

MINUTES OF THE 47TH ANNUAL GENERAL MEETING OF THE TAIRI BRIDGE CLUB INC. HELD AT THE CLUBROOMS, AT 6.30 PM ON MONDAY 19TH OCTOBER 2020.

Present: John Aitcheson, Dawn Brieseman, Jan Butcher, Wilma Burrell, Dale Cameron, Diane Carruthers, Pat Chapple, Bill Chapple, Cathy Ferguson, Bob Gillanders, Robin Gillespie, Mavis Hastie, Judy Hinton, Alan Lewthwaite, Jen Macartney, Rose Markby, Jenny Magee, Rhonda Mitchell, Judy Moore, Joan Robertson, Brenda Shine, Laurie Smeijers, Kim Stewart, Alice Thomson, Barbara Wilkes, Patsy Williams, Linda Withers, Jenni Wright.

Apologies: Jude Smeijers, Christine Samson, Val Wilson, Viv Cowan, Colleen Fletcher, Janet Rutherford, Sheila Fenton, Phyllis Stewart

Moved by Linda and confirmed by Alan. Carried unanimously.

Minutes of Meeting of 30TH October 2019 Read by Barbara Wilkes, Secretary. Confirmed as a true and correct record.

Moved by Barbara Wilkes, and seconded by Robin Gillespie.

Matters arising from the Minutes: Nil

President's Report: Jen Macartney read the President's report and moved its adoption which was seconded by Patsy Williams. Carried unanimously. A copy of the report is attached.

Treasurer's Report: Cathy Ferguson spoke to the report and made the following comments:

Income: Covid 19 has had an effect on our financial situation this year with income down \$5,358.00.

Table money, tournament income, bar sales and rent are all down on previous year as would be expected. Investment interest is also down due to historically low interest rates which look to continue in the future.

Expenses: operating expenses are down in most areas, due to the number of weeks when the Bridge Club was closed. Playing materials is up due to purchase of bidding pads. Property expense have decreased due to no major maintenance being undertaken. Lease payment for the land has increased slightly.

The club has made a small loss but we are in a healthy position with investments.

The change to Xero accounting system from Moneyworks has made it a lot easier to input information from home and also have ready access to bank account balances.

Many thanks to Barbara for her work with the Charities Report and also general support for me. Thanks also to our Auditor - Christine McNamara from BB & S, Accountants.

Moved by Cathy Ferguson and seconded by Pat Chapple. Carried unanimously.

Auditor: It was proposed by Jen Macartney and seconded by Cathy Ferguson that Christine McNamara be appointed again as honorary auditor or a suitably qualified person for the ensuring year. Carried unanimously.

Reimbursements for Office Bearers, Auditors and Subscriptions: It was agreed that all reimbursements and subscriptions would remain at the same level from the 2019 year. Proposed by Jen Macartney and seconded by Joan Robertson. Carried unanimously.

Election of Officers: As there was only one nomination for each of the Office Bearers, they were duly elected unanimously as follows:

Office	Nominee	Proposer	Seconded
President	Jen Macartney	Dale Cameron	Dawn Brieseman
Vice President	John Aitcheson	Jen Macartney	Dale Cameron
Treasurer	Cathy Ferguson	Barbara Wilkes	Jen Macartney
Secretary	Barbara Wilkes	Dawn Brieseman	Cathy Ferguson

The following committee members were duly elected:

Election of Committee

Alan Lewthwaite	Jen Macartney	Dale Cameron
Joy Martin-Frew	Dawn Brieseman	Barbara Wilkes
Dawn Brieseman	Joy Martin Frew	Jenny Magee
Patsy Williams	Alan Lewthwaite	Jenny Magee

Nominations were taken and accepted from the floor for the vacant general committee member:

Christine Samson Alan Lewthwaite Dale Cameron

The Chairperson duly declared all nominees duly elected. Seconded by Robin Gillespie.

General Business:

- Jan Butcher – mentioned about the lighting in Wickliffe Street further away from the club rooms. It was mentioned that a light on the corner of the building won't light enough of the footpath as to be effective it would need to be on the tennis court fence. Dale Cameron will extend the white painted line on the curb further.
- Robin Gillespie mentioned that someone else wanted parking outside on Church Street.
- Laurie mentions that some of the learners found that 10.30 pm was too late for finishing bridge and it was off putting for new members coming. Barbara mentioned that the club had in earlier years agreed to play 24 boards, and that a minimum of 20 boards have to be played to get C points. Laurie proposed "The club starts at 7 o'clock and finishes at 10 o'clock on a Monday night", seconded by Rhonda Mitchell, 18 voted for and 9 voted against. Majority agreed. Bob Gillanders suggested that the supper be cut. Alan proposed an amendment that the club changes to starting at 7 o'clock, discontinue supper and play a minimum 24 boards on a Monday night, seconded by Patsy Williams. One person disagreed so carried unanimously. Linda Withers proposed that we try it for one month starting November, seconded by John Aitcheson. Agreed unanimously.
- Barbara Wilkes was presented with a Honorary Life Membership for her 7 years work as Secretary, newsletter editor, director and help with the finances. She made a small speech of thanks.
- Laurie proposed a vote of thanks to Cathy, Barbara, and Jen.

Meeting closed at 7.16 pm.

Taieri Bridge Club President's Report 2020

PRESIDENT'S REPORT

Well what a year it has been, if you told me last year I wouldn't be going to the UK for the winter and I needed to wear a mask if I went to the supermarket I would have told you that you were mad and I was not a masked gunman.

My year as President did however start as normal, we had the Christmas Prizegiving and party which was catered for by Robert, who put on a magnificent spread, thank you very much for all your hard work and to Viv for helping in the background.

Lessons started (and were prematurely suspended) in March, they have since started up again and we have approximately 16 attending. Kristen does a wonderful job as the tutor and is planning to bring them through at our Labour Day fun night so I would ask you to make them all welcome if you are attending the evening.

We managed to hold our March tournament just before lock down. It was a great success, we had 14 tables which was a very good turnout. We had bought tablets earlier in the year to use for scoring instead of our aging Bridge Pads and this was the first big test of them, I think after a few teething problems everything went well. Again we were lucky to be able to hold our Graded pairs tournament in July where there were 19 tables.

Wednesday evenings continue to be a struggle for urging more people to play but I must thank Christine enormously for all the work she has put in for trying to boost these numbers and fingers crossed it seems to be working.

The fun nights on the long weekends still attract a very good crowd, usually 30 plus members. We have a meal and then play bridge. Again a big thank you to Christine for organising these evenings.

We have a sub-committee trying to find more ways of enticing people to play or come back to bridge, due to Covid it has been quite difficult to organise as we are trying to work with University marketing students who will take it on as a project.

During Covid we had to cancel/postpone our two charity tournaments but did hold one recently for the Hospice. Due to the short notice we only had 13 tables but raised \$690, which was gratefully accepted by the Hospice.

Congratulations to all members who have won club competitions during the year and also members who had success in tournaments elsewhere.

I would like to thank my committee who have rallied round during this trying / unimaginable year and especially to Barbara who works hard doing all the secretarial work and writing the newsletter which is always an interesting read. I would also like to thank Jude Smeijers, our computer manager and tournament secretary, for sorting out the technical problems. Also a special mention to Laurie who comes along to help Kristen with the lessons, thank you for your time every week.

I would also like to thank all the members of the club, for whatever little thing they do to make the club survive and if that means only attending and playing that's fine, we wouldn't have a club if no one came to play.

Sadly during the year we have Baukje Blok and Frank Gradon, both life members and Irene Morrison, a long term member of the club.

I look forward to a more 'normal' year of presidency next year and will do anything (within reason) to further the objects of the Club.

The Taieri Bridge Club Incorporated

Performance Report for the year ended: 31 August 2020

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Entity Information

Who we are? Why do we exist?

For the year ended: 31 August 2020

Legal name of entity:	The Taieri Bridge Club Incorporated
Other name of entity (if any):	
Type of entity and legal basis (if any):	Incorporated Society and Registered Charity
Registration number:	CC56377

Entity's purpose or mission:

To organise games, lessons, matches of the card game of bridge for members and potential members and the wider bridge community.

Entity structure:

The Taieri Bridge Club is an Incorporated Society. Members elect a committee, which includes President, Vice President, Secretary, Treasurer plus 5 committee members. The main positions are paid a small honorarium and general committee members are volunteers.

The main sources of the entity's cash and resources:

Revenue is received from members playing subscriptions and table money.

The main methods used by the entity to raise funds:

A small amount of funds are raised via running bridge tournaments.

The entity's reliance on volunteers and donated goods or services:

There are many other members in the club who also volunteer their time. Members set-up and run the various weekly sessions on a voluntary basis and assist the teacher at the lessons.

Additional information:

Contact details:

Physical address:	10 Wickliffe Street, Mosgiel
Postal address:	PO Box 53, Mosgiel
Phone/fax:	03 489 3614
Email:	taieribridge@outlook.com
Website:	www.otagosouthland.org.nz/taieri

Statement of Service Performance

What did we do?

For the year ended: 31 August 2020

Description of the entity's outcomes:

To facilitate the enjoyment of bridge, plus teach others the skills to allow them to play the game.

Description and quantification (to the extent practicable) of the entity's outputs:	Actual	Budget	Actual
	This year	This year	Last year
To run classes to aid people to learn bridge	15	10	14
Run playing club sessions	115	154	
Run tournaments for the wider community	4	4	3
Run two charity tournaments per year	0	2	2

Additional output measures:

COVID-19 affected greatly the number of club sessions run and the charity tournaments.

Additional information:

This performance report has been approved by the: _____

for and on behalf of: _____

Date _____

Signature _____

Name _____

Position _____

Date _____

Signature _____

Name _____

Position _____

Statement of Receipts and Payments

How was it funded? What did it cost?

For the year ended: 31 August 2020

	Notes	Actual This year \$	Budget This year \$	Actual Last year \$
Operating Receipts				
Donations, fundraising and other similar receipts		100		275
Fees, subscriptions and other receipts from members		22,301		29,851
Receipts from providing goods or services		0		0
Interest, dividends and other investment income receipts		2,022		2,363
Other operating receipts		5,211		3,235
Total Operating Receipts		29,633		35,724
Operating Payments				
Payments related to public fundraising		0		0
Volunteer and employee related payments		5,567		6,585
Payments related to providing goods or services		8,296		9,471
Grants and donations paid		0		0
Other operating payments		16,563		19,038
Total Operating Payments		30,426		35,094
Operating Surplus or (Deficit)		(793)		630
Capital Receipts				
Receipts from the sale of resources		0		0
Receipts from borrowings		0		0
Capital Payments				
Purchase of resources		4,735		0
Repayments of borrowings		0		0
Increase/(Decrease) in Bank Accounts and Cash		(5,528)		630
Bank accounts and cash at the beginning of the financial year		69,955		69,325
Bank Accounts and Cash at the End of the Financial Year		64,427		69,955
Represented by:				
Cheque account(s)		1,397		6284
Savings account(s)		19,590		457
Term Deposit account(s)		43,440		63,214
Total Bank Accounts and Cash at the End of the Financial		64,427		69,955

Statement of Resources and Commitments

What do we own? What do we owe?

As at 31 August 2020

Schedule of Resources

	This year €	Last year €
Bank accounts and cash (from Statement of Receipts and Payments)	64,427	69,955
Money held on behalf of others		
Description	Amount	Amount
Money owed to the entity*		
Description	Amount	Amount
GST receivable	564	
Other resources		
Description and source of value (cost or current value required if practical to obtain)	Cost or current value	Cost or current value
Buildings Less accumulated depreciation	49,186	51,328
Plant and Equipment	5,535	0

Schedule of Commitments

	This year €	Last year €
Money payable by the entity		
Description	Amount	Amount
PAYE	30	38
GST Payable		505
Other commitments		
Description	Amount	Amount
Guarantees		
Description	Amount	Amount

Schedule of Other Information

	This year €	Last year €
Grants or donations with conditions attached (where conditions not fully met at balance date)	Amount	Amount
Resources used as security for borrowings		

Notes to the Performance Report

For the year ended: 31 August 2020

Note 1: Accounting Policies

How did you do your accounting?

Basis of Preparation

Taieri Bridge Club Incorporated is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not-For-Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

Taieri Bridge Club Incorporated is registered for GST. Therefore, amounts recorded in the Performance Report are inclusive of GST (if any). GST owing, or GST refunds due as at balance date are shown in the Statement of Resources and Commitments.

Note 2: Correction of Errors

There were no correction of errors. (Last Year – Nil).

Note 3: Related Party Transactions

There were no transactions involving related parties during the financial year. (Last Year – Nil).

Note 4: Events after Balance Date

There were no events that have occurred after the balance date that would have a significant impact on the Performance Report. (Last Year – Nil).

Taieri Bridge Club

Audit Report to Members

For the year ended 31 August 2020.

Audit Report

To the readers of the Performance Report of the Taieri Bridge Club.

I have audited the financial information contained in the Performance Report of the Taieri Bridge Club. The performance report provides information about the performance of the Club and its financial position as at 31 August 2020. This information is stated in accordance with the accounting policies set out in the performance report.

Officers Responsibilities

The Executive of the Taieri Bridge Club are responsible for the preparation of the performance report which gives a true and fair view of the financial position of the Club as at 31 August 2020 and of the performance of operations for the 12 months ended on that date.

Auditors Responsibilities

It is my responsibility to express an independent opinion on the financial report presented by the Officers and report my opinion to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the financial report.

It also includes assessing:

- The significant estimates and judgements, made by the Executive in the preparation of the financial report, and whether the accounting policies are appropriate to the Taieri Bridge Club, consistently applied and adequately disclosed.

I conducted my audit in accordance with generally accepted accounting standards in New Zealand. I planned and performed my audit to obtain all the information and explanations which I considered necessary in order to provide myself with sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of the information in the financial report.

The audit has not been carried out under the Auditing Standards issued by the XRB Board or the NZAuASB as the Taieri Bridge Club are not required to comply with the legal requirement of the Charities Act, being designated as a small charity. The Taieri Bridge Club have applied the review as per their rules and are able to choose who performs the review.

Other than my capacity as auditor I have no relationship with or interest in the Taieri Bridge Club.

Unqualified Opinion

In my opinion:

Proper accounting records have been kept by the Taieri Bridge Club.

- As far as appears from my examination of these records; and
- The financial report complies with generally accepted accounting practices; gives a true and fair view of the financial position of the Taieri Bridge Club as at 31 August 2020 and the results of its operations for the 12 months ended on that date,

My audit was completed on the 5th of October 2020 and my qualified opinion is expressed as at that date.

A handwritten signature in blue ink, appearing to read 'Christine McNamara', with a stylized flourish at the end.

Christine McNamara CA

Profit and Loss

Taieri Bridge Club
For the year ended 31 August
2020

Account	2020	2019
Trading Income		
Advertising Income	643	652
Bar Sales	1,574	2,335
Donations	100	275
Interest Earned	495	415
Investment Interest	1,527	1,948
Lesson Income	365	835
Rent	1,600	2,161
Subscriptions	5,626	5,341
Sundry Income	720	0
Table Money	11,522	14,884
Tournament Income	1,878	2,563
Total Trading Income	26,051	31,409
Gross Profit	26,051	31,409
Operating Expenses		
Building		
Property Expenses	325	4,770
Lease Payments	1,024	983
Electricity	2,822	3,000
Cleaning Wages	2,012	1,687
Cleaning PAYE	44	408
Cleaning Sundry	187	7
Repairs and Maintenance	749	
Total Building	7,163	10,855
Finance		
Consulting & Accounting	730	
Impairment loss in Income		846
Total Finance	730	846
Office Expenses		
Office Expenses	1,503	1,560
Water Rates	138	244
Telephone & Internet	778	788
Insurance	3,177	3,152
Reimbursements	904	913
Accounting Software	180	212
Bank Fees	3	0
Total Office Expenses	6,684	0
Playing		
Levies & Charges	2,836	2,854
Prizes & Engraving	458	235
Playing Materials	923	81
Lesson Tutor	600	700
Improver Costs		130
Lesson Advertising	713	1,221
Total Playing	5,531	5,221

Bar			
Bar Purchases	1,347		1,281
Total Bar	1,347		1,281
Tournament Expenses			
Tournament Expenses	995		914
Total Tournament Expenses	995		914
Kitchen			
Kitchen Expenses	840		1,372
Sundry Expenses	1,928		1,897
Supper Expenses	1,850		2,610
Total Kitchen	4,618		5,879
Depreciation			
Depreciation	5,846		3,988
Total Depreciation	5,846		3,988
Total Operating Expenses	30,219		35,853
Net Surplus/Loss	(4,168)	0	(4,444)

Balance Sheet

Taieri Bridge Club
As at 31 August 2020

Account	31 Aug 2020	31-08-19
Assets		
Bank		
Cheque Account	1,108	6,284
Cheque Account (Kitchen)	288	456
Prudent Res - Carpet	19,590	17,007
Prudent Res - Heating 2	28,000	26,443
Prudent Res - Roofing	15,440	
Total Bank	64,427	50,191
Current Assets		
Bar Stock	537	854
Cash Float	80	250
Total Current Assets	617	1,104
Fixed Assets		
Buildings	149,996	149,996
Less Acc Depn on Buildings	(100,810)	(97,711)
Plant & Equipment	55,776	51,629
Less Acc Depn on Plant & Equipmen	(50,241)	(47,493)
Total Fixed Assets	104,962	103,914
Total Assets	170,006	155,209
Liabilities		
Current Liabilities		
Accounts Payable	30	38
GST	(340)	505
Total Current Liabilities	(310)	543
Total Liabilities	(310)	543
Net Assets	170,316	154,666
Equity		
Club Balance	126,937	131,381
Current Year Earnings	(6,862)	(4,444)
Total Equity	120,075	126,937