

MINUTES FOR THE MEETING OF THE TAIRI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 8TH MAY 2018.

**Present:** Barbara Wilkes, Eve Beardsmore, Jenny Magee, Val Wilson, Christine Samson, Jen Macartney, Dale Cameron, Joan Robertson.

**Apologies:** Jude Smeijers, Bob Gillanders

**Minutes of Meeting of**

**10<sup>th</sup> April 2018:**

Confirmed as a true and correct record by Barbara, seconded by Christine

**Matters arising:**

Car Park – the footpath has now been completed. The “Private Car Park” signs are to be reinstated by Fulton Hogan. Just a reminder that we will be paying extra for the lease to use some of the road.

The pedestrian crossing has yes to be removed and repositioned closer to the school but the pole and light will remain.

Ricoh Account – Eve investigated it and found that we were charged the minimum amount as they said they didn't get a reading for January, February and March. A credit note of \$115.00 has now been received. Thanks to Eve for her diligence with this.

Irene has now returned a key but one is still be received back from Nancy Waters. Only 1 person of the two that does card dealing requires a key.

**Correspondence:**

**Inwards**

**Snail Mail**

**Email:**

Resignation from Bob Gillanders from the committee – (rec'd 07/05).

Southern Hospitality Statement – (rec'd 04/05).

DCC -Invitation on Licensed premises on 31 May – (rec'd 03/05). *This email was read out and the committee felt that we didn't need to attend.*

O/S Bridge Admin – Preliminary notice re Otago/Southland Congress at Labour Weekend 2018 – (rec'd 02/05).

Office Max – Statement attached – (rec'd 02/05).

Vil Gravis – trying to promote his book again – (rec'd 01/05).

NZ Bridge – warning about scam emails requesting financials to be sent – (rec'd 01/05).

Jane Stearns – requesting us to promote the Inter-provincial trials – particularly wanting intermediate players to step up – (rec'd 30/04).

O/S Bridge Admin – short notice for nomination to regional bridge committee – (rec'd 26/04).

Wanaka Bridge Club – friendly reminder about their tournament – (rec'd 26/04).

Te Anau Contract Bridge Club – Flyer for 8B Tournament on 19<sup>th</sup> May, entries close 16/05. (rec'd 26/05).

Karen Martelletti – a booklet on Masterpoint – (rec'd 24/04). *This has been emailed to all members.*

Alexandra Bridge Club – Tournament results – (rec'd 22/04).

Gore Bridge Club – Flier for Intermediate 5B Pairs, and Junior 3B Pairs on May 26, entries close 22/05. (rec'd 21/04).

Invercargill Bridge Club – reminder about entries closing for tournament – (rec'd 20/04).

NZ Bridge – copy of "ABC of Masterpoints" – (rec'd 20/04).

NZ Bridge – message about invoices being sent for Masterpoints – (rec'd 19/04).

NZ Bridge – announcing the Youth team – (rec'd 19/04).

Mercury – power bill attached – (rec'd 19/04).

NZ Bridge – updated part of manual for Masterpoints – available online later – (rec'd 19/04).

NZ Bridge – invoice for membership levies and session charges – (rec'd 15/04).

NZ Bridge – newsletter from the Chairman (rec'd 13/04).

Invercargill Bridge Club – requesting that if online entries then you don't need to send a flyer that has spaces for people to write their name as it causes duplication – (rec'd 12/04). *This was also read out to the committee who agreed with the sentiments. The email has also been forwarded to Jude Smeijers for her attention.*

NZ Bridge – new Grand Masters – (rec'd 11/04).

#### Outwards:

Letter to Alec Ansett

Letter to Maurice Burrows welcoming him as a new member.

Letter to Countdown asking for donations to for the Charity Tournament – Eve has also sent an email thanking them.

Letter to Hospice acknowledging how much money has been raised and thanking them for their great afternoon tea.

Acceptance of correspondence moved by Barbara and seconded by Joan.

#### **Treasurer's Report:**

The treasurer's report is attached.

Cheque account balance	\$8,527.35
Total investments	\$62,489.98

Only one member to have status checked.

A couple of responses have been received from key holders for outside users of the club.

Approval of the accounts payable and acceptance of Treasurers report moved by Joan, seconded by Val.

#### **Committee Reports:**

##### **Building:**

Carpet and windows to be cleaned in spring time

##### **Bar:**

Eve to ask Ryan to consult with Dale before buying bar supplies as Dale is more aware of what members would prefer to drink.

##### **Stationery Supplies:**

More Photocopy paper to be purchased.

A request has been made for antiseptic wipes in the bathrooms, but it was noted that there already is Dettol there in the bathroom cabinet.

A new mat has been purchased for the kitchen and Jen will now buy another mat for the foyer (one with rubber edging to prevent slipping).

**Kitchen:**

Stewart Kerr has agreed to do the painting of our Kitchen – it was agreed that this should occur before the end of August.

**Cards Sent:**

Get well soon to Christine Samson and Alison Kerr, condolence card to Stewart Whyte.

**Membership:**

A new membership application has been received by Karen Logan which was unanimously accepted by the committee.

**Programme:**

May 6th Otago Hospice Charity Event – 21.5 tables and raised \$1,145.00. Thanks to all that helped – especially to Eve for all the extra work she did behind the scenes. Money will be handed over tomorrow night before bridge.

Taieri Open 5A Tournament on 10<sup>th</sup> June – to check with Jude what has been organised so far.

**Lessons:**

Approximately 4 people attending although numbers vary.

**Computers:**

We are wondering why the computer is left on? Possibly because of back-ups being done overnight. May need to look at again as more delays with start up etc if the computer has been shut down incorrectly. It was suggested that maybe the computer needs defragging.

**Health & Safety:**

It was suggested a security type light be added to the building ( on the corner nearest the tennis courts on Wickliffe St) . Eve to consult with Brian Johnston on the installation of such).

**General Business:**

Rules update – the copy of the new rules has a couple of minor amendments – Christine to check with Jude upon her return.

Sunday afternoon bridge – to start at the end of June.

Committee have agreed to purchase trolley for heavy items – Eve to investigate.

Prize winners board to be updated as this has been overlooked. Have found out that other clubs get someone to come to rooms to do this – to be investigated.

It was noted that members attended our Hospice Charity Event saying they had emailed us but nothing was received. We need to check up on this to make sure all clubs have our new email address.

The committee would like to thank Bob for his contribution to our committee meetings and wish him well for the future – letter to be sent. Discussion held about seeing what our next step would be to find someone to cover this gap.

Meeting closed at 8.20 pm. The next meeting will be held on Tuesday 12<sup>th</sup> June at 7.00 pm.

# Action List

## **June 2018**

- First aid Box supplies to be checked.

## **September 2018**

- Carpets and windows to be organised to be cleaned.

## **November 2018**

- Term Deposit falls due early in the month
- Annual return to be filed on Incorporated Society
- To confirm final Christmas party night.
- Add a note in programme book about reciprocal rights.

TREASURERS REPORT				
Apr-18				
<b>ACCOUNT BALANCES</b>				
Cheque Account as at 31 March 2018				\$9,352.46
Cheque Account as at 30 April 2018			\$	8,527.35
<b>INVESTMENTS</b>				
PRCF Simple Saver	carpet		\$	13,399.90
PRRR Westpac Term Deposit	Roof		\$	23,523.22
PRRR Westpac Term Deposit	Heating		\$	10,000.00
PRHU SBS Investment	Heating		\$	15,566.86
<b>TOTAL INVESTMENTS</b>			\$	62,489.98
<b>ACCOUNTS TO PAY</b>				
IRD PAYE			\$	37.78
Ricoh NZ Ltd			\$	-
Mercury Energy			\$	302.70
Vodafone			\$	80.00
Kitchen a/c			\$	197.82
(Kitch 21.93, bar 107.88, cleaning prod 39.93 + extra)				
Office Max			\$	38.73
NZ Bridge session charges			\$	233.22
NZ Bridge player levy			\$	506.00
			\$	1,368.17

Extra account received from:

Southern Hospitality for rug \$23.75

Bri-Mar Boolbinding – new stop cards \$48.00

	TAIERI	BRIDGE CLUB	Apr-18
<b>Opening Balance</b>	31-Mar-18		\$ 9,352.46
<b>Income</b>			
Table		\$ 1,805.00	
Rent		\$ 240.00	
Bar		\$ 329.40	
Advertising		\$ -	
Interest		\$ 29.28	
Subs		\$ 84.00	
Donation x B Blok		\$ 115.00	
Lessons		\$ 20.00	
<b>Total income</b>		\$ 2,622.68	
<b>Less</b>			
kitchen wages	\$ 220.00		
vouchers x tourn	\$ 20.00		
Stationary	\$ 39.50		
	\$ 279.50	\$ 279.50	
<b>Banked</b>		\$ 2,343.18	2343.18
			\$ 11,695.64
<b>Expenses</b>			
Wages-March		\$ 162.22	
Wages APRIL		\$ 129.78	
IRD Paye		\$ 37.78	
Office Max		\$ 29.05	
NZ Bridge C points		\$ 89.70	
Allied Press		\$ 409.40	
Southern Hospitality		\$ 38.58	
Shaw Plumbers		\$ 782.01	
NZ BridgeAdvertising		\$ 100.00	
Kitchen A/c		\$ 103.62	
Ricoh		170.31	
Vodafone		\$ 85.79	
Savings a/c		\$ 200.00	
Mercury Energy		\$ 260.05	
Bridge NZ Levy pads		\$ 570.00	
		\$ 3,168.29	3168.29
<b>Balance as 30 April 2018</b>			<b>8527.35</b>