

MINUTES FOR THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT MARIE KEAN'S HOUSE AT 7.00 P.M. ON 07 OCTOBER 2025.

Present:

Marie Kean, Barbara Wilkes, Jen Macartney, Marg Auty, Diane Paterson, Deirdre Bruce, Lyn McLaren, Allan Dyer, Jan Methers.

Apologies:

Minutes of Meeting of 09 September 2025:

Barbara moved that the minutes are true and correct, seconded by Marie.

Matters Arising:

Fire extinguishers – Fire Brigade who reported extinguishers ok for our building.

Property checks – need a job description and checklist – Allan.

Notice boards – completed now. Thanks to those that did this work. Signs are now laminated and get Velcro dots which will save them getting lots of pin holes.

Members with First Aid Certificates – a few members have medical backgrounds but will never be sure who will be attending any particular bridge session.

Correspondence:

Inwards

Snail Mail:

Taieri Friendship Club – updated details.

Mosgiel Ladies Probus Club – updated details.

NZ Bridge – Certificate for Club Master for Sandra Lawn, Certificate of Proficiency for Karl Power, Chris Donald and Diane Paterson.

Email:

NZ Bridge – forwarding on message from Tauranga Bridge Club who are organising a fundraising online tournament on 28/10 – (rec'd 03/10).

Carl Pedersen – withdrawing from Tournament – (rec'd 03/10).

NZ Bridge – Masterpoint Reports – (rec'd 01/10).

Balclutha Bridge Club – had glitch with their system for tournament entries – (rec'd 01/10).

Denise Carter – has paid entry fees for herself and Ruth – (rec'd 30/09).

Survey Monkey – account due to expire – (rec'd 28/09).

O/S Bridge Admin – results from the Central Otago Teams – (rec'd 26/09).

Sorry Partner – latest podcast – (rec'd 25/09).

Pat Chapple – no smoke alarm installed in club rooms – (rec'd 25/09).

Ricoh - \$80.94 – (rec'd 25/09).

Irene Mosley – has visitor from USA who would like to play bridge on Saturday 4th October – (rec'd 24/09).

IRD – new message – (rec'd 24/09).

Prostate Cancer – flyer for awareness – (rec'd 23/09).

Mercury - \$309.29 due 28/10 – (rec'd 23/09).

Jason McCoy – has paid for entry into tournament – (rec'd 22/09).

Xero - \$71.59 – (rec'd 21/09).

East Coast Bays Bridge Club – Flyer for Online Bridge October – (rec'd 20/09).

Richard Solomon – instructions for Loveblock Pairs – (rec'd 20/09).

IRD – payment reminder – (rec'd 20/09).

Sorry Partner – latest podcast – (rec'd 19/09).

Microsoft Security -password hash sync recommended, recommend to have more than one global admin, also do not allow users to grant consent to unreliable applications – (rec'd 18/09).

Taieri Christian Care Trust – receipt for donation to Mosgiel Foodbank – (rec'd 18/09).

Otago Bridge Club – Flyers for Congress – (rec'd 18/09 *Have requested the flyers be sent in different format as unable to open.*)

Pat Chapple – Health and Safety report – (rec'd 17/09).

Balclutha Bridge Club – flyer for Open 8B Tournament on 11/10 – (rec'd 17/09).

Winton Bridge Club – reminder about tournament – (rec'd 16/09).

NZ Amateur Sport Association – reminder about survey – (rec'd 15/09).

Microsoft Elevate – now approved for non-profit grant and discounts from Microsoft – (rec'd 14/09).

O/S Bridge Admin – Flyer for Wellington Bridge Club Swiss Point 5A Tournament – (rec'd 13/09).

Mosgiel Ladies Probus – acknowledging updated form being sent – (rec'd 11/09).

BridgeNZ - \$666.97 for new bridge boards and 36 packs of cards – (rec'd 10/09).

NZ Bridge – minutes from 12/09 – (rec'd 10/09).

OneNz - \$65.00 – (rec'd 10/09).

Pat Chapple – link for health and safety – (rec'd 09/09).

NZ Bridge – info about Club and Tournament Directors exams – (rec'd 09/09).

Gore Bridge Club – flyer for MLT sponsored Open Pairs 5A Tournament on 04/10 – (rec'd 06/09).

Outwards:

Letters to Clubs asking for updated details.

Acceptance of correspondence moved by Barbara and seconded by Jan.

Treasurer's Report:

The treasurer's report for September is below.

ACCOUNTS TO PAY OCTOBER 2025	
Mercury	\$ 309.29
Ricoh	\$ 80.94
Xero (Sept/Oct)	\$ 71.59
One.nz Oct payment	\$ 65.00
Wages - Oct (approx)	\$ 674.04
IRD PAYE - September	\$ 107.90
OfficeMax	\$ 155.73
Bridge NZ	\$ 57.50
Simple Saver - October	\$ 200.00
Refund J McCoy - unable to attend tournament	\$ 60.00
	\$ 1,568.76
Paid since last meeting	
Kitchen Account – Monthly Top up October	\$ 500.00
Kitchen account - bar payments	\$ 502.28
Kitchen account - kitchen payments	\$ 158.24
Kitchen account - tournament costs	\$ 210.63
BridgeNZ - 64 Boards, 36 packs cards, freight	\$ 666.97
Robert Cowan - costs for Teaching Conference	\$ 700.00
Lyn McLaren - raffle ticket books	\$ 15.99
Barbara Wilkes - Survey Monkey	\$ 49.00
Judy Gorman - cable ties	\$ 5.51
Jen Macartney - fine marker Sharpie x2	\$ 6.70
	\$ 2,815.32
Total approved	\$ 4,384.08

The review of the Club finances is currently underway – commenced Monday 29 September. At the time of writing this report (3 October) there have been no queries/feedback received.

This is only the first month of the new financial year and nothing appears unusual with regard to finances. Some of the items that are not normal monthly income/expense relate to:

1. Some of the advertising income from the Programme Book was received in September. The remainder is due by October 20th.
2. The bar was stocked up in September (taking advantage of some good special prices and to ensure there are sufficient stocks for the tournament on October 5th).
3. The Improver cost expenditure relates to the Club's contribution to Robert Cowan's teaching conference.
4. Playing material expenditure relates to Board purchases.
5. The glasses for end of year prizegiving were purchased in September. It is expected there will be sufficient for two years prizes.

Audit is now underway hope to have the report finished by next Monday.

Approval of the accounts payable and acceptance of Treasurers report moved by Marg and seconded by Lyn.

Committee Reports

Building:

Fire Brigades visit

Bar:

Val is stepping down at the end of the year. Jan happy to take over as long as there is a back-up.

Stationery Supplies:

Velcro dots.

Kitchen:

Need a book for any kitchen supplies to be purchased.

Cards Sent:

Alec Weavers

Membership:

Anita Dynes, Rona Chave – approved unanimously by all committee members.

Programme:

Junior/Intermediate tournament Sunday October 5th – 13 tables. Idea for lollies to have as a sugar fix for the future tournaments.

Fun night – track down the John Wolken trophies. Run it the same way as usual. For those that just playing bridge and not coming for the meal to pay normal table money.

Learners

Special night to be organised just for learners – what that may look like, meal, bar, learning transfers or just play – Deirdre. Ideas: snacks and nibbles, 1 drink – 25th November. To see if Robert can go over transfers.

Deirdre happy to do the same next year as she has done this year.

Computers:

Issues with computer and tablets – Tablets all bombed out and had to be “replaced”. Get some instructions on how to do this. Is it the wifi that’s the issue?

Health & Safety:

Following report from Pat Chapple the following things have agreed to be implemented:

- Purchase very sharp round nosed scissors.
- Purchase a razor blade – not a battery as the battery could go flat.
- Get a shelf made for the defibrillator and the notice.
- Make a laminated notice with our address.
- Purchase a box of large latex gloves.
- Get a stool to be made to put the teapot on to avoid the risk of scalding water.
- Purchase a fire blanket.
- Remind members in newsletter where they should go in case of fire.
- Purchase an accident/incident book.
- Remind members to use their cloak rooms to hang up their jackets – also use the alarm to hear when the tea person arrives.

Privacy Matters:

Interests Register:

General Business:

Fire drill to be organised – 6 monthly.

Survey results – committee agrees to the following:

- Provide some fruit teas.
- To have an intermediate championship pairs winner on Mondays.
- Have Tuesday practice starting 1st Tuesday in March 2026
- Encourage members to wear name badges.
- Heating – need to look at the system for warmer temperatures. Turn temperature down, leave the first one on and other two heat pumps turned off. Heat pumps to be checked for marks on the wall.

Meeting closed at 8.15 pm. The next meeting held on Tuesday 11 November 2025, 6.30 pm at the Club rooms.

Action List

Nov 2025

- To come up with 10-year plan for capital expenditure February 2026
 - Carpet
 - Sterilisers
 - Sound systems – Strawberry Sound
 - Dishwasher

Feb 2026

- Ask Countdown to use their carpark before March tournament.

Apr 2026

- AED due for Annual check
- Check if Triton wish to sponsor new bidding pads

May 2026

- Fire Evacuation drill to be held
- Organise water filter to be serviced
- Advertising prices to go up for programme book

Sept 2027

- Discuss rent increases for 2027 year

Nov 2026

- Fire Evacuation drill to be held

April 2027

- Host Responsibility to be updated for Alcohol Licence.
- Fire evacuation to be organised and held before alcohol licence renewal

May 2027

- Alcohol Licence renewal, need copy of host responsibility to be updated, new rules, food menu with specific light beer, also need form showing which bridge clubs can use our bar premises.

Sep 2027

- Organise another survey.

Apr 2029

- Organise an updated building valuation – Dunedin Valuation. Insurance falls due in May

Cash Summary

Taieri Bridge Club
For the month ended 30 September 2025

Account	Sept 2025	Year to date
Income		
Advertising Income	500.00	500.00
Bar Sales	324.35	324.35
Interest Earned	55.46	55.46
Table Money	2,112.93	2,112.93
Tournament Income	756.55	756.55
Total Income	3,749.29	3,749.29
Less Expenses		
Accounting Software	56.25	56.25
Bar Purchases	436.77	436.77
Electricity	309.62	309.62
Improver Costs	627.67	627.67
Kitchen Expenses	185.35	185.35
Office Expenses	121.30	121.30
PAYE Payable (includes Kiwisaver contrib)	7.76	7.76
Playing Materials	579.97	579.97
Prizes & Engraving	590.54	590.54
Property Expenses	15.81	15.81
Revenue in Advance	52.17	52.17
Telephone & Internet	56.52	56.52
Tournament Expenses	13.90	13.90
Wages	517.25	517.25
Water Rates	67.56	67.56
Total Expenses	3,638.44	3,638.44
Surplus (Deficit)	110.85	110.85
Plus GST Movements		
GST Collected	651.34	651.34
GST Paid	(437.36)	(437.36)
Net GST Movements	213.98	213.98
Net Cash Movement	324.83	324.83
Summary		
Opening Balance	51,761.14	51,761.14
Plus Net Cash Movement	324.83	324.83
Cash Balance	52,085.97	52,085.97

Profit and Loss		
Taieri Bridge Club		
For the month ended 30 September 2025		
Account	Sept 2025	Year to date
Trading Income		
Advertising Income	925.00	925.00
Bar Sales	324.35	324.35
Interest Earned	55.46	55.46
Table Money	2,112.93	2,112.93
Tournament Income	756.55	756.55
Total Trading Income	4,174.29	4,174.29
Gross Profit	4,174.29	4,174.29
Operating Expenses		
Accounting Software	62.25	62.25
Bar Purchases	436.77	436.77
Depreciation	560.65	560.65
Electricity	268.95	268.95
Improver Costs	627.67	627.67
Kitchen Expenses	119.35	119.35
Office Expenses	123.61	123.61
Playing Materials	579.97	579.97
Prizes & Engraving	590.54	590.54
Property Expenses	15.81	15.81
Telephone & Internet	56.52	56.52
Tournament Expenses	13.90	13.90
Wages	517.25	517.25
Total Operating Expenses	3,973.24	3,973.24
Net Profit	201.05	201.05

Balance Sheet	
Taieri Bridge Club	
As at 30 September 2025	
Account	30 Sept 2025
Assets	
Bank	
Kitchen Account	15.33
Main Account	6,942.78
Prudent Res - Carpet (Bonus Saver)	13,769.85
Prudent Res - Carpet (Term Deposit 2)	10,000.00
Prudent Res - Carpet (Term Deposit 3)	21,358.01
Total Bank	52,085.97
Current Assets	
Accounts Receivable	488.75
Bar Stock	772.37
Total Current Assets	1,261.12
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(113,203.46)
Less Acc Depn on Plant & Equipment	(47,525.37)
Plant & Equipment	68,519.38
Total Fixed Assets	57,786.55
Total Assets	111,133.64
Liabilities	
Current Liabilities	
Accounts Payable	569.72
GST	112.50
Total Current Liabilities	682.22
Total Liabilities	682.22
Net Assets	110,451.42
Equity	
Club Balance	110,250.37
Current Year Earnings	201.05
Total Equity	110,451.42

Summary of Membership Survey Results

Questionnaires were distributed to the club's email contact list using the online SurveyMonkey. The contact list was 134 and 76 complete questionnaires were returned, making a 57% response rate which is very pleasing. The survey was undertaken from 10-17 September.

The overall aim of the survey was to gauge members' attitudes toward the club, to get feedback on a range of issues and to identify any areas for improvements.

We have outlined below a summary of the results.

How satisfied are members with the club overall?

To ascertain how members felt about the club generally we asked the question '*how likely are you to recommend the Taieri Bridge club to others?*' A 1-10 scale was used where '1' was not very likely and '10' was very likely. The nearer to '10' the more positive the result. The average of all the scores people provided was **9.36 out of 10**. This means almost everyone who responded to the survey indicated they are **very or extremely satisfied** with the club overall. This is a very positive result and means most members are very loyal and likely to be great ambassadors of the club and speak favourably about the Taieri Bridge Club to others.

What do members feel about specific aspects of the club?

In the questionnaire we asked you to rate a list of statements about the club. Again the 1-10 scale was used where '10' is at the positive end of the scale. (A rating in the 8's represents a very positive attitude and a rating in the 9's is extremely positive.) The following table shows the responses to each statement and the average score out of 10 points.

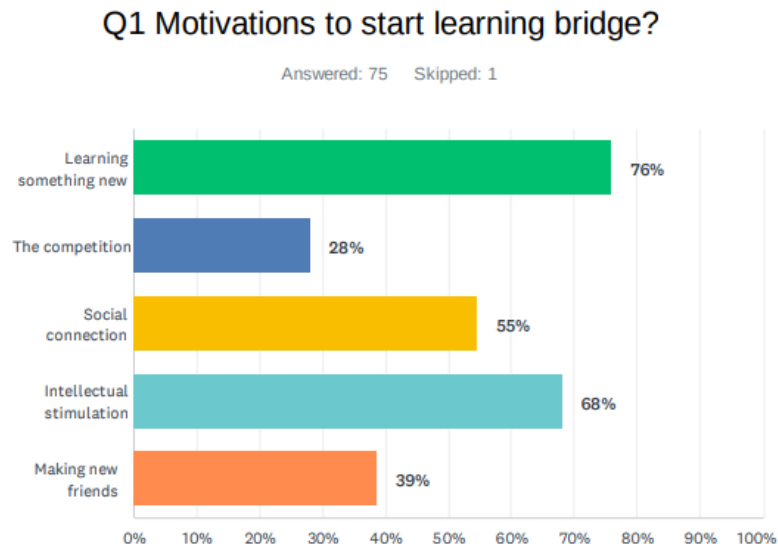
	Average score out of 10
Members receive value for money from their subscription and table cards	9.13
The club has comfortable club rooms	9.11
Bridge sessions on Monday, Wednesday & Saturday are well run	8.92
The club has effective communications with members	8.79
The club has a competent committee	8.74
The club recognises the value of new players	8.68
Members feel welcomed and valued	8.64
The club has well run improver lessons	8.49
New players are well supported in the first couple of years	8.40
The club has a nurturing and helpful culture	8.24
The club has enjoyable social events	8.16
The club encourages players to progress in their bridge	7.93

The responses show the majority feel very positive about many aspects of the club. Almost all feel the subscription and table card money provides them with value for money. The décor of the club rooms, the well-run nature of the bridge sessions, the communications and the competence of the committee are also rated positively.

In terms of the atmosphere/ambience of the club, most do feel welcomed and valued and believe that the club does appreciate and support new players. However, there was slightly weaker support for the statement that the club has a 'nurturing and helpful culture' and that there is support to encourage players to progress in their game.

The social events were considered enjoyable by many, but a level of ambivalence was shown by some. This suggests the social events are appealing to some but of less interest to others.

Why do people play bridge?



Learning something new and intellectual stimulation are strong motivators for learning bridge in the first place and for sustaining that interest over many years if not a lifetime. The social side of bridge is also clearly important.

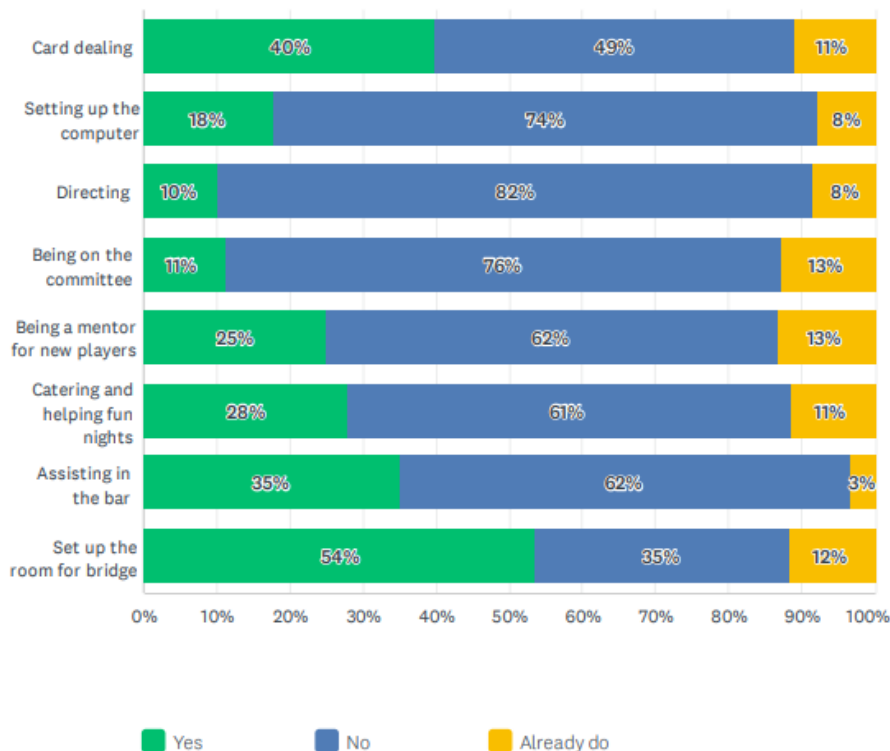
When asked what other bridge related activities have been undertaken in the last month most said they have done something e.g. 55% had used the NZ Bridge website, 45% had played bridge online, 32% went to the improver lessons, 27% had read bridge books, 27% had looked at 'other' bridge websites, 18% had watched bridge videos, 17% had played bridge informally with friends, 7% had done an online bridge course plus a range of other comments mentioned by few people in each instance. This suggests for many bridge is an interest that extends well beyond the clubrooms.

Given this interest in bridge it is not surprising then that there is support for more improver lessons and some informal sessions to help more inexperienced players strengthen their game.

What is the interest in being more involved in club activities?

Q5 Likelihood to undertake other club activities.

Answered: 70 Skipped: 6



The level of involvement in running core functions in the club shows this is undertaken by a small number of people. The graph highlights more people could be involved in card dealing, catering, bar and general room set up. Understandably there is less interest in being involved in some of the specialised/technical aspects of the club e.g. computer set up and directing. In a similar vein there is limited interest in joining the committee. The main barriers to involvement would appear to be lifestyle related – too busy, lack of time, do volunteer work with other groups and have work commitments. The other main sentiment that came through in the comments was lack of knowledge of what the committee does, the time that would be involved and what skills are needed. It was suggested that a job description would help to inform people of what is expected.

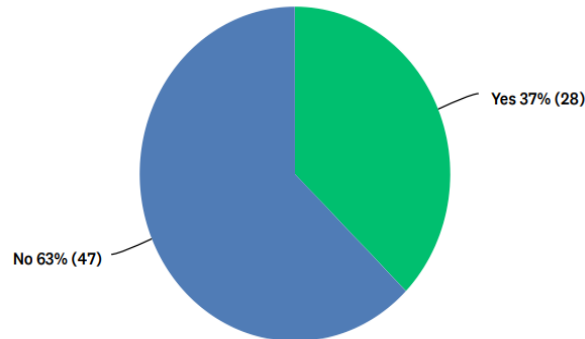
A few have been on the committee in the past and have taken their turn, so they are no longer interested in doing it again. Some expressed interest in doing work outside of the committee that enables them to feel they are contributing but not bound by meetings etc.

What's the participation rate in tournaments?

Around one third have played in a tournament in the past year.

Q8 Have you played in any New Zealand Bridge tournaments in the past twelve months?

Answered: 75 Skipped: 1



The main reasons for not entering a tournament are perceived lack of experience, not interested in this level of competition and the length of time involved.

Some suggestions and comments

The following section lists some comments and ideas that were mentioned. It should be noted that most of these comments are mentioned by only small numbers of people.

There were three spontaneous comments relating to heating needing to be better managed. The issue was highlighted in the following comment:

"We need to agree on an ideal temperature for the club rooms. Generally, I have found younger people find the room far too hot".

Other suggestions/ comments mentioned by one or two people in each instance are as follows:

- Like to see fruit teas as an option at supper time
- People should be encouraged to wear their name badges - cannot expect people particularly when you are new to remember names.
- Social events should not be just bridge e.g. a quiz night, play other games etc.
- Possibly an intermediate championship
- More opportunities to play with experienced players
- Opportunity for shorter games when learning
- Daytime bridge on Tuesday
- Fix the heavy front door spring
- Convenor could update club on events/issues as they occur rather than waiting for the newsletter

A comment from a member that reflects many of the sentiments that have come through in the survey:

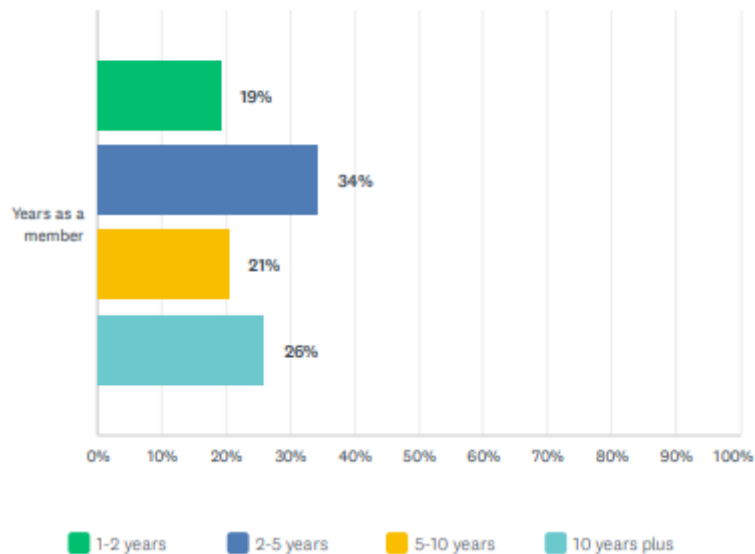
"Love playing at the club. Key reasons: warm and friendly, generosity of more experienced players to play with less experienced, wee break for supper to meet/chat with other members, Whatsapp group for ease of finding partners, Tech/IT payment system/vouchers, other social events at the Club, and the informative and educational newsletters. So, no improvements from my side just keep doing the good stuff!"

Who responded to the survey?

A good cross section of members completed the survey.

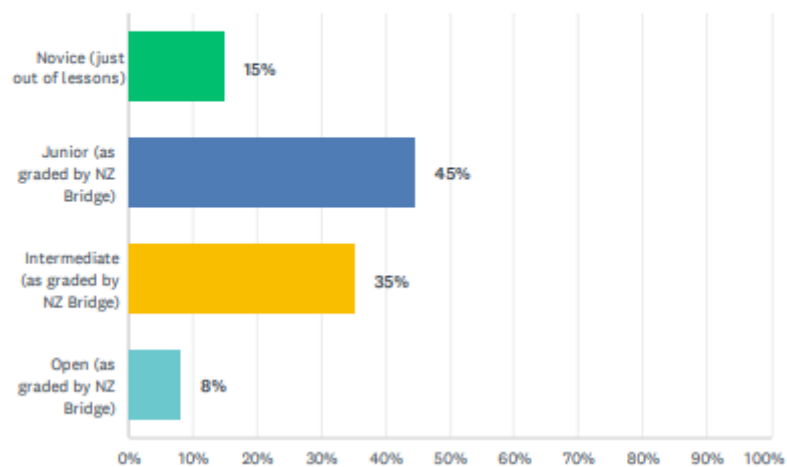
Q12 Length of time a member

Answered: 73 Skipped: 3



Q13 Player grade.

Answered: 74 Skipped: 2



Thank you for completing survey and giving us your feedback and ideas. The results show most people are very satisfied with the club, how it operates and is managed. The committee now has some great information that we can use to help us in the following year.