

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 14TH NOVEMBER 2017.

Present: Barbara Wilkes, Eve Beardsmore, Jenny Magee, Val Wilson, Bob Gillanders, Joan Robertson, Christine Samson, Jen Macartney, Dale Cameron, Jude Smeijers

Apologies:

**Minutes of Meeting of
13th October 2017:**

Confirmed as a true and correct record by Barbara, seconded by Christine.

Matters arising:

Previous minutes had an omission about discussion of the change of rules that would be taken to the AGM.

Correspondence:

Inwards

Snail Mail

Strategic Finance – stating final dividend being paid of \$55.94 (rec'd 03/11)

Lyla Hensley – resignation letter – (rec'd 30/10)

Email:

Donna Ruwhiu – email regarding the decreasing of table money – (rec'd 14/11).

Alec Weavers – resignation email – (rec'd 11/11)

Richard Solomon – reply to Eve re turn out for Babich NZ Wide pairs – (rec'd 09/11).

Richard Solomon – invoice for Babich NZ Wide Pairs – (rec'd 09/11)

Vodafone Invoice – (rec'd 08/11).

NZ Bridge – Action plan for promoting bridge next year by Jane Stearns – (rec'd 08/11)

John Shanks – answering queries by Jude – (rec'd 07/11).

Invercargill Bridge Club – reminder for Rowena Jackson Retirement Village 5A Swiss Pairs on 11/11 – (rec'd 07/11).

Southern Hospitality Statement – (rec'd 03/11).

Bridge Overseas Ltd – new Venue Turkey – (rec'd 03/11).

Dawn Brieseman – apology for AGM – (rec'd 02/11).

NZ Bridge – informing that Alister is now able to reactivate records for returning-re-joining members – (rec'd 02/11).

Jane Stearns – information on Nesting Pairs with a youtube link for members to join to raise their game in 2018 – (rec'd 02/11) – *Bob will look into the rejuvenation program that has been initiated by NZ Bridge and Jane, to see whether Taieri could benefit.*22.

Officemax Statement – (rec'd 02/11).

Bronwyn Powell – email resigning – (rec'd 29/10).

Olga Corlett – apology for AGM – (rec'd 28/10).

Christine Samson – forward quote from Certa – (rec'd 28/10).

O/S Admin – note that East Otago Charity Tournament on 18 Aug 2018 clashes with Oamaru Intermediate and so will need to choose another date – (rec'd 26/10).

O/S Bridge Admin – info from East Otago Club on Charity Tournament – (rec'd 25/10).

Donna Ruwhiu – copies of financials to be printed – (rec'd 25/10).

Vodafone – reminder to set auto- forward – (rec'd 25/10).
Irene Carson – entry for Babich Wide Pairs – (rec'd 23/10)
Invercargill Bridge Club – Flyer for Rowena Jackson Retirement Village 5A Swiss Pairs – (rec'd 20/10).
OZ Bridge Club – information on a Seattle to Alaska Cruise next May – (rec'd 20/10).
E C Shaw – quote for Zip – (rec'd 19/10).
Crocksford Bridge Club – flyer for Babich NZ Wide pairs – (rec'd 19/10)
Crocksford Bridge Club – flyer for 3A Tournament on 3rd Dec, entries close 29/11. (rec'd 19/10).
Southern Hospitality – Invoice attached – (rec'd 17/10).
Rosalie Douglas – resignation email (rec'd 16/10).
O/S Bridge Admin – Flyer for National 15A Teams 18th and 19th Nov, entries close 14/11 (rec'd 16/10).
O/S Bridge Admin – Flyer for Timaru Same Sex and Mixed Pairs 5A on 18th Nov, entries close 10/11 (rec'd 14/10)

Outwards:

Letters acknowledging resignation to Rosalie Douglas, Bronwyn Powell, Lyla Hensley, Margaret Murray, Simon and Jennifer Schack

Correspondence moved by Barbara and seconded by JJoan.

Treasurer's Report:

The treasurer's report is attached.

Cheque account balance	\$8,266.62
Total investments	\$60,384.50

Club to reimburse Frank for Directors rule book – Joan to organise.

Check on interest rate on simple saver account – Joan to check on this.

The term deposit of \$22,749.73 plus interest of \$773.49 was reinvested on 9th November for 12 months at 3.15%

Approval of the accounts payable and acceptance of Treasurers report moved by Joan, seconded by Val.

Committee Reports:

Building:

Curtain quote – 1 already received from Pure Services for \$994.00 Second quote is still to come.

Bar:

Dale will now be in charge of this. We will need more volunteers to help with bar. Following on from Alex Ansett's request at the AGM, it was decided that the Director will ask before the end of each session whether anyone would like the bar to be open.

Stationery Supplies:

Eve to purchase a diary and be reimbursed.

Jen to look at how many packs of cards we have as we may need to purchase more supplies from NZ Bridge.

Kitchen:

A quote has been received by Shaws Plumbers for a similar size to what we have (costing \$1,925.00). We will request that the current one by the door be moved into the corner as a back-up and the new one to be installed in its place. Agreed unanimously by committee.

Cards Sent:

Membership:

Margaret Auty has requested to be a new member. Committee have agreed.

Programme:

Babich NZ Wide – 17 tables which was a very successful night. The director was very pleased with the gift of chocolates and wine.

Programme Book 2018 advertisers – Eve has contacted all advertisers and handed to Jen all material relating to new advertisements.

Theme for Christmas party will be Christmas Bling. The club has agreed to pay for supper – providing we can obtain a caterer to supply the supper food.

Prize lists (ladders) – Eve has been working on this.

Eve mentioned that on the new results it now shows an abbreviation of what rank each member is. Jude to look and see if this can be removed.

Reminder to members that all trophies are to be returned

Handicapping – Jude will organise for this to be done similar to Otago Bridge Club. We will pay the webmaster to run this program on our data. The set-up part will need to be done first. A motion was put forward by Val Wilson that the Club would go ahead with handicapping through John Shanks. Seconded by Barbara Wilkes. Agreed unanimously.

Christine would like someone to be a back-up director on Saturday – Jenny Magee has agreed to be this person.

Flyers for lessons 2018 – a copy of this year's flyer to go to Kristin to see if she has any ideas of how to promote the club. Flyers to be printed before Xmas by Barbara. Colour of flyers to be yellow again.

Computers:

Photocopier contract – only part of the contract was available for viewing. Eve to organise getting copy of service agreement. The photocopier needs servicing again as it has a black line on the left hand side of the paper since it was serviced a month ago.

New club email address is taieribridge@outlook.com. Jude will advise when this is active.

Health & Safety:

Discussion was held that all Directors should be aware of being the fire warden. As a follow-on it was suggested that a qualified director have a meeting with the volunteer directors for 2018, to look at the directors duties in general and to update them on the rule changes. Christine and Frank to work on job description.

General Business:

Footpath update – still waiting for an updated schedule. Eve met with Maria Sleeman from DCC to discuss our concerns.

Eve went through the allocation of jobs for 2018. Christine mentioned that there are still job descriptions that need to be completed for this.

Sub committee of Frank, Christine and Jude to be formed to look at all rules.

Proposed table money decrease – was extensively discussed. An email from Donna was read out to the committee. The summary of her email stated that she had reviewed the financial reports from 2009 -2017 in conjunction with our auditor. It was noted that the surplus reported in the 2016/2017 year is the first year we have made a profit of this level and some of the income attributed to this profit was not recurring. Previous years were either a minimal profit or in fact a loss. Donna finally recommended a cautious and considered approach to be called for.

The committee would need to provide to Donna and the Auditor, workpapers and budgets, forecasts, etc before the full ramifications of such a decrease (and its sustainability) could be understood. While the committee has not had time to do this, it has done preliminary calculations which suggest that over a fairly short time, our reserves would be reduced. Funds will be required to replace the zip, paint the roof, replace the carpet, replace the heating units and cover any unforeseen costs etc.

A motion was put forward by Val Wilson that we do not reduce the table money from \$5.00 a session. Seconded by Barbara Wilkes. Agreed unanimously.

Some ideas were suggested by Eve about how we could give back to the members and it was agreed to do the following:

- Run 4 Sunday afternoon seasonal bridge sessions at no charge to our members.
- On a trial basis to reduce the cost of the March tournament for our members only to see if this increases participation.

Meeting closed at 9.45 pm. The next meeting will be held on Tuesday 16th January at 7.00 pm.

Action List

Nov 2017

- Annual return to be filed on Incorporated Society.

Feb 2018

- Committee to discuss remuneration for the person taking new member lessons,

Mar 2018

- Can contact Thelma Turnbull (Daffodil day) if food to be made for tournaments.

June 2018

- First aid Box supplies to be checked.

TREASURERS REPORT			
Oct-17			
ACCOUNT BALANCES			
Cheque Account as at 31 October 2017			\$6,554.69
Cheque Account as at 31 October 2017			\$ 8,266.62
INVESTMENTS			
PRCF Simple Saver	carpet		\$ 12,067.91
PRRR Westpac Term Deposit	Roof		\$ 22,749.73
PRHU SBS Investment	Heating		\$ 15,566.86
Westpac Term Investment	Heating		\$ 10,000.00
TOTAL INVESTMENTS			\$ 60,384.50
ACCOUNTS TO PAY			
IRD			\$ 30.22
Ricoh NZ Ltd			\$ 57.51
Mercury Energy			\$ 278.03
Vodafone			\$ 79.20
Kitchen account			\$ 257.46
(Kitchen 235.87, Bar 14.99, Gen Exp 6.60)			
Brandwell Moller engraving glasses			\$ 279.45
OfficeMax			\$ 11.67
NZ Bridge Foundation			\$ 408.00
Frank Gradon (reimburse directors rule book)			\$ 30.00
Southern Hospitality wine glasses			\$ 271.33
			\$ 1,702.87

TAIERI BRIDGE CLUB OCTOBER 2017			
Opening Balance	30-Sep-17		\$ 6,554.69
Income			
Table		\$ 2,385.00	
Rent		\$ 700.00	
Bar		\$ 299.00	
Interest		\$ 0.64	
Interest		\$ 29.59	
		\$ 3,414.23	
Less Tea Lady		\$ 260.00	
Total		\$ 3,154.23	3154.23
			\$ 9,708.92
Expenses			
Reimburse kitchen a/c		\$ 81.51	
all kitchen			
Ricoh NZ		\$ 57.50	
Vodafone		\$ 78.94	
Bonus Saver a/c		\$ 200.00	
Wages		\$ 129.78	
Mercury NZ		\$ 291.18	
IRD PAYE		\$ 30.22	
E Beardsmore reimb re book		\$ 103.42	
NZ Bridge Levies		\$ 281.52	
Trents Bar stock		\$ 188.23	
		\$ 1,442.30	\$ 1,442.30
Balance as at 31 October 2017			\$ 8,266.62