

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.05 P.M. ON TUESDAY 10th November , 2015.

Present:

Barbara Wilkes, Val Wilson, Jenny Magee, Judy Robertson, Christine Samson, Judith Smeijers, Ryan Sonntag, Donna, Ruwhiu, Eve Beardsmore, Bob Gillanders, Laurie Smeijers, Joy Martin-Frew

Apologies:

**Minutes of Meeting of
13th October 2015:**

Confirmed as a true and correct record by Barbara, seconded by Christine.

Matters arising:

- Bidding pads now received.
- AGM – change of rule went through
- Dawn – need copy of license.

Correspondence:

Inwards

Snail Mail

Email:

Otago Southland Bridge – resubmitted flyers for Otago Swiss Pairs on 12th Dec, entries closing 9/12/12 and Christmas Cheer Tournament on Sunday 13th December, entries closing 10/12/15 – (rec'd 2/11/15)

Alexandra Bridge Club – Flyer for Holiday Pairs Tournament on 8th and 9th January, entries close 4/1/16 – (rec'd 2/11/15).

NZ Bridge – Nomination forms for Board Elections for March 2016 – (rec'd 30/10/15).

West Otago Bridge Club – letting us know that their tournament will be on 16/10/16 – (rec'd 28/10/15).

Invercargill Bridge Club – reminder about their tournament on 21st November, entries close 16/11/15). (rec'd 26/10/15).

Crocksford Bridge Club – flyer for Canterbury Men Women Mixed Pairs on 15/11/15. (rec'd 23/10/15).

Vodafone – reminder we have reached 80% of our allowance – (rec'd 23/10/15). *3 Gb limit so more economical if just buy extra as required*

NZ Bridge – draft copy of AGM minutes – (rec'd 21/10/15).

NZ Bridge – copy of board minutes – (rec'd 21/10/15).

Cambridge Club – flyer for Cambridge Sixes Flyer held on 13/8/16 – (rec'd 21/10/15).

NZ Bridge – copy of Baden Wilson Competitions, Top 100 all-time Masterpoint earners, Ranks Reports, New Grand Masters – (rec'd 14/10/15).

Outwards:

Letter to DCC – re rubbish bins

Letter to Milton Club – welcoming them to come and play on a Wednesday night.

Correspondence moved by Barbara and seconded by Jenny.

Treasurer's Report

The treasurer's report is attached.

Cheque Account balance	- \$2,840.54
Total Investments	- \$43,956.31

Heartland Investment has now been increased to \$15K and reinvested at Southland Building Society for 3.75% maturing on 24/4/2017.

Westpac Investment matured yesterday so it was moved by Judy and seconded by Christine that the funds be reinvested for 12 months at 3.35%. Agreed unanimously.

The report with its recommendations was adopted.

Moved by Judy, seconded by Christine

Committee Reports:

Building

Carpet update - to be completed before Xmas but timing unknown. Will occur on a Thursday and Friday and they will give us 1 week's notice. Heat pumps will need to be lifted. It was noted that there will be little stretching allowed in future as the latex is in process of going. Charge will be \$70.00 per hour plus materials but not sure of how long it will require. The club will require helpers to move all the furniture etc.

The alarm system was activated Tuesday 3rd November in the afternoon. Ryan to ring alarm people to have it serviced. It was noted that some kitchen windows were not shut properly. The treasurer is to put a note with the next quarterly account reminding club users of their obligations.

Bar

Ryan is happy to continue stocking the bar but we need more volunteers on bridge nights to help out. Convenor to check if anyone on roster if Ryan is available he is happy to fill in if required. Laurie to be given a give for premises plus bar.

Equipment

Still to buy dishwashing liquid. All other supplies are ok.

Kitchen

All up to date. No complaints on the brands being used. Great job thanks Jenny.

Cards Sent

Sympathy cards to family of June Burr as well as Lindsay Gunn, and get well card for Barbara Cowie.

Membership

A new application has been received and accepted for Barbara Clare.

Resignations have been received from Noeline Dean and Sharon Van Turnout. Letter accepting resignation to be sent to Noeline as she has been a long time member as well as past committee member.

Lessons

Christine is still happy to run lessons but would like assistance in how to recruit new members. Members to come up with new ideas. Barbara to send a copy of the flyer to Christine.

Programme

Val has sorted advertising for 2016 programme book. – 3 new advertisers. Books are currently at publishers who will let us know how much space is available for advertising. Cost of advertising is \$50.00 for full page. Southland Building Society to be considered to be approached for next year.

Christine has made the changes to the new book: including taking off the fax number and putting on the website. Notes have been included about the Bert Matthews Trophy. charity matches to be held at the Otago, East Otago and West Otago clubs have been included in the tournament schedule, as well as date for 2016 AGM.

Handicapping update – Eve to do the handicapping and it was decided that the convenor can help check the handicaps as they know the new players.

Monday programme – to encourage people to play with newer members. Partnership person should help find partners for new players . Also have a list of members who are willing to play with the newer members as well.

Computers:

New anti-virus security suite has been organised.

General Business

AGM – update

- Increase in table money for 2016 – to be put in newsletter.
- Prize-giving and Xmas Party for next year will be held on the Monday night

Bar Licensing – checking if Dawn Brieseman’s license is still current

2015 Xmas Party – 16th December. New Xmas tree has been purchased by Val. Theme to be “Black and White” to acknowledge us winning the Rugby World Cup. Decorations to be put up Wednesday 18th November after 2 pm. Bridge will be played followed by supper which is supplied by members bringing a plate. We have changed the rules for the Monday night 2016 Xmas pairs to not allow a substitute as it will only be a 2 night match.

Change of rules in hand by Barbara at Incorporated Societies.

Jobs - Val went through list which will be posted on Notice board soon.

Letter of thanks to go to Mike, for his work on the newsletter – Barbara to take over as newsletter editor but this will be in a different format.

Donna made a suggestion that we should look at becoming a Charitable Trust like many other bridge clubs. The benefit of this is that if we are applying for funding we are more likely to be successful plus any purchases of computer software is at a much cheaper price. She will write a report to present to next committee meeting.

A request was made for the secretary to keep note of an “Action List” for items to be considered for the future so they don’t get forgotten or missed.

Hot water urns – Bob to investigate.

Job descriptions – Barbara asked for committee members to take time to write more detailed description so that the job instructions for each position are kept up to date.

Meeting closed at 8.40 pm. The next meeting will be held on Tuesday 12th January 2016 at 7 p.m.

Action List

January 2016 meeting

- Consideration of charity status for the club
- Ideas for improving attendance at Wednesday night sessions
- Consideration to be given to changing some of the Monday night programme to better suit newer players and give them more opportunity to improve (as raised at the AGM).

February 2016 meeting

- Whether we should get new zips (or the equivalent of) in the kitchen.
- Cadbury's to be written to requesting chocolates for charity tournaments.

October 2016 Meeting

- Approaching SBS Bank for advertising in 2016 book.

Treasurer's Report

November 10th

Account Balances

Cheque account opening balance October 2015.....	5,998.07
Cheque account closing balance October 2015.....	2,840.54

Investments

PRCF Simple Saver.....	6,977.93
PRRR Westpac Term deposit	21,978.38
PRHU SBS investment	15,000.00
Total.....	43,956.31

Accounts to Pay

J Elfield (cleaner)	112.70
IRD (PAYE)	27.30
Mercury Energy DD	
Vodafone approx	76.00
RICOH DD	57.50

Total.....

reconciliation summary October 2015

Taieri Bridge Club

BANK1: Cheque - Statement Date: 30-Oct-15 - Statement Page: 220

Statement Opening Balance: 5,998.07

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
23-Oct-15	CR		Over payment Tax	6.60
23-Oct-15	CP	DD	SBS (Re investment)	-15,000.00
12-Oct-15	CR		Heartland (closed account)	12,574.69
30-Oct-15	CR		Credit Interest	5.27
28-Oct-15	CP	DD	Mercury Energy	-283.91
27-Oct-15	CP	AP	PRCF	-200.00
27-Oct-15	CP	DD	Vodafone	-83.77
27-Oct-15	CP	DE	NZ Bridge	-490.59
27-Oct-15	CP	DE	NZ Bridge	-569.25
27-Oct-15	CP	DE	R. Sonntag	-35.56
20-Oct-15	CP	DD	ricoh	-57.50
19-Oct-15	CP	DE	Brandwell Moller	-25.80
19-Oct-15	CP	DE	OfficeMax	-34.98
19-Oct-15	CP	DE	J Elfield	-141.40
19-Oct-15	CP	DE	Bridge NZ	-570.00
19-Oct-15	CP	DE	IRD PAYE	-27.30
08-Oct-15	CP	101020	Kitchen Account	-14.23
06-Oct-15	CP	DE	Bridge NZ	-225.00
29-Oct-15	CR		Banking	500.10
22-Oct-15	CR		Banking	389.80
15-Oct-15	CR		Banking	347.00
08-Oct-15	CR		Banking	565.20
01-Oct-15	CR		Banking	213.10

23 items reconciled with a value of: -3,157.53

Calculated closing balance: 2,840.54

Closing Balance as per Statement: 2,840.54

Difference: 0.00

Unpresented (posted) transactions:

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Gross</u>
0 (posted) items not reconciled with a value of:				0.00
Calculated ledger balance:				2,840.54
Ledger Balance for period ending 31-Oct-15:				2,840.54
Difference from calculated ledger balance:				0.00