

MINUTES OF THE MEETING OF THE TAIERI BRIDGE CLUB COMMITTEE HELD AT THE MARIE KEAN'S HOUSE AT 5.30 P.M. ON 12th SEPTEMBER 2023.

Present: Jen Macartney, Marie Kean, Barbara Wilkes, Avril Power, Jenni Wright, Carol Adler-Morgan

Apologies: Jenny Magee, Robert Cowan, Merv Muir, Marg Auty, Bob Gillanders

Minutes of Meeting of 8th August 2023: Barbara moved that the minutes are true and correct, seconded by Avril.

Matters Arising: World Wide pairs – us to organise – Nov 17. Will look at next month who to direct as Barbara is away then.

Correspondence: **Inwards**

Snail Mail:

Mosgiel Community Foodbank – thank you letter received.

Email:

NZ Bridge – Board Minutes attached from 15/08. – (rec'd 12/09).

NZ Bridge – reporting that a hard copy of Annual Report and AGM papers posted to clubs – (rec'd 07/09).

NZ Bridge – Flyer for NZ Wide Pairs – info to be completed – (rec'd 07/09). *Jude to complete info upon her return.*

Taieri Spinners and Weavers – looking for the hire of our rooms for 50+ people, needing storage for books plus space for portable shed. Meetings 1st and 3rd Wednesday of the month from 9.30 until 1.30 – (rec'd 07/09). *Reply back that we have no storage availability and considering a lot of aspects we don't feel it's suitable for their needs.*

NZ Bridge – offering to provide some funding to attend Teacher's conference- (rec'd 05/09).

Balclutha Bridge Club – flyer for Open 8B Tournament on 14/10, entries close 11/10. (rec'd 04/09).

DCC – Water bill - \$67.88 – (rec'd 04/09).

IRD – GST return ready – (rec'd 02/09).

Ricoh Statement – (rec'd 01/09).

Citizens Advice Bureau – requesting update of our details – (rec'd 01/09). *Updated Wednesday starting time.*

Sorry Partner – latest episode – (rec'd 31/08).

Victoria Bridge Club – Flyer for Weekly Online Bridge beginning 14 Sept – (rec'd 31/08).

New Zealand Amateur Sport Association – reminder to complete survey – (rec'd 31/08).

Strawberry Sound - \$267.38 – (rec'd 31/08).

Victoria Bridge Club – requesting us to promote their upcoming Intermediate and Junior Tournament – (rec'd 28/08).

Jen Macartney – Flyer for Lions Charity Tournament to be held at Otago Bridge Club on 17/09, entry fee \$10.00, entries close 15/09). – (rec'd 26/08).

West Otago Bridge Club – Flyer for Stuart Timber and MLT Annual Social Tournament on 15/10, entries close 8/10 – (rec'd 26/08).

NZ Bridge – reminder for details of delegate for AGM – (rec'd 25/08).

Ricoh - \$50.18 – 261 copies – (rec'd 24/08).

NZ Bridge – list of active Directors – (rec'd 24/08). *After chatting with Judy Robertson, I have emailed Alister to remove her name as an active director.*

Clubs App – promoting this app – (rec'd 24/08).

Gore Bridge Club – Flyer for Open Pairs 8B Tournament on 7/10, entries close 03/10 – (rec'd 24/08).

One New Zealand – increase in broadband cost by \$6.00 per month – effective 2/10 – (rec'd 23/08).

New Zealand Amateur Sport Association – (rec'd 23/08). *Completed by Barbara on 31/08.*

Waimate Bridge Club – reminder about tournament – (rec'd 22/08).

East Coast Bays Bridge Club – Flyer for Four Seasons Classics – online competition held on Sunday nights – starting 08/09 – (rec'd 22/08).

Xero - \$56.93 – (rec'd 21/08).

IRD – reminder re payment – (rec'd 19/08).

DCC – info re sale and supply of Alcohol during Rugby World Cup – (rec'd 18/08).

Aurora – Notification of power outage on 19/09 – (rec'd 18/08).

Sorry Partner – attest podcast – (rec'd 17/08).

One.NZ – confirming our phone line is discontinued but broadband continues – (rec'd 17/08).

Mercury - \$305.31 – due 28/09 – (rec'd 17/08).

NZ Bridge – reminder about Congress – (rec'd 16/08).

Mosgiel New World – confirming offering 4 x \$25.00 vouchers towards our Charity Tournament – (rec'd 15/08).

Gardens New World – happy to continue sponsoring Otago Hospice Charity in 2024 but not this tournament – (rec'd 15/08).

NZ Bridge – Board Minutes – (rec'd 15/08).

O/S Bridge Admin – flyer for National Bridge Teachers' Conference on 11/11 and 12/11 – (rec'd 15/08).

O/S Bridge Admin – request to remind about Congress – (rec'd 14/08).

Outwards:

Letters of thanks to Mosgiel New World for their vouchers for Charity Tournament..

Acceptance of correspondence moved by Barbara and seconded by Marie.

Treasurer's Report:

The treasurer's report for August is attached.

Accounts to Pay Sept 2023	
Mercury	\$ 305.31
Ricoh	\$ 50.18
One.NZ	\$ 77.89
Wages	\$ 137.08
PAYE	\$ 62.92
Simple Saver	\$ 200.00
Waste Management (Jen Reimbursement)	\$ 13.00
Strawberry Sound	\$ 267.38
GST	\$ 633.53
Water Rates	\$ 67.88
	\$ 1,815.17
Paid since last Meeting	
Xero	\$ 56.93
Kitchen Account - monthly top-up	\$ 500.00
	\$ 556.93
Total	\$ 2,372.10

Xero is going up \$5.00 per month from 13/09.

Supper expenses – as most members pay for table money with table cards there is not enough cash to pay for supper expenses. Avril proposes that the tea person will be an independent employee from 1st January 2024, seconded by Barbara. Agreed by all. Payment to be paid per session at the current rate. Barbara to investigate contracts.

One outstanding fees left – Barbara to make contact.

Approval of the accounts payable and acceptance of Treasurers report moved by Avril and seconded by Jen.

Committee Reports

Building:

Robert reports that his foot caught on the stitching of the carpet. Progress report – got to wait for some glue. In hand. Table 3 not to be used as an interim.

Book to get carpet cleaned. Marie to organise someone to clean.

Bar:

Stationery Supplies:

A4 analysis book to be ordered.

Kitchen:

Cards Sent:

Dale – get well card has been sent.

Membership:

New 2024 members to be helped to have partners for 8 sessions. Avril has been considering how this could be implemented. She will develop

her ideas and present them to the committee next year. Ready for those coming through the 2024 lessons.

Programme:

Charity Tournament – update 15.5 tables, played 22 boards, made \$922.-00 towards Mosgiel Community Foodbank.

Junior Tournament –24th Sept - Jude to direct. In newsletter. If paying for multiple people please email the club,

NZ Wide Pairs – Fri 17 November – for next meeting

Learners:

Computers:

Bridge tablets still not right. Check with Jude again and report that the hands not always showing up – spools for ages. Names disappear. Jen thinks it may be the software.

Health & Safety:

Light update – Marie – Brian Johnson checked and reported that the light is safe and just to leave cover off.

General Business:

AGM – committee nominations to be completed by Monday 3rd October. Any remits to be in writing by 3rd October – none allowed from the floor this year.

Programme Book – Jen wants help with a view to handing it over. Marie to take over.

Reminder about roles of dummy and declarer in newsletter.

Update website lessons 2024.

Meeting closed at 6.44 pm. The next meeting date will be 10th October 2023 at 6.00 o'clock at Club rooms.

Action List

Nov 2022

- To come up with 10-year plan for capital expenditure February 2023
 - Carpets
 - Replace heat pumps
 - Tablecloths
 - Sterilisers
 - New computer
 - Sound systems – Strawberry Sound
 - Dishwasher,

Nov 2023

- Term Deposit 1 \$16,288.52 currently at 4.5% matures 11/11/23

Dec 2023

- Term deposit \$10,000.00 matures 19/12/23, current rate 2.95%

June 2024

Alcohol Licence to be renewed and new form to be displayed.

Aug 2023

- Bridge Club to re-register with Companies Office (refiling constitution). Changes will be required to be agreed at AGM or a Special meeting.

Cash Summary
 Taieri Bridge Club
 For the month ended 31 August 2023

Account	Aug 2023	Year to date
Income		
Advertising Income	0.00	840.00
Bar Sales	590.88	4,666.53
Donations	0.00	889.57
Interest Earned	89.04	671.14
Investment Interest	0.00	964.06
Lesson Income	0.00	934.87
Rent	221.74	2,352.19
Subscriptions	0.00	6,007.72
Sundry Income	0.00	1,701.79
Table Money	1,669.62	19,513.64
Tournament Income	0.00	3,334.83
Total Income	2,571.28	41,876.34
Less Expenses		
Accounting Software	49.50	547.50
Accounts Payable (manual)	0.00	53.48
Accounts Receivable (manual)	0.00	(192.00)
Bank Fees	0.00	3.00
Bar Expenses	0.00	341.35
Bar Purchases	291.84	3,097.25
Cash Float	0.00	20.00
Cleaning Sundry	0.00	151.74
Cleaning Wages	250.00	2,578.00
Electricity	310.13	3,184.85
Insurance	0.00	3,236.66
Kitchen Expenses	85.04	1,395.20
Lease Payments	94.19	1,286.52
Lesson Advertising	0.00	86.96
Lesson Tutor	0.00	600.00
Levies & Charges	872.20	3,708.20
Office Expenses	89.77	1,981.30
PAYE Payable	(15.73)	(20.90)
Playing Materials	0.00	1,474.47
Prizes & Engraving	7.52	583.52
Property Expenses	390.35	7,990.14
Reimbursements	0.00	1,472.82
Repairs and Maintenance	0.00	114.41
Sundry Expenses	0.00	3,335.30
Supper Expenses	235.00	2,640.00
Telephone & Internet	82.59	1,015.70
Tournament Expenses	0.00	2,100.42
Water Rates	0.00	259.78
Total Expenses	2,742.40	43,045.67
Surplus (Deficit)	(171.12)	(1,169.33)
Plus Other Cash Movements		
Fixed Assets	0.00	(5,565.22)
Total Other Cash Movements	0.00	(5,565.22)
Plus GST Movements		
GST Collected	372.26	6,443.14
GST Paid	(340.99)	(6,375.61)
Net GST Movements	31.27	67.53
Net Cash Movement	(139.85)	(6,667.02)
Summary		
Opening Balance	61,914.20	68,441.37
Plus Net Cash Movement	(139.85)	(6,667.02)
Cash Balance	61,774.35	61,774.35

Profit and Loss
Taieri Bridge Club
For the month ended 31 August 2023
Cash Basis

Account	Aug 2023	Year to date
Trading Income		
Advertising Income	0.00	840.00
Bar Sales	590.88	4,666.53
Donations	0.00	889.57
Interest Earned	89.04	671.14
Investment Interest	0.00	964.06
Lesson Income	0.00	934.87
Rent	221.74	2,352.19
Subscriptions	0.00	6,007.72
Sundry Income	0.00	1,701.79
Table Money	1,669.62	19,513.64
Tournament Income	0.00	3,334.83
Total Trading Income	2,571.28	41,876.34
Gross Profit	2,571.28	41,876.34
Operating Expenses		
Accounting Software	49.50	547.50
Bank Fees	0.00	3.00
Bar Expenses	0.00	341.35
Bar Purchases	291.84	3,097.25
Cleaning Sundry	0.00	151.74
Cleaning Wages	250.00	2,578.00
Electricity	310.13	3,184.85
Insurance	0.00	3,236.66
Kitchen Expenses	85.04	1,395.20
Lease Payments	94.19	1,286.52
Lesson Advertising	0.00	86.96
Lesson Tutor	0.00	600.00
Levies & Charges	872.20	3,708.20
Office Expenses	89.77	1,981.30
Playing Materials	0.00	1,474.47
Prizes & Engraving	7.52	583.52
Property Expenses	390.35	7,990.14
Reimbursements	0.00	1,472.82
Repairs and Maintenance	0.00	114.41
Sundry Expenses	0.00	3,335.30
Supper Expenses	235.00	2,640.00
Telephone & Internet	82.59	1,015.70
Tournament Expenses	0.00	2,100.42
Water Rates	0.00	259.78
Total Operating Expenses	2,758.13	43,185.09
Net Profit	(186.85)	(1,308.75)

Balance Sheet
 Taieri Bridge Club
 As at 31 August 2023

Account	31 Aug 2023
Assets	
Bank	
Kitchen Account	196.72
Main Account	8,236.46
Prudent Res - Carpet (Bonus Saver)	7,974.97
Prudent Res - Heating 1 (Term Deposit 2)	10,000.00
Prudent Res - Heating 2 (Term Deposit 3)	19,077.68
Prudent Res - Roofing (Term Deposit 1)	16,288.52
Total Bank	61,774.35
Current Assets	
Accounts Receivable	44.00
Accounts Receivable (manual)	(42.00)
Bar Stock	577.40
Cash Float	140.00
Total Current Assets	719.40
Fixed Assets	
Buildings	149,996.00
Less Acc Depn on Buildings	(110,105.04)
Less Acc Depn on Plant & Equipment	(57,037.04)
Plant & Equipment	64,383.73
Total Fixed Assets	47,237.65
Total Assets	109,731.40
Liabilities	
Current Liabilities	
Accounts Payable	690.75
GST	568.22
PAYE Payable	78.65
Total Current Liabilities	1,337.62
Total Liabilities	1,337.62
Net Assets	108,393.78
Equity	
Club Balance	115,246.05
Current Year Earnings	(6,852.27)
Total Equity	108,393.78