

MINUTES FOR THE MEETING OF THE TAIRI BRIDGE CLUB HELD AT THE CLUB ROOMS AT 7.00 P.M. ON 15TH SEPTEMBER 2017.

Present: Barbara Wilkes, Eve Beardsmore, Jenny Magee, Val Wilson, Bob Gillanders, Joan Robertson, Christine Samson, Jen Macartney

Apologies: Jude Smeijers, Ryan Sonntag

Minutes of Meeting of 8th August 2017:

Confirmed as a true and correct record by Barbara, seconded by Val.

Matters arising:

Vacuum cleaner - kindly donated by Bob Gillanders – many thanks – works well.

Letter from DCC Transportation not noted in previous minutes

Correspondence:

Inwards

Snail Mail

Letter of resignation from Noelene Pettit

Email:

Balclutha Bridge Club – confirming entries for tournament – (rec'd 12/09)

James Ward – Pianola for Bridge – an alternative for membership database etc.. (rec'd 12/09) *Discussed and decided to stay with status quo.*

Alexandra Bridge Club Tournament results – (Adrien Dever and Judy Robertson 6th and Donna Ruwhiu and Kristin Collins 7th) – (rec'd 11/9).

NZ Bridge – saying annual report in mail – (rec'd 12/9).

Jane Stearns – re Regional Bridge Mates – NZ Bridge going to put more capital into this. (rec'd 8/9).

NZ Bridge – minutes from meeting on 7th Sept. Have agreed to pay \$220,000 towards bridge mates but each region to contribute \$3,500 towards costs in own region.

Vodafone – re emails – our email will close 30/11 – as long as we stay with Vodafone they will provide auto-forwarding. Can use a gmail or outlook.com email. – (rec'd 8/9). *Will look at once Jude back.*

NZ Bridge – updated user guide for administrators – (rec'd 7/9).

NZ Bridge – re Babich World Wide Pairs – Fri 3rd Nov – cost \$6 per player to NZ Bridge to cover costs, need to confirm by 11th Oct – (rec'd 7/9). *Eve has confirmed. Flyers to be organised in October. Director to be organised.*

Bridge NZ – offering additional discount if we use NZ Scorer and NZ Bridge website for purchasing boards, cards and bidding pads.(rec'd 6/9). *Jen to make contact to see if discount available.*

Thelma Turnbull – Co-ordinator of Daffodil day – thanking us for our donation – (rec'd 5/9). *Also of note is that they can cater morning teas etc at our tournaments, the payment from which would also go to the Cancer Volunteer helpers group.*

Southern Hospitality – Statement attached – (rec'd 5/9).

IRD – reminder that GST return due – (rec'd 1/9).

NZ Bridge – reminder that Bridge Director exams will be on 28/29 Oct. (rec'd 30/08).

NZ Bridge – Jane Stearns – Regional Bridge Mates – does our club need help? (rec'd 30/08).

NZ Bridge – promotion for Summer Festival of Bridge in Canberra (10th – 21st Jan 2018) – (rec'd 29/8).

O/S Bridge Admin – Flyer for 10A Main Centre Teams Tournament on 28/29 Oct, entries close 24/10. (rec'd 28/08).

NZ Bridge – informing that they have only printed the soft cover rule book (rec'd 28/8).

O/S Bridge – notification of appearing on Crowd goes Wild – (rec'd 27/08).

NZ Bridge – draft press release about success at Bridge Blacks at Bermuda – (rec'd 27/08).

Janet Crowe – confirming that she is still an active Director in Palmerston – (rec'd 25/08).

NZ Bridge – Minutes from meeting on 7th Aug. (rec'd 25/08).

NZ Bridge – information on Gold Coast Congress – (rec'd 22/08).

Bridge NZ – requesting street address for rule books – (rec'd 21/08).

Invercargill Bridge Club – reminder about tournament (rec'd 18/08).

NZ Bridge – copy of Alan Dormer's letter re going live with masterpoints on website from 5th Sept – (rec'd 18/08).

O/S Bridge Admin – flyer for Winton Graded Charity Pairs on 23/09, entries close 21/09. (rec'd 15/08).

Brian Johnson – Tax invoice attached – (rec'd 12/08).

West Otago Bridge Club – flyer for Paint the Town Red Annual Social Tournament on 15th Oct, entries close 11th Oct. (rec'd 10/08).

Wanaka Bridge Club – Flyer on Wanaka Intermediate/Junior 5A Tournament on 16/09, entries close 11/09. (rec'd 10/08).

NZ Bridge – re Regional Bridge Mates – (rec'd 10/08).

NZ Bridge – Board minutes from 7th July – (rec'd 09/08).

O/S Bridge Admin – Advance notice of Otago/Southland Congress on 21-23 Oct, Entries close 10/10 – (rec'd 08/08).

Vodafone Invoice – (rec'd 08/08).

O/S Bridge Admin – requesting we remember to put in West Otago Club's Annual Social Tournament (Oct 14th) in our programme book. (rec'd 07/08).

Outwards:

Correspondence moved by Barbara and seconded by Bob.

Treasurer's Report:

The treasurer's report is attached.

Cheque account balance	\$7,159.83
Total investments	\$59,942.75

Final invoices for end of financial year – just to check which invoices apply to August 2017.

Noted that only 3 of the learners have paid their fees – reminders to be given.

Approval of the accounts payable and acceptance of Treasurers report moved by Joan, seconded by Bob.

Committee Reports:

Building:

Club rooms security issues – lights, alarms etc – checklist sign to be hung at front door to remind people to turn off lights, ensure microphone turned off, heating off and lastly to turn security on. Over the last few months it has been noticed that some of the above issues have occurred. Committee members are asked to note any instances found in the diary in back office for later reference.

Bar:

Final for Stocktake – written stocktake has been completed.

Stationery Supplies:

Bidding pads and sponsorship – Jen has ordered 1 box of bidding pads. She also reports that at no extra cost advertising can be added to bidding pads. Recommended that sponsors are sought when obtaining advertising sponsorship for programme book.

Kitchen:

New Zip – Val has contacted Foley Plumbers who gave a few options. She will also see if she can contact the company that installed the zips for the Bowling Club. At this stage it might be best to look at the under the sink option.

Jenny commented on how well the new tea girls are doing – great effort girls.

Cards Sent:

Doug Leckie

Reminder to go into newsletter that and sickness, bereavements affecting our members should be mentioned to committee members or even better to Barbara as she sends out the cards.

Membership:

Convenor and directors to remind all members that if they need a partner for the following week to please make early contact.

Note to be put in newsletter reminding all members to put their chairs in before they leave the room – to keep room tidy.

Programme:

Babich World Wide Pairs – 3rd November – although Jude is away she can organise the online entry part. Flyers are to be made. Will be sorted at next meeting.

Programme Book 2018 – Eve will contact all advertisers. Christine to organise book (for last time) and Jen has offered to help.

Need stand in members for Monday nights

Computers:

New email address to be sorted once Jude is back.

Noted that computer is still going slow. Barbara mentioned that computer was turned off and took about 17 minutes to get going on 11th Sept.

Health & Safety:

NTR

General Business:

Charity Status – probably to wait until Jude back for more details.

Footpath update – Eve read out draft letter to be sent to DCC – Roading disputing their proposal of putting a footpath next to our building. Committee happy for letter to be sent.

Spring clean – to be held on Sunday 1st October – 9.30 - 11.30. Note to go in newsletter

Meeting closed at 8.45 pm. The next meeting will be held on Friday 13th October 2017.

Action List

Oct 2017

- Reminder to put West Otago Club's Annual Social Tournament (Oct 14) into our programme book.
- Sponsorship to be sought for bidding pads

Nov 2017

- Annual return to be filed on Incorporated Society.
- Check on interest rate on simple saver account.

Feb 2018

- Committee to discuss remuneration for the person taking new member lessons,

Mar 2018

- Can contact Thelma Turnbull (Daffodil day) if food to be made for tournaments.

June 2018

- First aid Box supplies to be checked.

TREASURERS REPORT				
Aug-17				
ACCOUNT BALANCES				
Cheque Account as 31 July 2017				\$7,601.05
Cheque Account as at 31 August 2017				\$ 7,159.83
INVESTMENTS				
PRCF Simple Saver		carpet		\$ 11,626.16
PRRR Westpac Term Deposit		Roof		\$ 22,749.73
PRHU SBS Investment		Heating		\$ 25,566.86
TOTAL INVESTMENTS				\$ 59,942.75
ACCOUNTS TO PAY				
IRD				\$ 37.78
Ricoh NZ Ltd				\$ 124.89
Mercury Energy				\$ 312.48
Brian Johnson Electrical				\$ 310.55
DCC		Water Consumption		\$ 53.20
Vodafone				\$ 81.82
Kitchen A/c				\$ 79.70
(Kitchen 30.03, Bar 16.79, Raffle Tickets 22.90				
Loo Paper 9.98)				
Brandwell Moller				\$ 69.00
ACC				\$ 27.55
Southern Hospitality				\$ 38.81
				\$ 1,135.78

TAIERI BRIDGE CLUB AUGUST 2017			
Opening Balance	01-Aug-17		\$ 7,601.05
Table money		\$ 2,175.00	
Subs - 3 new members		\$ 75.00	
Bar (incl \$170 ex tourn)		\$ 448.50	
Interest	current a/c	\$ 0.69	
Interest	Inv	\$ 30.58	
Tournament		\$ 1,240.00	
Sub Total		\$ 3,969.77	
Less Tournament cash expenses			
Director		\$ 130.00	
Prizes		\$ 360.00	
Catering		\$ 74.70	
Total cash tourn expenses		\$ 564.70	
less Tea lady		\$ 300.00	
less Lesson exp		\$ 31.40	
Net income banked		\$ 3,073.67	\$ 3,073.67
			\$ 10,674.72
Expenses			
Reimburse kitchen a/c		\$ 185.94	
(kitchen 136.96	Bar48.98)		
J Smeijers re Tourn		\$ 114.87	
Voucher for Kristan		\$ 75.00	
Ricoh		\$ 107.15	
NZBridge	levies	\$ 557.75	
NZBridge	masterpoints	\$ 334.65	
Taieri Bridge Club	bonus saver	\$ 200.00	
June Elfield Wages		\$ 162.22	
Mercury NZ Ltd		\$ 341.33	
B Johnston Electric		\$ 76.62	
Vodafone		\$ 79.66	
Trents Liquor		\$ 303.92	
DCC Land Rent		\$ 975.78	
		\$ 3,514.89	\$ 3,514.89
Balance as at 31 Aug 2017			\$ 7,159.83
Tournament Summary			
Table Money	\$ 1,240.00		
Expenses	\$ 679.57		
Balance	\$ 560.43		
Plus Bar	\$ 170.00		
	\$ 740.43		