

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE CLUB ROOMS AT 7.00 P.M.
ON 11TH SEPTEMBER 2018.

Present: Eve Beardsmore, Jenny Magee, Val Wilson, Christine Samson, Dale Cameron, Jude Smeijers, Joan Robertson, Barbara Wilkes, Jen Macartney

Apologies:

Minutes of Meeting of

14th August 2018:

Confirmed as a true and correct record by Christine, seconded by Val.

Matters arising:

Ricoh refund – nothing received yet. It was also mentioned that we had not received requests for meter readings for the last two months. Eve to pursue both of these further.

Table cloths – Eve to look into this and to get an estimate of final costs.

Emailing recent members – put on hold as new survey has been suggested.

Regional Bridge Mates help update – Gillian Alexander from Otago Bridge Club has been appointed in this position. She will be in contact soon. Only costs that we are expected to cover are petrol, photocopying and phone calls.

Fire Drill was held on Saturday 18th August. A form was faxed away but we are still awaiting confirmation that they have received the form.

Labour Day Fun night – the committee discussed having something extra on the Christmas /Prizegiving night - also date to be changed to **Monday 10 December** (which means Xmas Pairs will now only be 2 nights)- St Barnabas to be approached by Joan to see if they could provide a light meal

Correspondence:

Inwards

Snail Mail:

Email:

Vodafone account – (rec'd 10/09).

NZ Bridge – the Annual Report has been posted out (rec'd 10/09).

Colleen Fletcher – thanks for Get well card – (rec'd 10/09).

IRD – GST return available online – (rec'd 03/09).

Ricoh Statement (rec'd 03/09). No credits on statement.

Brian Johnson – invoice for outside floodlights – (rec'd 02/09).

Balclutha Club – Reminder about Open B tournament on Sunday 16th, entries close 12/09. (rec'd 31/08).

NZ Bridge – reply to Joan about outstanding invoice – (rec'd 31/08).

NZ Bridge – asking for payment for invoice emailed 15th July – (rec'd 30/08).

NZ Bridge – link to latest podcast on Bridge Zone – (rec'd 29/08).

Oamaru Bridge Club – Flyer for North Otago Cancer Society Charity Tournament on Sunday 23rd Sept, entries close 21/09. (rec'd 28/08).

Alexandra Bridge Club – Flyer for Central Otago Pairs 5A and September Teams Event. (rec'd 27/08).

Bridge NZ – latest version of Scorer is now available, 20% discount if paid by 13th Sept, (rec'd 24/08).

The New Zealand Companies Office – survey – (rec'd 24/08).

NZ Bridge – Minutes from meetings in July, Regional committee reports – (rec'd 23/08).

IRD – e-documents available (rec'd 23/08).

NZ Bridge – calling for details of members under 25 – (rec'd 22/08).

NZ Bridge – latest link to podcast – (rec'd 22/08).

Otago/Southland Congress – Flyer for Congress to be held Labour Weekend – entries close 17th October. (rec'd 21/08).

New World – reply to our request for donations – (rec'd 21/08).

Canterbury Bridge Club – 10A Point Tournament in Timaru 15th Sept, entries close 7/09. (rec'd 20/08).

Countdown – happy to help with donation for Tournament – (rec'd 18/08).

Invercargill Bridge Club – reminder for tournament – (rec'd 18/08).

Vodafone – upgrade to fibre now – (rec'd 16/08).

Mercury – online bill – (rec'd 16/08).

NZ Bridge – link to latest podcast – (rec'd 15/08)

O/S Bridge Admin – East Otago Charity Tournament date is Sunday 11th August 2019. – (rec'd 14/08).

Vodafone – reply to Eve – (rec'd 13/08).

Outwards:

Letters requesting donations for Cancer Tournament to New World, Countdown and Wal's Plants.

Letters to be sent for thanks for above donations.

Acceptance of correspondence moved by Barbara and seconded by Jenny

Treasurer's Report:

The treasurer's report is attached.

Cheque account balance	\$ 5,723.16
Total investments	\$63,389.12

Only 1 unfinancial member still.

Approval of the accounts payable and acceptance of Treasurers report moved by Joan and seconded by Val.

Committee Reports:

Building:

Quotes have been received for the painting of the roof. the committee is happy to accept Stewart Kerr's quote but is concerned that Health and Safety Regulations will be met and therefore would like written confirmation of this from Stewart - also confirmation that the cost of paint is included - before final decision made.

Bar:

Bar stock levels were discussed.

Stationery Supplies:

Nothing to be purchased.

<u>Kitchen:</u>	Nothing to report
<u>Cards Sent:</u>	Get Well card to Colleen Fletcher, sympathy card to Claire Rombouts, and to the family of Shirley Ford.
<u>Membership:</u>	Applications have been approved for the following learners to join our club: David Mellish, Gabrielle Campbell, Jenni Wright, Brenda Shine, and Jill Reid. It was noted on our website that the initial fee pays for the subscription as well for the first year. The website will be updated by Barbara to take these words out.
<u>Programme:</u>	<p>Jen requires a printed list of membership names and phone numbers so that it can be checked by members.</p> <p>Advertiser will need to be checked by Jen to ensure they would still like to advertise with us. Costs to remain the same as last year being: \$25.00 + GST for a half page advertisement and \$50.00 + GST for the full page.</p> <p>Discussion was had about having a Junior Tournament as we have 45 members classified as "Junior" in our club. A tentative date would be Sunday 29th September 2019. Jen will contact Marilyn Jackson from Otago Southland Bridge Admin as first port of call.</p>
<u>Lessons:</u>	Lessons have now finished and the 5 members are now playing on Monday nights.
<u>Computers:</u>	<p>It was agreed that the Club would purchase the software upgrade to V18 Scorer. The cost with discount of 20% if paid by 13 September, is \$148</p> <p>At some point the bridgepads will need to be upgraded.</p>
<u>Health & Safety:</u>	
<u>General Business:</u>	<p>As part of the spring clean, it was proposed that the floral arrangements be updated. Carpets and windows to be organised to be cleaned. It was agreed that it would be best to do this after the spring clean. This will be held on Sunday 14th October, starting at 9.30 am.</p> <p>Christine proposed the motion that "As the club's main objective is to foster and promote the game of bridge, the committee will make a concerted effort to attract as many learners and new members as possible in the next year. This may include spending some of the club's accumulated cash resources on advertising, flyers and actual training. A subcommittee will be formed to plan this effort". Seconded by Jude Smeijers. Agreed unanimously.</p> <p>Jude Smeijers moved that: Taieri Bridge Club apply for registration as a Charitable Organisation". Seconded Christine Samson. Agreed unanimously.</p> <p>A question was asked of current committee members if they were staying on for the future year. Joan has confirmed that she will be stepping down as treasurer.</p> <p>All members are to be surveyed to gain an understanding if they have any suggestions we may use to increase our membership. Barbara to organise this via Survey Monkey. Discussion was held on the questions to be asked in the survey. It was agreed that as an incentive the club would provide 1 free calendar month of table money and that the prize would be drawn at the AGM. The person would need to be there in person to accept the prize.</p>

Meeting closed at 9.50 pm. The next meeting will be held on Tuesday 9TH October at 7.00 pm.

TREASURERS REPORT			
Aug-18			
ACCOUNT BALANCES			
Cheque Account as at 31 July 2018			\$ 6,685.76
Cheque Account as at 31 August 2018			\$ 5,723.16
INVESTMENTS			
PRCF Simple Saver	carpet		\$ 14,299.04
PRRR Westpac Term Deposit	Roof		\$ 23,523.22
PRRR Westpac Term Deposit	Heating		\$ 10,000.00
PRHU SBS Investment	Heating		\$ 15,566.86
			\$ 63,389.12
TOTAL INVESTMENTS			
ACCOUNTS TO PAY			
IRD PAYE			\$ 37.78
Ricoh NZ Ltd			\$ 65.32
Mercury Energy			\$ 304.09
Vodafone			\$ 81.49
Kitchen a/c			\$ 110.62
(Kitchen 80.13, Bar 30.49)			
Bridge NZ			\$ 148.00
DCC water rate			\$ 55.92
Brian Johnson Electrical			\$ 872.34
			\$ 1,675.56

TAIERI BRIDGE CLUB AUG 2018		
	31-Jul-18	
Opening Balance		\$ 6,685.76
Income		
Table	\$ 1,555.00	
Rent	\$ -	
Bar	\$ 217.50	
sub total	\$ 1,772.50	
Less tea ladies	\$ 260.00	
Less vouchers	\$ 130.00	
Sub Total	\$ 1,382.50	
Interest	\$ 29.00	
Total income banked		\$ 1,411.50
		\$ 8,097.26
Expenses		
Reimb J Smeijers tourn	\$ 175.00	
Reimb J Smeijers Bar Costs	\$ 13.20	
Reim V Wilson Tourn	\$ 63.20	
ACC	\$ 31.42	
PAYE	\$ 30.22	
NZ Bridge C Points - 3rd Qtr	\$ 494.50	
OfficeMax Cups& paper towels	\$ 174.31	
Ricoh	\$ 57.50	
Kitchen a/c	\$ 159.57	
Reimb R Sonntag-bar	\$ 324.54	
Vodafone	\$ 79.94	
Savings A/c	\$ 200.00	
Mercury Energy	\$ 324.01	
NZ Bridge May monthly C Points	\$ 84.47	
Wages	\$ 162.22	
		\$ 2,374.10
Balance as at 31 August 2018		\$ 5,723.16

Action List

November 2018

- Term Deposit falls due early in the month
- Annual return to be filed on Incorporated Society
- To confirm final Christmas party night.
- Add a note in programme book about reciprocal rights.

February 2019

- Committee to discuss the amount for prize winners.

April 2019

- Look at costs of upgrading bridge pads.