

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 6.30 P.M. ON 12 MAY 2026.

Present:

Jen Macartney, Marie Kean, Allan Dyer, Lyn McLaren, Barbara Wilkes, Diane Paterson, Sue Johnstone, Jan Methers, Peta Smith and Heather Urquhart.

Apologies:

Minutes of Meeting of 14 April 2025:

Barbara moved that the minutes are true and correct, seconded by Peta.

Matters Arising:

Insurance Valuation – not required now as rules changing about the value level required. Fire and Emergency Declaration form to be sent before renewal date.

Application for Membership has been updated and now uploaded under resources in our website. Updated forms also printed out and available in top drawer in other room.

Correspondence:

Inwards

Snail Mail:

Email:

NZ Bridge – Board Minutes from 14/04 – (rec'd 12/05).

NZ Bridge – Marketing and PR Plan – (rec'd 12/05).

Mosgjel Ladies Probus Club – updated details – (rec'd 11/05).

One.nz - \$70.00 – (rec'd 09/05).

Westpac One Business Online – has changed over to new system. – (rec'd 07/05).

Victoria Bridge Club – flyer for Open Swiss Pairs 5A Tournament – (rec'd 06/05).

John Swan - \$120.00 – (rec'd 06/05).

Spacific.Net – various replies to Jen regarding why results not uploading to our website.

O/S Bridge Admin – flyer for Open 8B Tournament on 16/05, entries close 13/05) – (rec'd 05/05).

O/S Bridge Admin – reminder about Junior Incentive Scheme – if members enter at least 6 tournaments 5A or less then they can apply to get 20% of their entry fees reimbursed. Also a reminder about Otago Southland Teams and Pairs on Kings Birthday weekend in Oamaru – (rec'd 05/05).

OfficeMax - \$430.26 – for paper cups and hand towels – (rec'd 05/05).
Extra purchased for while Jen is away.

NZ Bridge – International Coaching notice – (rec'd 04/05).

Tracy Hooper – no longer attending lessons – (rec'd 04/05).

Westpac One Business is ready to migrate – (rec'd 04/05).

Brandwell Moller – statement for \$48.30 – (rec'd 04/05).

Heather Casey – requesting to join our WhatsApp Group – (rec'd 01/05). *Barbara sent Heather an invite.*

NZ Bridge – announcing new selectors – (rec'd 01/05).

Brandwell Moller – \$48.30 – 4 badges – (rec'd 30/04).

Christine Samson – dates for revision sessions in May in April newsletter was not correct – (rec'd 29/04). *Barbara emailed correct dates to all members.*

Mercury – \$296.70 due 28/05 – (rec'd 23/04).

O/S Bridge – flyer for Central Districts Online Swiss Pairs on 03/05 – (rec'd 23/04).

NZ Bridge – update about National Coach – (rec'd 22/04).

Lisa Lamb – no longer attending lessons – (rec'd 21/04).

Ricoh - \$50.44 – (rec'd 21/04).

Xero - \$71.59 – (rec'd 21/04).

Alec Weavers – email regarding Monday night sessions – (rec'd 19/04). *Jen replied to Alec via email.*

Otago Bridge Club – flyer for 3B Junior Tournament on 17/05 – (rec'd 19/04).

O/S Bridge Admin – Online lessons for newer members for card play techniques – (rec'd 19/04).

IRD – payment reminder – (rec'd 18/04).

Get LCQ – holding a seminar on Licence Controller qualification for alcohol licence – (rec'd 17/04).

Robin Gillespie – not requiring our rooms on 16/08 now – (rec'd 15/04).

Marsh Insurance Broker – confirming valuations not required for buildings valued less than \$2M.

NZ Bridge - \$700.35 for membership levies – (rec'd 15/04).

NZ Bridge – \$637.33 -session levies – (rec'd 15/04).

Outwards:

Email welcoming new member Diane Barton.

Email to the Clubs hiring our rooms asking for updated contact details.

Email reply to Alec Weavers.

Acceptance of correspondence moved by Barbara and seconded by Jen.

Treasurer's Report:

The treasurer's report for April is below:

ACCOUNTS TO PAY May 2026	
Ricoh	\$ 50.44
Xero	\$ 71.59
One.nz	\$ 70.00
Wages - May (approx)	\$ 503.60
IRD PAYE - May	\$ 134.36
Simple Saver - May	\$ 200.00
NZ Bridge - Levies	\$ 700.35
NZ Bridge - B-C points	\$ 637.33
Brandwell Moller - Badges	\$ 48.30
Office Max- cups, paper towels	\$ 430.26
John Swan - Parking signs	\$ 120.00
	\$ 2,966.23
<u>Paid since last meeting</u>	
Kitchen Account – Monthly Top up May	\$ 500.00
Kitchen account - bar payments	\$ 137.78
Kitchen account - kitchen payments	\$ 101.95
Total approved	\$ 739.73

Small surplus for April \$257.37. Profit for the year \$3,489.81 against \$6,056.50 last year.

Increases are Depreciation \$4485.07/\$2,888.00. Playing Materials \$1509.00/\$255.00. Tournament expenses \$2,721.00/\$1,479.00. Most other expense show small increases.

Approval of the accounts payable and acceptance of Treasurers report moved by Allan and seconded by Barbara.

Committee Reports

Building:

Trees trimmed update – Marie phoned DCC today and left a strong message asking them to attend to this urgently.

Water Filter to be organised to be serviced – Jen to phone to get serviced.

Allan will clean gutters. – just has to get a ladder organised.

Thanks to Allan for organising the installation of the other two “no parking signs”.

Bar:

Well stocked – fun night and tournament coming up.

Stationery Supplies:

Jen has access to order anything if anything to be purchased while she is away.

Kitchen:

New updated fire evacuation notice now put up.

Lyn to continue on buying until end of the year.

Mikayla always turns up and smiles which is to be commended.

Cards Sent:

Birthday card for John Wolken. Card of thanks to Avril and Karl Power – who have donated a lot to the club recently. Terry Evans – get well.

Membership:

Programme:

5A Tournament update - stuff handed over to Lyn for the 2 tournaments while Jen is away. Marie has food all in hand. Need 10 tables to make it worthwhile

Kings Birthday catering – talked about having takeaways. Marie contacted Black Pepper Takeaways which will cost \$30.00 per head including bridge. If members don't come for the meal then they will pay for bridge as normal.

Tuesday revision sessions are going from strength to strength and well received.

Intermediate champ winners – discussion about changes to be made for the following year.

Learners

On to lesson 8 - buddies for learners for 5 Tuesdays plus Brookland's Pairs. Deirdre already has some people organised.

Learners to fill out membership forms before Jen leaves so she can load them on to the system but to be charged from July.

Computers:

Jen can give new membership numbers anywhere and Judy Gorman/Judith Smeijers can also add them on to the system.

Any update on results not showing – waiting for software to be updated.

Microsoft Office for \$69.00 – agreed unanimously. Jen to purchase it.

Health & Safety:

Fire Evacuation trial to be held. Need to finish emergency numbers list which will sit in front of folder, along with blank incident forms.

Privacy Matters:

General Business:

Advertising prices to be discussed for the next programme book – currently \$100.00 per page. 10 adverts and no difficult getting advertising. Look at it next year since income covers the current cost of the programme books being printed.

Working Bee kitchen – 23/05 at 10 am. Store cupboard to be cleaned out, old plates to be got rid of.

To ask John Shanks to have results on web in the same format as Otago Bridge Club for the NS or EW results. To show match points.

Meeting closed at 7.35 pm. The next meeting held on Tuesday 9 June 2026, 6.30 pm at the Club rooms.

Action List

Sept 2026

Nov 2025

- To come up with 10-year plan for capital expenditure February 2026
 - Carpet
 - Sterilisers
 - Sound systems – Strawberry Sound
 - Dishwasher

Sept 2026

- To organise another working bee for November.
- Discuss rent increases for 2027 year
- Discuss finishing dates for bridge
- New photo for learners flyer.
- To update in programme book about Intermediate Championship Pairs – only eligible to win 2 in a row and then an expectation that the winners to play in intermediate section.

Nov 2026

- Fire Evacuation drill to be held

April 2027

- Host Responsibility to be updated for Alcohol Licence.
- Fire evacuation to be organised and held before alcohol licence renewal

May 2027

- Alcohol Licence renewal, need copy of host responsibility to be updated, new rules, food menu with specific light beer, also need form showing which bridge clubs can use our bar premises.

Sep 2027

- Organise another survey.
- To look at honorarium payments – table card officer.
- Advertising charges to be looked at for programme book.

Apr 2029

- Organise an updated building valuation – Dunedin Valuation. Insurance falls due in May

Cash Summary		
The Taieri Bridge Club Inc		
For the month ended 30 April 2026		
Account	Apr 2026	Year to date
Income		
Advertising Income	0.00	925.00
Bar Sales	562.61	2,876.63
Donations	0.00	240.00
Interest Earned	45.25	388.42
Lesson Income	208.68	573.87
Rent	578.27	1,900.03
Subscriptions	18.26	7,045.36
Sundry Income	1,100.00	3,354.67
Table Money	2,259.01	15,842.60
Tournament Income	0.00	3,078.40
Total Income	4,772.08	36,224.98
Less Expenses		
Accounting Software	0.00	492.00
Bank Fees	0.00	2.00
Bar Purchases	326.19	1,887.97
Consulting & Accounting	0.00	1,250.00
Electricity	244.45	1,995.80
Improver Costs	0.00	627.67
Kitchen Expenses	109.91	1,388.49
Lesson Advertising	412.00	1,086.78
Levies & Charges	0.00	1,649.40
Office Expenses	63.03	1,515.72
PAYE Payable (includes Kiwisaver contrib)	(21.57)	(27.33)
Playing Materials	0.00	1,466.73
Prizes & Engraving	0.00	1,160.97
Property Expenses	0.00	265.71
Reimbursements (Honoraria)	0.00	1,200.00
Repairs and Maintenance	0.00	244.17
Revenue in Advance	0.00	52.17
Rounding	0.00	0.94
Sundry Expenses	502.01	3,125.13
Supper Expenses	0.00	80.00
Telephone & Internet	55.52	451.16
Tournament Expenses	0.00	2,440.67
Wages	800.15	4,663.88
Water Rates	0.00	193.17
Total Expenses	2,491.69	27,213.20
Surplus (Deficit)	2,280.39	9,011.78
Plus GST Movements		
GST Collected	709.17	5,587.22
GST Paid	(256.99)	(4,969.53)
Net GST Movements	452.18	617.69
Net Cash Movement	2,732.57	9,629.47
Summary		
Opening Balance	58,658.04	51,761.14
Plus Net Cash Movement	2,732.57	9,629.47
Cash Balance	61,390.61	61,390.61

Profit and Loss		
The Taieri Bridge Club Inc		
For the month ended 30 April 2026		
Account	Apr 2026	Year to date
Trading Income		
Advertising Income	0.00	925.00
Bar Sales	562.61	2,876.63
Donations	0.00	240.00
Interest Earned	45.25	388.42
Lesson Income	52.17	573.87
Rent	578.27	1,900.03
Subscriptions	18.26	7,045.36
Sundry Income	1,160.87	3,398.15
Table Money	2,259.01	15,842.60
Tournament Income	0.00	3,078.40
Total Trading Income	4,676.44	36,268.46
Gross Profit		
	4,676.44	36,268.46
Operating Expenses		
Accounting Software	62.25	498.00
Bank Fees	0.00	2.00
Bar Purchases	326.19	1,887.97
Consulting & Accounting	0.00	1,250.00
Depreciation	560.63	4,485.07
Electricity	258.00	1,944.18
Improver Costs	0.00	627.67
Kitchen Expenses	109.91	1,322.49
Lesson Advertising	412.00	1,086.78
Levies & Charges	883.20	2,532.60
Office Expenses	148.21	1,595.86
Playing Materials	42.00	1,508.73
Prizes & Engraving	0.00	1,160.97
Property Expenses	0.00	265.71
Reimbursements (Honoraria)	0.00	1,200.00
Repairs and Maintenance	0.00	244.17
Sundry Expenses	481.01	3,125.13
Supper Expenses	0.00	80.00
Telephone & Internet	55.52	451.16
Tournament Expenses	280.00	2,720.67
Wages	800.15	4,663.88
Water Rates	0.00	125.61
Total Operating Expenses	4,419.07	32,778.65
Net Profit		
	257.37	3,489.81

Balance Sheet		
The Taieri Bridge Club Inc		
As at 30 April 2026		
	Account	30 Apr 2026
Assets		
	Bank	
	Kitchen Account	278.38
	Main Account	14,473.33
	Prudent Res - Carpet (Bonus Saver)	15,280.89
	Prudent Res - Carpet (Term Deposit 2)	10,000.00
	Prudent Res - Carpet (Term Deposit 3)	21,358.01
	Total Bank	61,390.61
	Current Assets	
	Accounts Receivable	50.00
	Bar Stock	772.37
	Total Current Assets	822.37
	Fixed Assets	
	Buildings	149,996.00
	Less Acc Depn on Buildings	(113,203.46)
	Less Acc Depn on Plant & Equipment	(51,449.79)
	Plant & Equipment	68,519.38
	Total Fixed Assets	53,862.13
	Total Assets	116,075.11
Liabilities		
	Current Liabilities	
	Accounts Payable	2,067.70
	GST	268.17
	Rounding	(0.94)
	Total Current Liabilities	2,334.93
	Total Liabilities	2,334.93
	Net Assets	113,740.18
Equity		
	Club Balance	110,250.37
	Current Year Earnings	3,489.81
	Total Equity	113,740.18