

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 9th NOVEMBER 2021.

Present: Jen Macartney, Barbara Wilkes, Avril Power, Robert Cowan, Mavis Hastie, Lynne Newell, Jenni Wright, Marie Kean, Bob Gillanders

Apologies: Jenny Magee

Minutes of Meeting of 12th October 2021: Barbara moved that the minutes are true and correct, seconded by Jen.

Matters arising: Nil

Correspondence: **Inwards**

Snail Mail:

Email:

NZ Bridge – Covid Advisory No. 20 – best advice is for all members to be vaccinated – (rec'd 09/11).

Charities Services Info - \$51.11 – annual return payment reminder – (rec'd 08/11).

Vodafone - \$82.99 – (rec'd 08/11).

Sorry Partner – latest podcast – (rec'd 03/11).

OfficeMax - \$94.73 – (rec'd 03/11).

NZ Bridge – link to latest podcast – (rec'd 02/11).

Ricoh Statement – (rec'd 01/11).

Sonya Adams – Regional Bridge Mate for Otago/Southland – seeing if we need any further help to promote Babich Pairs – (rec'd 02/11).

OfficeMax - \$74.13 – (rec'd 02/11).

Mosguel Community Foodbank – needing help – (rec'd 31/10). *Bring a can to bridge.*

Sorry Partner – new podcast – (rec'd 31/10).

NZ Bridge – link to latest podcast – (rec'd 27/10).

Taieri Friendship Club – cancelling the hire of rooms for November – (rec'd 26/10).

NZ Bridge – recently qualified directors – (rec'd 23/10).

Positive Signs – quote for bridge bidding pads and programme book – (rec'd 22/10). *Didn't go ahead with bridge bidding pads as too expensive so continuing on with usual suppliers. Programme book proof looks great.*

Sorry Partner – new podcast – (rec'd 21/10).

Ricoh Billing - \$59.07 – (rec'd 21/10).

NZ Bridge – Newsletter from the Chair x 2 – (rec'd 21/10).

NZ Bridge – board minutes from Sept – (rec'd 21/10).

NZ Bridge – draft AGM minutes – (rec'd 21/10).

NZ Bridge – link to latest podcast – (rec'd 21/10).

Xero \$71.30 – (rec'd 21/10).
 Inland Revenue – IR Connection is launched – (rec'd 19/10).
 Mercury - \$311.37 – (rec'd 19/10).
 Christine Samson – notes for update to programme book – (rec'd 18/10).
 Christine Samson – apology for AGM – (rec'd 18/10).
 Charities Services Commission newsletter – (rec'd 15/10).
 NZ Bridge - \$460.00 for membership levies (80 members) – (rec'd 15/10).
 NZ Bridge - \$415.61 – C points – (rec'd 15/10).
 NZ Bridge – Hamilton Congress online – (rec'd 13/10).
 NZ Bridge – link to latest podcast – (rec'd 13/10).
 Hamilton Bridge – link for members to enter – (rec'd 12/10).
 Vodafone - \$83.77 – (rec'd 12/10).

Outwards: -

Email to David Mellish and Jennifer Rennell acknowledging resignations.
 Card and petrol vouchers to Kristen Collins thanking her for tutoring lessons for us.
 Card and vouchers to Christine McNamara thanking her for her audit.
 Acceptance of correspondence moved by Barbara and seconded by Lynne.

Treasurer's Report:

The treasurer's report for November is attached.

November Accounts to Pay

Mercury	\$ 280.23
Ricoh	\$ 59.07
Vodafone (approx)	\$ 82.99
Wages	\$ 126.25
PAYE	\$ 57.75
Simple Saver	\$ 200.00
NZ Bridge	\$ 460.00
NZ Bridge	\$ 415.61
Kitchen Account	\$ 300.00
Bridge NZ (2004)	\$ 437.32
Office Max	\$ 74.13
Office Max	\$ 94.73
Charities Commission	\$ 51.11
	<u>\$ 2,639.19</u>
Paid since last meeting	
Xero - small increase	\$71.30
Outram Garage	\$1,050.00
	<u>\$1,121.30</u>

Approval of the accounts payable and acceptance of Treasurers report moved by Avril and seconded by Barbara.

Avril has banking access – yet to be set up.

Table money cards – people just turning up with cash which makes it too hard to reconcile the table money in the very short window of time. The idea first promoted is a Click and collect concept. Member should email the club first, pay online then table cards are issue the following week. This is to avoid cash handling. Table cards to be on table before talking.

Term deposit for \$15,842.40 rolled over 12 months at 0.80%.

Committee Reports:

Building:

Alan – still waiting for measure and quote for kitchen, bar and both toilets for vinyl to be replaced. Barbara to email Alan for update.

Stewart Kerr should start painting the outside of the building soon now the weather is warmer.

Bar:

Supplies all good. Kitchen account low in money if purchases need to be made

Stationery Supplies:

5 boxes of new pencils have been bought.

Kitchen:

No supplies required.

Cards Sent:

Condolence card delivered to Marie Kean. Get well card for Carol Adler Morgan.

Membership:

Learners handicaps have all been updated. Derek Tingle and Jenny Wanrooy have applied to become members – all approved.

Programme:

New look for programme book – going back to printers tomorrow.

Babich Pairs – members to wear mask if they so wish.

Lessons:

Advertising for lessons – Advertorial in the Star. Lots of Dunedin don't get the Star. Mosgiel Notice Board. Robert to get list of advertisers from Alan. 6 advertisers – check what the cost for the advertisers.

Radio Advertising – free on community notice boards.

Computers:

Jude is still happy to do the computers. Results all showing on tablets.

Health & Safety:

Nothing to report.

General Business:

Fulfilling of positions – Vice President Marie Kean. Need someone to help Tournament Secretary – 6 weeks prior to send flyer, get a director, replies online, set up the room, help on the day. Catering side of tournaments still to be organised – Robert and Marie.

Xmas Prize Giving – meal still to go ahead – 15th December. \$25.00 per head – with some to be subsidised by the club. Cut-off date 8th December for member replies. Form at the club on the wall as well. Fees to be paid prior to coming. 5.30

for drinks, 6.15 for meal. Jen needs help sorting out the prize list – Jenni Wright to help. Disposable table cloths to be bought.

Trophies to come back please.

Vaccinations status was discussed. Will leave until 7th December to formulate plan.

Wednesday nights – email for expressions of interest.

Meeting closed at 8.27 pm. The next meeting date will be 7th December 2021.

Action List

Feb 2022

- Contact member from A&P show – Elaine Crawford – 0274 159 494
- Vicki Phillips has expressed interest in lessons – 021 2625 688

Cash Summary
Taieri Bridge Club
For the month ended 31 October 2021
Including GST

	Oct 2021	YTD Actual
Income		
Advertising Income	\$28.75	\$28.75
Bar Sales	\$356.00	\$630.00
Interest Earned	\$4.00	\$6.94
Investment Interest	\$8.22	\$14.58
Rent	\$450.00	\$450.00
Subscriptions	\$16.25	\$86.00
Table Money	\$1,555.00	\$3,160.00
Total Income	\$2,418.22	\$4,376.27
Less Operating Expenses		
Accounting Software	\$69.00	\$138.00
Bar Purchases	\$227.13	\$227.13
Cleaning Wages	\$184.00	\$341.81
Electricity	\$245.79	\$601.42
Kitchen Expenses	\$224.23	\$260.95
Office Expenses	\$87.51	\$155.05
Playing Materials	\$43.15	\$43.15
Property Expenses	\$557.87	\$557.87
Reimbursements	\$1,050.00	\$1,150.00
Supper Expenses	\$220.00	\$460.00
Telephone & Internet	\$83.77	\$166.76
Water Rates	\$0.00	\$68.35
GST	\$0.00	\$445.73
PAYE Payable	\$14.44	\$71.19
Total Operating Expenses	\$3,006.89	\$4,687.41
Operating Surplus (Deficit)	-\$588.67	-\$311.14
Net Cash Movement	-\$588.67	-\$311.14
Summary		
Opening Balance	\$72,043.53	\$71,766.00
Plus Net Cash Movement	-\$588.67	-\$311.14
Closing Balance	\$71,454.86	\$71,454.86

Profit and Loss

Taieri Bridge Club

For the month ended 31 October 2021

Account	Oct 2021	Year to date
Trading Income		
Advertising Income	640.22	640.22
Bar Sales	309.57	500.87
Interest Earned	4.00	6.94
Investment Interest	8.22	14.58
Rent	391.29	391.29
Subscriptions	0.00	74.78
Table Money	1,308.73	2,217.45
Total Trading Income	2,662.03	3,846.13
Gross Profit	2,662.03	3,846.13
Operating Expenses		
Accounting Software	62.00	122.00
Bar Purchases	197.50	197.50
Cleaning Wages	184.00	341.81
Electricity	457.41	766.65
Kitchen Expenses	194.98	226.92
Levies & Charges	761.40	761.40
Office Expenses	127.47	186.20
Playing Materials	37.52	37.52
Property Expenses	485.10	485.10
Reimbursements	913.04	1,000.00
Supper Expenses	220.00	400.00
Telephone & Internet	72.84	145.01
Water Rates	0.00	59.43
Total Operating Expenses	3,713.26	4,729.54
Net Profit	(1,051.23)	(883.41)

Balance Sheet

Taieri Bridge Club
As at 31 October 2021

Account	31 Oct 2021
Assets	
Bank	
Cheque Account	4,719.11
Cheque Account (Kitchen)	120.15
Prudent Res - Carpet	22,441.11
Prudent Res - Heating 2	28,332.09
Prudent Res - Roofing	15,842.40
Total Bank	71,454.86
Current Assets	
Accounts Receivable	647.00
Bar Stock	553.06
Cash Float	80.00
Total Current Assets	1,280.06
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(103,908.20)
Less Acc Depn on Plant & Equipment	(53,063.71)
Plant & Equipment	55,776.22
Total Fixed Assets	48,800.31
Total Assets	121,535.23
Liabilities	
Current Liabilities	
Accounts Payable	1,286.21
GST	(24.52)
PAYE Payable	(13.44)
Total Current Liabilities	1,248.25
Total Liabilities	1,248.25
Net Assets	120,286.98
Equity	
Club Balance	121,170.39
Current Year Earnings	(883.41)
Total Equity	120,286.98