39
Operating Expenses		
Accounting Software	53.25	319.50
Bank Fees	0.00	1.35
Bar Purchases	236.90	1,105.43
Depreciation	427.10	2,533.92
Electricity	250.69	1,520.50
Kitchen Expenses	117.58	849.47
Lesson Advertising	530.00	530.00
Levies & Charges	0.00	1,578.60
Office Expenses	74.64	850.61
Playing Materials	0.00	1,125.32
Prizes & Engraving	0.00	529.69
Property Expenses	0.00	640.87
Reimbursements (Honoraria)	0.00	1,525.00
Repairs and Maintenance	139.00	139.00
Sundry Expenses	0.00	1,887.92
Supper Expenses	0.00	1,115.00
Telephone & Internet	79.11	463.28
Tournament Expenses	8.12	896.23
Wages	681.44	1,875.25
Water Rates	52.99	114.37
Total Operating Expenses	2,650.82	19,601.31
Net Profit	(172.10)	4,224.08

Balance Sheet
 Taieri Bridge Club
 As at 29 February 2024

Account	29 Feb 2024
Assets	
Bank	
Kitchen Account	853.92
Main Account	12,426.74
Prudent Res - Carpet (Bonus Saver)	9,366.41
Prudent Res - Heating 1 (Term Deposit 2)	10,000.00
Prudent Res - Heating 2 (Term Deposit 3)	19,814.68
Prudent Res - Roofing (Term Deposit 1)	16,288.52
Total Bank	68,750.27
Current Assets	
Accounts Receivable	145.50
Bar Stock	738.67
Cash Float	45.00
Total Current Assets	929.17
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(111,654.25)
Less Acc Depn on Plant & Equipment	(57,497.75)
Plant & Equipment	64,204.15
Total Fixed Assets	45,048.15
Total Assets	114,727.59
Liabilities	
Current Liabilities	
Accounts Payable	470.31
GST	1,277.80
PAYE Payable	138.19
Total Current Liabilities	1,886.30
Total Liabilities	1,886.30
Net Assets	112,841.29
Equity	
Club Balance	108,617.21
Current Year Earnings	4,224.08
Total Equity	112,841.29